

AGREEMENT NO. \_\_\_\_\_  
(Short-Form Agreement)

THIS AGREEMENT is made this 23rd day of July, 2024 by and between the County of Yolo ("COUNTY"), and Yolo County Arts Council, Inc. dba YoloArts, ("CONTRACTOR"), who agree as follows:

TERMS

1. CONTRACTOR shall perform the following personal services: FY23/24 and FY24/25 Arts programming services as described in Exhibit B for FY23/24 and Exhibit C for FY24-25.
2. CONTRACTOR shall perform said services between July 1, 2023 through June 30, 2025.
3. The complete contract shall include the following Exhibits attached hereto and incorporated herein: Exhibit A: Insurance Requirements, Exhibit B Scope of Work for FY23/24, Exhibit C Scope of Work for FY 24/25.
4. Subject to CONTRACTOR'S satisfactory and complete performance of all the terms and conditions of this Agreement, and upon CONTRACTOR'S submission of an appropriate claim, COUNTY shall pay CONTRACTOR no more than a total amount of \$45,000 per fiscal year, as identified in Exhibit B and Exhibit C.
5. CONTRACTOR, at his sole cost and expense, shall obtain and maintain throughout the entire term of this Contract, the insurance set forth in Exhibit A attached hereto.
6. To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify, and hold harmless the COUNTY, its officers, officials, employees and agents from any and all claims, demands, liability, damages, cost or expenses (including but not limited to attorney fees) in law or equity that may at any time arise or be asserted based in whole or in part upon any negligent or other wrongful act or omission of the CONTRACTOR, it's officers, agents, or employees. CONTRACTOR/SUBCONTRACTOR responsibility for such defense and indemnity obligations shall survive the termination or completion of this agreement for the full period of time allowed by law. The defense and indemnification obligations of this agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this agreement.
7. Any SUBCONTRACTOR agrees to be bound to CONTRACTOR and COUNTY in the same manner and to the same extent as CONTRACTOR is bound to COUNTY under the Contract Documents. SUBCONTRACTOR further agrees to include the same requirements and provisions of this agreement, including the indemnity and Insurance requirements, with any SUB-SUBCONTRACTOR to the extent they apply to the scope of the SUB-SUBCONTRACTOR's work. A copy of the COUNTY's Contract Document Indemnity and Insurance provisions will be furnished to the SUBCONTRACTOR upon request.
8. CONTRACTOR shall comply with all applicable laws and regulations, including but not limited to any, which are promulgated to protect the public health, welfare and safety or prevent conflicts of interest. CONTRACTOR shall defend COUNTY and reimburse it for any fines, damages or costs (including attorney fees) that might be incurred or assessed based upon a claim or determination that CONTRACTOR has violated any applicable law or regulation.
9. This Agreement is subject to the County, the State of California and the United States appropriating and approving sufficient funds for the activities required of the Contractor pursuant to this Agreement. If the County's adopted budget and/or its receipts from California and the United States do not contain sufficient funds for this Agreement, the County may terminate this Agreement by giving ten (10) days advance written notice thereof to the Contractor, in which even the County shall have no obligation to pay the Contractor any further funds or provide other consideration and the Contractor shall have no obligation to provide any further services under this Agreement.

10. If CONTRACTOR fails to perform any part of this Agreement, the COUNTY may notify the CONTRACTOR of the default and CONTRACTOR shall remedy the default. If CONTRACTOR fails to do so, then, in addition to any other remedy that COUNTY may have, COUNTY may terminate this Agreement and withhold any or all payments otherwise owed to CONTRACTOR pursuant to this Agreement.

11. Attached are licenses &/or certificates required by CONTRACTOR’s profession (Indicating type; No.; State; & Expiration date), and CONTRACTOR certifies that he/she/it shall maintain them throughout this Agreement, and that CONTRACTOR’s performance will meet the standards of licensure/certification.

12. CONTRACTOR understands that he/she is not an employee of the COUNTY and is not eligible for any employee benefits, including but not limited to unemployment, health/dental insurance, worker’s compensation, vacation or sick leave.

13. CONTRACTOR will hold in confidence all information disclosed to or obtained by CONTRACTOR which relates to activities under this Agreement and/or to the COUNTY’s plans or activities. All documents and information developed under this Agreement and all work products, reports, and related data and materials shall become the property of the COUNTY. CONTRACTOR shall deliver all of the foregoing to the COUNTY upon completion of the services hereunder, or upon earlier termination of this Agreement. In addition, CONTRACTOR shall retain all of its own records regarding this Agreement and the services provided hereunder for a period of not less than four (4) years, and shall make them available to COUNTY for audit and discovery purposes.

