



REQUEST FOR SOLE/SINGLE SOURCE

To: Procurement Division or for use at the Board of Supervisors
 *to include in AgendaQuick

From: Tom Bates, IT Manager, Innovation and Technology Services

Reference Number:

Since sole/single source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions. **Completion of this request does not constitute approval.**

Vendor:	Astound Business Solutions, LLC
Street Address:	1133 6 th Avenue
City/State/Zip:	New York, NY 10036
Phone:	(833) 249-2786
General Description of Commodity or Service requested to be Purchased and its function:	
Installation of communications conduit and fiber optic cable to County buildings in Davis.	

Note: Please use as much space needed to completely answer each question, or attach additional pages.

- 1) Explain why this is the only product or service that can meet the needs of the Department. Astound has extensive communications infrastructure throughout the City of Davis. This work will extend the Astound infrastructure to provide services to Yolo County. Because this work will connect to existing Astound infrastructure, Astound would not allow others to perform this work.
- 2) What necessary features does this vendor provide which are not available from other Vendors? Astound will be leveraging their extensive infrastructure in the area, some of which is already providing services to Yolo County, which other providers do not have.
- 3) Why are these specific features/qualifications required?
 This work would be an extension of the infrastructure that Astound already has.
- 4) Why are other sources providing like goods or services unacceptable?
 Other communications providers do not have the infrastructure or existing service to the County that Astound currently has. If the work was to be done by someone other than Astound, it would be considerably more expensive as they would have to recreate the entire infrastructure that Astound already has in place.

5) What other products/services have been examined and rejected?
None, as Astound is the only provider that can provide this product as proposed due to the infrastructure already in place.

6) Will this purchase obligate us to a particular vendor for future purchases?
(Either in terms of maintenance or more "like" items in the future)
No

7) Explain why the price for this commodity/service is considered to be fair, reasonable, and the best possible price, and explain the negotiation efforts that were taken to obtain this price.
Most of the cost of this project is for labor, which will be prevailing wage.

8) Explain the impact to the County if the Sole/Single Source justification were not approved.
Yolo County would not be able to expand communications infrastructure within the City of Davis to support services in County buildings.

I have made a diligent effort to review comparable products or services. I feel confident that the sole/single source purchase is justified and feel confident in explaining the justification to the general public. I hereby certify as to the validity of the information and feel confident this justification for sole/single source would withstand audit or vendor protest.

REQUESTERS NAME	SIGNATURE	DATE
Tom Bates	<i>Tom Bates</i>	7/17/2024
DEPARTMENT HEAD NAME	SIGNATURE	DATE
Lee Gerney	<i>Lee Gerney</i>	7/20/2024

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole/single source basis.

PURCHASING AGENT SIGNATURE REQUIRED <small>* (NO SIGNATURE REQUIRED FOR BOS CONTRACT APPROVALS)</small>	DATE
<small>DocuSigned by:</small> <i>Tonia Murphy</i> <small>9146D66FCD19412...</small>	8/4/2024