

AGREEMENT NO. 24-_____
(Master Agreement for Tree Trimming Services)

THIS AGREEMENT (“Agreement”) is made and entered into this 1st day of July, 2024, by and between the County of Yolo, a political subdivision of the State of California (“County”) and West Coast Arborists, Inc., a California corporation (“Contractor”).

W I T N E S S E T H

WHEREAS, the County is authorized by Government Code Section 23004 to make contracts as necessary for the exercise of its powers; and

WHEREAS, the County is authorized by Government Code Section 31000 to contract with persons specially trained, experienced, expert and competent to perform special services, such as tree trimming and removal services at various County locations; and

WHEREAS, the County desires to obtain a consultant to provide tree trimming, pruning, thinning and removal services including traffic control at various County locations; and

WHEREAS, the County circulated and distributed a Request for Proposals (RFP) for such services, a copy of which is attached as Exhibit A; and

WHEREAS, the Contractor submitted a proposal to provide tree trimming and removal services on an as needed basis for various County locations, an excerpt of which is attached as Exhibit B; and

WHEREAS, Contractor has represented and warrants to the County that it has the necessary training, experience, expertise and competency to provide the services, goods and materials that are described in this Agreement, at a cost to the County as herein specified; that it will be able to perform the herein described services at minimum cost to the County by virtue of its current and specialized knowledge of relevant data, issues, and conditions; and

WHEREAS, Contractor represents and warrants that neither Contractor, nor any of its officers, agents, employees, contractors, subcontractors, volunteers, or five percent owners, is excluded or debarred from participating in or being paid for participation in any Federal or State program; and

WHEREAS, Contractor further represents and warrants that no conditions or events now exist which give rise to Contractor or any of its officers, agents, employees, contractors, subcontractors, volunteers or five percent owners being excluded or debarred from any Federal or State program; and

WHEREAS, Contractor understands that the County is relying upon these representations in entering into this Agreement.

NOW, THEREFORE, the County and the Contractor agree as follows:

I. BASIC SERVICES

A. Contractor shall furnish to the County all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately perform the professional services described in Exhibit “A” hereto and as further set forth in individual Work Proposals approved by the County and Contractor for specific projects or tasks. The terms and conditions of this Agreement shall control all Work Proposals. Contractor shall complete the services in a manner satisfactory to the Director of General Services or his/her written designee (“Director”), including compliance with Special Federal Terms (Exhibit B) when applicable.

B. The complete Agreement shall include the following Exhibits attached hereto and incorporated herein:

Exhibit A	RFP Excerpt
Exhibit B	Vendor Submitted Proposal
Exhibit C	Fee Proposal
Exhibit D	Special Federal Terms
Exhibit E	Work Proposal/Task Order Template
Exhibit F	Workers’ Compensation Certificate

In the event of any conflict between any of the provisions of this Agreement (including Exhibits), the provision that requires the highest level of performance from Contractor for the County’s benefit shall prevail.

C. Specific projects will be assigned to Contractor through issuance of Work Proposals. After a project to be performed under this Agreement is identified by the County, the County will prepare a draft Work Proposal (see Exhibit E). A draft Work Proposal will identify the scope of services, expected results, project deliverables, period of performance, and project schedule. The draft Work Proposal will be delivered to Contractor for review and completion of the cost estimate sections. Contractor shall return the draft Work Proposal within ten (10) calendar days along with a cost estimate, including a written estimate of the number of hours and hourly rates per staff person, any anticipated reimbursable expenses, overhead, fee if any, and total dollar amount. After agreement has been reached on the negotiable items and total cost; the finalized Work Proposal shall be signed by both the County and Contractor. A Work Proposal is of no force or effect until executed by the Director. No expenditures are authorized on a project and work shall not commence until a Work Proposal/Task Order for that project has been executed by the Director.

II. COMPENSATION

For the services described in Paragraph I above, and subject to the condition that the services have been completed in a manner satisfactory to the Director or his/her designee, and unless otherwise provided in an approved Work Proposal, Contractor, shall

be compensated on a time and materials basis at the hourly rates set forth in Exhibit C to this Agreement.

Provided, however, that the total amount of compensation to be paid to Contractor for the services required by this Agreement, inclusive of all Works Proposals, shall not exceed six hundred ninety-two thousand dollars (\$692,000.00) per year County fiscal year for the term of this Agreement. In the determination of hourly fees, time allotments shall be calculated to one-tenth of an hour.

Authorize the Director of General Services to sign work authorization for the following departments up to the amount budgeted below for fiscal year 2024-25.

- GSD-Facilities \$ 50,000
- GSD-Parks \$ 50,000
- OES \$150,000
- DCS Roads \$372,000
- DCS Natural Resources \$ 70,000

The Director or the Director's designee shall have the authority to approve modifications to the budgets above provided the total annual not-to-exceed amount of \$692,000 per fiscal year .

III. METHOD OF PAYMENT

A. Within thirty (30) days of the completion of each task or subtask identified in a Work Proposal in a manner that is satisfactory to the Director, the Contractor shall submit an invoice detailing the services provided, the person(s) providing the service, the amount of time spent by each person providing the service calculated to the one-tenth of an hour, the rate per hour charged for each person providing service, and an itemization of the actual expenses for which reimbursement is requested. Any claim for additional services shall also include a copy of the Director's written approval in advance of such services being provided. If requested by the County, Contractor shall provide any further documentation to verify the compensation and reimbursement sought by Contractor.

B. Within fifteen (15) calendar days of the receipt of Contractor's detailed invoice, the Director shall either authorize payment or advise Contractor in writing of any concerns that the Director has with the invoice and any need for further documentation.

C. Within thirty (30) calendar days of the Director's authorization for payment of an invoice, the County Auditor-Controller shall either issue the payment or advise Contractor in writing of any concerns that the County Auditor-Controller has with the request and any need for further documentation.

IV. REPORTS

A. Contractor shall provide such reports as are required elsewhere by this Agreement, and such additional information and reports relating to the services otherwise required by this Agreement as are reasonably requested by the Director, at the times and in the manner specified by this Agreement, or by the Director if not so specified. Any other provision of this Agreement notwithstanding, should Contractor fail to provide any report required by this Agreement in a timely manner and as otherwise set forth in this Agreement, County may terminate the agreement pursuant to the specifications herein.

B. County shall provide Contractor with all information pertinent to the services required of Contractor by this Agreement which is requested by Contractor and which is within County's possession. No charge will be made for these materials.

V. OWNERSHIP OF DOCUMENTS AND WORK PRODUCTS

All professional and technical documents and information developed under this Agreement, and all work products, including writings, work sheets, reports, and related data, materials, and all other rights and interests therein, shall become the property of the County, and Contractor agrees to deliver and assign the foregoing to the County, upon completion of the services hereunder or upon any earlier termination of this Agreement. In addition, basic data prepared or obtained under this Agreement shall be made available and will be the property of the County without restriction or limitation on their use.

No additional charge will be made for any of the foregoing.

VI. RECORDS; ACCESS, RETENTION

Contractor shall retain and make available for review by the County and its designees all records, documents, and general correspondence relating to this Agreement and the services required hereunder for a period of not less than five (5) years after receipt of final payment or until all pending audits and proceedings are completed, whichever is later. Contractor shall make such records available for inspection and copying by the County and its designees at any reasonable time. At least thirty (30) calendar days prior to any destruction of these records following the five years, Contractor shall notify the Director. Upon such notification, the Director shall either agree to the destruction or authorize the records to be forwarded to the County for further retention.

VII. DISPUTES

Any dispute arising under this Agreement shall be decided by the County Administrative Officer who shall put his or her decision in writing and mail a copy thereof to the address for the notice to Contractor. The decision of the County Administrative Officer shall be final unless, within thirty (30) days from the date such copy is mailed to Contractor, Contractor appeals the decision in writing to the County Board of Supervisors. Any such written appeal shall detail the reasons for the appeal and contain copies of all documentation supporting Contractor's position. In connection with any appeal proceeding under this paragraph, Contractor shall be afforded the opportunity to

be heard and offer evidence in support of its appeal to the County Board of Supervisors at a regular Board meeting. Pending a final decision of the dispute, Contractor shall proceed diligently with the performance of this Agreement and in accordance with the County Administrative Officer's decision. The decision of the County Board of Supervisors on the appeal shall be final for purposes of exhaustion of administrative remedies.

VIII. TERM AND TERMINATION

A. The term of this Agreement shall be from July 1, 2024 through June 30, 2025, unless sooner terminated as hereinafter provided. This Agreement may be extended by mutual consent for up to three optional one-year periods with a maximum term of four years. The rates in Exhibit C shall remain firm for the initial term of the Agreement (July 1, 2024-June 30, 2025); provided, however, that if the County opts to extend the Agreement, Contractor may request each year upon the County's notice of extension to increase its rates in accordance with the California Consumer Price (CPI-W, US City Average, All items; NSA) Index for each of the allowable one year extensions, subject to the annual not-to-exceed amount in Paragraph II of this Agreement.

B. Should either party fail to substantially perform its obligations in accordance with this Agreement, the other party may notify the defaulting party of such default in writing and provide not less than thirty (30) days to cure the default. Such notice shall describe the default, and shall not be deemed a forfeiture or termination of this Agreement. If such default is not cured within said thirty-day period (or such longer period as is specified in the notice or agreed to by the parties), the party that gave notice of default may terminate this Agreement upon not less than fifteen (15) days advance written notice. In the event of such termination based upon Contractor default, the County reserves the right to purchase or obtain the supplies or services elsewhere, and Contractor shall be liable for the difference between the prices set forth herein and the actual cost thereof to the County. The foregoing notwithstanding, neither party waives the right to recover damages against the other for breach of this Agreement.

C. This Agreement is subject to the County, the State of California and the United States appropriating and approving sufficient funds for the activities required of the Contractor pursuant to this Agreement. If the County's adopted budget and/or its receipts from the State of California and the United States do not contain sufficient funds for this Agreement, the County may terminate this Agreement by ten (10) days advance written notice thereof to the Contractor, in which event the County shall have no obligation to pay the Contractor any further funds or provide other consideration and the Contractor shall have no obligation to provide any further services pursuant this Agreement. If the County terminates the Agreement pursuant to this subparagraph, the County will pay Contractor in accordance with this Agreement for all services performed to the satisfaction of the Director before such termination and for which funds have appropriated as required by law.

D. This Agreement may be terminated for any reason by either party at any time during its term, by giving 30 days' written notice to the other party.

E. If Contractor, or any of its officers, agents, employees, contractors, subcontractors, volunteers or five percent owners, becomes excluded, debarred or suspended from participation in Federally or State funded programs, the County may terminate this Agreement by giving ten (10) days advance written notice thereof to the Contractor.

F. Upon termination of this Agreement or suspension of work by either County or Contractor, Contractor shall furnish to County all documents and drawings prepared under this Agreement, whether complete or incomplete. In the event of termination for any reason, reproducible copies of all finished or unfinished documents, drawings, maps, models, photographs, and reports prepared by Contractor shall become the sole and exclusive property of Yolo County and Contractor shall be entitled to receive compensation for any work completed on such documents and other materials determined by the Director to be of satisfactory quality and within the terms and conditions of this Agreement. All creative work undertaken by Contractor such as sketches, copy, dummies and all preparatory work for which Contractor is not compensated by the County shall remain the sole and exclusive property of the Contractor.

G. During and following the term of this Agreement, Contractor shall not use, distribute or otherwise circulate any of the materials developed pursuant to this Agreement and for which Contractor was compensated by the County without the express written permission of the Director.

IX. APPLICABLE LAWS; PREVAILING WAGE

A. In the performance of the services required by this Agreement, Contractor shall comply with all applicable Federal, State, and County statutes, ordinances, regulations, directives and laws. This Agreement is also subject to any additional restrictions or conditions that may be imposed upon the County by the Federal or State government.

B. This Agreement shall be deemed to be executed within the State of California and construed in accordance with and governed by the laws of the State of California. Any action or proceeding arising out of this Agreement shall be filed and resolved in a California State court located in Woodland, California. Contractor waives any removal rights it might have under State or Federal law.

C. Contractor is aware of the requirements of Labor Code sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on certain “public works” and “maintenance” projects. Contractor agrees to fully comply with such Prevailing Wage Laws. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification, or type of worker needed to perform work on the project available to interested parties upon request and shall post copies at the Contractor’s principal place of business and at the project site, including a schedule showing all determined general prevailing wage

rates and all authorized deductions, if any, from unpaid wages actually earned. Contractor shall defend, indemnify and hold the County, its officials, officers, employees and authorized volunteers free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

1. If total compensation is \$15,000 or more for maintenance or \$25,000 or more for construction, alteration, demolition, installation, or repair, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subcontractors performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the duration of the Agreement and require the same of any subcontractors, as applicable. This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements that may apply under the Prevailing Wage Laws, including Labor Code Sections 1725.5, 1771.1. Any stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor that affect Contractor's performance of services, including any delay, shall be Contractor's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Contractor-caused delay and shall not be compensable by the County.

2. The County will not recognize any claim for additional compensation because of the payment by Contractor of any wage rate as a result of the applicability of the Prevailing Wage Laws. The possibility of wage increases is one of the elements to be considered by Contractor in determining a bid and will not under any circumstances be considered as the basis of a claim against the County on the Agreement.

D. Contractor shall comply, and shall ensure all subcontractors comply, with all applicable requirements of the most current version of the regulations imposed by California Air Resources Board ("CARB") including, without limitation, all applicable terms of Title 13, California Code of Regulations Division 3, Chapter 9 and all pending amendments ("Regulation").

1. Throughout the Project, and for three (3) years thereafter, Contractor shall make available for inspection and copying any and all documents or information associated with Contractor's and its subcontractors' fleets including, without limitation, the Certificates of Reported Compliance ("CRCs"), fuel/refueling records, maintenance records, emissions records, and any other information the Contractor is required to produce, keep or maintain pursuant to the Regulation upon two (2) calendar days' notice from the County.

2. Contractor shall be solely liable for any and all costs associated with compliance with the Regulation as well as for any and all penalties, fines, damages, or costs associated with any and all violations, or failures to comply with the Regulation. Contractor shall defend, indemnify and hold harmless the County, its officials, officers, employees and authorized volunteers free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Regulation.

X. ADDITIONAL REQUIREMENTS FOR PROJECTS INVOLVING STATE OR FEDERAL FUNDING

Contractor understands and agrees to comply with additional requirements that may apply for projects involving State or Federal funding as outlined in Exhibit D hereto. Such requirements will be specified, when applicable, in the Work Proposal. As described in Exhibit B, such requirements that Contractor shall comply with including the Drug Free Work Place Act of 1990, Equal Employment Opportunity regulations, Byrd Anti-Lobbying Amendment (31 U.S.C. 1352), Disadvantaged Business Enterprise (DBE) program requirements, and federal Davis-Bacon prevailing wage requirements. If Davis-Bacon is applicable, Contractor shall comply with the higher of Federal or State prevailing rates of wages and apprenticeship employment standards established by Davis-Bacon and the California Director of Industrial Relations.

XI. NON-DISCRIMINATION IN SERVICES AND BENEFITS

Contractor certifies that any service provided pursuant to this Agreement shall be without discrimination based on color, race, creed, national origin, religion, sex, age, sexual preferences, or physical or mental disability in accordance with all applicable Federal, State and County laws and regulations and any administrative directives established by the County Board of Supervisors or the County Administrative Officer. For the purpose of this Agreement, distinctions on the grounds of color, race, creed, national origin, religion, sex, age, sexual preferences, or physical or mental disability include but are not limited to the following: denying a participant any service or benefit which is different, or is provided in a different manner or at a different time from that provided to other participants under this Agreement; subjecting a participant to segregation or separate treatment in any way in the enjoyment or any advantage or privilege enjoyed by others receiving any service or benefit; treating a participant differently from others in determining whether the participant has satisfied any admission, enrollment quota, eligibility, membership, or other requirement or condition which individuals must meet in order to be provided any service or benefit; and the assignment of times or places for the provision of services.

XII. CONTRACTOR'S RESPONSIBILITIES

A. Contractor shall exercise all of the care and judgment consistent with good practices in the performance of the services required by this Agreement.

B. With the exception that this section shall in no event be construed to require indemnification by Contractor to a greater extent than permitted under the public policy of the State of California, Contractor shall indemnify, defend and hold harmless the County of Yolo, officers, agents, employees and volunteers from and against any and all claims, damages, demands, losses, defense costs, expenses (including attorney fees) and liability of any kind or nature arising out of or resulting from performance of the work, provided that any such claim, damage, demand, loss, cost, expense or liability is caused in whole or in part by any negligent or intentional act or omission of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified

hereunder.

C. Contractor and/or subcontractor's responsibility for the defense and indemnity obligations of this Agreement shall survive the termination or completion of this Agreement for the full period of time allowed by law. The defense and indemnification obligations of this Agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained in this Agreement.

XIII. PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE

A. During the term of this Agreement, Contractor shall at all times maintain, at its expense, the following coverages and requirements. The comprehensive general liability insurance shall include broad form property damage insurance.

1. Minimum Coverages (as applicable). Insurance coverage shall be with limits not less than the following:
 - a. **Comprehensive General Liability** – \$2,000,000/occurrence and \$4,000,000/aggregate
 - b. **Automobile Liability** – \$1,000,000/occurrence (general) and \$1,000,000/occurrence (property) (include coverage for Hired and Non-owned vehicles)
 - c. **Professional Liability/Malpractice/Errors and Omissions** – \$2,000,000/per claim and \$2,000,000/aggregate (If any engineer, architect, attorney, accountant, medical professional, psychologist, or other licensed professional performs work under a contract, the contractor must provide this insurance. If not, then this requirement automatically does not apply.)
 - d. **Workers' Compensation – Statutory Limits/Employers' Liability** - \$1,000,000/accident for bodily injury or disease (If no employees, this requirement automatically does not apply.)

2. The County, its officers, agents, employees and volunteers shall be named as additional insured on all but the workers' compensation and professional liability coverages. It shall be a requirement under this agreement that any available insurance proceeds broader than or in excess of the specified minimum Insurance coverage requirements and/or limits shall be available to the Additional Insured. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified in this Agreement; or (2) the broader coverage and maximum limits of coverage of any Insurance policy or proceeds available to the named Insured; whichever is greater.

- a. The Additional Insured coverage under the Contractor's policy shall be "primary and non-contributory" and will not seek contribution from the County's insurance or self-insurance and shall be at least as broad as CG 20 01 04 13.

b. The limits of Insurance required in this agreement may be satisfied by a combination of primary and umbrella or excess Insurance. Any umbrella or excess Insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non contributory basis for the benefit of the County of Yolo (if agreed to in a written contract or agreement) before the County's own Insurance or self insurance shall be called upon to protect it as a named insured.

3. Said policies shall remain in force through the life of this Agreement and, with the exception of professional liability coverage, shall be payable on a "per occurrence" basis unless the County Risk Manager specifically consents in writing to a "claims made" basis. For all "claims made" coverage, in the event that the Contractor changes insurance carriers Contractor shall purchase "tail" coverage covering the term of this Agreement and not less than three years thereafter. Proof of such "tail" coverage shall be required at any time that the Contractor changes to a new carrier prior to receipt of any payments due.

4. The Contractor shall declare all aggregate limits on the coverage before commencing performance of this Agreement, and the County's Risk Manager reserves the right to require higher aggregate limits to ensure that the coverage limits required for this Agreement as set forth above are available throughout the performance of this Agreement.

5. Any deductibles or self-insured retentions must be declared to and are subject to the approval of the County Risk Manager. All self-insured retentions (SIR) must be disclosed to Risk Management for approval and shall not reduce the limits of liability. Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied either by the named Insured or Yolo County.

6. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Director (ten (10) days for delinquent insurance premium payments).

7. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise approved by the County Risk Manager.

8. The policies shall cover all activities of Contractor, its officers, employees, agents and volunteers arising out of or in connection with this Agreement.

9. For any claims relating to this Agreement, the Contractor's insurance coverage shall be primary, including as respects the County, its officers, agents, employees and volunteers. Any insurance maintained by the County shall apply

in excess of, and not contribute with, insurance provided by Contractor's liability insurance policy.

10. The Contractor shall waive all rights of subrogation against the County, its officers, employees, agents and volunteers.