14. This Agreement constitutes the entire agreement of the parties, and no other agreements or representations, oral or written, have been made or relied upon by either party. This Agreement may only be amended in writing signed by both parties, and any other purported amendment shall be of no force or effect. This Agreement, including all attachments, shall be subject to disclosure pursuant to the California Public Records Act.

15. This Agreement shall be deemed to be executed within the State of California and construed in accordance with and governed by laws of the State of California. Any action or proceeding arising out of this Agreement shall be filed and resolved in a California State court located in Woodland, California.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above by affixing their signatures hereafter.

CONTRACTOR:

COUNTY:

\_\_\_\_\_  
Contractor Signature  
Alison Flory, Executive Director  
Printed Name

\_\_\_\_\_  
Ryan Pistochini, Department Head

PO Box 8250  
Street Address/PO Box

\_\_\_\_\_  
Tonia Murphy, Purchasing Agent

Woodland CA 95695  
City/State/Zip

530-309-6464  
Phone

CERTIFICATION: I hereby certify under the penalty of perjury that all statements made in or incorporated into this Agreement are true and complete to the best of my knowledge. I understand and agree that the COUNTY may, in its sole discretion, terminate this Agreement if any such statements are false, incomplete, or incorrect.

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Contractor Signature

EXHIBIT \_\_\_\_\_

**Insurance Requirements**

**1. INSURANCE**

a. During the term of this Contract, Contractor shall at all times maintain, at its expense, the following coverages and requirements:

i. Minimum Scope of Insurance – Coverage shall be at least as broad as the latest version of the following:

1. Commercial General Liability: Insurance Services Office form CG 000. The policy shall not contain any exclusions contrary to the Contract, including but not limited to endorsements or provisions limiting coverage for 1) Contractual liability such as ISO CG 24 26 or 21 29; or 2) cross liability or suits by one insured against another.
2. Automobile Liability: Insurance Services Office form CA 00 01, code 1- Any Auto or including Hired and Non-Owned vehicles.
3. Workers' Compensation and Employers' Liability: Workers' Compensation insurance as required by the State of California and Employers' Liability.
4. Professional Liability (Errors and Omissions) (If applicable, see below)

ii. Minimum Limits (as applicable) - Insurance coverage shall be with limits not less than the following:

1. Commercial General Liability – \$2,000,000/occurrence and \$4,000,000 annual aggregate or an aggregate of \$2,000,000 that applies separately to this project (ISO CG 25 03 or 25 04).
2. Automobile Liability – \$1,000,000 per accident for bodily injury and property damage
3. Professional Liability/Malpractice/Errors and Omissions –\$2,000,000 per occurrence and annual aggregate (If any engineer, architect, attorney, accountant, medical professional, psychologist, or other licensed professional performs work under a contract, or other professional contractors, such as computer and software designers the contractor must provide this insurance. If not, then this requirement automatically does not apply.)
4. Workers' Compensation – Statutory Limits/Employers' Liability - \$1,000,000/accident for bodily injury or disease (If no employees, this requirement automatically does not apply.)

It shall be a requirement under this agreement that any available insurance proceeds broader than or in excess of the specified minimum Insurance coverage requirements and/or limits shall be available to the Additional Insured. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this Contract; or (2) the broader coverage and maximum limits of coverage of any Insurance policy or proceeds available to the named Insured; whichever is greater.

iii. Other Insurance Provisions

1. **Additional Insured Status** - The County, its officers, agents, employees and volunteers shall be named as additional insured on the CGL policy with respect to liability arising out of work or operations performed by or in behalf of the Contractor including, materials, parts, or equipment furnished in connection with such work or operations. Coverage can be provided in the form or an endorsement to the Contractor's insurance (at least as broad as CG 20 10 11 85 or if not available, through the addition of both CG 20 37 and one of the following: CG 20 10, CG 20 26, or CG 20 33). [NOTE: Evidence of additional

insured is needed as a separate endorsement or comparable policy language due to wording on the certificate negating any additional coverage listed writing in the description box.]

