

AWARD

Recipient Legal Name:	MILPA Collective		
Recipient Legal Status (i.e., California corporation, nonprofit public benefit corporation, etc.)	Non-Profit (501(c)(3))		
Award Project Title:	Yolo County Community Corrections Program Community Based Organization Funding		
Award/Project Number:			
Award Project Period:	Start:		End: June 30, 2026
Amount Funded:	\$150,000		

- Attachments: Attachment 1 – Award Terms and Conditions
 Attachment 2 – General Terms and Conditions
 Attachment 3A – County Contacts
 Attachment 3B – Recipient Contacts
 Attachment 4 – Budget Information
 Attachment 5 – Insurance Requirements
 Attachment 6 – Reporting & Performance Measures
 Attachment 7 – Statement of Work

The County of Yolo hereby awards to Recipient as described above. In its performance of award work, Recipient is an independent entity and not an employee or agent of the County.

RECIPIENT

Signature of Authorized Official:		Date Signed:	
Authorized Official Name:	Juan Gomez		
Authorized Official Title:	Executive Director		

COUNTY OF YOLO

Signature of Authorized Official:		Date Signed:	
Authorized Official Name:	Tonia Murphy		
Authorized Official Title:	Procurement Manager		

Approved as to Form:		Date Signed:	
Name:	Office of the Yolo County Counsel		

ATTACHMENT 1 – AWARD TERMS AND CONDITIONS

1. Payment provisions

Recipient shall submit invoices and copies of associated general ledger entries monthly within 30 days after the end of the prior month for allowable costs and expenses incurred for the approved Program during the Award Project Period. The County's obligation to pay shall not arise until Recipient has provided the following to the reasonable satisfaction of the County for each payment:

- An invoice itemizing the amount claimed as due for the relevant time period;
- Supporting documentation must be provided for each expense item (e.g., receipts or other supporting documentation) and shall, when applicable, comply with Section 2 (Per Diem Limitations);
- A monthly Expenditures Report, in the format provided in Attachment 4 of this Agreement, detailing the number of staff working on the program for the relevant month, including
 - (a) specific classifications and salary and benefit costs for each of those classifications,
 - (b) non-personnel expenses (if any) for the relevant month. The monthly expenditure report will be submitted to the County no later than 5 days after to the County's due date for the monthly Program Update.

All invoices shall be submitted using the standard invoice provided in Attachment 4, and shall include current and cumulative costs. Invoices and questions concerning invoice receipt or payments shall be directed to the County's Financial Contact, as shown in Attachment 3A.

A final statement of cumulative costs incurred, including cost sharing, marked "FINAL," must be submitted to County's Financial Contact, as shown in Attachment 3A, NOT LATER THAN 60 days after the Project Period end date. The final statement of costs shall constitute Recipient's final financial report.

All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding or other finding based on a review of financial information and related records against the Recipient. Recipient also agrees that it must immediately return to the County any funds expended by the Recipient under this Award, which are later determined by the State of California, the County, or representatives thereof, not to have been allowable under applicable State laws and regulations or this Agreement (including but not limited to the Statement of Work).

- ### 2. Per Diem and Mileage Reimbursement Limitations.
- Reimbursements under this Agreement are limited to expenses within applicable per diem limits adopted by the U.S. General Services Administration for the Sacramento area unless travel outside Yolo County is approved in advance. Any cost that exceeds the applicable per diem limit will not be reimbursed. As of August 2024, the per diem limits are as follows:

Meals (per person): \$16 (breakfast); \$17 (lunch); \$31 (dinner); \$5 (incidentals)

Lodging (per person): Varies by location

Use of a privately-owned vehicle shall be reimbursed at the standard mileage rate established by the United States Internal Revenue Service and in effect at the time of travel. The standard mileage rate can be found on the IRS website. Receipts for other domestic travel (e.g., bus, train, or air travel) must be provided to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources. The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration. All travel outside of Yolo County **shall be kept at a minimum** and any travel outside of California shall require prior County approval.