- B.** Prior to commencing services pursuant to this Agreement, Contractor shall furnish the County with original endorsements reflecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received by, and are subject to the approval of, the County Risk Manager before work commences. Upon County's request, Contractor shall provide complete, certified copies of all required insurance policies, including endorsements reflecting the coverage required by these specifications.
- D.** During the term of this Agreement, Contractor shall furnish the County with original endorsements reflecting renewals, changes in insurance companies and any other documents reflecting the maintenance of the required coverage throughout the entire term of this Agreement. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. Upon County's request, Contractor shall provide complete, certified copies of all required insurance policies, including endorsements reflecting the coverage required by these specifications. Yolo County reserves the right to obtain a full certified copy of any Insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.
- E.** Contractor agrees to include with all Subcontractors in their subcontract the same requirements and provisions of this agreement including the indemnity and Insurance requirements to the extent they apply to the scope of the Subcontractor's work. Subcontractors hired by Contractor agree to be bound to Contractor and the County of Yolo in the same manner and to the same extent as Contractor is bound to the County of Yolo under the Contract Documents. Subcontractor further agrees to include these same provisions with any Sub-subcontractor. A copy of the Owner Contract Document Indemnity and Insurance provisions will be furnished to the Subcontractor upon request. The Contractor shall require all Subcontractors to provide a valid certificate of insurance and the required endorsements included in the agreement prior to commencement of any work and the Contractor will provide proof of compliance to the County of Yolo.
- F.** Contractor shall maintain insurance as required by this contract to the fullest amount allowed by law and shall maintain insurance for a minimum of five years following the completion of this project. In the event contractor fails to obtain or maintain completed operations coverage as required by this Agreement, the County at its sole discretion may purchase the coverage required and the cost will be paid by Contractor.

XIV. WORKERS' COMPENSATION

Contractor shall provide workers' compensation coverage as required by State law, and prior to commencing services pursuant to this Agreement shall file the Certificate attached hereto as Exhibit F.

XV. NOTICES

A. All notices shall be deemed to have been given when made in writing and delivered or mailed to the respective representatives of County and Contractor at their respective addresses as follows:

Contractor: West Coast Arborists, Inc.
Att: Patrick Mahoney, President
220 E. Via Burton Street
Anaheim, CA 92806
(714) 991-1900

County: County of Yolo
Attn: Tonia Murphy, Procurement Manager
Yolo County General Services Department
120 W Main Street, Suite G
Woodland, CA 95695
(530) 666-8888
Procurement@yolocounty.org

B. In lieu of written notice to the above addresses, any party may provide notices through the use of facsimile machines provided confirmation of delivery is obtained at the time of transmission of the notices and provided the following facsimile telephone numbers are used:

Contractor: (714) 991-1900

County: (530) 666-8888

C. Any party may change the address or facsimile number to which such communications are to be given by providing the other parties with written notice of such change at least fifteen (15) calendar days prior to the effective date of the change.

D. All notices shall be effective upon receipt and shall be deemed received through delivery if personally served or served using facsimile machines, or on the fifth (5th) day

following deposit in the mail if sent by first class mail.

XVI. CONFLICT OF INTEREST

A. Contractor shall comply with the laws and regulations of the State of California and County regarding conflicts of interest, including, but not limited to, Article 4 of Chapter 1, Division 4, Title 1 of the California Government Code, commencing with Section 1090, and Chapter 7 of Title 9 of said Code, commencing with Section 87100 including regulations promulgated by the California Fair Political Practices Commission.

B. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of Contractor's obligations and responsibilities hereunder. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed. This covenant shall remain in force until Contractor completes performance of the services required of it under this Agreement.

C. Contractor agrees that if any fact comes to its attention that raises any question as to the applicability of any conflict of interest law or regulation, Contractor will immediately inform the County and provide all information needed for resolution of the question.

XVII. COVENANT AGAINST CONTINGENT FEES

Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working for Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making this agreement. For breach or violation of this warranty, the County shall have the right to annul this agreement without liability, or in its discretion to deduct from the agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

XVIII. AUDITS

A. Contractor shall be subject to examination and audit by the State or the County, or both, throughout the term of this Agreement and thereafter for a period of three years from the date that final payment is made pursuant to this Agreement. This does not preclude access to records by County, State, the Comptroller General of the United States, or any of their authorized representatives, as otherwise provided by this Agreement, the State contract, or State or Federal laws and regulations. Contractor agrees that County and/or State has the right to review, obtain, and copy all records pertaining to the performance of this Agreement, and agrees to provide County and/or State with any and all relevant information requested.

B. Any and all books, records, and facilities maintained by Contractor related to

services provided under this Agreement may be audited, inspected and copied at any time during normal business hours. Unannounced visits may be made at the discretion of the County or State. Employees who might reasonably have information related to such records may be interviewed. All expenditures of State and federal funds furnished to Contractor pursuant to this Agreement are subject to audit by County, State and/or Federal representatives. Such audits shall consider and build upon external independent audits performed pursuant to audit requirements of the Office of Management and Budget (OMB) Circular A-133 as described in Paragraph C below.

C. Should Contractor expend \$500,000 or more in Federal funds during any fiscal year, Contractor shall furnish County a certified copy of an Audit Report from an independent CPA firm covering the Contractor's preceding fiscal year of January 1 through December 31. This Audit shall be performed in accordance with OMB Circular A-133 and conducted in accordance with generally accepted government auditing standards as described in Government Auditing Standards (1994 Revision), and provided in a form satisfactory to the Director.

Contractor shall provide this Audit Report no later than July 31 of each year. In the event that this Agreement expires or is terminated on a date other than December 31, Contractor shall provide County such an Audit Report covering the preceding period of January 1 through the date of expiration or termination no later than July 31 after the date of expiration or termination. Contractor shall ensure that audit work papers supporting the report are retained for a period of three (3) years from the date of the audit report, and longer if notified by the State or County to extend the retention period, and are made available to the State and/or County upon request.

D. Should an Audit Report or any State or County audit determine that Contractor has misspent funds and been overpaid based on the requirements of this Agreement and applicable laws and regulations, County shall demand repayment from Contractor in the amount of such audit findings and withhold any payment otherwise due under this Agreement until Contractor repays such amount. Contractor shall repay County such amount within sixty (60) days of the date of the County's demand for repayment. Should Contractor fail to repay County within sixty (60) days of the date of County's demand for repayment, the County may offset the amount due from Contractor against any amounts that would otherwise be due from the County to Contractor pursuant to this Agreement or any other agreement or source.

E. Any failure or refusal by Contractor to permit access to any facilities, books, records or other information required to be provided to the State &/or the County by this Agreement &/or the State contract shall constitute an express and immediate breach of this Agreement.

XIX. ASSIGNMENT AND SUBCONTRACTS

The services and obligations required of Contractor under this Agreement are not assignable in

whole or in part. In addition, Contractor shall not subcontract any portion of the services required of Contractor by this Agreement without the express written consent of the Director. If any portion of the services required of Contractor are subcontracted, the subcontractor(s) shall maintain the same insurance as required of Contractor by this Agreement and Contractor shall be fully responsible to the County for all work undertaken by subcontractors.

XX. STATUS OF CONTRACTOR

A. It is understood and agreed by all the parties hereto that Contractor is an independent contractor and that no relationship of employer-employee exists between the County and Contractor. Neither Contractor nor Contractor's assigned personnel shall be entitled to any benefits payable to employees of the County. Contractor hereby indemnifies and holds the County harmless from any and all claims that may be made against the County based upon any contention by any third party that an employer-employee relationship exists by reason of this Agreement or any services provided pursuant to this Agreement.

B. It is further understood and agreed by all the parties hereto that neither Contractor nor Contractor's assigned personnel shall have any right to act on behalf of the County in any capacity whatsoever as an agent or to bind the County to any obligation whatsoever.

C. It is further understood and agreed by all the parties hereto that Contractor must issue any and all forms required by Federal and State laws for income and employment tax purposes, including W-2 and 941 forms, for all of Contractor's assigned personnel.

XXI. AMENDMENT

This Agreement may be amended only by written instrument signed by the County and Contractor.

XXII. WAIVER

The waiver by the County or any of its officers, agents or employees or the failure of the County or its officers, agents or employees to take action with respect to any right conferred by, or any breach of any obligation or responsibility of this Agreement shall not be deemed to be a waiver of such obligation or responsibility, or subsequent breach of same, or of any terms, covenants or conditions of this Agreement.

XXIII. AUTHORIZED REPRESENTATIVE

The person executing this Agreement on behalf of Contractor affirmatively represents that she/he has the requisite legal authority to enter into this Agreement on behalf of Contractor and to bind Contractor to the terms and conditions of this Agreement. Both the person executing this Agreement on behalf of Contractor and Contractor understand that the County is relying on this representation in entering into this Agreement.

XXIV. PUBLIC RECORDS ACT

Upon its execution, this Agreement (including all exhibits and attachments) shall be subject to disclosure pursuant to the California Public Records Act.

XXV. ADDITIONAL PROVISIONS

A. Where there is a doubt as to whether a provision of this document is a covenant or a condition, the provision shall carry the legal effect of both. Should the County choose to excuse any given failure of Contractor to meet any given condition, covenant or obligation (whether precedent or subsequent), that decision will not be, or have the legal effect of, a waiver of the legal effect in subsequent circumstances of either that condition, covenant or obligation or any other found in this document. All conditions, covenants and obligations continue to apply no matter how often County may choose to excuse a failure to perform them.

B. Except where specifically stated otherwise in this document, the promises in this document benefit the County and Contractor only. They are not intended to, nor shall they be interpreted or applied to, give any enforcement rights to any other persons (including corporate) which might be affected by the performance or non-performance of this Agreement, nor do the parties hereto intend to convey to anyone any “legitimate claim of entitlement” with the meaning and rights that phrase has been given by case law.

C. Debarment

1. By signing this agreement, the Contractor agrees to comply with applicable Federal suspension and debarment regulations including, but not limited to, 7 CFR Part 3017, 45 CFR 76, 40 CFR 32 or 34 CFR 85.
2. By signing this agreement, the Contractor certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
 - b. Have not within a three-year period preceding this application/proposal/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of

the offenses enumerated in Paragraph 2(b) herein;

- d. Have not within a three-year period preceding this application/proposal/agreement had one or more public transactions (Federal, State or local) terminated for cause or default;
 - e. Shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under federal regulations (i.e., 48 CFR part 9, subpart 9.4), debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction, unless authorized by the State; and
 - f. Will included a clause entitled, "Debarment and Suspension Certification" that essentially sets forth the provisions herein, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
3. If the Contractor is unable to certify to any of the statements in this certification, the Contractor shall submit an explanation to the County program funding this Agreement, and the County shall have the option of terminating this Agreement immediately or at any time thereafter, upon giving Contractor written notice of such termination, if the explanation is not found satisfactory by the County in its sole discretion.
 4. The terms and definitions herein have the meanings set out in the Definitions and Coverage sections of the rules implementing Federal Executive Order 12549.
 5. If the Contractor knowingly violates this certification, in addition to other remedies available to the Federal Government, the County may terminate this Agreement at any time upon giving Contractor written notice of such termination.

XXVI. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the County and Contractor and supersedes all prior negotiations, representations, or agreements, whether written or oral. In the event of a dispute between the parties as to the language of this Agreement or the construction or meaning of any term hereof, this Agreement shall be deemed to have been drafted by the parties in equal parts so that no presumptions or inferences concerning its terms or interpretation may be construed against any party to this Agreement.

[Signatures on following page.]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first set forth above.

CONTRACTOR

By *Patrick Mahoney*
CA0B362430074E8...
Patrick Mahoney
President

COUNTY OF YOLO

By _____
Lucas Frerichs, Chair
Board of Supervisors

Attest:
Julie Dachtler, Senior Deputy Clerk
Board of Supervisors

By _____
Deputy (Seal)

Approved as to Form:
Philip J. Rogledich, County Counsel

Kimberly Hood
0F20F402B2A2431...
Kimberly Hood, Chief Assist. County Counsel

EXHIBIT F

WORKERS' COMPENSATION CERTIFICATE

I am aware of the provisions of Section 3700 of the Labor Code that require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing any services required by this Agreement.

The person executing this certificate on behalf of Contractor affirmatively represents that she has the requisite legal authority to do so on behalf of Contractor, both the person executing this Agreement on behalf of Contractor and Contractor understand that the County is relying on this representation in entering into this Agreement.

CONTRACTOR

By _____

Print Name/Title



COUNTY OF YOLO

Purchasing Division of General Services

Notice of Request for Proposals (RFP)
For
On-Call Tree Trimming & Removal Services

RFP#GSDRFPKK2442

Proposal Responses Due:
2:00pm
May 28, 2024

In the Purchasing Division
120 West Main Street, Ste G.
Woodland, CA 95695

RFP Coordinator: Karen Kawelmacher
(530) 666-8073
karen.kawelmacher@yolocounty.org

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Exhibits:

Exhibit "A"	Proposal Form Cost Sheet
Exhibit "B"	Suppliers Questionnaire
Exhibit "C"	Customer References
Exhibit "D"	Signature Page
Exhibit "E"	Non-Collusion Non-Conflict of Interest Statement
Exhibit "F"	Fleet Compliance Certification Form
Exhibit "G"	Exceptions to Sample Contract Agreement

Attachments:

Attachment 1-Sample Contract Agreement with Attachment 1.1 Contract Exhibit D-Special Federal Terms and Attachment 1.2 Exhibit E Work Proposal Task Form

SECTION I. INTRODUCTION

A. STATEMENT OF PURPOSE

The County of Yolo is requesting proposals from qualified Contractors to provide Tree Trimming and Removal Services for the Yolo County per scope of work, as outlined in this RFP. Services will be made on an "as requested," on-call basis during the awarded twelve (12) month period. Prices shall remain firm for the awarded twelve (12) month period. A work proposal (task order) form will be used by Departments to request services against the awarded countywide contract.

Proposer's who submit a response to this RFP must have the ability to meet the requirements, including the terms and conditions contained in this RFP.

B. SYNONYMOUS TERMS

As used throughout this bid and its attachments, the following terms are synonymous:

1. a. Supplier, Vendor, Contractor, Successful Bidder
b. Purchase Order, Contract, Agreement
c. Services, Work, Scope, and Project
2. "The County" refers to the County of Yolo, California.

C. SCOPE OF WORK

1. GENERAL SPECIFICATIONS:

- a. The County of Yolo is requesting proposals from qualified contractors to provide tree trimming and removal services within Yolo County boundaries extending over a 50-mile radius. The Contractor will perform various services as may be required throughout the year as designated by Public Works Roads Department and Facilities Maintenance Department. The Contractor who is selected will be expected to perform services based on the prices contained in this Request for Proposal. The Contractor will furnish all labor, tools, equipment, machinery, materials, and any disposal costs to perform tree trimming maintenance and removal services.
- b. The Contractor is expected to fully complete the Proposal Form Cost Sheet.
- c. All services must be quoted at prevailing wage rates.
- d. The Contractor is also expected to complete the Supplier's Questionnaire in Exhibit C outlining their qualifications for this work and Previous Customer References in Exhibit E.
- e. The prices submitted by the Contractors in this proposal must remain in effect for twelve (12) months for the initial contract term from July1, 2024 through June 30, 2025. The awarded contract may be extended for three (3) additional one (1) year periods. Extended terms of this contract will continue for one-year periods coinciding with the County fiscal periods as follows:
 - 1) Original Term 7/1/24-6/30/25
 - 2) 1st Additional Term 7/1/25-6/30/26

3) 2nd Additional Term 7/1/26-6/30/27

4) 3rd Additional Term 7/1/27-6/30/28

2. TECHNICAL SPECIFICATIONS:

- a. Contractor shall perform tree trimming and removal services at sites throughout the County, including the areas south of West Sacramento, Capay Valley and various roadways within the County.
- b. Tree Trimming Maintenance Services shall include but not be limited to trimming, pruning, thinning, removal of dead, diseased and weak limbs and/or trees.
- c. Where requested, the Contractor will install tree support systems (cables and braces) to reduce the possibility of tree failure. Installation methods and materials shall reflect the most current arboricultural practices.
- d. When arbor culturally appropriate, the Contractor will use disinfectant on tree cutting equipment and tree wound paint (specially formulated for the application) to protect the trees from the spread of pathogens.
- e. Contractor will provide an hourly rate, which shall include but not be limited to all labor, materials, machinery, equipment, tools, fuel and disposal costs necessary to provide tree trimming maintenance services at California prevailing wage rates. If a specific project involves federal funding and is also subject to Davis Bacon federal prevailing wage requirements, Contractor shall comply with the higher of Federal or State prevailing rates of wages and apprenticeship employment standards established by Davis-Bacon and the California Director of Industrial Relations.
- f. Contractor shall supply as a minimum, but not limited to the following equipment:
 - One service body truck with a 55' aerial lift, chipper box and one (1) 12" minimum chipper for each crew
 - Man lift equipment, when required minimum reach 50'
 - Safety lines and lowering ropes sufficient to work at heights required.
 - Power chainsaws of adequate size and power for the work to be accomplished, including two (2) with a 14" to 16" bar, one (1) with a 21" bar and one (1) with a 36" bar.
 - Handsaws, pole saws, loppers and miscellaneous small tools for efficient performance
- g. All tools, equipment and vehicles used in the performance of this work shall be subject to inspection and approval by Yolo County Roads or Facilities Departments. In general, standard tree trimming equipment shall be in good working condition at all times and shall be maintained and checked for safety in accordance with CAL-OSHA regulations. The County may request a site visit prior to award of contract.
- h. Contractor shall perform tree trimming maintenance services and disposal during the normal business hours Monday through Friday 8:00am-4:00pm except when emergencies arise after hours.
- i. Contractor shall promptly remove and dispose of all tree trimmings and tree removal debris from the County property at the Contractor's expense during each working day. No tree trimmings or tree removal debris shall be left overnight on streets, parking lots, landscape areas or sidewalks. No tree trimmings or tree removal debris shall be placed in any Yolo County Receptacles. Contractor shall recycle tree trimmings and tree debris whenever possible.
- j. All equipment and vehicles used for required services must be positioned on gravel or paved surfaces whenever possible. Contractor shall use ground protection equipment to protect soil

compaction or turf damage when operation of equipment is performed on turf or tree root zones.

- k. Contractor shall be able to respond to the Public Works Roads Department or the Facilities Department within a twenty-four (24) hour period for general maintenance requests and for emergency work within four (4) hours.
- l. Contractor shall provide Department Representatives with “not to exceed” hours and equipment needed prior to performing any requested projects.
- m. Hourly wage rates shall be paid only for actual hours worked on projects (no minimum billings or portal to portal charges will be allowed). Additionally, there shall be a flat rate allowed to cover contractor’s time to and from the job site.
- n. Contractor shall submit a Traffic Control Plan prior to any commencement of work.
- o. Road closure is allowed on with the approval of the designated County representative.
- p. All maintenance work performed must comply with Yolo County requirements and specifications, including prescribed hours allowed for work to be performed, if any, and all safety requirements.
- q. Upon completion of all contracted work, the Roads or Facilities Department will inspect the job site area. Any quoted work projects not satisfactorily completed shall be completed at no additional cost to the County.

3. CONTRACTOR MINIMUM REQUIREMENTS:

a. CONTRACTOR QUALIFICATIONS:

- 1) Contractor’s employees shall possess all applicable licenses, including but not limited to a C-61/ D-49 (Limited Specialty/Tree Service) certification, permits and insurance required by the State of California and the County of Yolo to perform Tree Trimming and Removal Services. All costs thereof shall be deemed to be included in the prices proposed for the Services. Such licenses and certifications are to be presented to the County with this proposal.
- 2) Contractor shall be an established firm conducting business providing tree trimming and tree maintenance services of the nature specified for a minimum of three (3) consecutive years, two (2) of which must be conducted with commercial and /or government entities.
- 3) Contractor shall maintain International Society of Arboriculture (ISA) certified arborists on staff.
- 4) Per Public Works Contractor Registration Law [SB 854], Contractors and Subcontractors who intend to bid or perform work on this Project must be registered with the Department of Industrial Relations. Information is available at: <https://www.dir.ca.gov/Public-Works/PublicWorks.html>.
- 5) All services must be quoted at prevailing wage rates. This project is subject to compliance and enforcement by the department of Industrial Relations (DIR). All contractors and subcontractors must be registered with the DIR prior to submitting a proposal for this project and must include their DIR number with all other required quote submittal documents. Contractors also submitting proposals for projects involving federal funding (See Section IV.E of this RFP) shall also comply with applicable federal requirements, including 2 CFR Part 200 and Davis-Bacon prevailing wage requirements, if applicable.

