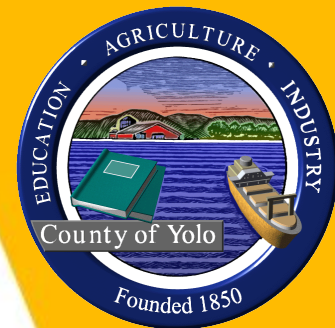




MASTER FEE REVISION

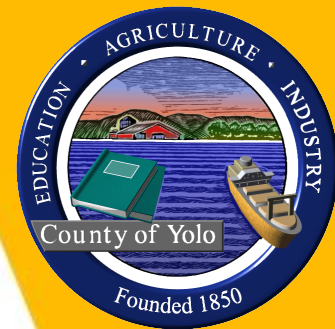
JUNE 25, 2024

Laura Liddicoet
Chief Budget Official



THE MASTER FEE RESOLUTION

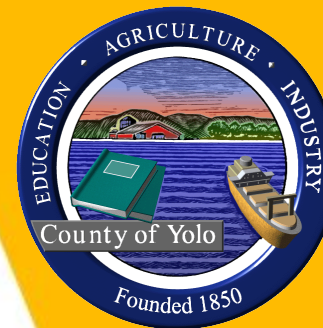
- The Master Fee Resolution, first adopted by the Board of Supervisors in 1991 includes an estimated 1,350 fees and charges for services provided by County departments.
- The use of a single resolution and integrated fee schedule provides for a systematic review of County fees and allows for necessary adjustments to reflect changing service delivery costs.
- The Master Fee Schedule was last updated on December 5th, 2023.



COST RECOVERY & FEES

The Yolo County Policy on Cost Recovery and Fees states:

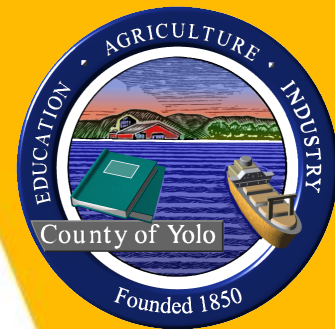
- Departments shall seek to recover the full cost of all services they provide.
- The purpose of full cost recovery is to preserve the ability to provide sustained services and reduce reliance on the General Fund.
- All fees and proposed changes must be supported by calculations that have been reviewed by the Department of Financial Services (DFS), using an approved methodology.
- Incremental fee increases are favored over large fee increases.



2023-24 SUMMARY OF CHANGES

- Includes changes to Department of Agriculture, Assessor/Clerk Recorder/Elections, Community Services, and Library.

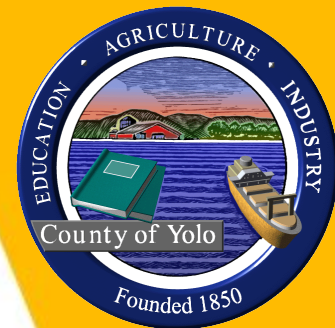
Adjustment	Number
New Fees	5
Fee Deletions	9
Fee Revisions	50



AGRICULTURE FEES

Agriculture, Weights & Measures is proposing 9 fee revisions and one fee deletion:

- Phytosanitary Inspection Certificates – From \$55 to \$60 per certificate
 - 3 Year Analysis of Cost per Certification - \$70
 - Additional revenue expected with proposed increase - \$28,000
- Device Registration Fees – various updates outlined in the attachment
 - Aligns with the maximum fee allowed by the State
 - Additional revenue expected with proposed increases - \$60,000
- One Device Registration fee deletion – no longer in use



ASSESSOR/CLERK RECORDER/ELECTIONS FEES

ACE is proposing 2 fee deletions:

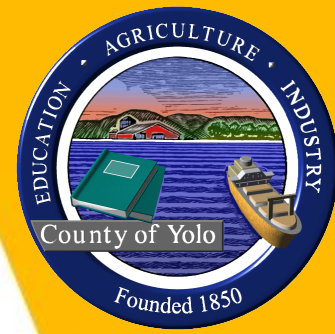
- Computer Fees – Computer Report to Secured & Unsecured roll to CD
 - County Counsel has recently reviewed this practice and determined it is outdated, and information should be supplied free of charge to the public.



LIBRARY FEES

The Library is proposing 2 New Fees, 5 Fee Revisions, and 6 Fee Deletions

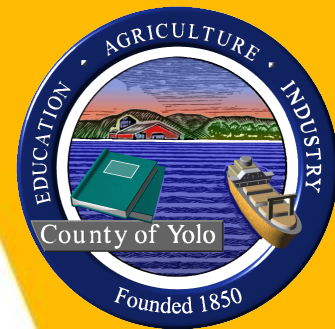
- Replacement Fees – 1 new, 6 deletions, and 3 revisions
 - New fee for the Playaway Launchpad Case, which is a new tablet device that library customers may borrow.
 - 3 Revisions are to update the actual replacement cost of items.
 - 6 Deletions related to replacement fees for equipment which is no longer in circulation.
- Archives & Historical Requests – 1 new fee and 1 revision
 - Revises the current fee for special orders to clearly charge \$25 for every 15 minutes.
 - Creates a new fee for research requests which are free for the first hour, and \$25 for every 15 minutes after.
 - This aligns the fee schedule with current practice and more clearly differentiates a special and research request through the Archives & Historical Collection.



INTEGRATED WASTE MANAGEMENT FEES

The Integrated Waste Management Division is proposing 35 Fee Revisions and 3 New Fees

- New Fees Include:
 - **City Bulk Waste Voucher Handling Fee - \$8 per voucher**
 - Paid by Waste Management Inc. and Recology Davis in lieu of hosting their own bulky waste event for citizens of Davis, Woodland, and Winters.
 - **Out-of-County Tip Fee Surcharge - \$1 per ton**
 - Applied to out-of-county haulers disposing of liquid waste and municipal solid waste to directly offset increased emissions.
 - **Commercial Recyclable Commodities (Esparto) - \$10 each**
 - Approved with the December 2023 Master Fee Update but was labelled only under Central Landfill.
- Fee Revisions are designed to update fees with actual costs to more fully recognize cost recovery. A list of all fee revisions is included in the attachment.



COUNTY SERVICE AREA FEES

There is 1 fee revision included for the County Service Areas

- Community Service Area Manager Hourly Rate
 - Updates from \$190 per hour to \$140 per hour
 - Staff believes the fee produced by Wholford Consulting is unreasonable.
 - The new figure is based on staff time studies and more accurately reflects the cost of managing CSAs.



CONCLUSION

ESTIMATED ANNUAL REVENUE CHANGE

IWM ENTERPRISE FUND	\$521,521
CLIMATE SUSTAINABILITY FUND	\$100,000
GENERAL FUND	\$80,345
TOTAL	\$701,866