All requests for reimbursement of expenses that subject to per diem limitations shall include supporting documentation with sufficient information (e.g., the number and identity of staff and clients attending a meal) to enable the County to determine if the costs incurred are within the per diem limit(s).

Unless otherwise approved in writing in advance by County, reimbursement for meals shall be limited to no more than three meals per week per staff member and one meal per week per client. For example, if Staff Member A submits receipts for three meals and then joins Staff Member B for a fourth meal, the County will reimburse only three meals total for Staff Member A.

3. Amendments and Other Changes

Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Award, and any changes requiring prior approval, should be directed to the other party's Administrative Contact, as shown in Attachments 3A and 3B. Any such changes made to this Award require the written approval of each party's Authorized Official, as shown in Attachment 3.

The County may issue non-substantive changes to the Project Period and budget unilaterally. Unilateral modifications shall be considered valid 14 days after receipt unless otherwise indicated by Recipient when sent to Recipient's Authorized Official Contact, as shown in Attachment 3B.

4. Termination

Either party may terminate this Award for convenience and without any reason with 15 days written notice to the appropriate party's Authorized Official Contact, as shown in Attachments 3A and 3B.

5. Certification

By signing this Award, including the attachments hereto which are hereby incorporated by reference, Recipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Award, as referenced in Attachment 1.

6. Audit and Access to Records

Per California Government Code §8546.7, this Award is a contract that is subject to the examination and audit of the California State Auditor for up to three years after final payment under this Agreement. This provision does not limit or in any way modify the County's right to conduct an audit using its own resources or a third-party audit firm.

7. Use of Name

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Award for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

8. Additional Terms and Conditions Incorporated by Reference

By signing this award, Recipient agrees to the following:

- A. To abide by the conditions on activities funded by this award, the Recipient agrees to perform its activities consistent with the Accounting Handbook for Community-Based Organizations and the Contract Administration Manual for Community-Based Organizations, incorporated herein by reference and available at: <https://www.yolocounty.org/business/community-based-organization-cbo-resources>.

9. Insurance

Recipient, at their sole cost and expense, shall obtain and maintain throughout the entire term of this Award, the insurance set forth in Attachment 7 attached hereto.

Recipient shall not commence services until Recipient has submitted all the insurance required and such insurance has been approved by the County. All insurance shall be sent to the County's Procurement Division at procurement@yolocounty.org for review and approval.

- 10. Assignment; subcontracts.** This Agreement (including any portion of the Statement of Work) may not be assigned or subcontracted by Recipient in whole or part without the prior written consent of the County in the form of a written amendment.

11. Compliance with Economic Sanctions

Pursuant to California State Executive Order N-6-22 ("Executive Order") imposing economic sanctions against Russia and declaring support of Ukraine, County shall terminate any contract with any individual or entity that is in violation of the Executive Order or that is subject to economic sanctions therein and shall not enter a contract with any such individual or entity while the Executive Order is in effect.

Recipient is required to comply with the Executive Order and take steps in response to Russia's action in Ukraine, including by not limited to, desisting from making new investments in, or engaging in financial transactions with Russia or Russian entities.

ATTACHMENT 2 – GENERAL TERMS AND CONDITIONS

1. Indemnification

To the fullest extent allowed by law, Recipient shall defend, indemnify, and hold harmless the County, its officers, officials, employees and agents from any and all claims, demands, liability, damages, cost or expenses (including but not limited to attorney fees) in law or equity that may at any time arise or be asserted based in whole or in part upon this Agreement or the performance or nonperformance of the project(s) described herein for which the funds are being awarded to Recipient, except to the extent caused by the sole negligence or willful misconduct of the County, or the County's officers, agents, or employees. Recipient responsibility for such defense and indemnity obligations shall survive the termination or completion of this Award for the full period of time allowed by law. The defense and indemnification obligations of this Award are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Award.