- 6) The contractor shall adhere to the following California Air Resources Board Requirement:
- The California Air Resources Board (“CARB”) implemented amendments to the In-Use Off-Road Diesel-Fueled Fleets Regulations (“Regulation”) which are effective on January 1, 2024 and apply broadly to all self-propelled off road diesel vehicles 25 horsepower or greater and other forms of equipment used in California. A copy of the Regulation is available at <https://ww2.arb.ca.gov/sites/default/files/barcu/regact/2022/off-road-diesel/appa-1.pdf>. Bidders are required to comply with all CARB and Regulation requirements, including, without limitation, all applicable sections of the Regulation, as codified in Title 13 of the California Code of Regulations section 2449 et seq. throughout the duration of the Project. Bidders must provide, with their Bid, copies of Bidder’s and all listed subcontractors’ most recent, valid Certificate of Reported Compliance (“CRC”) issued by CARB. Failure to provide valid CRCs as required herein may render the Bid non-responsive.
 - The County is a Public Works Awarding Body, as defined under Title 13 California Code of Regulations section 2449(c)(46). Accordingly, Bidders must submit, with their Bids, valid Certificates of Reported Compliance (“CRC”) for the Bidder’s fleet and for the fleet(s) of its listed subcontractors (including any applicable leased equipment or vehicles). Bidders must additionally complete and submit the Fleet Compliance Certification, included in the Bid Documents. Failure to provide a CRC for the Bidder, and for all listed subcontractors, or failure to complete the Fleet Compliance Certification, may render the Bid non-responsive.

b. CONTRACTOR RESPONSIBILITY:

- 1) The contractor shall be responsible for bringing correct and adequate tools, supplies and equipment to job site and be ready to perform work at the designated date and start time agreed upon by the County.
- 2) Contractor personnel, while working in or on Yolo County owned or leased premises, shall wear distinctive uniform clothing. The uniform shall have the Contractor’s name affixed to the uniform.
- 3) Contractor must notify the Ordering Department each day when the contractor arrives and departs.
- 4) Contract shall ensure that a minimum of one ISA Certified Arborist is on the work site at all times to oversee work.
- 5) Contract shall maintain a daily time sheet for every job.
- 6) Contractor shall be responsible for planning and conducting work in a manner that will safeguard all persons from injury and shall take all precautions as required by CAL-OSHA and the California Department of Industrial Relations. Contractor shall furnish and post all traffic signs as required to conduct safe passage through work area.
- 7) Contractor shall be responsible at their expense any damage to either Yolo County or private property. Contractor shall be required to either repair or replace damage once it has been inspected by a County Department Representative.

c. WORK SAFETY REQUIREMENTS:

- 1) Work shall be done in such a manner as to ensure maximum safety to County personnel, the public and employees of the Contractor. All services must comply with current safety orders of the California Department of Industrial Relations and CAL/O.S.H.A. (California/Occupational Safety and Health Administration). Contractor shall immediately cease any act or action if the County determines that unsafe acts are occurring and orders that such action cease.
- 2) All personnel shall wear hard hats, class II safety vests, gloves and steel toed work boots or other protective clothing that meets applicable Cal-OSHA regulations for the work being performed under this contract, if applicable.
- 3) All work performed under this Contract shall be performed by qualified tree workers through related training or on the job experience, or both, are familiar with the practices and hazards of arboriculture and the correct equipment used in such operations.
- 4) Contractor shall use foresight and take such steps and precautions necessary to protect the public and County personnel from danger, loss of life or property, which would result from interruption or contamination of public water supply, interruption of other public service, or from failure of partially completed work or partially removed facilities. Contractor shall place special emphasis on public and employees safety during all operations, particularly when working on high speed, heavy traffic travel ways.
- 5) Contractor may not perform work in any public right-of-way without permission from the Roads or Facilities Departments. Tree trimming has right-of-way throughout the County as long as the following conditions are met by the Contractor:
 - Proper traffic control shall be in place at all times.
 - Flag men shall be used for traffic control when operations occupy any part of paved road.
 - Proper construction signs shall be posted prior to commencing work.
 - All debris shall be cleaned upon completion of trimming project.
- 6) Contractor shall maintain a safety clearance on trees to be safe for vehicular traffic, pedestrian visibility, vehicle clearance and vehicle access in order to prevent or eliminate hazardous situations. Contract shall maintain trees to achieve a sixteen-foot (16') clearance from travel way, four-foot (4') clearance of shoulders and eight foot (8') clearance for all branches over sidewalks.
- 7) Contractor shall remove all dead, diseased and crossing crowded limbs to allow light penetration through the tree canopy, remove all insect infested limbs and remove any structural defects or broken or hanging limbs to limit future safety hazards.

d. ACCIDENT REPORTING:

1. Contractor shall notify the County immediately of any accident, regardless of whether or not injury or damage is evident, involving the public and Contractor's staff, vehicles and/or equipment. The Contractor shall, if needed, assist the public by summoning emergency assistance while at the site.
2. Contractor shall cooperate fully with the County in the investigation of any injury or death occurring at any site, including the provision of reports and/or documentation as requested by the County.

e. SERVICE REPRESENTATIVES:

The contractor must provide a knowledgeable representative to respond to all questions regarding orders and billing by phone, fax, or e-mail in a timely manner.

f. COMPLAINTS:

Contractor will respond to complaints within twenty-four (24) hours with an acceptable solution. Contractor shall be required to rectify any problems including billing issues within fifteen (15) business days of said notification.

4. PERFORMANCE MEASURES:

Contract Renewals shall be based on the successful completion of the following performance measures.

- Work site area left clean free from debris from tree trimming-Worksite left in condition prior tree trimming 100% of the time.
- Hazard free work site area-Worksite set up with proper cones, etc. to avoid hazards or liability to the public-100% of the time.
- Responsiveness to problems (responds by e-mail, phone or in person within 24 hours) 100% of the time.
- Correct billing 100% of the time with billing errors corrected & re-invoiced or credited within 15 days of notification.

D. AWARDED CONTRACTOR REQUIREMENT:

1. The successful Awarded contractor must supply all insurance requirements as required in Attachment "1," Yolo County Insurance Requirements.
2. The awarded contractor will be responsible for all aspects of the work contract and the handling of any subcontractors. The County will not work directly with subcontractors.
3. **CONTRACT TERM:** Contractor agrees to provide awarded items and/or services as specified in the RFP document for a period of one year. The agreement may be extended by mutual consent for three (3) additional twelve (12) month periods. Hourly rates shall remain firm for the initial one (1) year term.

E. DOCUMENTATION OF SERVICE PROVIDED:

1. Invoice:

The contractor will mail invoices directly to Yolo County Public Works Roads Dept. or Facilities Maintenance Dept. depending for who service is being completed or any other Department requesting these services.

The contractor will provide the following breakdown of information in written form after each service call and on each invoice:

- A. Location/County Department
- B. Description & date of service
- C. Hourly rate breakdown for services performed.

2. Report(s):

If available, the awarded contractor shall be responsible for furnishing a summary report to Purchasing at the end of each twelve (12) month period. This report shall include a twelve-month history, showing at a minimum, the following information:

- A) Total dollars expended on the service provided by location
- B) Type of service at each location

F. CONTRACT TERM: Contractor agrees to provide awarded items and/or services as specified in the RFP document for a period of one year. The agreement may be extended by mutual consent for three (3) additional twelve (12) month periods. Hourly rates shall remain firm for the initial one (1) year term.

G. PROPOSAL DEADLINE

Proposals shall be submitted no later than the Proposal Deadline time and date detailed in Section II, RFP Schedule of Events. Proposers shall respond to the written RFP and any exhibits, attachments, or amendments. A Proposer's failure to submit a proposal as required before the deadline shall cause the proposal to be disqualified. Late proposals shall not be accepted nor shall additional time be granted to any potential Proposer.

H. SUBMITTING PROPOSALS

The required method of submitting your proposal is electronically through Periscope Source, formerly BidSync, @ <https://www.periscopeholdings.com/s2g>

It is the sole responsibility of the proposer to ensure their proposal is uploaded to Periscope Source before the closing date and time. If you have any questions regarding the submittal of this proposal, please contact Periscope Source at 1(800) 990-9339 for vendor support.

I. ADDENDA

Any additional information not included in this solicitation which the County finds necessary and material to responding to the RFP will be posted as an addendum on Periscope Source. Answers to questions submitted through Periscope Source shall be considered addenda to the solicitation documents.

SECTION II. RFP SCHEDULE OF EVENTS

The following RFP Schedule of Events represents the County's best estimate of the schedule that shall be followed. Unless otherwise specified, the time of day for the following events shall be between 8:00 a.m. and 4:00 p.m., Pacific Time.

The County reserves the right, at its sole discretion, to adjust this schedule as it deems necessary. Notification of any adjustment to the Schedule of Events shall be provided to all vendors.

	EVENT	DATE	TIME
1	County Issues RFP	4/30/2024	
2	Deadline for Written Comments Posted on Periscope Source formerly BidSync	5/14/2024	2:00pm
3	County Issues Responses to Written Comments	5/21/2024	
4	Deadline Proposal Due	5/28/2024	2:00 pm
5	County Completes Evaluations	6/11/2024	
6	Anticipated Contract Start Date	7/01/2024	

III. GENERAL INSTRUCTIONS AND INFORMATION

A. RFP COORDINATOR

The following RFP Coordinator shall be the main point of contact for this RFP:

Karen Kawelmacher
County of Yolo Purchasing Dept.
120 West Main Street, Ste. G, Woodland, CA 95695
Phone: (530) 666-8073
karen.kawelmacher@yolocounty.org

B. COMMUNICATIONS REGARDING THE RFP

Upon release of this RFP, all vendor communications concerning this procurement must be directed to the RFP Coordinator named above. Unauthorized contact regarding the RFP with other County employees of the procuring county agency may result in disqualification.

Questions concerning this proposal should be submitted in writing online at <https://www.periscopeholdings.com/s2g> in the questions and answers section of the solicitation. Any oral communications shall be considered unofficial and nonbinding on the County.

Any irregularities or lack of clarity in the RFP should be brought to the attention of the County for correction or clarification.

C. PROPOSAL PREPARATION COSTS

The County shall not pay any costs associated with the preparation, submittal, or presentation of any proposal.

D. PROPOSAL WITHDRAWAL

To withdraw a proposal, the vendor must submit a written request, signed by an authorized representative, to the RFP Coordinator. After withdrawing a previously submitted proposal, the vendor may submit another proposal at any time up to the deadline for submitting proposals.

E. PROPOSAL AMENDMENT

The County shall not accept any amendments, revisions, or alterations to proposals after the deadline for proposal submittal unless the County formally requests such in writing.

F. PROPOSAL ERRORS

Proposers are liable for all errors or omissions contained in their proposals. Proposers shall not be allowed to alter proposal documents after the deadline for submitting a proposal.

G. PROHIBITION OF PROPOSER TERMS & CONDITIONS

A Proposer may **not** submit the Proposer's own contract terms and conditions in a response to this RFP. If a proposal contains such terms and conditions, the County, at its sole discretion, may determine the proposal to be a nonresponsive counteroffer, and the proposal may be rejected.

H. ASSIGNMENT AND SUBCONTRACTING

The Contractor may not subcontract, transfer, or assign any portion of the contract without prior, written approval from the County. The County must approve each subcontractor in writing. The substitution of

one subcontractor for another may be made only at the discretion of the County and with prior, written approval from the County.

Not with standing the use of approved subcontractors, the Proposer, if awarded a contract under this RFP, shall be the prime contractor and shall be responsible for all work performed.

Contractor shall require each of its subcontractors of any tier to carry the aforementioned coverage, or Contractor may insure subcontractors under its own policy.

I. PROPOSAL OF ADDITIONAL SERVICES

If a Proposer indicates an offer of goods or services in addition to those required by and described in this RFP, these additional goods or services may be added to the contract before contract signing at the sole discretion of the County.

J. INDEPENDENT PRICE DETERMINATION

A proposal shall be disqualified and rejected by the County if the price in the proposal was not arrived at independently without collusion, consultation, communication, or agreement as to any matter relating to such prices with any other Proposer, a County employee, or any Competitor.

K. INSURANCE

The successful contractor will be required to provide and maintain insurance as required and listed in Attachment "1" before commencing work on the contract.

L. LICENSURE

Before a contract pursuant to this RFP is signed, the Proposer must hold all necessary, applicable business and professional licenses. The County may require any or all Proposers to submit evidence of proper licensure.

M. RFP AMENDMENT AND CANCELLATION

The County reserves the unilateral right to amend this RFP in writing at any time. The County also reserves the right to cancel or reissue the RFP at its sole discretion. If an amendment is issued it shall be provided to all proposers through Periscope Source formerly BidSync. Proposers shall respond to the final written RFP and any exhibits, attachments, and amendments.

N. RIGHT OF REJECTION

The County reserves the right, at its sole discretion, to reject any and all proposals or to cancel this RFP in its entirety.

Any proposal received which does not meet the requirements of this RFP may be considered to be nonresponsive, and the proposal may be rejected. Proposers must comply with all of the terms of this RFP and all applicable State and County laws and regulations. The County may reject any proposal that does not comply with all of the terms, conditions, and performance requirements of this RFP.

The County reserves the right, at its sole discretion, to waive variances in proposals provided such action is in the best interest of the County. Where the County waives minor variances in proposals, such waiver does not modify the RFP requirements or excuse the proposer from full compliance with the RFP. Notwithstanding any minor variance, the County may hold any Proposer to strict compliance with the RFP.

O. DISCLOSURE OF PROPOSAL CONTENTS

All proposals become the property of the County, which is a public agency subject to the disclosure requirements of the California Public Records Act (PRA, California Government Code §6250 and following). The PRA contains limited exemptions. If proprietary information is contained in or attached to

the bid, and you claim that it falls within one or more PRA exemptions, the bid must clearly mark that information, "Exempt from PRA." In the event of a PRA request for such information, the County will contact you and request that you agree in writing to defend and indemnify the County in any litigation that may result from denial of a PRA request. Unless you agree to do so within five (5) business days, the County will disclose the information under the PRA.

P. PROPOSAL EVALUATION PROCESS

The evaluation process is designed to award the procurement to the Proposer with the best combination of attributes based upon the evaluation criteria.

The County reserves the right, at its sole discretion, to request clarifications of proposals or to conduct discussions for the purpose of clarification with any or all Proposers. If clarifications are made as a result of such discussion, the Proposer shall put such clarifications in writing.

Q. AWARD OF PROPOSAL

Award will be made to the Proposer offering the most advantageous proposal after consideration of all Evaluation Criteria set forth below. This criterion is not listed in any order of preference. The County reserves the right to establish weight factors that will be applied to the criteria depending upon the order of importance. The County shall not be obligated to accept the lowest priced proposal, but will make an award in the best interests of the County after all factors have been evaluated.

Award Evaluation Criteria:

- 1) Reasonableness of Costs
- 2) Qualifications and Experience
- 3) Demonstrated Competence
- 4) Past Performance
- 5) Quality and Completeness of Submitted Proposal

R. AWARD PROCESS

The County reserves the right to make an award without further discussion of any proposal submitted. There shall be no best and final offer procedure. Therefore, each proposal should be initially submitted on the most favorable terms the proposer can offer.

Notwithstanding, the county reserves the right to add terms and conditions, deemed to be in the best interest of the county, during final negotiations. Any such terms and conditions shall be within the scope of the RFP and shall not affect the basis of proposal evaluations and will be incorporated in a purchase order.

The County reserves the right, at its sole discretion, to negotiate with the apparent best evaluated Proposer.

S. PROTESTS:

The County encourages Suppliers to resolve issues regarding requirements or the procurement process through written correspondence and discussions. The County is committed to fostering relationships with its Suppliers to encourage an ongoing pursuit to fulfill requirements.

1. Protest Procedures:

All protests shall be typed under the protester's letterhead and submitted in accordance with the provisions stated herein. Protests may be submitted by mail or by electronic mail. Protests

submitted by facsimile will not be accepted. All protests must be addressed and submitted to both the RFP Coordinator of this solicitation and the Manager of Procurement. All protests shall include at a minimum the following information:

All protests shall include at a minimum the following information:

- a. The name, address, and telephone number of the Protester;
- b. The signature of the Protester or Protester's representative;
- c. The solicitation title and due date;
- d. Name of County employee designated as the RFP/IFB Coordinator;
- e. Identification of the statute or procedure that is alleged to have been violated;
- f. A detailed statement identifying the legal and/or factual grounds of the protest and all documentation supporting the vendor's position at the time of the initial protest;
- g. The party filing an "award" protest must concurrently transmit a copy of the protest and any attached documentation to all other parties with a direct financial interest which may be adversely affected by the outcome of the protest;
- h. The form of relief requested.

The contact information for the Manager of Procurement is as follows:

Manager of Procurement
Yolo County Department of General Services
120 West Main Street, Suite G.
Woodland, CA 95695
Procurement@yolocounty.org

Protester's failure to comply with these procedures shall constitute a waiver of any right to further the RFP/IFB Protest and shall constitute a failure to exhaust administrative remedies. The Manager of Procurement's decision shall be final.

If it is determined the protest is frivolous, the party originating the protest may be determined to be irresponsible and may be ineligible for future contracts.

Throughout the review process, the County has no obligation to delay or otherwise postpone an award of a contract based on a protest.

1. Protest of RFP/BID Specifications/Requirements/Terms & Conditions:

Companies who are concerned regarding irregularities or lack of clarity in specifications, requirements, terms and/or conditions of a solicitation should be brought to the attention of the County. Notice shall be provided in writing by e-mail or hard copy directly to the RFP/IFB Coordinator prior to the closing date and time of the designated "question and answer period" of the proposal noted above in the Section II. Schedule of Events Chart, item#3 Deadline for Written Comments Posted on Periscope Source formerly BidSync. No facsimiles will be accepted.

Notice must be clearly marked "**Notice of Protest of Specifications/Requirements/Terms & Conditions**". No requests for protests of solicitation specifications, requirements, terms and/or conditions shall be considered after the deadline stated above.

Companies who fail to do so forfeit all rights to protest a solicitation or any subsequent award based on the specifications, requirements, terms or conditions of this solicitation. In the event of the protest for specifications, requirements, terms and/or conditions is denied and the protester wishes to continue in the solicitation process they must still submit a bid/proposal prior to the close of the solicitation.

2. Protest of Disqualification:

Initial evaluations will determine if proposals have met the minimal requirements as indicated in this RFP. Notices will be sent to all companies who have been disqualified for not meeting the minimal requirements. Should a company disagree with the determination, notice of

disagreement must be received by the RFP/IFB Coordinator within five (5) working days of date of notice identifying areas that are in question and how the company met the minimal requirements. Notice must be clearly marked "**Notice of Disagreement**" and shall be received by e-mail or hard copy. No facsimiles will be accepted. Companies who fail to do so forfeit all rights in the protest process. It is at the county's discretion at the department level to make final determinations for all disqualified protests.

3. Protest of Award of Contract:

In protests related to the award of a contract, the protest must be received by e-mail or hard copy no later than five (5) working days after the notice of the proposed contract award to the respective RFP Coordinator of this solicitation and the Manager of Procurement. Notice must be clearly marked "**Notice of Protest of Award of Contract**" and may be received by e-mail or hard copy. No facsimiles will be accepted. A review may be granted if the protest is received within the specified time and the firm/person submitting the protest is a Bidder/Offeror.

Throughout the review process, the County has no obligation to delay or otherwise postpone an award of a contract based on a protest.

IV. TERMS AND CONDITIONS

A. QUALIFICATIONS/INSPECTION

Proposals will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The County reserves the right to inspect the Proposer's facilities, equipment, personnel, and organization at any time, or take any other action necessary to determine Proposer's ability to perform. The Purchasing Agent reserves the right to reject proposals where evidence or evaluation is determined to indicate inability to perform.

B. NON-WAIVER

The County's failure to address errors or omissions in the proposals shall not constitute a waiver of any requirement of this RFP by the County.

C. FEDERAL, STATE, AND LOCAL LAWS

The successful proposer must operate in conformity with all applicable, federal, state, and local laws, ordinances, orders, rules, and regulations pertaining to work. It is the responsibility of the awarded proposer to ensure that all permits and/or licensees required for operation are valid and current. Failure to comply with this provision may be cause to cancel any contract awarded, and award will be made to the next lowest, responsive, responsible proposer.

D. GOVERNING LAW

If an award is made, the contract will be made in the County of Yolo and shall be governed and construed in accordance with the laws of the State of California. Any action relating to the Contract shall be instituted and prosecuted in the courts of Yolo County, California.