2. **Primary Coverage** - The Contractor's policy shall be "primary and non-contributory" and will not seek contribution from the County's insurance or self-insurance and shall be at least as broad as CG 20 01 04 13.
  3. **Notice of Cancellation** – Each insurance policy required above shall provide that coverage shall not be cancelled, except with notice to the County.
  4. **Waiver of Subrogation** – Contractor hereby grants to the County a waiver of any right to subrogation which any insurer of said Contractors may acquire against the County by virtue of the payment or any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.
- iv. The limits of Insurance required in this Contract may be satisfied by a combination of primary and umbrella or excess Insurance. Any umbrella or excess Insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of the County of Yolo (if agreed to in a written contract or agreement) before the County's own Insurance or self-insurance shall be called upon to protect it as a named insured.
  - v. Said policies shall remain in force through the life of this Contract and, with the exception of professional liability coverage, shall be payable on a "per occurrence" basis unless the County Risk Manager specifically consents in writing to a "claims made" basis. For all "claims made" coverage, in the event that the Contractor changes insurance carriers Contractor shall purchase "tail" coverage covering the term of this Contract and not less than three years thereafter. Proof of such "tail" coverage shall be required at any time that the Contractor changes to a new carrier prior to receipt of any payments due.
  - vi. The Contractor shall declare all aggregate limits on the coverage before commencing performance of this Contract, and the County's Risk Manager reserves the right to require higher aggregate limits to ensure that the coverage limits required for this Contract as set forth above are available throughout the performance of this Contract.
  - vii. Any deductibles or self-insured retentions must be declared to and are subject to the approval of the County Risk Manager. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied either by the named Insured or Yolo County.
  - viii. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise approved by the County Risk Manager.
  - ix. The policies shall cover all activities of Contractor, its officers, employees, agents and volunteers arising out of or in connection with this Contract.
  - x. For any claims relating to this Contract, the Contractor's insurance coverage shall be primary, including as respects the County, its officers, agents, employees and volunteers. Any insurance maintained by the County shall apply in excess of, and not contribute with, insurance provided by Contractor's liability insurance policy.

- b. Prior to commencing services pursuant to this Contract, Contractor shall furnish the County with original policies or endorsements reflecting coverage required by this Contract. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received by, and are subject to the approval of, the County Risk Manager before work commences. Upon County's request, Contractor shall provide complete, certified copies of all required insurance policies, including endorsements reflecting the coverage required by these specifications.
- c. During the term of this Contract, Contractor shall furnish the County with original endorsements reflecting renewals, changes in insurance companies and any other documents reflecting the maintenance of the required coverage throughout the entire term of this Contract. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. Upon County's request, Contractor shall provide complete, certified copies of all required insurance policies, including endorsements reflecting the coverage required by these specifications. Yolo County reserves the right to obtain a full certified copy of any Insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.
- d. Contractor agrees to include with all Subcontractors in their subcontract the same requirements and provisions of this Contract including the indemnity and Insurance requirements to the extent they apply to the scope of the Subcontractor's work. Subcontractors hired by Contractor agree to be bound to Contractor and the County of Yolo in the same manner and to the same extent as Contractor is bound to the County of Yolo under the Contract Documents. Subcontractor further agrees to include these same provisions with any Sub-subcontractor. A copy of the Owner Contract Document Indemnity and Insurance provisions will be furnished to the Subcontractor upon request. The General Contractor/and or Contractor shall require all Subcontractors to provide a valid certificate of insurance and the required endorsements included in the Contract prior to commencement of any work and General Contractor/and or Contractor will provide proof of compliance to the County of Yolo. (Coverage can be provided in the form or an endorsement to the Contractor's insurance (at least as broad as CG 20 38 for operations and CG 20 40 for completed operations).
- e. Contractor shall maintain insurance as required by this contract to the fullest amount allowed by law and shall maintain insurance for a minimum of five years following the completion of this project. In the event Contractor fails to obtain or maintain completed operations coverage as required by this Contract, the County at its sole discretion may purchase the coverage required and the cost will be paid by Contractor.

Scope of work:

**Art and Ag Project** Request: \$15,000

Cultivating a dialogue between artists, farmers, and the community, the Art & Ag Project raises awareness about the importance of preserving farmlands and the visual arts in Yolo County. The project includes Master Artist workshops, monthly artist-to-farm visits, and a Juried Exhibition & Gala featuring local artists, restaurants, and wineries.

Yolo County Strategic Goal: Flourishing Agriculture

Quantity: 16 annual artist-to-farm visits, incorporating 150 + artists and 8 farmers; 2 annual Master Artist Workshops; 1 annual exhibition and gala.

Quality: For over 15 years the project has grown and developed. Managed by YoloArts' staff and supported by the community-based Art & Ag committee, volunteers, and partner organizations (Yolo Land Trust and Yolo Farm to Fork).