2. Compliance with applicable laws and regulations

This Agreement is governed by and will be interpreted in accordance with California law unless federal law is expressly referenced or is controlling. It is the responsibility of Recipient to know and understand which state, federal, and local laws, regulations and ordinances are applicable to this Agreement and the Statement of Work. Recipient shall comply with all applicable laws and regulations, including but not limited to any, which are promulgated to protect the public health, welfare and safety or prevent conflicts of interest. Failure to so comply may, in County's reasonable discretion, constitute a material breach of this Agreement. Recipient shall defend County and reimburse it for any fines, damages or costs (including attorney fees) that might be incurred or assessed based upon a claim or determination that Recipient has violated any applicable law or regulation.

3. Conflict of Interest

- A. Contractor shall comply with the laws and regulations of the State of California and County regarding conflicts of interest, including, but not limited to, Article 4 of Chapter 1, Division 4, Title 1 of the California Government Code, commencing with Section 1090, and Chapter 7 of Title 9 of said Code, commencing with Section 87100 (Political Reform Act), and regulations enacted by the California Fair Political Practices Commission.
- B. Recipient covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of Recipient's obligations and responsibilities hereunder. Recipient further covenants that in the performance of this Award, no person having any such interest shall be employed by Recipient. This covenant shall remain in force until Recipient completes performance of the services required of it under this Award.
- C. Recipient agrees that if any fact comes to its attention that raises any question as to the applicability of any conflict of interest law or regulation, Recipient will immediately inform the County and provide all information needed to resolve the question.

4. Availability of funds

This Award is subject to the County and the State of California appropriating and approving sufficient funds for the activities required of the Recipient pursuant to this Award. If the County's adopted budget and/or its receipts from California and the United States do not contain sufficient funds for this Award, the County may terminate this Award by giving ten (10) days advance written notice thereof to the Recipient, in which even the County shall have no obligation to pay the Recipient any further funds or provide other consideration and the Recipient shall have no obligation to provide any further services under this Award.

5. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or if County determines that Recipient is not implementing the Statement of Work in accordance with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within 15 calendar days of discovery of the breach. The breaching party shall have 15 calendar days from receipt of the Notice to notify the other party in writing of how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has 15 days to accept or reject the proposed cure which, if accepted, shall be implemented expeditiously and within no more than 30 days of acceptance.

If the breaching party fails to cure the breach within 30 days of the non-breaching party's acceptance, the non-breaching party may take any of the following actions:

- Suspend payment
- Demand repayment of all funding (which shall also constitute termination of this Agreement)
- Terminate the Agreement
- Take any action necessary to recover other costs

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of such Notice of Failure except in the event of an appeal, in which case the effective date falls on the issuance of a final decision on the appeal. The right to appeal may only be exercised by the breaching party in the event the non-breaching party elects to demand repayment of all funding, in which event the appeal must be initiated by a written Notice of Appeal delivered by mail or by hand to the contact for the non-breaching party. The appeal shall be decided within 30 days or as soon thereafter as reasonably possible by the chief executive of the non-breaching party or by an appeals officer designated by such person.

6. Licensure

Recipient certifies that they shall hold all applicable licenses and/or certifications required by Recipient's profession and maintain them throughout this Award, and that Recipient's performance shall meet the standards of licensure/certification.

7. Independent Contractor

Recipient understands that he/she is not an employee of the County and is not eligible for any employee benefits, including but not limited to unemployment, health/dental insurance, worker's compensation, vacation or sick leave.

8. Confidentiality; Records Retention and Availability to County

Recipient will hold in confidence all information disclosed to or obtained by Recipient which relates to activities under this Award and/or to the County plans or activities, except to the extent required by law. All documents and information developed under this Award and all work products, reports, and related data and materials shall become the property of the County. Recipient shall deliver all of the foregoing to the County upon completion of the services hereunder, or upon earlier termination of this Award. In addition, Recipient shall retain all of its own records regarding this Award and the services provided hereunder for a period of not less than five (5) years from the end of the Award, and shall make them available to County for audit and discovery purposes upon reasonable request at any time during the term of this Agreement or the subsequent five-year retention period.