E. ADDITIONAL LAWS AND REQUIREMENTS AS APPLICABLE:

1. The Contractor will comply with the equal opportunity clause provided under 41 CFR 60-1.4, in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR, 1964-1965 Comp., p. 339), as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

2. The Contractor will file the required certification under the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352), ensuring that the parties will not use, and have not used, Federal appropriated funds to attempt to influence any person or organization in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. The parties must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
3. The Contractor shall conform to any additional restrictions or conditions that may be imposed upon the County by the Federal or State government, including but not limited to the following: 2 CFR Part 200, Contract Work Hours and Safety Standards (40 U.S.C. 3701-3708), Rights to Inventions Made Under a Contract or Agreement (37 CFR Part 401), and the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387).
4. The Contractor is required to comply with Federal Regulations 2 CFR Part 180 and 2 CFR Part 3000.
 - a) Contractor is required to verify that none of the Contractor, its principals (defined at 2 CFR §180.995), or its affiliates (defined at 2 CFR §180.905) are excluded (defined at 2 CFR §180.940) or disqualified (defined at 2 CFR §180.935).
 - b) The Contractor must comply with 2 CFR Part 180, Subpart C and 2 CFR Part 3000, Subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
 - c) This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 CFR Part 180, Subpart C and 2 CFR Part 3000, Subpart C, in addition to remedies available to (name of sub-awarding State agency, if applicable), and County, the Federal Government may pursue available remedies, including but not limited to suspension and/or disbarment.
 - d) The Contractor agrees to comply with the requirements of 2 CFR Part 180, Subpart C and 2 CFR Part 3000 Subpart C throughout the period of this contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.
5. The Contractor shall make the maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired –
 - a) Competitively within a timeframe providing for compliance with the contract performance schedule;
 - b) Meeting contract performance requirements; or
 - c) At a reasonable price.Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>
6. The Drug-Free Workplace Act of 1990 ("the Act") requires the Contractor to comply with the requirements of Government Code Sections 8350-8357 and the requirements of federal law as implemented in 28 CFR Part 67, Subpart F, Sections 615 and 620.
7. The Contractor must certify it has not been suspended or debarred from participation in federal grants or have been convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.
8. The contractor must comply with the requirements of Appendix E of the Title VI Assurances as required United States Department of Transportation Order 1050.2A, which will be included in the final agreement and included in this RFP as Exhibit D.
9. Selected contractors will be issued an "as-needed," on-call contract for a period of one year (July 1, 2024-June 30, 2025 with three additional one year renewals; July 1, 2025-June 30, 2026, July 1, 2026-June 30, 2027 & July 1, 2027-June 30, 2028.) As projects arise within the County, contractors will be contacted to quote specific jobs.

10. Federal funding may be required as these projects arise within the County. The County will establish two separate lists from this solicitation: (1) those who are willing to comply with federal funding, including Disadvantaged Business Enterprise (DBE) requirements; and (2) those who are not interested in projects that also require compliance with federal funding and DBE requirements. For federally funded projects, Contractors must complete a DBE form with the project-specific quotes. The DBE program requires contractors to good faith efforts to hire DBE subcontractors on projects involving certain state and federal funding. Refer to Attachment #2 DBE form for additional information regarding the DBE program requirements.

F. NON-DISCRIMINATION

There shall be no discrimination as to race, sex, color, creed, age or national origin in the operations conducted under any resulting contract.

G. PUBLIC AGENCY

It is intended that other public agencies (i.e., city, special district, public authority, public agency and other political subdivisions of the State of California) shall have the option to participate in any agreement created as a result of this RFP with the same terms and conditions specified, including pricing. The County shall incur no financial responsibility in connection with a purchase order from another public agency. The public agency shall accept sole responsibility for placing orders and making payment to the vendor.

H. ADDITIONAL PURCHASES

Following the award, the Purchasing Agent may dispense with separate bidding for additional purchases of like item(s) from the successful proposer within a twelve (12) month period from the initial purchase date provided that the vendor agrees to provide the like item(s) at the same discounted price and under the same terms and conditions as the previous award.

I. EXTENSIONS

The County reserves the right to extend any contract past the end term date upon mutual agreement and under the same pricing, terms and conditions for continual service and supplies while a new contract is being solicited, evaluated and/or awarded for a period not to exceed six (6) months.

J. PRICE ESCALATION

All prices are firm for a period of one (1) year from the date of the award. The Contractor may raise prices in accordance with the California Consumer Price (CPI-W, US City Average, All items; NSA) Index for each of the allowable one (1) year extensions: 7/1/25-6/30/26, 7/1/26-6/30/27, and 7/1/27-6/30/28. The increase price shall remain firm for the renewal term.

K. INVOICES AND PAYMENT TERMS

Invoices are to be mailed to the County department(s) specified on the resulting purchase order, blanket purchase order or contract. All invoices must include the purchase order number, blanket purchase order number, or contract number, product description and reference to back ordered items. Failure to comply may result in delayed payments.

The County will make payment on a Net 30-day basis unless a cash discount of one-half percent (1/2%) or greater, which amounts to \$2.50 or more, is allowed for payment within not less than twenty (20) days. The payment term shall begin on the date the merchandise is inspected, delivered and accepted by the County, or on the date a correct invoice is received in the office specified in the order, whichever is later. Prompt payment discounts shall be considered earned if payment is postmarked or personally delivered

within the prescribed term. The beginning date described above shall be considered day zero for the purposes of counting days in the prescribed term.

L. COMPLIANCE

Late, incomplete, incorrect deliveries or excessive backorders will be documented, and performance evaluated when considering contract continuation or extension. Inaccurate or erroneous billing will also be documented and monitored for the purpose of evaluating performance when considering continuation or extension of contract. Failure to meet quoted delivery timeframes, or inaccurate or erroneous invoices (as determined by the Purchasing Agent) may be cause for the County to cancel the balance of the awarded purchase order and award will be made to the next lowest proposer. Failure to receive County concurrence for substitutions or alternates will be documented and considered when evaluating continuation or extension of contract.

M. DEFAULT

In case of default by the awarded proposer, the County may procure the goods or services from another source and may recover the loss occasioned thereby from any unpaid balance due the selected proposer, or by any other legal means available to the County. The County may also ban selected proposer up to two years from future solicitations for default.

N. TERMINATION FOR CONVENIENCE

The County reserves the right, in its best interest as determined by the County, to cancel any contract by giving written notice to the contractor thirty (30) days prior to the effective date of such cancellation.

O. CANCELLATION FOR UNAPPROPRIATED FUNDS

The obligation of the County for payment to a contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.

P. ASSIGNMENT/TRANSFER/SUBCONTRACTING

Awarded contractor shall not assign, transfer, or subcontract any portion of the contract without the express written consent of the department. Any award issued pursuant to this RFP, and the monies, which may become due hereunder, are not assignable without the prior written approval of the County.

Q. F.O.B. POINT

All prices quoted shall be F.O.B destination, freight prepaid (proposer pays and bears freight charges, proposer owns goods in transit and files any claims), excluding sales tax. The County is exempt from Federal Excise and Transportation taxes.

V. Instructions for Completion of Proposal

A. SUBMITTING PROPOSALS

The required method of submitting your proposal is electronically through Periscope Source, formerly BidSync, @ <https://www.periscopeholdings.com/s2g>

It is the sole responsibility of the proposer to ensure their proposal is uploaded to Periscope Source before the closing date and time. If you have any questions regarding the submittal of this proposal, please contact Periscope Source at 1(800) 990-9339 for Vendor support.

Late proposals shall not be accepted nor shall additional time be granted to any potential Proposer.

B. REQUIRED PROPOSAL SUBMITTALS

The submittals requested shall be included with the proposal response. Failure to include required submittals may be cause for rejection of your proposal. The following are required for your proposal to be considered and must be labeled with the following:

1. Exhibit "A" Proposal Form Cost Sheet
2. Exhibit "B" Suppliers Questionnaire
3. Exhibit "C" Customer References
4. Exhibit "D" Signature Page
5. Exhibit "E" Non-Collusion Non-Conflict of Interest Statement
6. Exhibit "F" Fleet Compliance Certification Form
7. Exhibit "G" Exceptions to Contract Agreement

C. PRICING REQUIREMENTS

When preparing cost worksheet, Contractor shall submit pricing as follows:

1. Pricing must be broken down in detail and must be recorded on the Proposal Form Cost Sheet included as Exhibit A to this RFP or on an exact duplicate thereof. The Proposal Cost Form Sheet shall specifically record the exact cost amounts proposed. Said proposed cost shall incorporate all cost for the proposed scope of services for the total contract period. It shall not record any text that could be construed as a qualification of the cost amounts proposed. If the Proposer fails to specify the Cost Proposal as required, the County may determine the proposal to be nonresponsive and reject it.
2. Hourly rates are to include, but not be limited to, workers, management, administrative staff, equipment, material hauling, permits, licenses, taxes, fuel, etc. to perform required services as per terms and conditions of this RFP.

D. PROPOSAL FORMAT AND CONTENT:

The Proposer(s) are required to prepare their written proposals in accordance with the instructions outlined below. Deviations from these instructions may be construed as non-responsive and may be cause for disqualification. Emphasis should be placed on accuracy, completeness, and clarity of content.

The format and content of the Proposal are as follows:

1. If provided, **use any forms included in the Exhibits** as well as the requirements listed above. All other submitted pages are to be single-spaced typed pages with one-inch margins.
2. Identify the Exhibit Category of the proposal, Proposal number and Proposer name on every page submitted.
3. All pages must be numbered sequentially.

All forms and attachments that require signatures must be signed in blue ink for inclusion in the original of the Proposal package. Signature stamps are not acceptable.

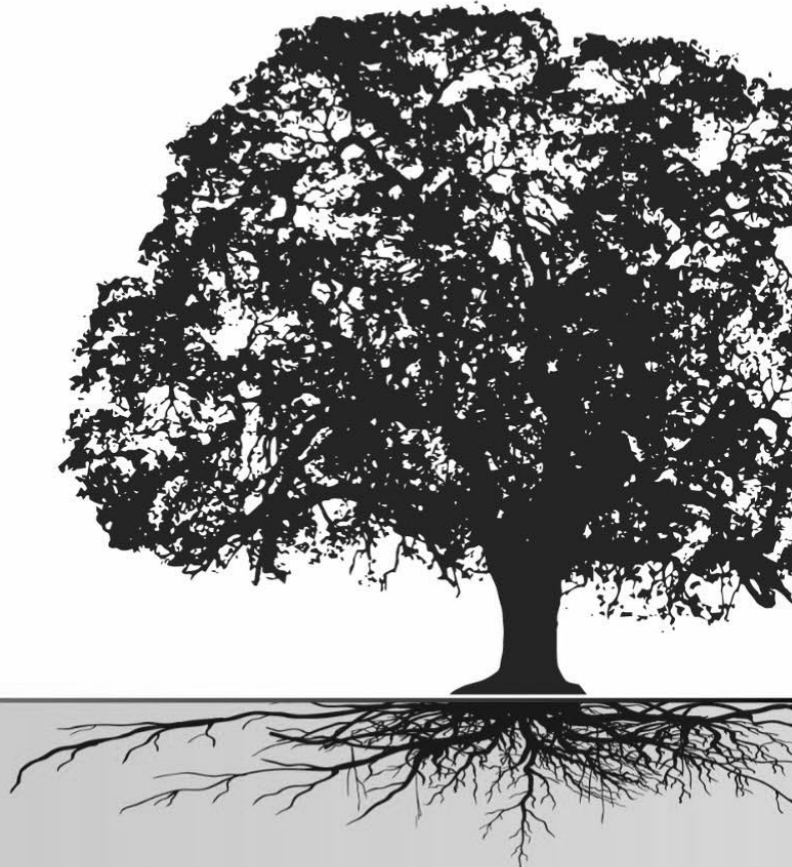


Setting the Gold Standard
by partnering with over 300 communities

County of Yolo

RFP#GSDRFPKK2442

On-Call Tree Trimming & Removal Services



GROWING:
Greenspace
Communities
Environment

ROOTED IN:
Safety
Experience
Technology



West Coast Arborists, Inc.
WCAINC.COM • (800) 521-3714
LIC #366764 • DIR #1000000956



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Tree Care Professionals Serving Communities Who Care About Trees

www.WCAINC.com

May 24, 2024

County of Yolo
Purchasing Division
Attn: Karen Kawelmacher
120 W. Main Street, Suite G
Woodland, CA 95695

RE: RFP#GSDRFPKK2442 On-Call Tree Trimming & Removal Services
Due: Tuesday, May 28, 2024 at 2:00PM

To whom it may concern;

Thank you for allowing West Coast Arborists, Inc. (WCA) the opportunity to submit a proposal for tree maintenance services for the County of Yolo. WCA is a family-owned and operated company employing over 1,200 full-time employees providing various tasks to achieve one goal: serving communities who care about trees. We have reviewed, understand, and agree to the terms and conditions described in this RFP. We also hereby acknowledge that we meet the minimum requirements and responded to each of these requirements to the best of our ability. Our proposal is valid for a period of 120 calendar days. We hereby acknowledge receipt of Addendum No. 1.

WCA's corporate values include listening to customers and employees to help improve services offered. By establishing clear goals and expectations for the organization, supporting its diverse teams, and exchanging frequent feedback from customers and employees, we are able to provide 'gold standard' tree care services. WCA's top management team has created a culture where employees become accountable for actions and results. Our Tree Care Industry Association (TCIA) company-wide accreditation is evidence of the commitment WCA has to our safety and training programs, customer satisfaction and our capacity to maintain industry standards.

WCA has a 51-year track record of working for more than 350 California and Arizona municipalities as well as other various agencies. Our company has been in business since 1972 and is licensed by the California State Contractors License Board under license #366764. We have held this license in good standing since 1978. The license specializes in Class C61 (Tree Service), Class C27 (Landscaping), Class C49 (Tree and Palm), and Class C31 (Traffic Control). We currently employ over 95 Certified Arborists and over 155 Certified Tree workers, as recognized by the International Society of Arboriculture. WCA is also registered with the Department of Industrial Relations (DIR) for Public Works projects, our registration number is 1000000956. Our Federal Tax ID number is 95-3250682. All work will be performed in-house; no subcontractors will be used.

Our employees will operate from our Sacramento Office located at 401 Slobe Avenue, Sacramento, CA 95815. For questions related to this proposal and who has the authority to negotiate/present please contact Victor Gonzalez, V.P. Business Development, at (714) 991-1900 or at vgonzalez@wcainc.com. James Speck, Area Manager, will be assigned to this project should WCA be awarded a contract. He can be reached at (714) 809-7257 or jspeck@wcainc.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Patrick Mahoney', is written over a white rectangular background.

Patrick Mahoney, President

West Coast Arborists, Inc.

2200 E. Via Burton Street • Anaheim, CA 92806 • 714.991.1900 • 800.521.3714 • Fax 714.956.3745



COMPANY QUALIFICATIONS

COMPANY INFORMATION

President: Patrick Mahoney
 Organization Type: Corporation
 Established: 1972
 Federal Tax ID: 95-3250682
 DIR Registration: 1000000956
 Members of Laborers' Union: LiUNA!
 SAM Entity ID: CFJMV MJ9NSD1
 Website: wcainc.com

CORPORATE OFFICE

2200 E. Via Burton St.
 Anaheim, CA 92806

REGIONAL OFFICES

Escondido, CA
 Fresno, CA
 Indio, CA
 Ontario, CA
 Phoenix, AZ
 Riverside, CA

Sacramento, CA

San Diego, CA
 San Jose, CA
 San Francisco, CA
 Santa Clarita, CA
 Stockton, CA
 Ventura, CA

CONTRACT ADMINISTRATION

Victor Gonzalez, Vice President
 Corporate Office
 Phone (714) 991-1900
 Fax (714) 956-3745
 Email: vgonzalez@wcainc.com

FIELD MANAGEMENT

James Speck, Area Manager
 401 Slobe Avenue
 Sacramento, CA 95815
 Phone (916) 830-7907
 Fax (916) 914-2334
 Email: bkirkegaard@wcainc.com

EMERGENCY RESPONSE 24/7

1-800-LIMB-DOWN

Company Introduction

WEST COAST ARBORISTS, INC. (WCA)

is a family-owned and operated union company employing over 1,200 full-time employees providing tree maintenance and management services. We are proudly serving over 350 municipalities and public agencies. We provide superior and safe tree care operations seven days a week, 24 hours a day throughout California and Arizona.

OUR VISION

As a corporate citizen, WCA's responsibility and accountability are to the communities where we do business. We hold ourselves to the highest standards of ethical conduct and environmental responsibility, communicating openly with our customers and the communities in which we work. It is our goal and vision to lead the industry in state-of-the-art urban tree care and management services.

100% CUSTOMER SATISFACTION

Customer satisfaction is our top priority. We guarantee your complete satisfaction with every facet of our services. Our dedication to customer service has earned WCA a reputation unrivaled in the industry for dependability, integrity, quality, and courtesy. We authorize our employees to do whatever is necessary to achieve the highest quality results. We know that high quality work saves our customer's valuable time and is far more cost effective if we do our work properly the first time. We are committed to courteous and prompt customer service to fully resolve any issue.



**95+ ISA
 Certified Arborists**



**50 Years Experience
 (Similar Size & Scope)**



**1,200+ Qualified
 Employees**



Accredited by TCIA



**Local Office & Yard
 (Sacramento)**



**1600+ Pieces of
 Equipment (Owned)**



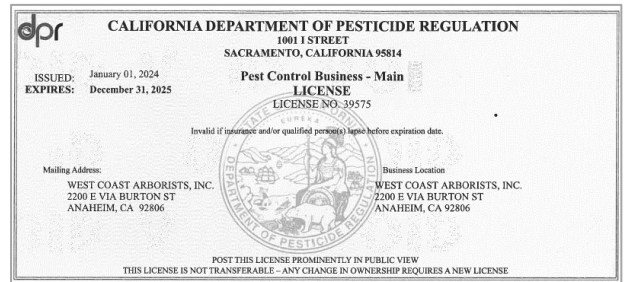
Corporate Capabilities

West Coast Arborists, Inc., is committed to successfully completing each project in accordance with the specifications, budget, schedule and with the highest quality of service. Our customers' satisfaction is a direct result of our means to carry out each project. Listed below are some of our corporate capabilities, which not only provide a sense of comfort and confidence to our customers, but also assure them of our continuous ability to carry out the duties of managing their urban forest.

- In business continuously and actively since 1972
- Contractor's License C61/D49, C49, C27, C31, C21, A & B
- Over \$8,500,000 line of credit available
- Annual financial audits available upon request
- Bonded by ARCH, an A+ rated company
- 1,200+ employees
- 350+ contracts with public agencies
- 95+ Certified Arborists
- 155+ Certified Tree Workers
- Drug-free workplace
- 14,000 sq. ft. company-owned Headquarters (Anaheim)
- Department of Agriculture Nursery license
- Avg. 712,000 trees **pruned** annually over past 3 years
- Avg. 46,000 trees **removed** annually over past 3 years
- Avg. 20,000 trees **planted** annually over past 3 years
- Avg. 250,000 trees **inventoried** annually over past 3 years
- Fully insured with insurance up to \$25 million
- Federal Tax ID #95-3250682, current on all taxes and fillings with state and federal government
- Sales volume over \$190 million annually
- Fleet of approximately 1,600 pieces of equipment

Active Memberships:

- Tree Care Industry Association (TCIA)
- International Society of Arboriculture (ISA)
- League of California Cities (LCC)
- California Parks & Recreation Society (CPRS)
- Association of California Cities | -Orange County (ACCOC)
- Maintenance Superintendents Association (MSA)
- California Landscape Contractors Association (CLCA)
- Street Tree Seminar (STS)
- California Urban Forest Council (CaUFC)
- American Public Works Association (APWA)



CONTRACTORS STATE LICENSE BOARD
ACTIVE LICENSE

License Number **366764** Entity CORP

Business Name WEST COAST ARBORISTS INC

Classification(s) **C61/D49 C27 A C21 B C31 C49**

Expiration Date 12/31/24

www.cslb.ca.gov

State of California

Department of Industrial Relations

Contractor Information	Registration History	
	Effective Date	Expiration Date
Legal Entity Name WEST COAST ARBORISTS, INC.	05/29/18	06/30/19
Legal Entity Type Corporation	06/07/17	06/30/18
Status Active	06/09/16	06/30/17
Registration Number 100000956	06/26/15	06/30/16
Registration effective date 07/01/22	08/19/14	06/30/15
Registration expiration date 06/30/24	07/01/19	06/30/22
Mailing Address 2200 E. VIA BURTON ANAHEIM 92806 CA United States of America	07/01/22	06/30/24
Physical Address 2200 E. VIA BURTON ANAHEIM 92806 CA United States of America		
Email Address vgonzales@wcainc.com		
Trade Name/DBA		
License Number (s) CSLB:366764		
CSLB:366764		

COMPANY PERSONNEL

Introduction

West Coast Arborist's (WCA) is a company comprised of a management team and a safety committee. Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.



Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.

Work Force

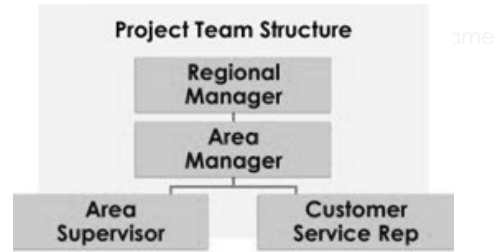
WCA actively maintains ongoing processes to assure that only qualified and competent staff provides safe and quality tree maintenance services. These skilled employees can only be achieved through both training and work experience. We believe that essential experience should always be obtained through qualified supervision; this includes both basic and extended skills. WCA makes every attempt to ensure that this is undertaken before performing work, leading a crew, or career advancement. The work performed on this contract is routine, recurring, and usual. The work includes watering, trimming, pruning, planting, removal and replacement of trees and plants, and servicing of irrigation. **The rates included in the Cost Proposal are based on the current prevailing wage determination for "Tree Maintenance (Laborer)."**

Certification

WCA encourages its employees to get certified through the International Society of Arboriculture, in an effort to raise the standard of professional tree care companies. This standard exemplifies our company's commitment to providing customers with competent, knowledgeable certified workers. WCA employs a large number of ISA Certified Arborists and ISA Certified Tree Workers.

Crew Evaluation

WCA employees are evaluated through an internal mechanism supervised by our Management Team. Each employee performs their duties according to a criteria-based job description that reflects safety, quality workmanship, productivity, appropriateness of care, problem solving and customer service. A performance appraisal is conducted for each employee upon completion of the probationary period and at least annually thereafter. Each worker is also required to complete a competency assessment and orientation upon hire and annually thereafter in selected areas to assure that ongoing requirements are met and opportunities for improvement are identified.



Meet the Team: Project Team



JASON PINEGAR

Regional Manager/V.P.

Mr. Pinegar has been with West Coast Arborists, Inc. since December 1993. He started with WCA as a climber and within 6 years was continuously promoted reaching the position of Area Manager. As an Area Manager, he excelled in both customer service, crew management and streamlined operations. He eventually moved to Northern California and developed our operations in the North to include Sacramento, San Jose, Stockton, and San Francisco. In 2018, Jason Pinegar was promoted to Regional Manager for Northern California. As a Regional Manager, he is responsible for field operations and oversees Area Managers in Northern California.

- ISA Certified Arborist #WE-2039AU
- TCIA Certified Treecare Safety Professional #259
- ATSSA Certified Traffic Control Designer #00236727



JAMES SPECK

Area Manager

Mr. Speck joined WCA in 2014 and has more than 9 years of experience in arboriculture. During his career, he has earned many promotions within the company, from Foreman to Supervisor and now Area Manager. As an Area Manager, he will be the Agency's main point of contact as he is responsible for providing customer service, estimating work, while managing field operations and crews throughout the Sacramento Metro region. He is also involved in scheduling, evaluation, and production of street tree maintenance. His experience includes working with the City of Sacramento, City of Roseville, City of Woodland, City of Davis, and the County of Sacramento to name a few.

- ISA Certified Arborist & Tree Worker Climber Specialist # WE-10858ATM
- ISA Tree Risk Assessment Qualified
- NCCCO Certified Crane Operator #1411107809
- TCIA Certified Treecare Safety Professional #2909



SEAN SULLIVAN

Area Supervisor

Mr. Sullivan was hired in 2013 as a Foreman after having previous experience at another NorCal tree care company. As Site Supervisor, Sean is also responsible for reviewing the day's activities, assisting the Area Manager in scheduling, and ensuring proper safety procedures are being followed. As Supervisor, he will communicate with contract administrators and other interested parties on a daily basis. He will also assist in employee training programs, maintain records, and file daily reports and receipts. He will work with James to manage crews in the Sacramento region.

- ISA Certified Arborist/Tree Worker Climber #WE-10050AT
- ISA Tree Risk Assessment Qualified
- TCIA Certified Treecare Safety Professional #4852



Meet the Team: Support Staff



KELLEY GILLERAN

Plant Health Care Arborist

Mr. Gilleran has been with WCA since 2010. Before that time, he worked for Fallen Leaf Tree Service Inc. as a Consultant/Salesperson. Current responsibilities as a Consulting Arborist includes establishing GPS tree inventories, arborist report writing tree risk assessments, aerial inspections, tree appraisals, pre-construction planning and diagnosing tree disorders. Additionally, he assists with providing Plant Health Care (PHC) recommendations and service applications for our customers in the San Joaquin and Central Valleys.

- ISA Board Certified Master Arborist #WE-7061B
- ISA Tree Risk Assessment Qualified
- ASCA Registered Consulting Arborist #688
- DPR Qualified Pest Control Applicator #QAL136772



ANDREW PINEDA

GIS Manager

Mr. Pineda has been with WCA since 2018. As WCA's GIS Manager, he works on a wide range of projects including tree inventories scope and collection, iTree analysis, tree canopy assessments, tree planting prioritization, ArborAccess training, grant funded tree planting projects, and much more. He has worked with tree inventories of all sizes from small campus inventories with less than 5,000 trees to large California cities with over 140,000 trees. He has in-depth knowledge and understanding of tree inventories, urban forestry best practices, and spatial data.

- ISA Certified Arborist #WE-12738A
- FAA UAS Part 107 Remote Pilot
- M.S. Geographic Information Science (GIS), CSU Long Beach
- B.A. Environmental Science, Boston University



Tayler Hagen

Customer Service Rep. (CSR)

As the CSR (Customer Service Representative), Tayler is responsible for providing support to the Area Manager, Site Supervisors, and crew. She is to act as a liaison between the company and its clients as well as the general public. Tayler is responsible for responding to customer service inquiries and facilitating contracting functions, such as: mapping, underground service alert, data entry, field book preparation, list preparation, etc.





Executive Staff

From marketing, contract administration, field and fleet management, to information technology, our Executive Staff is involved in the day-to-day operations supporting each Project Team and customer to ensure the highest quality of tree care is being achieved in the industry.



Patrick Mahoney
President



Richard Mahoney
Secretary



Rose Epperson
Treasurer



Andrew Trotter
V.P. – Field Operations



Chris Crippen
V.P. – I.T.



Victor Gonzalez
V.P. – Business
Development



Debbie DePasquale
V.P. – Internal Operations



Jason Pinegar
V.P. – NorCal Region



Nick Alago
V.P. – SoCal Region



Michael Palat
V.P. – SoCal Region





1,200+
Employees



WCA has forged a successful partnership with the Laborer's International Union of North America.

HIGHER STANDARDS **+** EXEMPLARY TRAINING **=** SUPERIOR EMPLOYEES

13 offices with prestigious Tree Care Industry Association (TCIA) accreditation

CERTIFIED TREE WORKER	CERTIFIED ARBORIST	BOARD CERTIFIED MASTER ARBORIST	ISA CERTIFIED
			ISA Board Certified Master Arborists
165	101	8	<ul style="list-style-type: none"> Michael Palat #WE-6541 BUM Kelley Gilleran #WE-7061 B Tim Crothers #WE-7655 BUM Joseph Bartolo #WE-2034 BU Eugene Bordson #WE-10777 BT Rebecca Mejia #WE-2355 B Jeffrey Crain #WE-6658 B Stuart Hupp #WE-11395 B

55 ISA Tree Risk Assessment Qualified	151 WCA Certified Utility Line Clearance Workers	20 ISA Certified Utility Specialists	57 TCIA Certified Treecare Safety Professionals	10 ISA Municipal Specialists	1 Nursery in Placentia & Dedicated Manager	8 Information Technology Specialists	75 Fleet Mechanics	11 NCCCO Certified Crane Operators
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American Society of Arboriculture Registered Consulting Arborists

3 ASCA Consulting Arborists

- Tim Crothers RCA #721
- Kelley Gilleran RCA #668
- Leo Tuchman RCA #771

Wildlife Protection

WCA's VP of Field Operations is a key contributor in identifying and developing the first ever Best Management Practices guidelines for *Tree Care for Birds and Other Wildlife*.



BMP Training

95

Wildlife Aware Trained/Certified by WTI

1

On-Staff Biologist

Unique Capabilities



Plant Health Care

WCA has developed an exemplary Plant Health Care Program that goes beyond standard chemical applications. We maintain **in-house** State Certified qualified pest applicators.



California Department of Pesticide Regulation (DPR)

WCA has **1 Advisor (PCA)** and **10 Applicators (QAL)** on staff.



WCA's ISA Certified Arborists

ADAN BALTARZ REYNAGA ANDREW JOSEPH PINEDA ANDREW R. TROTTER ANDREW JOSEPH ONDREJECH BENJAMIN EUGENE BORDSON BRIAN C. KIRKEGAARD BRIAN M. KOCH CALVIN F. HAUPT DANE JENSEN DANIEL CHAVARRIA DANIEL MAHONEY DANIEL RIVAS DANIEL WILLIAM VILLA, II DAVID GLYN EVANS DEBORAH DEPASQUALE EDIBERTO SERNA SALAZAR EDUARDO VARGAS ERNESTO J.F. MACIAS FELIX HERNANDEZ FRANCIS LEO MALABUYOC GENARO VICENTE CORONEL GERARDO MARTINEZ GARCIA GERARDO PEREZ GONZALO REGALADO HECTOR MONTES	WE-7786AT WE-12738A WE-0642AU WE-13817A WE-10777A WE-10476AT WE-0341A WE-7634A WE-12014A WE-10292AT WE-10434A WE-10850AT WE-13609AT WE-1588A WE-3812A WE-11051AT WE-11058AT WE-7120AUM WE-2037AT WE-12279AT WE-12740A WE-113358A WE-9131AT WE-9952AT WE-8079AUT	HERMINIO PADILLA HUGO ANGEL RINCON IGNACIO LOPEZ ISAAC GARZA, JR. ISAAC ONTIVEROS ISAIAS BARAJAS MACIAS ISIDRO ESTRADA BARBOZA J. ALONSO GARCIA-LOPEZ JAIME ROGELIO HERNANDEZ JAMES PAUL SPECK II JASON ROSS DAVLIN JASON PINEGAR JEREMY PAUL PIERCE JERRY A. ROWLAND JOEL LOPEZ JOHN LEE PINEDA JORGE MAGANA JOSE LUIS ABALOS JOSE M. CORTEZ TORRES JOSE MANUEL JIMENEZ URQUIZO JOSE INEZ MANCILLA JOSE M. CHAVARRIA MANZO JOSE A. ALVAREZ JOSE ALFREDO GONZALEZ JOSE LUIS DELREAL	WE-7552AUTM WE-8710AT WE-7329AU WE-8689A WE-8567A WE-10979AT WE-11685A WE-8499A WE-5297AT WE-10858AT WE-7628A WE-2039AU WE-12566A WE-6353A WE-10871AT WE-10367AUT WE-3460A WE-8734A WE-8539AUT WE-11111AT WE-10983AT WE-11210AT WE-10908AT WE-6475AT WE-11231AT	JOSE MANUEL PEREZ JOSEPH NICK ALAGO JOSEPH BARTOLO JUAN ORTIZ JUAN P. LAIJA, JR. JULIO C. GARCIA VAZQUEZ JUSTIN LEE MENZEL KELLY ANN PARKINS KRIS BURBIDGE LEONARDO RAMOS LEONEL CORTEZ LORENZO PEREZ MANUEL BRIANO MARCO A. PADILLA JIMENEZ MARIO A. GONZALEZ MATEO ARVIZU MICHAEL ALAN DA SILVA II MICHAEL LOUIS YOUNG MICHAEL ANTHONY NUNES MITCHELL ANDREW OWENS NESTOR M. CABRERA MORA NESTOR VALENCIA OSCAR GUTIERREZ PATRICK O. MAHONEY	WE-0818AT WE-4396AU WE-2034AU WE-8514AT WE-13425A WE-11175AT WE-11756A WE-13868A WE-9566AUM WE-11264AT WE-8625AT WE-7443AT WE-8791AT WE-8621AT WE-13119A WE-10151AT WE-12483A WE-11687AT WE-12943A WE-12619AT WE-13613AT WE-11359A WE-12783AT WE-1172A	REBECCA A. MEJIA RENE ROSALES RICHARD R. MAHONEY ROBERT EDWARD KNIGHT ROBERT D. THOMPSON ROBERT A. WRIGHTSON ROSE M. EPPERSON RYAN R. COLBERT SAMUEL JIMENEZ SEAN PATRICK SULLIVAN SHAWN A. GUZIK STEFAN B. KALLENBERG STEPHEN GLENN DAVIS, JR. STEVE B. HUNT TIMOTHY R. PATTERSON TYLER KEASBEY LEHMANN VICTOR M. GONZALEZ WALLACE BURCH WILLIAM STEVE PONCE	WE-2355A WE-7941AT WE-1171A WE-11564AT WE-0915AU WE-10411A WE-1045A WE-13154A WE-11109AT WE-10050AT WE-3182AU WE-10730AT WE-10894AUTM WE-1044AT WE-10237A WE-13460A WE-0715AT WE-0713AT WE-6461A
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WCA's ISA Certified Tree Worker/Climbers

AN BALTARZ REYNAGA ADAN RODRIGUEZ ADOLFO S. RUIZ ADRIAN MUNOZ ALFREDO ANGEL LOPEZ ANDRES ROMAN ANDREW JOSEPH ONDREJECH ANTHONY DOUGLAS FONG II ANTONIO CASTELLANOS ANTONIO GARCIA CONTRERAS ARIEL ALONSO ARMANDO O. LOPEZ ARMANDO SOTO AURELIO PAZ-GUZMAN BENJAMIN EUGENE BORDSON BRIAN C. KIRKEGAARD BRIAN NORTON CANDELARIO PRIEGO CARLOS IXTA CARLOS LEYVA BARAJAS CARLOS RAMOS CELEDONIO R. MANZANO OLEA CELESTINO PEREZ CESAR GUADALUPE VALENZUELA REYES CESAR WENCESLAO CUAUHTEMOC AMEZCUA QUEZADA DANIEL CHAVARRIA DANIEL ELZARRARAS DANIEL RIVAS DANIEL WILLIAM VILLA, II DELFINO AGUILAR-MORALES DEMETRIO LIRA DEMETRIO OSEGUERA EDIBERTO SERNA SALAZAR EDUARDO AVILA EDUARDO HERNANDEZ EDUARDO VARGAS EDWIN ANTONIO FUENTES FAUSTO GUZMAN FELIX GARCIA FELIX HERNANDEZ FRANCIS LEO MALABUYOC FRANCISCO URENA JIMENEZ FRANCISCO LOPEZ FRANCISCO RAMIREZ FRANCISCO VILLANUEVA FRANCISCO F. WENCESLAO BARAJAS FRED LOPEZ-PASTOR	WE-7786AT WE-11281T WE-11294T WE-13987T WE-11334T WE-11285T WE-13817AT WE-12051T WE-11203T WE-11173T WE-10906T WE-10953T WE-11311T WE-11084T WE-10777AT WE-10476AT WE-12678T WE-12781T WE-11106T WE-12620T WE-11263T WE-10984T WE-11243T WE-11076T WE-10968T WE-14058T WE-10292AT WE-13611T WE-10850T WE-13609T WE-10900T WE-11323T WE-11043T WE-11051T WE-10812T WE-12917T WE-11058AT WE-12777T WE-11083T WE-11170T WE-2037AT WE-12279AT WE-11075T WE-10952T WE-11259T WE-10965T WE-10969T WE-13988T	GABRIEL GAMINO GABRIEL MERCADO RUIZ GAMALIEL MANZANO CORONA GEORGE HERNANDEZ PEREZ GERARDO MARTINEZ GARCIA GERARDO PEREZ GERARDO PEREZ BADILLO GERARDO A. ORDUNO GONZALO REGALADO HARLEY THOMAS DAVIS HECTOR MONTES HERIBERTO CORONEL WENCESLAO HERMINIO PADILLA HUGO ANGEL RINCON HUMBERTO CHAVARRIA ISAIAS BARAJAS MACIAS ISRAEL A. RAMIREZ J. SOCORRO GARCIA JAIME ROGELIO HERNANDEZ JAMES PAUL SPECK II JESUS M. SARABIA PENA JESUS A. MONTES JESUS E. GARCIA ARCE JOEL LOPEZ JOEL MARTINEZ JOEL ORTIZ JOEL M. RIVERA JOHN LEE PINEDA JONATHAN GARCIA HERNANDEZ JORGE ARREOLA-HERNANDEZ JORGE DUENAS JORGE JIMENEZ JOSAFAT MONTOYA JOSE AGUAYO JOSE ABEL CANCINO JOSE AGUSTIN CARRILLO JOSE M. CORTEZ TORRES JOSE R. GRANADOS JOSE JIMENEZ JOSE JIMENEZ HERNANDEZ JOSE MANUEL JIMENEZ URQUIZO JOSE INEZ MANCILLA JOSE M. CHAVARRIA MANZO JOSE RODRIGUEZ JOSE ALEJANDRO VALENZUELA JOSE A. ALVAREZ JOSE ALFREDO GONZALEZ JOSE LUIS DELREAL	WE-11167T WE-11568T WE-12280T WE-12269T WE-10997T WE-9131AT WE-13986T WE-11036T WE-9952AT WE-13430T WE-8079AUT WE-11218T WE-7552AUTM WE-8710AT WE-11207T WE-10979AT WE-11567T WE-11172T WE-5297AT WE-10858AT WE-11450T WE-11014T WE-13723T WE-10871AT WE-10992T WE-11039T WE-11273T WE-10367AUT WE-13989T WE-11321T WE-11144T WE-11110T WE-11015T WE-10899T WE-11192T WE-11200T WE-8539AUT WE-11186T WE-11108T WE-11113T WE-11111T WE-10983T WE-11210AT WE-11277T WE-11674T WE-10908T WE-6475AT WE-11231AT	JOSE M. MUNIZ GARCIA JOSE MANUEL PEREZ JUAN AMADOR ARCE JUAN BECERRA JUAN C. LOPEZ GARCIA JUAN MARQUEZ JUAN ORTIZ JUAN C. PENA-ARIAS JUAN TELLEZ TAPIA JUAN C. TORRES-COVARRUBIAS JULIO C. GARCIA VAZQUEZ LEONARDO RAMOS LEONEL CORTEZ LETUSA MUAU, JR. LORENZO ARREOLA-MURILLO LORENZO PEREZ LUIS P. PEREZ LUIS A. MUNOZ RAMIREZ MANUEL BARRAGAN MANUEL BRIANO MARCO A. CASTILLO REYES MARCO A. PADILLA JIMENEZ MARCOS RICHARD-MARTINEZ MATEO ARVIZU MELCHOR LEMUS MICHAEL ALAN DA SILVA II MICHAEL LOUIS YOUNG MIGUEL AYALA MIGUEL MACIAS MIGUEL A. VALERIO AJAL MITCHELL ANDREW OWENS NELSON R. AGUIRRE NESTOR M. CABRERA MORA NICOLAS GODINA OSCAR GUTIERREZ PEDRO CUEVAS PEDRO GARCIA PEDRO ALTAMIRANO PEDRO SANDOVAL RAMON ZUNIGA GOMEZ RANULFO PERALTA CASTANEDA RAUL JIMENEZ DURAN RAUL MANZO HERNANDEZ RAUL TELLEZ TAPIA RENE ROSALES ROBERT EDWARD KNIGHT ROMUALDO GAETA LUNA SALOMON SILVA	WE-11686T WE-0818AT WE-11480T WE-10932T WE-12918T WE-10987T WE-8514AT WE-11327T WE-11137T WE-12343T WE-11175T WE-11264T WE-8625AT WE-11021T WE-13612T WE-7443AT WE-11245T WE-11023T WE-10925T WE-8791AT WE-13429T WE-8621AT WE-10989T WE-10151AT WE-11237T WE-12207T WE-11687AT WE-10924T WE-10978T WE-13848T WE-12619T WE-10901T WE-13613T WE-11907T WE-12783T WE-11765T WE-11168T WE-11095T WE-11301T WE-10977T WE-11202T WE-13865T WE-10985T WE-11138T WE-7941AT WE-11564T WE-11165T WE-11053T	SALUSTIO SANCHEZ ARROYO SAMUEL JIMENEZ SANTOS MACIAS LEMUS SEAN PATRICK SULLIVAN SERGIO LOPEZ-RIVERA SERGIO MACIAS-PEREZ STEFAN B. KALLENBERG STEPHEN GLENN DAVIS, JR. STEVE B. HUNT TRISTON JAMES POWERS TYLER KEASBEY LEHMANN VENTURA GOMEZ WALLACE BURCH	WE-11462T WE-11109AT WE-10980T WE-10050AT WE-10957T WE-10920T WE-10730AT WE-10894AUTM WE-1044AT WE-12211T WE-13460AT WE-11180T WE-0713AT
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REFERENCES

West Coast Arborists understands the challenge that many cities face to reduce the cost of tree maintenance services, while increasing the level of performance. Utilizing our services as a valuable, cost-effective resource, cities are able to provide better services to their community. These contracts cover a range of services from providing emergency response to maintaining the Agency's entire urban forest.