Outcome: The project has received national recognition, engaged the regional artistic community, visited over 100 different farms in 15 years of programming, and ignited programs such as Seeding Art for Change, Artful Plate, At Ease on the Farm, Going Full Circle, Art in Public Places, and the Dorothy Peterson Memorial Arts Grants.

**I SEE YOU** Request: \$7,500

The I SEE YOU project's goal is to increase the arts engagement of adults who are experiencing homelessness, offering a community arts experience meeting these adults where they are, at emergency housing nonprofit Fourth & Hope and Mercy Coalitions Recovery Cafe. The project includes an artist residency at Woodland's emergency housing nonprofit, Fourth & Hope and West Sacramento's Recovery Cafe; to engage at least 60 clients in weekly art workshops and celebrate the art that was created.

Yolo County Strategic Goal: Thriving Residence and Safe Communities

Quantity: 32 weeks of multi-disciplinary arts education, taught by a professional teaching artist serving 65 + adults at Fourth and Hope and Recovery Café and facilitating 2 arts exhibition, and 1 public art installation.

Quality: Coordinated by YoloArts' staff the program is continually reviewed and refined in collaboration with the teaching artist, Fourth and Hope staff, Recovery Café staff and Yolo County Health and Human Services.

Outcome: Through arts instruction, participating adults connect with community and resources, gaining skills in self-expression, and build self-respect.

**High School Student Mural** Request: \$2,500

YoloArts annual Yolo County High School Mural Competition will now be integrated into the new Youth Art Studio after school program. High school students will have the opportunity to participate in 4 different 8-week session that explore a variety of artistic media at the Gibson House lead by YoloArts Teaching Artists. One session will focus on mural making and culminate in the installation of a temporary mural on the garden shed at the Gibson House, which will remains on view for 1 year.

Yolo County Strategic Goal: Thriving Residence and Safe Communities

Quantity: 1- 4'x16' student painted mural installed at the Gibson House. Engaging 10-15 students and 1-2 Teaching Artists.

Quality: Managed by YoloArts' staff and supported by the community-based Education Committee, and YoloArts Teaching Artists.

Outcome: Produces positive and civic minded engagement opportunities for high school aged students at the Gibson House. Supports the Youth Arts Studio program by offering a platform to demonstrate the skills learned.

**Art + History Field Trips** Request: \$5,000

The new field trip program at the Gibson House will include a tour of both The Barn Gallery and Gibson House. Teachers can enhance their field trip with a hands-on-art experience led by one of YoloArts' professional Teaching Artists. Tour and workshop experiences can be tailored to K-12<sup>th</sup> grade.

Yolo County Strategic Goal: Thriving Residence and Safe Communities

Quantity: Field trips are offered each Fall and Spring and can accommodate up to 30 tours per season. Teachers are also connected with additional resources to continue the art and history learning in the classroom.

Quality: Managed by YoloArts' staff and supported by the community-based Education Committee, professional Teaching Artist and Museum Curator of the Yolo County Historical Collection to provide expert knowledge to the development and production of tour and workshop materials.

Outcome: Produces cultural and arts engagement opportunities at the Gibson House and The Barn Gallery for K-12 students and their teachers.

**Exhibitions** Request: \$15,000

Committed to supporting the expansion of vibrant cultural and fine arts experiences for the public through curating exhibitions, YoloArts' manages Gallery 625, The Barn Gallery, and the historic Gibson House and Property. The 2 public art galleries feature a diverse and inclusive representation of local and regional artists and arts organizations. The historic exhibitions, curated in collaboration with the Museum Curator, showcase the Yolo County Historical Collection with engaging interpretative materials for the benefit of the general public and support a robust K-12 school field trip program.

Yolo County Strategic Goal: Thriving Residence and Safe Communities

Quantity: 10 art exhibitions annually with corresponding online galleries, and virtual tours with artist talks at Gallery 625 and The Barn Gallery, featuring an average of 80 artists with art works exemplifying different arts media. Historic exhibition is maintained in Gibson House with 1 special exhibition per year, with corresponding online galleries, and virtual tours with curator talks.

Quality: Managed by YoloArts' staff and the Museum Curator, and supported by the community-based Arts Committee, Education Committee, Collection Committee, and volunteers to provide expert knowledge to the development and production of exhibitions and tour materials.

Outcome: Produces cultural and arts engagement opportunities for the general public and K-12 students. Supports the growth of the local and regional artist community by providing exhibition space.

Requested: \$45,000

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Scope of work FY24-25:

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Requested: \$45,000

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