9. Entire Award

This Award constitutes the entire agreement of the parties, and no other agreements or representations, oral or written, have been made or relied upon by either party. This Award may only be amended as specified in Attachment 1, Section 2, and any other purported amendment shall be of no force or effect. This Award, including all attachments, shall be subject to disclosure pursuant to the California Public Records Act.

10. Execution

This Award shall be deemed to be executed within the State of California and construed in accordance with and governed by laws of the State of California. Any action or proceeding arising out of this Award shall be filed and resolved in a California State court located in Woodland, California.

ATTACHMENT 3A – COUNTY CONTACTS

Legal Name:	County of Yolo		
Legal Address:	625 Court Street., Room 102 Woodland, CA 95695		
Website:	www.yolocounty.org		
County Contacts			
Grant Project Manager:	Solomon Washington, CCP Analyst		Telephone Number: 530-406-5130
Email:	CCP@yolocounty.org		
Administrative Contact:	Solomon Washington, CCP Analyst		Telephone Number: 530-406-5130
Email:	CCP@yolocounty.org		
COI Contact Email:	procurement@yolocounty.org		
Financial Contact:	Tom Haynes, Chief Financial Officer		Telephone Number: 530-666-8190 ext. 8162
Email:	Tom.Haynes@yolocounty.org		
Email Invoices:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Invoice Email (if different):	CCP@yolocounty.org
Authorized Official:	Ryan Pistoichini, Director of General Services		Telephone Number: 530-666-8218
Email:	Ryan.Pistoichini@yolocounty.org		
Administrative and Grant Project Manager Address:			
Name:	Solomon Washington, CCP Analyst		
Address:	Probation Department County of Yolo 725 Court Street Woodland, CA 95695		
Invoice Address:			
Name:	Tom Haynes, Chief Financial Officer		
Address:	Financial Services County of Yolo 625 Court Street, Room 102 Woodland, CA 95695		

ATTACHMENT 3B – RECIPIENT CONTACTS

EIN No.:	83-2137871	Institution Type:	Non-profit
Place of Performance Address:			
Recipient Contacts			
Central Email:	info@milpacollective.org		
Website:	https://milpacollective.org		
Grant Project Manager:	<u>John Pineda</u>		
Email:	jpineda@milpacollective.org	Telephone Number:	831-235-6898
Administrative Contact:	<u>Angela Parks</u>		
Email:	aparks@milpacollective.org	Telephone Number:	831-269-9531
Financial Contact:	<u>Angela Parks</u>		
Email:	aparks@milpacollective.org	Telephone Number:	831-269-9531
<i>Invoice/Payment Email (if different from Financial Contact):</i>			
Authorized Official:	<u>N/A</u>		
Email:		Telephone Number:	
Legal Address:			
Name:	MILPA Collective		
Address:	339 Melody Lane Salinas, CA 93901		
Administrative Address:			
Name:	MILPA Collective		
Address:	339 Melody Lane Salinas, CA 93901		
Payment Address:			
Name:	MILPA Collective		
Address:	339 Melody Lane Salinas, CA 93901		

ATTACHMENT 4 – BUDGET INFORMATION

Community Corrections Partnership Grant Funding Expenditures Report

Contract No.:		Date Report Prepared:	
Prepared By:		Title:	
Telephone:		Email Address:	
Reporting Period:	Fiscal Year 2024-25 (____ thru ____)		

A. Personnel Salaries & Benefits

Staff

Position	Budget	Total FTE	Prior Billed Total	Salaries	Benefits	Actuals Billed this Period
Total						\$

Supervision

Position	Budget	Total FTE	Prior Billed Total	Salaries	Benefits	Actuals Billed this Period
Total						\$

Administration/Support

Position	Budget	Total FTE	Prior Billed Total	Salaries	Benefits	Actuals Billed this Period
Total						\$