CITY OF WOODLAND **SINCE 2010**



WCA provides the City with Tree Pruning and Maintenance services including demand pruning, programmed pruning, palm pruning, tree removal, stump grinding, crane services and emergency response. The City is currently divided into grids for routine maintenance pruning. WCA has performed over 70 tree removals for the City in the last year.

Contact: Westley Schroeder, Parks Superintendent
 300 First Street, Woodland, CA 95695 ~ (530) 661-5962 ~ westley.schroeder@cityofwoodland.org

ANNUAL BUDGET: \$680,000

CITY OF CITRUS HEIGHTS **SINCE 2013**



The City of Citrus Heights has utilized WCA for both on-call and routine maintenance services over the last 10 years. The City is an active user of the ArborAccess inventory management system and regularly uses the system to forecast budget amounts and to schedule maintenance as needed.

Contact: Armando Velasquez, Maintenance Inspector
 6237 Fountain Square Dr., Citrus Heights, CA 95621 ~ (916) 727-4770 ~ avelasquez@citrusheights.net

ANNUAL BUDGET: \$500,000

CITY OF SACRAMENTO **SINCE 2012**



We currently perform tree pruning, tree removals and tree planting as part of the City's tree maintenance program. This project is an annual contract. Together, we are able to maintain trees more efficiently while guaranteeing the residents and businesses top quality tree care for the City's urban forest. WCA provides tree service to various City departments including Facilities, Parks, CCS and Public Works. We recently helped the City with hundreds of tree emergencies from storm events in the Winter of 22-23.

Contact: Kevin Wasson, Operations Supervisor
 5730 24th St., Bldg. 12A, Sacramento, CA 95822 ~ (916) 808-6336 ~ kwasson@cityofsacramento.org

ANNUAL BUDGET: \$5,000,000

CITY OF DAVIS **SINCE 2006**



WCA provides complete urban forest management services to the City of Davis. The City maintains trees on a grid prune cycle as well as service request pruning. Plant health care services such as pest control spraying and consulting arborist services are utilized as needed. We also provide the City with emergency response 24/7.

Contact: Charles Murphy, Urban Forester
 1717 5th Street, Davis, CA 95616 ~ (530) 757-5678 ~ cmurphy@cityofdavis.org

ANNUAL BUDGET: \$1,000,000





EXPERIENCE: CURRENT CALIFORNIA CITIES/COUNTIES UNDER CONTRACT WITH WCA

- | | | | |
|---------------------------|--------------------------|------------------------|--------------------------|
| CITY OF AGOURA HILLS | CITY OF FOLSOM | CITY OF MONTEBELLO | CITY OF SANTA CLARA |
| CITY OF ALAMEDA | CITY OF FONTANA | CITY OF MONTEREY | CITY OF SANTA CLARITA |
| CITY OF ALHAMBRA | CITY OF FREMONT | CITY OF MONTEREY PARK | CITY OF SANTA FE SPRINGS |
| CITY OF ANAHEIM | CITY OF FRESNO | CITY OF MOORPARK | CITY OF SANTA MARIA |
| CITY OF ARCADIA | CITY OF FULLERTON | CITY OF MORENO VALLEY | CITY OF SANTEE |
| CITY OF ARTESIA | CITY OF GARDEN GROVE | CITY OF MORGAN HILL | CITY OF SIERRA MADRE |
| CITY OF AZUSA | CITY OF GILROY | CITY OF MOUNTAIN VIEW | CITY OF SIGNAL HILL |
| CITY OF BALDWIN PARK | CITY OF GLENDALE | CITY OF MURRIETA | CITY OF SOLANA BEACH |
| CITY OF BEAUMONT | CITY OF GLENDORA | CITY OF NATIONAL CITY | CITY OF SOUTH PASADENA |
| CITY OF BELL | CITY OF GOLETA | CITY OF NEWARK | CITY OF SOUTH SF |
| CITY OF BELL GARDENS | CITY OF GRAND TERRACE | CITY OF NEWPORT BEACH | CITY OF STOCKTON |
| CITY OF BELLFLOWER | CITY OF HALF MOON BAY | CITY OF NORCO | CITY OF SUNNYVALE |
| CITY OF BERKELEY | CITY OF HAWAIIAN GARDENS | CITY OF NORWALK | CITY OF TEMPLE CITY |
| CITY OF BEVERLY HILLS | CITY OF HIGHLAND | CITY OF OAKLEY | CITY OF THOUSAND OAKS |
| CITY OF BRADBURY | CITY OF HOLLISTER | CITY OF OCEANSIDE | CITY OF TORRANCE |
| CITY OF BRAWLEY | CITY OF HUNTINGTON BEACH | CITY OF ONTARIO | CITY OF TRACY |
| CITY OF BREA | CITY OF IMPERIAL BEACH | CITY OF ORANGE | CITY OF TULARE |
| CITY OF BUENA PARK | CITY OF INDIO | CITY OF OXNARD | CITY OF UPLAND |
| CITY OF BURLINGAME | CITY OF INDUSTRY | CITY OF PALM DESERT | CITY OF VENTURA |
| CITY OF CAMARILLO | CITY OF INGLEWOOD | CITY OF PALM SPRINGS | CITY OF VERNON |
| CITY OF CARLSBAD | CITY OF IRWINDALE | CITY OF PALO ALTO | CITY OF VICTORVILLE |
| CITY OF CARMEL-BY-THE-SEA | CITY OF JURUPA VALLEY | CITY OF PARAMOUNT | CITY OF VISALIA |
| CITY OF CARPINTERIA | CITY OF LA CANADA | CITY OF PERRIS | CITY OF VISTA |
| CITY OF CARSON | CITY OF LA HABRA | CITY OF PICO RIVERA | CITY OF WALNUT |
| CITY OF CERES | CITY OF LA MESA | CITY OF PLACENTIA | CITY OF WALNUT CREEK |
| CITY OF CHINO | CITY OF LA MIRADA | CITY OF PLEASANTON | CITY OF WEST COVINA |
| CITY OF CHINO HILLS | CITY OF LA PALMA | CITY OF POMONA | CITY OF WEST HOLLYWOOD |
| CITY OF CHOWCHILLA | CITY OF LA PUENTE | CITY OF POWAY | CITY OF WEST SACRAMENTO |
| CITY OF CHULA VISTA | CITY OF LA VERNE | CITY OF RANCHO CORDOVA | CITY OF WHITTIER |
| CITY OF CITRUS HEIGHTS | CITY OF LAGUNA BEACH | CITY OF RANCHO | CITY OF WOODLAND |
| CITY OF CLAREMONT | CITY OF LAGUNA HILLS | CUCAMONGA | CITY OF YORBA LINDA |
| CITY OF COACHELLA | CITY OF LAKE ELSINORE | CITY OF RPV | COUNTY OF ALAMEDA |
| CITY OF COLTON | CITY OF LAKE FOREST | CITY OF REDLANDS | COUNTY OF COLUSA |
| CITY OF COMMERCE | CITY OF LAKEWOOD | CITY OF REDONDO BEACH | COUNTY OF CONTRA COSTA |
| CITY OF CONCORD | CITY OF LATHROP | CITY OF RIALTO | COUNTY OF EL DORADO |
| CITY OF CORONA | CITY OF LEMON GROVE | CITY OF RIVERSIDE | COUNTY OF FRESNO |
| CITY OF CORONADO | CITY OF LINCOLN | CITY OF ROSEMEAD | COUNTY OF LOS ANGELES |
| CITY OF COSTA MESA | CITY OF LIVERMORE | CITY OF ROSEVILLE | COUNTY OF MONTEREY |
| CITY OF COVINA | CITY OF LODI | CITY OF SACRAMENTO | COUNTY OF NAPA |
| CITY OF CUDAHY | CITY OF LOMA LINDA | CITY OF SAN BERNARDINO | COUNTY OF ORANGE |
| CITY OF CULVER CITY | CITY OF LOMPOC | CITY OF SAN BRUNO | COUNTY OF PLACER |
| CITY OF CUPERTINO | CITY OF LONG BEACH | CITY OF SAN CARLOS | COUNTY OF RIVERSIDE |
| CITY OF DANA POINT | CITY OF LOS ALAMITOS | CITY OF SAN CLEMENTE | COUNTY OF SAN BERNARDINO |
| CITY OF DAVIS | CITY OF LOS ALTOS | CITY OF SAN DIEGO | COUNTY OF SAN DIEGO |
| CITY OF DEL MAR | CITY OF LOS ANGELES | CITY OF SAN DIMAS | COUNTY OF SAN JOAQUIN |
| CITY OF DIAMOND BAR | CITY OF MADERA | CITY OF SAN FERNANDO | COUNTY OF SAN MATEO |
| CITY OF DUARTE | CITY OF MANHATTAN BEACH | CITY OF SAN JACINTO | COUNTY OF TULARE |
| CITY OF EL CAJON | CITY OF MENIFEE | CITY OF SAN JUAN CAP | COUNTY OF VENTURA |
| CITY OF EL CENTRO | CITY OF MENLO PARK | CITY OF SAN LEANDRO | COUNTY OF YOLO |
| CITY OF EL SEGUNDO | CITY OF MILPITAS | CITY OF SAN MARCOS | MOUNTAIN HOUSE CSD |
| CITY OF ENCINITAS | CITY OF MISSION VIEJO | CITY OF SAN RAMON | ROSSMOORE CSD |
| CITY OF ESCONDIDO | CITY OF MONROVIA | CITY OF SANTA ANA | TOWN OF ATHERTON |
| CITY OF FILLMORE | CITY OF MONTCLAIR | CITY OF SANTA BARBARA | |





FIRM EXPERIENCE

Listed below are current contracts valued over \$2,000,000 annually.

Customer	Duration	Annual Contract Amount
County of Los Angeles	Since 2015	\$14,800,000
City & County of San Francisco	Since 2017	\$6,200,000
City of Riverside	Since 2018	\$4,400,000
City of Long Beach	Since 2016	\$3,400,000
City of Fresno	Since 2001	\$3,400,000
Riverside Public Utilities	Since 1997	\$3,400,000
City of Anaheim/Anaheim Utilities	Since 2007	\$3,300,000
City of Corona	Since 2010	\$3,000,000
City of Industry	Since 2020	\$3,000,000
County of Orange - Parks	Since 2014	\$3,000,000
City of Sacramento - Parks	Since 2016	\$2,800,000
City of San Diego	Since 2015	\$2,700,000
City of Ontario	Since 1998	\$2,700,000
City of Sacramento	Since 2015	\$2,500,000
City of Glendale	Since 2015	\$2,500,000
Glendale Water & Power	Since 2015	\$2,500,000
City of Santa Clarita	Since 2008	\$2,400,000
City of Beverly Hills	Since 2000	\$2,300,000
City of Fullerton	Since 1998	\$2,300,000
City of Santa Ana	Since 2015	\$2,000,000





SCOPE OF SERVICES

Grid Tree Pruning

Grid tree pruning is based on pruning in pre-designed districts, or grids on a set cycle and in its entirety. This includes pruning all trees (small, medium, and large-sized.) Pruning will include structural pruning, crown raising, and slight crown cleaning in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and shall have no more than 15% of the live foliage removed at a given time.

Special Request Tree Pruning

Special Request Tree Pruning includes tree maintenance services on designated tree(s) as ordered by the City's Arborist or designee. This category of pruning may include structural pruning, crown raising, crown cleaning and/or pruning to restore the crown. Whichever work type is ordered by the City, pruning will be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards and the Best Management Practice, Tree Pruning Guidelines. Trees that are identified for a Special Request Tree Prune shall have approximately 25% of the live foliage removed at a given time.

Pruning to reduce the tree's crown (or Crown Reduction Pruning) may be performed when conditions within the crown of a hardwood tree are such that the overall canopy mass and excessive wood weight needs to be reduced. This type of prune is performed when the City's primary objective is to maintain or improve tree health and structure and will be charged at the Crew Rental rate as agreed upon by the City and WCA.

Line Clearance

Trees that interfere or have the possibility of interfering with utility lines will be trimmed in a manner to achieve the required clearances as specified and in accordance with the California Public Utilities Commission. It is our goal to protect the current health and condition of the tree and to maintain its symmetry and direct growth away from the utility lines.

Young Tree Maintenance (Optional)

Proper pruning and care during the early stages of the tree's life will save money in the future, and create a safer, more beautiful, healthy, easy-to-maintain tree. We believe that tree care that is performed early will affect its shape, strength and life span. Our specialized small tree care team consists of certified personnel trained to perform the following under the hourly rate:

- Selective structural pruning
- Removal of dead, interfering, split and/or broken limbs
- Pre-conditioning the water retention basin built around the tree
- Staking or re-staking
- Adjusting tree ties
- Adjusting trunk protectors
- Weed abatement





Root Pruning

We strongly recommend against any root pruning, however, should the city elect to proceed, we recommend that it be done no closer than 3 times the diameter of the trunk. Roots will be pruned to a depth of approximately 12 inches by cleanly slicing through the roots, so as not to tear or vibrate the root causing damage to the tree. The excavated area will be backfilled with native soil and debris will be hauled away. This is performed under the hourly rate.

Tree and Stump Removal Operations

With a minimum of 48 hours advanced notice, WCA will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. The removal process consists of lowering limbs delicately onto the ground to prevent any hardscape damage. Immediately following the removal, the stump will be ground down, if ordered to do so and with proper USA notification. Our standard stump grinder is the *Vermeer SC802*. This stump grinder is ideal for any size job and can be used to grade large stumps. We also use the *Dosko SC69* stump grinders. These are intended to remove tree stumps and exposed root systems close to ground level. Tree removal and stump removal are to be charged separately in accordance with the contract.



Tree Planting

We can replace trees that have been removed and plant new trees in accordance with the City's specifications. We are prepared financially and logistically to acquire and purchase selected tree species for tree planting. At a minimum of 48 hours in advance we will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. A well-trained planting team will perform the soil preparation and installation of the tree.

Tree Watering (Optional)

Tree watering will be performed by a full-time, WCA team member on various routes, when requested by the Agency. This team will also be responsible for reporting special care needs to the small tree care team. This could include reporting weeds, soil that has settled, and/or staking and tying needs.

Emergency Response

We are prepared for emergency calls 24 hours a day, 7 days a week, including holidays. The toll-free number is 866-LIMB-DOWN (866-546-2369). This number will be provided to the Agency, Police Department and/or Fire Department. Our emergency response team will do what is necessary to render the hazardous tree or tree-related condition safe until the following workday.





Crew Rental

Due to our vast amount of resources, including our specialty equipment and qualified personnel we are able to extend our commitment to our customers by providing various miscellaneous services outside of the most common tree maintenance services:

- Misc. use of aerial towers and cranes (including equipment rental)
- Crown reduction
- Crown restoration

Arborist Reports

We have full-time Certified Arborists on staff that can prepare detailed arborist reports, tree evaluations and site inspections based on your specific needs. Reporting can be generated for one tree or an entire selection and is handled on a case-by-case basis.



WCA provides the technology, management, and civic experience that makes it the preferred tree management partner across the West.

Plant Health Care

Tim Crothers, Plant Health Care Manager

- ISA Board Certified Master Arborist WE-7655 BUM
- DPR Qualified Pest Control Applicator #145321
- QAL Category B & D

Our PHC program managed by Tim goes beyond standard chemical applications. We have developed an efficient Integrated Pest Management Program (IPM) that requires diagnosis before treatment. WCA is staffed with licensed applicators and advisors that are environmentally conscious as well as compliant with the California Department of Pesticide Regulation. This service allows us to provide you with:

- Proper diagnosis based on on-site inspection with laboratory testing when necessary
- Proactive and preventative recommendations that reduce the amount of potential pest and disease issues
- Follow-up evaluations to ensure that the recommended treatments result in a healthy and balanced urban forest





IMPLEMENTATION, QUALITY CONTROL & SAFETY

To ensure the quality of work and the level of service expected, WCA abides by a well-defined quality control plan that incorporates the following:

- Certified personnel
- Safety
- Pruning specifications and guidelines
- Sound equipment
- Public relations
- Proper traffic control
- State-of-the-art communication systems

Special shifts including weekends and evenings can be arranged in accordance with the Agency's specifications.

Area Manager: James Speck
ISA Certification #: WE-10858ATM
ISA Tree Risk Assessment Qualified

The project Area Manager will be the central point of contact and will work cooperatively with Agency staff, local residents and business owners, etc. The Area Manager will provide overall field supervision and crew management.

Daily Management

Daily management will consist of, but not be limited to:

- Email notification complete with location, crew, equipment type, and work description
- Supervise crew personnel to insure proper pruning standards are followed in a safe manner
- Traffic control setup and maintenance of work zone
- Ensure work area is left free of debris at the end of shift
- Maintain record of work completed each day
- Maintain good public relations at all times
- Provide immediate notification to Agency Inspector upon damage of personal property including a plan for corrective measures to take place within 48 hours

Weekly Management

- Weekly management will consist of, but is not limited to:
- Weekly inspection of work completed
- Meet with the Agency to review work schedule and progress
- Insure standards of pruning are performed in accordance with Agency specifications
- Maintain open communication





Scheduling of Work

The Area Manager is responsible for scheduling work which shall conform to the Agency's schedule of performance. We recommend equal distribution of work throughout the course of the fiscal year. Notifications will be provided to residents prior to the start of pruning operations in said area. All work will be performed in a cooperative manner as to cause the least amount of interference or inconvenience.



Public Notification

Upon Agency staff approval, WCA will post a door hanger notice prior to commencement of grid pruning (within 24-48 hours). After tree plantings, door hangers will be provided to residents instructing them on the proper care for their newly planted tree. For more comprehensive outreach we can also submit a press release for special projects or routine maintenance. The Agency may modify the procedures and materials to which we notify residents.

Communication Systems

Our use of modern and reliable communication systems affect our daily job performance by increasing our efficiency. Management and Field Personnel utilize smart phones as both navigational and communication devices in the field. Smart phones have proven to be a convenient method to input data as related to tree inventories, daily work records, timesheets, photos, and billing information; eliminating the need to handwrite data and improving customer service by minimizing response time.

Permits and Licensing

WCA will procure a City Business License as necessary, and any "no-fee" permits prior to commencement of work. Permits (i.e., encroachment, traffic control, etc.) requiring fees will be charged back to the Agency.

Right-of-Way

All work will be performed in the public right-of-way. Employees will not utilize private property for eating, breaks or any other reason or use water or electricity from such property without prior written permission of owner.

Cooperation and Collateral Work

WCA will give right to operate within the project to the Agency workers and/other contractors, utility companies, street sweepers, and others as needed in a cooperative effort to minimize interference in daily operations.

Project Site Maintenance

Work site will be left free of debris at the end of each workday. We will not discharge smoke, dust, or any other air containments in quantities that violate the regulations of any legally constituted authority.





