



# COUNTY OF YOLO

Office of the County Administrator

**Gerardo Pinedo**  
County Administrative Officer

625 Court Street, Room 202 • Woodland, CA 95695  
www.YoloCounty.org

## FPD FUNDING PERFORMANCE REPORT

Performance Report detailing the prior fiscal year's accomplishments shall be due to the County Administrator's Office **by July 31 of each year**. The County Administrator's Office will compile and provide the performance reports to the Board of Supervisors for review and consideration.

*Any Fire Protection District that does not submit an annual performance report by the required deadline will be suspended from eligibility for matching funds or one-time grants in the subsequent fiscal year.*

**Name of Fire Protection District:** Willow Oak Fire Protection District

**Contact Full Name:** Marcus Klinkhammer

**Email:** mklinkhammer@willowoakfire.com

**Mailing Address:** 18111 County Road 94B, Woodland

CA

**Zip Code:** 95695

### Funding Purpose:

Summarize the objective and purpose of the funding:

The objective and purpose of the increased funding for the Willow Oak Fire Protection District is to improve emergency response capabilities and elevate overall public safety in our Fire District as well as Yolo County. This includes equipment upgrades, personnel training, and providing adequate staff to effectively respond to Fires, Medical Aids and mitigate various emergency situations. This funding supports the Fire District along with our 218 Fire Assessment in maintaining readiness, increased daily staffing, equipment replacement and expanding outreach and education efforts to ensure the community is well protected and prepared.

## Progress Report:

Please answer the questions below.

### What benefits were gained from the financial assistance?

Financial assistance provided to the Fire District from Yolo County yields several key benefits. Firstly, it enables the Fire District to enhance its operational capacity by investing in modern firefighting equipment. This results in improved response times and general effectiveness in all emergency situations.

Secondly, financial assistance was applied towards increasing staffing levels for our Fire District. This allows the Fire District to bolster its emergency response capabilities by ensuring adequate personnel are available around the clock. This leads to quicker and more effective deployment of resources during emergencies, potentially reducing property damage and saving lives.

Additionally, increased staffing improves operational efficiency, as the general workload can be divided among a larger team, reducing fatigue and improving morale. Furthermore, it enhances overall community safety by enabling the Fire District to provide broader coverage and respond to multiple incidents simultaneously. Ultimately, investing in more staffing with the financial assistance enhances the Fire Districts ability to fulfill its mission of protecting the community.

With the additional funding raised by our 218 Fire Assessment along with the County Funding, we were able to add three additional full-time staff to our roster. This means we are now able to staff our Fire District with two full time personnel per day. In addition, we are able to supplement our full time staff with Reserve Firefighters on a daily basis. We have been able to plan ahead and be ready for the rising cost of replacing equipment.

### Did you encounter any challenges?

Our Fire District encountered challenges while seeking funding within our Community. One primary issue is limited tax revenue and budget constraints, which may restrict the amount of funding available for essential services like Fire Protection. Local governments may face competing priorities, making it difficult to allocate sufficient resources to the Fire District. Moreover, fluctuations in property values can impact property tax revenues, which are a significant source of funding for many Fire Districts.

Another challenge is public awareness and support. Some of our Community members did not fully understand the need for increased funding or the consequences of inadequate resources for Fire Protection. This can lead to resistance or reluctance to approve funding measures such as a 218 Fire Assessment.

Navigating these challenges often requires proactive communication, community engagement efforts, and strategic planning to ensure that the Fire District can continue to provide effective and reliable services to protect the community.

Fire Districts such as ours face numerous challenges with staying fully staffed. There appears to be a staffing shrotages across the industry. One primary hurdle is the recruitment and retention of Volunteers and Reserve Firefighters as balancing professional and personal commitments can be challenging.

Training requirements and time commitments deter some potential Volunteer and Reserves. In areas where Volunteer numbers are insufficient, the need to hire full-time staff arises, but financial constraints often limit this option. Securing finding for salaries, benefits, and ongoing training for professional firefighters poses significant challenges for Fire Districts.

**Did any changes occur during the year, such as the number of paid staff or volunteers, key personnel changes (e.g., leadership positions like Chief, Assistant Chief, or Board members), or mailing address?**

We did have a full time staff member go out on 4850 leave from July 2023 - July 2024. While continuing to pay this individual's salary, we had to hire another full time employee to cover this position. This was an unplanned for situation that made a detrimental impact on our employee expenses.

**Budget:**

Report how funds were spent. Feel free to attach any additional budget expenses on a separate page.

Budget Line Item	Amount
Please see attached for all budget expenses for 23-24	
<b>Total Expenditures</b>	

(2023-2024)

ACCOUNT #	ACCOUNT NAME	APPROPRIATIONS
500100	REGULAR EMPLOYEES	\$ 405,989.00
500110	EXTRA HELP	\$ 25,000.00
500120	OVERTIME	\$ 83,100.00
	STANDBY TIME	
500160	PAYOFF	\$ 10,000.00
500310	CO CONTRIB - MISC. RETIREMENT	\$ 37,000.00
500320	CO CONTRIB - OASDI	\$ 34,000.00
500330	CO CONT - MEDICARE	\$ 8,000.00
500340	EMPLOYEE GROUP INSURANCE	\$ 50,400.00
500380	CO CONT - UNEMPLOYMENT INSURANCE	\$ 1,400.00
500390	WORKERS COMPENSATION INSURANCE	\$ 5,000.00
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$ 659,889.00</b>