B. Travel*¹

Purpose of Travel	Budget	Prior Billed Total	Computation	Actuals Billed this Period
Total				\$

C. Equipment*

Item Description	Budget	Prior Billed Total	Actuals Billed this Period
Total			\$

D. Supplies*

Item Description	Budget	Prior Billed Total	Actuals Billed this Period
Total			\$

E. Other Costs*

Description	Budget	Prior Billed Total	Actuals Billed this Period
Total			\$
Operating Costs Total			\$

1. All items included in categories indicated with an "*" require individual receipts or other evidence identifying the cost and nature of the expense (e.g., the customer's receipt for a meal showing the total cost, items ordered, and the identity and number of individuals present).

Total Expenditures	\$
Remaining Balance	\$

ATTACHMENT 5 – INSURANCE REQUIREMENTS

- A. During the term of this Award, Recipient shall at all times maintain, at its expense, the following coverages and requirements. The comprehensive general liability insurance shall include broad form property damage insurance.
1. Minimum Coverages (as applicable) - Insurance coverage shall be with limits not less than the following:
 - a. Comprehensive General Liability – \$1,000,000/occurrence and \$2,000,000/aggregate
 - b. Automobile Liability – \$1,000,000/occurrence (general) and \$500,000/occurrence (property) [include coverage for Hired and Non-owned vehicles.]
 - c. Professional Liability/Malpractice/Errors and Omissions – \$1,000,000/occurrence and \$2,000,000/aggregate (If any engineer, architect, attorney, accountant, medical professional, psychologist, or other licensed professional performs work under a contract, the Recipient must provide this insurance. If not, then this requirement does not apply.)
 - d. Workers’ Compensation – Statutory Limits/Employers’ Liability - \$1,000,000/accident for bodily injury or disease (If no employees, this requirement automatically does not apply.)
 2. The County, its officers, agents, employees and volunteers shall be named as additional insured on all but the workers’ compensation and professional liability coverages. It shall be a requirement under this Award that any available insurance proceeds broader than or in excess of the specified minimum Insurance coverage requirements and/or limits shall be available to the Additional Insured. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this Award; or (2) the broader coverage and maximum limits of coverage of any Insurance policy or proceeds available to the named Insured; whichever is greater.
 - a. The Additional Insured coverage under the Recipient’s policy shall be “primary and non-contributory” and will not seek contribution from the County’s insurance or self-insurance and shall be at least as broad as CG 20 01 04 13.
 - b. The limits of Insurance required in this Award may be satisfied by a combination of primary and umbrella or excess Insurance. Any umbrella or excess Insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of the County of Yolo (if agreed to in a written contract or agreement) before the County’s own Insurance or self-insurance shall be called upon to protect it as a named insured.
 3. Said policies shall remain in force through the life of this Award and, with the exception of professional liability coverage, shall be payable on a “per occurrence” basis unless the County Risk Manager specifically consents in writing to a “claims made” basis. For all “claims made” coverage, in the event that the Recipient changes insurance carriers Recipient shall purchase “tail” coverage covering the term of this Award and not less than three years thereafter. Proof

of such "tail" coverage shall be required at any time that the Recipient changes to a new carrier prior to receipt of any payments due.