Workflow Timelines

GRID PRUNING FLOWCHART

(Within 30-day Completion)



REMOVAL FLOWCHART

(Within 15-day Completion)



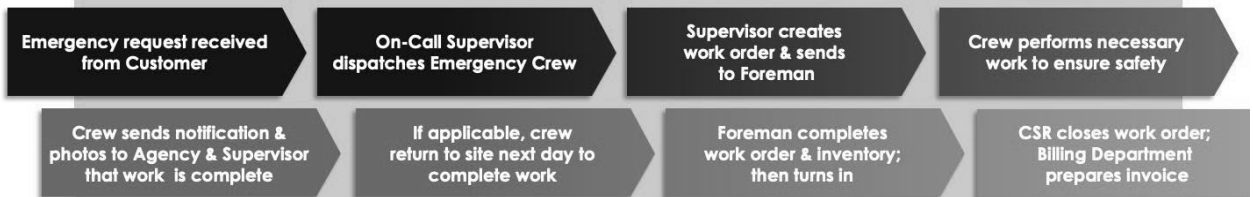
PLANTING FLOWCHART

(Within 15-day Completion)



EMERGENCY FLOWCHART

(Within 1-3 hour Response / 24-hour Completion)



PLANT HEALTH CARE FLOWCHART





Emergency Contacts



In case of emergency AFTER
normal business hours:

866.546.2369

Leave a message, if you do not
receive a call back within 10 minutes,
call the following contacts in order:

Sean Sullivan, Supervisor
916.529.3420

**Eduardo Davila Lopez,
Supervisor**
916.367.2066

James Speck, Area Manager
714.809.7257

AFTER confirmation from on-call
Manager, you can email multiple
locations to:

LimbDown@WCAInc.com



Normal Business Hours
714.991-1900

Sample Planting Door Hanger

**HELP
ME GROW!**

- WATER THE TREE**
once (1) per week during cool months.
- WATER THE TREE**
twice (2) per week during warm months.
- PLEASE DO NOT**
change or adjust the stakes.
- PLEASE DO NOT**
adjust the water basin or mulch placed around the tree.
- KEEP THE TREE FREE**
of weeds and other plants.

WCA
Services Provided By:
West Coast Arborists, Inc. 2200 E. Via Burton St. Anaheim, CA 92806
800.521.3714

TREE CARE PROFESSIONALS
SERVING COMMUNITIES WHO CARE ABOUT TREES





Quality Control

Feedback

WCA regularly receives and tracks feedback from customers and residents as a means to acknowledge good performance and provide prompt resolution for any negative comments. Every month, a summary of the feedback is then reviewed by the management team.

Customer Service Department

As we work with, or near, the public, we are mindful that we will most likely be the first person the public contacts. We have a full-time Customer Service Department with each Customer Service Representative (CSR) trained in addressing concerned residents and bystanders.

Complaints & Damage Resolution

Should there be any property damage, we adhere to specific procedures to resolve the problem. The Foreman on the job site will notify the resident and the Inspector immediately.

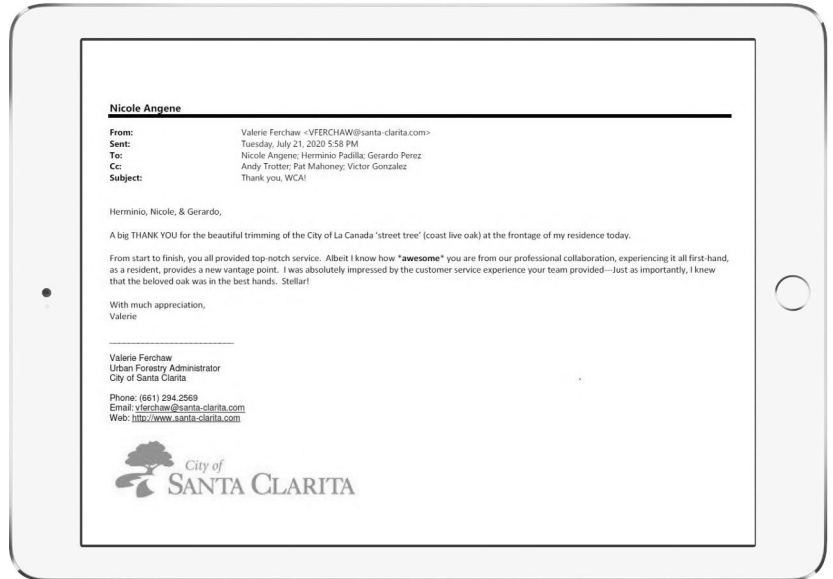
If the resident is not at home, then we will leave a WCA card with instructions to call our Claims Coordinator in our corporate office. The ultimate goal at each work site is to leave the property in the same condition as before we entered it. We will notify the Agency Representative immediately upon damage of private property including plans for corrective measures to take place within 48 hours.

Any activities found by the Agency to be unacceptable will be rectified immediately. All other complaints will be abated or resolved within twenty-four (24) hours of the occurrence. We have teams specifically assigned for handling damage to properties, both private and public. Through our communication system, we have the ability to dispatch either of these teams and have them respond immediately to the site for proper repair.

We pride ourselves on professional workmanship to avoid these types of incidents, however, should one occur, we take all appropriate measures to resolve the matter in a timely and efficient manner.

Protection of Public and Private Property

WCA will provide all safety measures necessary to protect the public and worker within the work area. We will maintain good public relations at all times. The work will be conducted in a manner which will cause the least disturbance.





Safety & Training

Safety Program

Safety standards are top priority at West Coast Arborists, Inc. Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees. Our crews are instructed to follow the safety standards of ANSI Z133.1 as well as Cal-OSHA requirements. We have one of the most extensive safety training programs in the industry. We provide our employees with state-of-the-art training tools and instructional sessions company wide. Our insurance carriers and Cal-OSHA have recognized us repeatedly for outstanding safety training efforts.

We have a full time Safety & Training Manager, Dane Jensen, that is professionally trained in the field of horticulture. As WCA's Training Manager, Dane is responsible for staying up-to-date on all tree-related industry standards as related to safety and the wellness of our employees and the public in which we serve. Training materials are regularly reviewed and updated to ensure WCA employees receive the proper education, instruction and hands on experience needed to perform their day to day activities safely and efficiently. Training topics include a full-circle from proper pruning techniques, arboriculture, to customer service and everything in between.

- ISA Certified Utility & Municipal Arborist #WE-12014A
- ISA Skills Test Evaluator—TW Climber
- TCIA Certified Treecare Safety Professional #3303
- ISA Tree Risk Assessment Qualification #E4068
- American Heart Association BLS and First Aid Instructor



Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees.

Public Convenience and Safety

WCA will comply with any and all local sound control and noise level rules, regulations, and ordinances which apply to any work performed in the contracted area. All work will cease by 5:00 pm or as directed by the Agency (excluding emergency services).





Employee Training Program

West Coast Arborists, Inc. provides an extensive in-house training curriculum for all employees to broaden their knowledge of the arboriculture field of study. Included in this training are the ISA standards, both Treeworker and Arborist study programs, and a variety of Tree Care Industry Association home study programs. We also offer training courses to our staff in areas of customer service satisfaction, maintaining professional conduct, and Qualified Line Clearance Trimmer Training.

Our Training and Safety team members are tasked with completing field evaluations of crews and members are on-site to coach and train employees on safe practices. Employees receive performance evaluations at 90 days, 6 months, then annually (or as-needed) after their first year. All employees are provided copies of WCA's Injury & Illness Prevention Program.



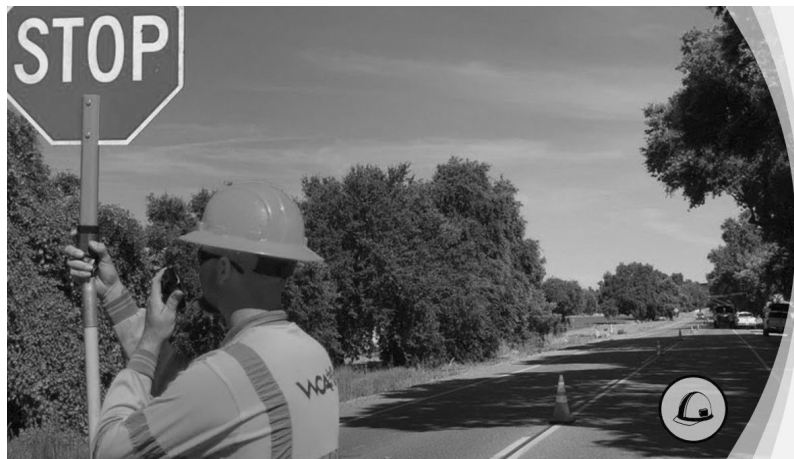
Traffic Control

Traffic control procedures will be set-up in accordance with the Work Area Traffic Control Handbook (WATCH) and State of California Manual of Traffic Controls as well as the Agency Traffic and Safety Operating Rules. WCA will make adequate provisions to insure the normal flow of traffic over the public streets and park roads. Every effort will be made to keep commercial driveways and passageways open to the public during business hours. High visibility arrowboard(s) will be used when needed. Prior to use, the Agency will approve traffic safety



SAFER ROADS SAVE LIVES

equipment and devices. Pedestrian and vehicular traffic shall be allowed to pass through the work areas only under conditions of safety and with as little inconvenience and delay as possible. Unless the work area is totally barricaded or otherwise kept safe, at least one worker will serve to coordinate safe operations on the ground at all times when work operations are in progress.



WCA is dedicated to health and safety for trees, employees, and the community.





TECHNOLOGY & INFORMATION MANAGEMENT

West Coast Arborists has completed 300+ GPS tree inventories.

ArborAccess

Our tree management program sets us apart from other companies. With nearly 2,000 active users, ArborAccess and our mobile app will help you easily manage your urban forest with ease and convenience. Tree site attributes include location (utilizing GPS coordinates), species type, and parkway size. Features allow you to view and edit work history records and create work orders directly from the field, all from our secure cloud.

The information contained in ArborAccess is live data that can also be linked directly to a GIS program, such as ArcView, for geo-coding purposes and can assist your Agency in meeting GASB34 requirements. ArborAccess provides an unlimited resource of information regarding your urban forest.

ArborAccess Features

- Ease of use**
- Create work orders**
- View tree site details**
- View work history**
- View invoices**
- Mobile app**
- Live data**
- GIS/GPS mapping**

Software Training

Our IT Department is based out of our corporate office in Anaheim, CA with regional offices located throughout California and Arizona. Each office has the ability to provide software training to our customers. We are also available to provide training sessions on-site at the customer's discretion. On-site training is proven to be effective as it provides a guided firsthand experience.

We offer periodic tree maintenance and management workshops each year. These free workshops are provided to our customers regionally and educate over 250 people annually. They have proven to be a great roundtable and networking opportunity for the different agencies in attendance. Presentations are provided by WCA management staff and complimented with guest speakers in the industry. Certified Arborists and Tree Workers who attend are eligible to receive continuing education credits (CEU's) from the International Society of Arboriculture.

The success of any urban forest program depends on the proper management of information. Unlimited telephone and/or email support is available to answer technical questions and aid staff in the use of the software system. Software training and support is included in the cost associated with the inventory data collection.

List Tracking System

The List Tracking Report in ArborAccess is a useful tool in the management of incoming work. This report allows both parties to track specific jobs as they are ordered by the Agency. Proper use of this system enables the Agency and WCA to track the completion of work that is ordered.





Billing

WCA, Inc. operates a modern invoicing system that is updated on a daily basis. Progress billings will be submitted to the Customers on a bi-weekly basis, unless otherwise requested. Invoices will reflect an amount complete for the billing period, along with a year-to-date total for that job. Each billing will include a listing of completed work by address, tree species, work performed and appropriate data acceptable to the customer. This information will be supplied in hardcopy and immediately accessible on ArborAccess. Job balances reflecting the percent of completion for each job can be viewed on ArborAccess.

Sample Management Tools: Detailed Tree Site Characteristics

The advanced technology provides a valuable tool to urban forestry professionals by displaying specific tree site information along with a representative photograph of the species type and a recommended maintenance field. ArborAccess' built-in quality control features assist in data accuracy. As maintenance is performed, the work history is updated and accompanied with bi-weekly invoices. This process eliminates the need for dual-inputting and helps keep the tree inventory current and accurate.



Maintenance Records

Accurate maintenance records for each location oftentimes can assist the Agency with liability claims. Maintaining a detailed history of the work performed at each location demonstrates good faith in preserving its urban forest. It is imperative that work requests are pulled from the system prior to the work being performed, otherwise inventory accuracy is not guaranteed.





Sample: Species Frequency Report

The Species Frequency report can assist your Agency in identifying the tree population within the urban forest. This type of information is valuable in the event of an insect infestation, deadly disease, or even estimating future maintenance costs. In addition, an analysis can be performed to evaluate the history of the performance of a particular species within your Agency.

	Botanical	Common	Total
	Magnolia grandiflora	SOUTHERN MAGNOLIA	4,256
	Ulmus parvifolia	CHINESE ELM	3,857
	Lagerstroemia indica	GRAPE MYRTLE	2,638
	Jacaranda mimosifolia	JACARANDA	1,927
	Cinnamomum camphora	CAMPHOR TREE	1,456
	Pinus canariensis	CANARY ISLAND PINE	1,401
	Schinus terebinthifolius	BRAZILIAN PEPPER	1,129
	Quercus ilex	HOLLY OAK	1,077
	Cupaniopsis anacardioides	CARROTWOOD	905
	Lophostemon confertus	BRISBANE BOX	836
	Other	OTHER	14,330
	Total Trees		33,812

Detailed Reporting Options		
Inventory	Work History	District Frequency
View Invoices	Work Type by District	Species Frequency (sample above)
Job Balances	DBH Frequency	All Tees at an Address
Green Waste	Height Frequency	Estimated Tree Value



WCA helps agencies understand and manage their canopy by sharing inventories, insight, and data.





EQUIPMENT LIST

Our modern fleet undergoes daily inspection prior to use to ensure efficiency and safety. All equipment is routinely serviced, painted, and detailed. All equipment used during the duration of this project will meet state and federal safety requirements and have all up-to-date certifications, as required.

CHP Biennial Inspection of Terminal Certification

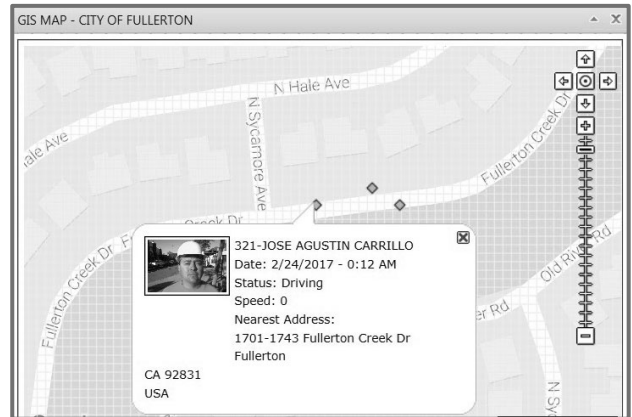
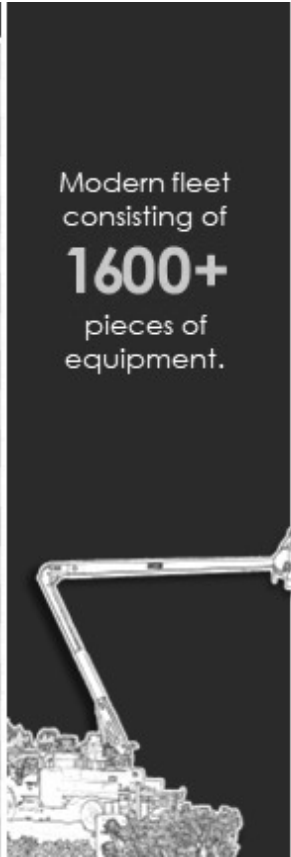
We have successfully been awarded the CHP Biennial Inspection Award of Recognition. This inspection has assisted our company in instituting several safety programs, as well as our Preventative Maintenance Program utilized by our in-house fleet department. The inspection reviews our vehicle maintenance and repair records, our procedural methods and policies for vehicle maintenance and operations. This certification ensures that our vehicles operate safely.

Telematics (GPS)

WCA has partnered with Geo-Tab to provide GPS units on all vehicles and equipment. This investment has given us and our customers the following benefits:

- Provide faster response times and more efficient routing allowing us to service more customers
- Lower operational costs by optimizing our fleet size, reducing labor, overtime, and insurance, and minimizing costly vehicle repairs
- Decrease fuel use by monitoring fleet fuel economy and saving on unnecessary fuel expenditures
- Reduce emissions by helping drivers improve their habits such as speed and idle time, and reducing total miles driven which will significantly reduce harmful greenhouse gas emissions
- Improve dispatching with landmarks and driving directions, GPS units helps us to better dispatch so that we can service more customers, faster
- Recover stolen vehicles reducing liability costs which can be passed on to customers

Equipment List Summary	
Pick Up Trucks	389
Aerial Lift Devices	358
95ft Aerial Devices	18
Dump Trucks	224
Flat Beds	45
Field Service Trucks	32
Arrowboards	98
ATVs	24
Stump Grinders	67
Loaders	96
Rubber Track Loader	1
Root Pruners	2
Roll off Trucks	54
Saw Mill	3
Log Skidder	4
Back Hoes	1
Brush Chippers	159
Cranes	6
Toyota Prius	8
Toyota Yaris	9
Ford CMAX	4





IN-HOUSE FLEET MAINTENANCE

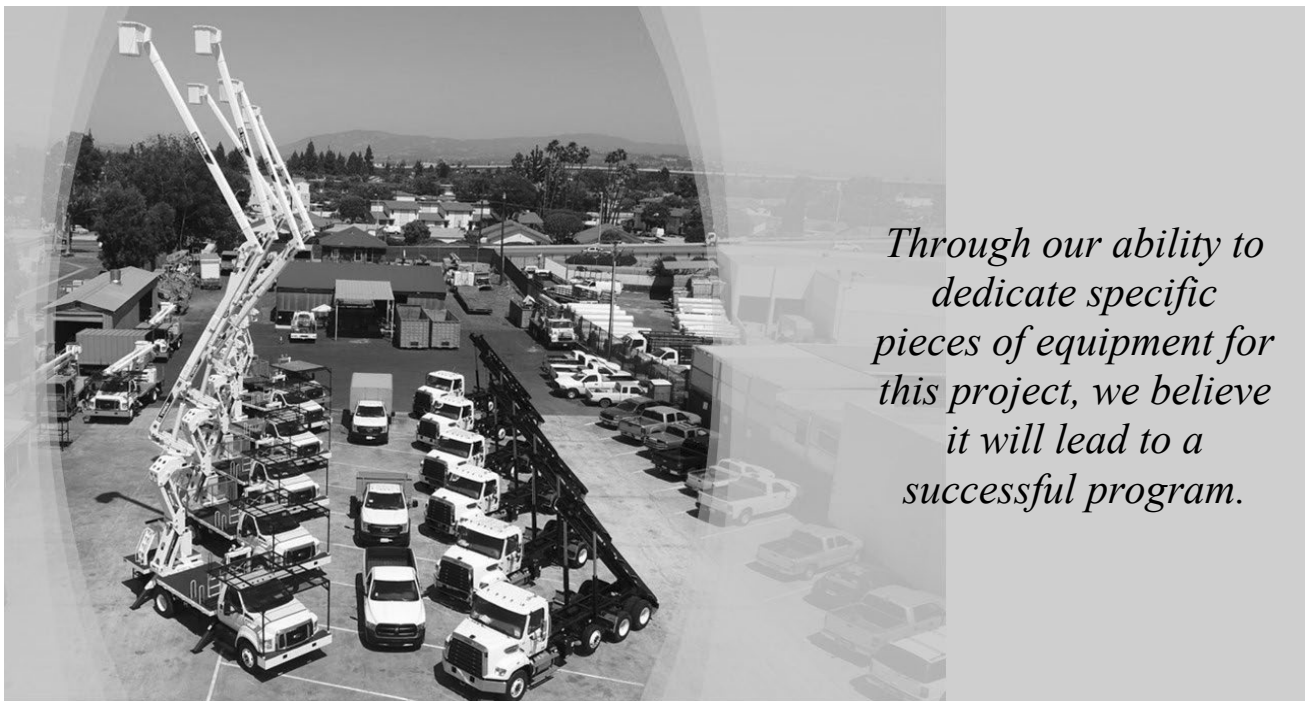
We currently have more than 1,600 pieces of fairly new equipment that enables us to replace equipment immediately should there be any unforeseen mechanical problems. We employ over 50 full-time mechanics that perform an in-house fleet maintenance program. This allows our equipment to be in good operating condition necessary for accomplishing the City's needs. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time. Equipment is assigned to different crews and if the crew is shared with another contract the equipment will be as well.

PREVENTATIVE MAINTENANCE PROGRAM

All WCA equipment goes through our Preventative Maintenance program. From our solar powered arrow boards, to our Freightliner Roll Off trucks. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time.

SUSTAINABILITY

Over the last few years, we have invested heavily in new equipment to keep our fleet modern, comply with state requirements, meet demand, and reduce our effects on the environment. We understand with a fleet as large as ours that we are responsible for the amount of emissions our vehicles produce and actively make an effort to monitor and reduce our carbon footprint.



Through our ability to dedicate specific pieces of equipment for this project, we believe it will lead to a successful program.