	AGRICULTURAL SUPPLIES	
501010	CLOTHING & PERSONAL SUPPLIES	\$ 25,000.00
501020	COMMUNICATIONS	\$ 20,000.00
	FOOD	\$ 500.00
501040	HOUSEHOLD EXPENSE	\$ 12,000.00
501051	INSURANCE - PUBLIC LIABILITY	\$ 20,000.00
	INSURANCE - FIRE & EXTENDED	
	INSURANCE - OTHER	
501070	MAINTENANCE - EQUIPMENT	\$ 45,000.00
501071	MAINTENANCE - BLDGS & IMPROVEMENTS	\$ 16,000.00
501080	MEDICAL, DENTAL, & LAB SUPPLIES	\$ 500.00
501090	MEMBERSHIPS	\$ 500.00
501100	MISCELLANEOUS	\$ 250.00
501102	MIC EXP - CREDIT CARD SERV CHAG	\$ 100.00
501110	OFFICE EXPENSE	\$ 5,000.00
501111	OFFICE EXPENSE - POSTAGE	\$ 250.00
	OFFICE EXPENSE - PRINTING	
501151	AUDITING & FISCAL SERVICES	\$ 1,500.00
501152	SPEC SERV-INFO TECH SERV	\$ 5,000.00
501156	LEGAL SERVICES	\$ 2,500.00
501155	MEDICAL DENTAL & LAB SERVICES	\$ 500.00
501165	PROFESSIONAL & SPECIALIZED SERVICES	\$ 5,000.00
	PUBLICATIONS & LEGAL NOTICES	\$ 200.00
501190	RENTS & LEASES - EQUIPMENT	\$ 2,200.00
	RENTS & LEASESD - BUILDINGS & IMPROV.	
501210	SMALL TOOLS & MINOR EQUIPMENT	\$ 24,000.00
501205	TRAINING EXPENSE	\$ 1,000.00
	ELECTION SUPPLIES & SERVICES	
	BOOKS & PERIODICALS	
502110	VOLUNTEER FIREMEN	\$ 88,000.00
501250	TRANSPORTATION & TRAVEL	
501251	TRANSPORTATION & TRAVEL - FUEL	\$ 25,000.00
501260	UTILITIES	\$ 25,000.00
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 325,000.00</b>

ACCOUNT#	ACCOUNT NAME	APPROPRIATIONS
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YOLO COUNTY DFS  
SPECIAL DISTRICT BUDGET - FINANCING USES - SCHEDULE B  
FISCAL YEAR: 2024 - 2025  
DISTRICT NAME: WILLOW OAK FIRE PROTECTION DISTRICT

FUND NO: 8071

ACCOUNT #	ACCOUNT NAME	APPROPRIATIONS
500100	REGULAR EMPLOYEES	\$ 434,652.00
500110	EXTRA HELP	\$ 15,000.00
500120	OVERTIME	\$ 103,000.00
500160	LEAVE BUYOUT	\$ 10,000.00
501100	RETIREMENT	\$ 37,000.00
501110	SOCIAL SECURITY TAX	\$ 32,000.00
501120	MEDICARE	\$ 7,500.00
501130	HEALTH INSURANCE	\$ 40,000.00
501170	UNEMPLOYMENT INSURANCE	\$ 1,600.00
500390	WORKERS COMPENSATION INSURANCE	\$ 7,000.00
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$ 687,752.00</b>

510010	CLOTHING & PERSONAL SUPPLIES	\$ 24,000.00
510020	COMMUNICATIONS	\$ 24,000.00
510030	FOOD	\$ 500.00
510040	HOUSEHOLD EXPENSE	\$ 15,000.00
510041	HOUSEHOLD-CONTRACTS	\$ 1,000.00
510051	INSURANCE - PUBLIC LIABILITY	\$ 15,000.00
510052	INSURANCE - FIRE & EXTENDED	\$ 5,000.00
510070	MAINTENANCE - EQUIPMENT	\$ 15,000.00
510071	MAINTENANCE-BUILDING IMPROVEMENT	\$ 25,000.00
510080	MEDICAL, DENTAL, & LAB SUPPLIES	\$ 1,000.00
510090	MEMBERSHIPS	\$ 1,250.00
510102	MISC EXP-CREDIT CARD SERV CHARGES	\$ 100.00
510110	OFFICE EXPENSE	\$ 10,450.00
510160	PUBLICATIONS & LEGAL NOTICES	\$ 200.00
510170	RENTS & LEASES - EQUIPMENT	\$ 3,500.00
510180	TRAINING	\$ 1,000.00
510200	TRANSPORTATION & TRAVEL	\$ 500.00
510201	TRANSPORTATION & TRAVEL - FUEL	\$ 27,500.00
510204	VEHICLE MAINTENANCE	\$ 50,000.00
510220	UTILITIES	\$ 30,000.00
510251	PROF & SPEC SERV-AUDITING & ACCOUNTING	\$ 3,000.00
510252	PROF & SPEC SERV-INFO TECH SERVICES	\$ 6,500.00
510255	PROF & SPEC SERV-MEDICAL, DENTAL, LAB	\$ 1,500.00
510256	PROF & SPEC SERV-LEGAL SERVICES	\$ 2,500.00
510275	PROFESSIONAL & SPECIAL SERVICES-OTHER	\$ 5,000.00
510286	SPECIAL DEPARTMENT EXPENSE	\$ 2,000.00
526020	TAXES & ASSESSMENTS	\$ 5,000.00
526035	VOLUNTEER FIREMEN	\$ 88,000.00
530070	EQUIPMENT	\$ 24,000.00
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 387,500.00</b>