4. The Recipient shall declare all aggregate limits on the coverage before commencing performance of this Award, and the County's Risk Manager reserves the right to require higher aggregate limits to ensure that the coverage limits required for this Award as set forth above are available throughout the performance of this Award.
 5. Any deductibles or self-insured retentions must be declared to and are subject to the approval of the County Risk Manager. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied either by the named Insured or Yolo County.
 6. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Director (ten (10) days for delinquent insurance premium payments).
 7. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise approved by the County Risk Manager.
 8. The policies shall cover all activities of Recipient, its officers, employees, agents and volunteers arising out of or in connection with this Award.
 9. For any claims relating to this Award, the Recipient's insurance coverage shall be primary, including as respects the County, its officers, agents, employees and volunteers. Any insurance maintained by the County shall apply in excess of, and not contribute with, insurance provided by Recipient's liability insurance policy.
 10. The insurer shall waive all rights of subrogation against the County, its officers, employees, agents and volunteers.
- B. Prior to commencing services pursuant to this Award, Recipient shall furnish the County with original endorsements reflecting coverage required by this Award. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received by, and are subject to the approval of, the County Risk Manager before work commences. Upon County's request, Recipient shall provide complete, certified copies of all required insurance policies, including endorsements, reflecting the coverage required by these specifications.
- C. During the term of this Award, Recipient shall furnish the County with original endorsements reflecting renewals, changes in insurance companies and any other documents reflecting the maintenance of the required coverage throughout the entire term of this Award. The endorsements

are to be signed by a person authorized by that insurer to bind coverage on its behalf. Upon County's request, Recipient shall provide complete, certified copies of all required insurance policies, including endorsements reflecting the coverage required by these specifications. Yolo County reserves the right to obtain a full certified copy of any Insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

- D. Recipient agrees to include with all Subcontractors in their subcontract the same requirements and provisions of this Award including the indemnity and Insurance requirements to the extent they apply to the scope of the Subcontractor's work. Subcontractors hired by Recipient agree to be bound to Recipient and the County of Yolo in the same manner and to the same extent as Recipient is bound to the County of Yolo under the Award Documents. Subcontractor further agrees to include these same provisions with any Sub-subcontractor. A copy of the Owner Contract Document Indemnity and Insurance provisions will be furnished to the Subcontractor upon request. The Recipient shall require all Subcontractors to provide a valid certificate of insurance and the required endorsements included in the agreement prior to commencement of any work and Recipient will provide proof of compliance to the County of Yolo.
- E. Recipient shall maintain insurance as required by this contract to the fullest amount allowed by law and shall maintain insurance for a minimum of five years following the completion of this project. In the event Recipient fails to obtain or maintain completed operations coverage as required by this Award, the County at its sole discretion may purchase the coverage required and the cost will be paid by Recipient.

ATTACHMENT 6 – REPORTING AND PERFORMANCE MEASURES

Reports

Recipient agrees to provide the reports requested below in full as outlined in the attached templates.

- **Program Update:** Recipient agrees to submit a Program Update that summarizes funding-related activities in a reasonable amount of detail, initially monthly (subject to revision to quarterly with prior written approval of the County, in its reasonable discretion) after at least three months of satisfactory performance). All data points shall be verified with attachments of supporting documents.
- **Program Summary:** Recipient agrees to submit an annual Program Summary which shall be submitted utilizing the attached template in September for each prior fiscal year in which funding was received. All data points shall be verified with attachments of supporting documents.
- **Additional Requirements:** The County, through the Community Corrections Partnership Chair or his/her designee, retains the right to request any data point or metric related to the Statement of Work to be provided at any point in time during the period that this contract remains in effect or any reimbursement to Recipient is outstanding, whichever is later. Nothing in this Attachment modifies or impairs the County's right to audit or to receive records under the provisions of Attachments 1 and 2.

Performance Measures

In providing performance measures in the Program Summary, Recipient will utilize the Results-Based Accountability performance measure model which answers the questions:

- **Performance Measure (PM) 1:** How much did we do? (Quantity)
- **PM2:** How well did we do it: (Quality)
- **PM3:** Is anyone better off (Outcome)

**Yolo County Community Corrections Partnership (CCP)
Program Update Template**

Organization :			
Contract No. :		Date Report Prepared :	
Reporting Period :	Fiscal Year 2024-25 (_____ thru _____)		

El Joven Noble

Population Served

Total Served:

Males Served:

Females Served:

Cohort Retention

New Members:

Drop Outs:

Telpochcalli

Population Served

Total Served:

Males Served:

Females Served:

Cohort Retention

New Members:

Drop Outs:

Employment Readiness and Financial Literacy Workshops

Population Served

Total Served:

Males Served:

Females Served:

**Yolo County Community Corrections Partnership (CCP)
Program Update Template**

Employment Readiness and Financial Literacy Workshops (Continued)

Success

New Internships:

New Jobs:

New Bank/Savings Accounts:

Notes / Comments

**Yolo County Community Corrections Partnership (CCP)
Annual Program Summary Template**

Program Name

Annual Funding Summary

CCP Funds: \$X

Department Allocation/Innovation/Treatment -
(choose one) – Department (if Department
Allocation)

Other Funding: \$XX

List funding source

CCP Strategic Plan Outcome/Strategy(s) Supported

List the CCP Strategic Plan Outcome/Strategy(s) that is supported
by the program.

Use of Funding

List components of program
funded by the CCP i.e.,
staffing, contracted services,
etc., and include budget

Program Description

Describe:

- program's purpose and services offered
- goals and objectives of program
- list partners if a collaboration
- describe impact if program were no longer funded
- future goals/objectives

PM#: Description

or %

PM#: Description

or %

PM#: Description

or %

PM#: Description

or %

Performance Measure (PM) 1: How much did we do? **PM2:** How well did we do it? **PM3:** Is anyone better off?

ATTACHMENT 7 – STATEMENT OF WORK

1. Recipient shall perform the deliverables, services, and tasks as specified in the statement of work Below; or Attached - _____ pages. Recipient shall obtain written approval from County prior to any changes to this statement of work.



**Statement of Work:
(Cultural Futures 2024-2026)**

**Prepared for:
Yolo County
Community Corrections Partnership**

**Prepared by:
MILPA Collective**

June 11, 2024

About MILPA

MILPA stands for Motivating Interconnected Leadership for Public Advancement: We are a movement space designed for and led by formerly incarcerated and system-impacted people. MILPA works with organizations and institutions alongside communities to drive antiracist policy advocacy and systems change through innovative and culturally relevant healing and relationship-centered approaches. MILPA was co-founded, led by formerly incarcerated and system-impacted staff who are applying their lived experience for systems change.

Our Vision

The Next Seven Generations are culturally rooted with pathways to be successful, healthy and live oppression-free.

Our Mission

To cultivate Change Makers for the Next Seven Generations by creating opportunities for cultural healing, intergenerational leadership, and empowerment through community-driven decision-making for healthier communities.

Experience and Expertise

MILPA has had the opportunity to go back and provide services to community members who are still incarcerated at both the county and state facilities, such as the Monterey County Youth Center (2017-2018) and the Division of Juvenile Justice (DJJ), specifically N.A. Chaderjian and O.H. Close facilities (2019-2021). Currently, MILPA provides programs and services in the Juvenile Detention Facilities at Solano and Yolo County, as well as at Golden Hills Community School, an alternative high school in Solano County. MILPA also has an extensive background in working and providing training opportunities across various carceral facilities with a focus on Young Adults 18-24 years old, individuals serving life sentences, and correctional staff in New York's Rikers Island, South Carolina, Colorado, and others.

Our Team

Lead: Carlos A. Hernandez, Policy & Programs Assistant

Support: Noely Loeza, Leadership & Program Assistant

Youth Justice Intern: TBD

Goals

To cultivate a space for formerly incarcerated and system-impacted community members that centers cultural healing as a means to prevent incarceration, support community reintegration, build individual competency, and reduce recidivism.

Programs and Services

Over the next two years, MILPA will introduce a phased cultural healing approach that intertwines civic engagement, traditional cultural healing practices, and peer-to-peer mentorship. This approach will involve the implementation of culturally sensitive curricula to address the impact of systemic injustices and their effects on community members in Yolo County who have historically experienced disparate outcomes.

MILPA will provide the following list of services and programs:

- El Joven Noble Curriculum
 - El Joven Noble, or the Noble Youth, is a cultural healing program via the National Compadres Network's Joven Noble Rites of Passage curriculum. This program is 8 weeks long and centers itself on empowering youth and transitional aged youth through a comprehensive character and cultural identity development program. Participants explore healthy mindsets and values around responsibility and maturity by supporting participants through cultural resilience, positive cultural identity, and the development of strong self- esteem.
- Telpochcalli
 - Telpochcalli is a 14-week civic engagement fellowship that was created by MILPA to pass on cultural knowledge, wisdom, and traditions as a praxis for building the intergenerational leadership and well-being of youth and young adults. The program centers their experiences while utilizing a spectrum of practices and a culminating project that moves young people towards healing and transforming interpersonal trauma. At Telpochcalli, young people will experience interpersonal and collective shifts that challenge, replace, and repair conditions created by structural racism, cultural genocide, and colonialism.
- Employment Readiness and Financial Literacy Workshops
 - MILPA will provide cohorts with pathways for employment readiness, career development, and financial literacy by leveraging cross-sector resources. MILPA will also heighten awareness about behavioral and mental health services to enhance the effectiveness of existing services through collaborative efforts among organizations.

Proposed Outcomes

- By the end of culturally responsive and competent programming, participants will develop a deeper understanding of their culture and values and be able to relate to and implement cultural healing strategies within themselves, their families, and their communities.
- At the end of civic engagement programming, participants will have a better understanding of how local and state-wide governments operate and know how to engage civically on behalf of their community through a racial justice and equity lens.
- Upon completion of employment readiness and financial literacy workshops, participants will have gained the individual competency skills and knowledge necessary to draft resumes, and prepare for employment interviews, seek employment opportunities, and create a personal finance budget.
- By the end of the cohort, participants will better understand cultural healing practices, employment readiness skills and how to access behavioral and mental health resources which will prevent incarceration, support community reintegration, build individual competency, and reduce recidivism.

Timeline

Cultural Futures 2024 - 2025	
Service & Indicators	Month & Year
Joven Noble <ul style="list-style-type: none"> Facilitate 1 cohort for 6 to 12 youth and transitional-aged youth 	July 2024 - August 2024
Employment Readiness/Financial Literacy Workshops <ul style="list-style-type: none"> Identify community partners/organizations/agencies to collaborate with to provide workshops centered around employment readiness and development of financial literacy Work with the identified organization to craft workshops already available and tailor to the specific needs of our cohorts, including but not limited to: drafting a resume and cover letter, interview preparation and mock interviews, how to job search, and create personal finance budgets MILPA will be there to mentor and help participants navigate these spaces and subjects 	November 2024 - December 2024
Telpochcalli <ul style="list-style-type: none"> Facilitate 1 cohort for 6 to 10 youth and transitional-aged youth 	January 2025 - April 2025
Cultural Futures 2025 - 2026	
Service & Indicators	Month & Year
Joven Noble <ul style="list-style-type: none"> Facilitate 1 cohort for 6 to 12 youth and transitional-aged youth 	July 2025 - August 2025
Employment Readiness/Financial Literacy Workshops <ul style="list-style-type: none"> Identify community partners/organizations/agencies to collaborate with to provide workshops centered around employment readiness and development of financial literacy Work with the identified organization to craft workshops already available and tailor to the specific needs of our cohorts, including but not limited to: drafting a resume and cover letter, interview preparation and mock interviews, how to job search, and create personal finance budgets MILPA will be there to mentor and help participants navigate these spaces and subjects 	November 2024 - December 2024
Telpochcalli <ul style="list-style-type: none"> Facilitate 1 cohort for 6 to 10 youth and transitional-aged youth 	January 2026 - April 2026

Data and Tracking

MILPA will utilize the following practices to keep track of and report performance measures:

- Assessment Forms
- Pre/Post-surveys
- Attendance Sheets
- Participant feedback forms on facilitator performance
- Visual storytelling approach to capture qualitative measures

Contact Information

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