Project Equipment List

Specific vehicles and equipment that are available to the County of Yolo are listed below with additional equipment available as-needed:

Type	Year/Make	Model	License Plate	VIN
Aerial Tower	2002 GMC C7500	COMBO W/HI-RANGER XT5-55	57082H1	1GDL7H1EX2J507482
Aerial Tower	1999 GMC	C7500 COMBO/HI-RANGER XT5	95832G3	1GDL7H1D6XJ520194
Aerial Tower	1999 GMC	C7500 W/55' HIRANGER	02469T1	1GDL7H1D6XJ509258
Aerial Tower	2016 DODGE	RAM 5500 HI-RANGER LT40	85748A2	3C7WRMAJXGG227414
Aerial Tower	2017 FORD	F750W/TEREX XTPRO 60-70	31295H2	1FDPF7AY0HDB07060
Aerial Tower	2019 FORD	F750 / TEREX XT PRO 60	04131P2	1FDNF7AY1KDF03769
Aerial Tower	2019 FORD	F750W/HI-RANGER 5HP-52PBI	80257W2	1FDNF7AY2KDF11251
Aerial Tower	2023 FREIGHTLINER	M2106/TEREX XTPRO56 COMBO	9G65192	1FVACWFD3PHNZ0736
Aerial Tower	2023 FORD	F750 / TEREX XT PRO 60/70	60920V3	1FDNF7ANXRDF01230
Arrowboard	2015 WANCO	T07504 ARROW BOARD	SE658827	5F11S1017F1001317
Brush Chipper	2012 VERMEER	BC1000-49	SE621167	1VRY11197D1018790
Brush Chipper	2012 VERMEER	BC1000-49	SE621042	1VRY11193D1018916
Brush Chipper	2013 VERMEER	BC1000-74	SE639738	1VRY11198D1019771
Brush Chipper	2017 VERMEER (GAS)	BC1200XL	SE649988	1VR7141Y5H1003103
Brush Chipper	2018 VERMEER	BC1500 BRUSH CHIPPER	SE701088	1VR2181V2J1009065
Crane	2013 FREIGHTLINER	108 SD/TEREX RS70100 CRANE	06489S2	1FVHG5BS2DHFH7407
Dump Truck	2012 FORD	F650 DUMPTRUCK	03797J1	3FRNF6HP3CV246838
Dump Truck	2018 FORD	F750 CHIPPER TRUCK	26653L2	1FDNF7AY3JDF02587
Dump Truck	2018 FORD	F750 CHIPPER TRUCK	26647L2	1FDNF7AY0JDF02580
Dump Truck	2022 FORD	F650 CHIPPER TRUCK CREW CAB	88877N3	1FDNW6AN2NDF10363
Dump Truck	2023 FORD	F650 CHIPPER TRUCK	96771R3	1FDNF6DC6PDF06734
Dump Truck	1998 FORD	F700 CHIPPER TRUCK	97052J3	1FDNF70J0WVA21556
Loader	2020 ASV	RT120F MASTICATOR/ T47	N/A	ASURT120HLDF01955
Loader	2020 CATERPILLAR	908M WHEEL LOADER	SE711123	CAT0908MVH8804717
Loader	2019 BOBCAT(w/T29)	T770 TRACK LOADER	SE735604	AT6318999
Loader	2012 BOBCAT	S185 LOADER (w/ T25)	N/A	A3L946225
Pickup	2016 TOYOTA	TACOMA SR5	20670A2	3TMBZ5DN4GM004335
Pickup	2016 DODGE	RAM 2500 PICKUP	77956R1	3C6LR4AT0HG514030
Pickup	2017 DODGE	RAM 1500	75019G2	3C6JR6DT5HG738294
Pickup	2019 DODGE	RAM 1500 PICKUP	83333W2	3C6JR6DT0KG694566
Pickup	2021 DODGE	RAM 1500	79707F3	3C6JR6ET6MG563076
Pickup	2021 DODGE	RAM 1500	13608K3	3C6JR6ET3MG634900
Pickup	2023 FORD	F150 PICKUP	81218U3	1FTMF1C52PKE28339
Roll Off	2013 FREIGHTLINER	108 SD ROLL OFF	35294G1	1FVHG5BS3DHBZ9988
Stump Grinder	2023 VERMEER	SC802 STUMP CUTTER	SE748234	1VRD15BD4P1050061
Stump Grinder	2011 VERMEER	SC802 STUMP GRINDER	SE614992	1VR2151J0C1001092
Trailer	2015 TOWMASTER	TRAILER FOR L74	4SF7350	4KNUT1626FL162009
Trailer	2021 PJ	PJ 25' LOW PROW TRAILER/L112	4UJ8686	4P52F3225N1366941
Trailer	2024 PJ T822 TRAILER	22' DECKOVER TILT TRAILER	4VV5722	3CV1C2227R2662603





CHP Commercial Vehicle Inspection Report

Our company has been assigned CHP Carrier Number CA68562 in the California Highway Patrol's Management Information System of Terminal Evaluation Records (MISTER), which is an automated file pertaining to the motor carriers operating in the State of California. MISTER gives the CHP immediate access to emergency information about our company and enhances the CHP's capability to monitor the overall safety operations of our company. Certificate below is valid for 4 years: 10/11/22 – 10/11/26.

STATE OF CALIFORNIA DEPARTMENT OF CALIFORNIA HIGHWAY PATROL		Page 1 of 27 pages			
SAFETY COMPLIANCE REPORT/ TERMINAL RECORD UPDATE		NEW TERMINAL INFORMATION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CA NUMBER 68562	FILE CODE NUMBER 67449	COUNTY CODE 30
CHP 343 (Rev. 12-17) OPI 062		TERMINAL TYPE <input checked="" type="checkbox"/> Truck <input type="checkbox"/> Bus <input type="checkbox"/> Mod Limo	CODE 1	OTHER PROGRAM(S)	LOCATION CODE 675
CARRIER LEGAL NAME West Coast Arborists, Inc		TERMINAL NAME (IF DIFFERENT)		TELEPHONE NUMBER (W/ AREA CODE) (714) 991-1900	
TERMINAL STREET ADDRESS (NUMBER, STREET, CITY, ZIP CODE) 2200 E Via Burton St Anaheim, CA 92806					
MAILING ADDRESS (NUMBER, STREET, CITY, ZIP CODE) (IF DIFFERENT FROM ABOVE)			INSPECTION LOCATION (NUMBER, STREET, CITY OR COUNTY) 2200 E Via Burton St Anaheim, CA 92806		
LICENSE, FLEET AND TERMINAL INFORMATION					
HM LIC. NO.	HWT REG. NO.	IMS LIC. NO.	TRUCKS AND TYPES 386-X,D	TRAILERS AND TYPES 3-F	PASS VEH BY TYPE I II Mod Limo
EXP. DATE	EXP. DATE	EXP. DATE	REG. CT.	HW VEH.	HW CONT. PPB/CSAT
TERMINALS IDENTIFIED IN SECTION 34515(b) CVC <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		FILE CODE NUMBERS OF TERMINALS INCLUDED IN INSPECTION AS A RESULT OF SECTION 34515(b) CVC			
EMERGENCY CONTACTS (In Calling Order of Preference)					
EMERGENCY CONTACT (NAME) Ernesto Macias			DAY TELEPHONE NO. (W/ AREA CODE) (714) 713-0269		NIGHT TELEPHONE NO. (W/ AREA CODE)
EMERGENCY CONTACT (NAME) Jimmy Russo			DAY TELEPHONE NO. (W/ AREA CODE) (714) 412-7013		NIGHT TELEPHONE NO. (W/ AREA CODE)
ESTIMATED CALIFORNIA MILEAGE FOR THIS TERMINAL FOR LAST YEAR [2021]					
A <input type="checkbox"/> UNDER 15,000	B <input type="checkbox"/> 15,001 – 50,000	C <input type="checkbox"/> 50,001 – 100,000	D <input type="checkbox"/> 100,001 – 500,000	E <input type="checkbox"/> 500,001 – 1,000,000	F <input checked="" type="checkbox"/> 1,000,001 – 2,000,000
OPERATING AUTHORITIES OR PERMITS					
PUC <input type="checkbox"/> T	TCP <input type="checkbox"/> PSC		MOTOR CARRIER OF PROPERTY PERMIT ACTIVE <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		IMS FITNESS EVALUATION <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
USDOT 1829579	MC <input type="checkbox"/> MX		REASON FOR INSPECTION CPSS Inspection		
INSPECTION FINDINGS					
REQUIREMENTS	VIOL	INSPECTION RATINGS: S = Satisfactory U = Unsatisfactory C = Conditional UR = Unrated N/A = Not Applicable			
MAINTENANCE PROGRAM		MAINTENANCE PROGRAM 1 S 2 S 3 S 4 S	DRIVER RECORDS 1 S 2 S 3 S 4 S	REG. EQUIPMENT 1 S 2 S 3 S 4 S	HAZARDOUS MATERIALS 1 N/A 2 N/A 3 N/A 4 N/A
DRIVER RECORDS		No. 20 Time 3.0	No. 138 Time 17.0	No. 20 Time 15.0	TOTAL TIME 35.0
DRIVER HOURS		HAZARDOUS MATERIALS <input checked="" type="checkbox"/> No H/M Transported <input type="checkbox"/> No H/M violations noted		CONTAINERS/TANKS No. Time	VEHICLES PLACED OUT-OF-SERVICE Vehicles 1 Units
BRAKES	2	REMARKS			
LAMPS & SIGNALS	6				
CONNECTING DEVICES					
STEERING & SUSPENSION					
TIRES & WHEELS	2				
EQUIPMENT REQUIREMENTS	9				
CONTAINERS & TANKS					
HAZARDOUS MATERIALS					
INSPECTION TYPE	NON-BIT	CPSS <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CHP 345 <input type="checkbox"/>	CHP 100D COL. <input type="checkbox"/>	INSPECTION DATE(S) 9/27,28/2022, 10/11/2022
INSPECTED BY (NAME(S)) M.Serrano / L. Derden		ID NUMBER(S) A16744 / A16050		TIME IN 06:00	
				TIME OUT 14:00	
				SUSPENSE DATE <input checked="" type="checkbox"/> Auto <input type="checkbox"/> None	
MOTOR CARRIER CERTIFICATION					
I hereby certify that all violations described hereon and recorded on the attached pages (2 through 27), will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations. I understand that I may request a review of an unsatisfactory rating by contacting the Motor Carrier Safety Unit Supervisor at (858) 944-6345 within 5 business days of the rating.					
CURRENT TERMINAL RATING SATISFACTORY		CARRIER REPRESENTATIVE'S SIGNATURE		DATE 10/11/2022	
CARRIER REPRESENTATIVE'S PRINTED NAME Ernesto Macias		TITLE Vice President of Risk Management		DRIVER LICENSE NUMBER	STATE CA
Destroy Previous Editions				Chp343_1217.pdf	





Tilley Crane Inspection Service Co., Inc.

STATE OF CALIFORNIA
ACCREDITATION
NO. CA-33

CRANES
DERRICKS
AERIAL DEVICES
HOISTS

DIELECTRIC TEST REPORT

**TO: West Coast Arborists
2200 E. Via Burton Street
Anaheim, CA 92806-1221**

BE IT HEREBY KNOWN THAT:

On April 16, 2024, **Tilley Crane Inspection Service Co., Inc.** completed a Dielectric Test of 69 KVDC on the following unit:

Hi Ranger Aerial Device
Model No.: XT5-55
Serial No.: 2020218837
Owner's Identification: A-218

This unit passed at .001 microamperes.


David S. Tilley, Inspector
CA-33

P.O. Box 1129, Yorba Linda, CA 92885-1129 Phone: (714) 970-1367
E mail: tilleycrane@yahoo.com

Tilley Crane Inspection Service Co., Inc.

STATE OF CALIFORNIA
ACCREDITATION
NO. CA-33

CRANES
DERRICKS
AERIAL DEVICES
HOISTS

DIELECTRIC TEST REPORT

**TO: West Coast Arborists
2200 E. Via Burton Street
Anaheim, CA 92806-1221**

BE IT HEREBY KNOWN THAT:

On April 16, 2024, **Tilley Crane Inspection Service Co., Inc.** completed a Dielectric Test of 69 KVDC on the following unit:

Terex Aerial Device
Model No.: XT PRO 60
Serial No.: 2180865487
Owner's Identification: A-401

This unit passed at .001 microamperes.


David S. Tilley, Inspector
CA-33

P.O. Box 1129, Yorba Linda, CA 92885-1129 (714) 970-1367 Fax (714) 970-1312
E mail: tilleycrane@yahoo.com





Tilley Crane Inspection Service Co., Inc.

STATE OF CALIFORNIA
ACCREDITATION
NO. CA-33

CRANES
DERRICKS
AERIAL DEVICES
HOISTS

DIELECTRIC TEST REPORT

TO: West Coast Arborists
2200 E. Via Burton Street
Anaheim, CA 92806-1221

BE IT HEREBY KNOWN THAT:

On August 15, 2023, **Tilley Crane Inspection Service Co., Inc.** completed a Dielectric Test of 69 KVDC on the following unit:

Terex Aerial Device
Model No.: XT PRO 56F
Serial No.: 2230181326
Owner's Identification: A-475

This unit passed at .001 microamperes.


David S. Tilley, Inspector
CA-33

P.O. Box 1129, Yorba Linda, CA 92885-1129 (714) 970-1367
E mail: tilleycrane@yahoo.com

Tilley Crane Inspection Service Co., Inc.

STATE OF CALIFORNIA
ACCREDITATION
NO. CA-33

CRANES
DERRICKS
AERIAL DEVICES
HOISTS

DIELECTRIC TEST REPORT

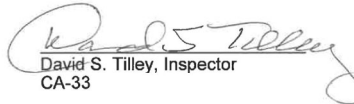
TO: West Coast Arborists
2200 E. Via Burton Street
Anaheim, CA 92806-1221

BE IT HEREBY KNOWN THAT:

On April 16, 2024, **Tilley Crane Inspection Service Co., Inc.** completed a Dielectric Test of 69 KVDC on the following unit:

Hi Ranger Aerial Device
Model No.: 5HP52PBI
Serial No.: 109318925
Owner's Identification: A-414

This unit passed at .001 microamperes.


David S. Tilley, Inspector
CA-33

P.O. Box 1129, Yorba Linda, CA 92885-1129 (714) 970-1367 Fax (714) 970-1312
E mail: tilleycrane@yahoo.com





COMMUNITY AND ENVIRONMENT

Wildlife Protection

We have a full-time Biologist, Lissette Rios, on staff whose responsibilities include writing reports, pre-work bird assessments, and training crews on current bird nesting laws as well as BMPs for tree maintenance. The protection of birds, especially during nesting season, is critical to providing responsible tree maintenance and her experience, training and skilled eye have proven to be a great asset to our team. Our safety and training department has committed to working with wildlife preservation associations and played a key role in the establishment of the Tree Care for Birds and Other Wildlife BMP that is used in the tree care industry.



Green Waste

WCA's commitment to be a socially responsible corporate partner to our customers and communities is exemplified in our Recycling Program. With the steadily increasing concern for the ecological health of our communities, WCA has embarked on a landfill diversion process where all material is taken to recycling facilities where it is used in the production of soil amendments. We are committed to taking all recyclable materials removed from the trees trimmed for the duration of this project to a recycling center for processing. Verification of amounts recycled will be obtained and reported by WCA via ArborAccess for the purpose of meeting the goals of the State for reducing landfill usage.

MULCH is made from coarse ground branches and leaves. It should be spread on the ground at a rate of six to twelve inches for best effect. Fresh mulch will deplete nitrogen from the surface of the soil which will reduce unwanted weeds. Once the mulch has decayed, it returns nitrogen which helps build the quality of soil for plants. A large amount of tree debris is processed by WCA and used in large scale mulching projects for establishing native plants in open space areas.

COMPOST is made from fine ground branches, leaves or other organic material. When mixed with oxygen and water, the organic material will decay or "compost." A finished compost is excellent for turning into the top layer of soil and will add nitrogen and increase the water holding capacity of soil. You can make compost at home in a pile in your yard or in a bin that you make or purchase. Large scale composting is done at regional recycling facilities.

FIREWOOD is traditionally the most common use of large branches and logs. Firewood is used to heat homes during winter months. WCA takes logs to our yard, and these are then chopped into usable firewood.





Arbor Day Advocates

WCA participates in over 100 Arbor Day and other community events annually by providing educational presentations, tree plantings and sponsorships. As a community partner, we understand the importance of teaching youth about the benefits of trees not only to better our environment but to ensure our urban forests are maintained for years to come.

Community Involvement

WCA participates in Arbor Day and other community events annually by providing educational presentations, tree plantings and sponsorships. As a community partner, we understand the importance of teaching youth about the benefits of trees not only to better our environment but to ensure our urban forests are maintained for years to come. WCA has a designated "Grants Team" to work with agencies to obtain grants for tree planting and growing the urban forest.



Partnering with the Arizona Sustainability Alliance to engage K-12 educators in urban forestry.

Community Campaigns

WCA has partnered with *Invest From the Ground Up* and the *Western Chapter International Society of Arboriculture* to plant trees across California under their newest initiative – Cool Parks. With a generous grant from CAL FIRE, the Cool Parks team is working alongside partner cities and nonprofits to bring **2500** trees to California's disadvantaged and low-income communities, organize a CA Tree Team workshop, and engage residents to learn and care about the trees in their city.

Prior to the "Cool Parks" campaign, WCA participated in the CIRCLE (California Initiative to Reduce Carbon and Limit Emissions) campaign since its launch in October of 2016. Each round of tree planting events has provided thousands of trees to communities across California. The trees planted have the potential to sequester millions of pounds of CO₂.

These events are valuable to California communities by generating thousands of volunteers, improving air quality, and educating the local community about proper tree planting techniques. Together, we can grow the urban forest for a more sustainable future.



TREE TRIMMING & REMOVAL SERVICES RFP#GSDRFPKK2442				
EXHIBIT "A" COST PROPOSAL SHEET				
A. LABOR RATES (PER PERSON, INCLUSIVE OF ALL COSTS)				
LINE	DESCRIPTION	STRAIGHT TIME 7AM-4PM	OVERTIME: AFTER HOURS &	SUNDAYS & HOLIDAYS
1	Certified Arborist	\$ <u>135.00</u> per hour	\$ <u>135.00</u> per hour	\$ <u>135.00</u> per hour
2	Climber/Bucket Operator	\$ <u>99.00</u> per hour	\$ <u>150.00</u> per hour	\$ <u>150.00</u> per hour
3	Groundsman	\$ <u>99.00</u> per hour	\$ <u>150.00</u> per hour	\$ <u>150.00</u> per hour
4	Stump Grinder	\$ <u>30.00</u> per hour	\$ <u>30.00</u> per hour	\$ <u>30.00</u> per hour
B. TRAVEL				
5	FLAT RATE TRIP CHARGE (TO AND FROM COUNTY JOB SITE)			\$ <u>200.00</u>
C. PAYMENT TERMS				
6	PROMPT PAYMENT DISCOUNT:			<u>0</u> %
	Contractor will allow <u>0</u> % discount if paid within <u>N/A</u> days (eg. 1%, 2%, 5%, etc.)			<u>N/A</u> DAYS
****MUST ALSO ATTACH A LIST OF EQUIPMENT ON HAND ****				

*Please refer to proposal book section 'Equipment Listing' for information.

County of Yolo
On-Call Tree Trimming & Removal Services
RFP#GSDRFPKK2442
SUPPLIERS QUESTIONNAIRE Exhibit "B"

Where applicable questions must be answered and dates given. If necessary, questions may be answered on separate attached sheets. Supplier may submit additional information if needed.

1. Name of Company: West Coast Arborists, Inc.

2. Permanent Main Office Address: 401 Slobe Avenue, Sacramento, CA 95815

3. When Organized: 1972 4. If a corporation, where incorporated: California

5. How many years have you been operating under your present firm name: 51 years

6. List Contractors License No. 366764
License Classification: C27, C31, C49, C61/D49
License Expiration Date: 12/31/24
Applicable Licenses C27, C31, C49, C61/D49
DIR# required 1000000956

7. Have you ever defaulted on a contract? No If so, where and why? N/A

8. In the past five (5) years has any claim against your company concerning your company's work on a project been filed in court or arbitration? No

If yes, identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim(pending or, if resolved, a brief description of the resolution.

N/A

9. Has CAL OSHA cited and assessed penalties against your company for any "serious", "willful", or "repeat" violations of its safety or health regulations in the past five(5) years? No

Note: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it. If the answer is "yes", describe the citation, including information about the date of the citation, the nature of the violations, the project on which the citation was issued and the amount of penalty paid if any.

N/A

10. List the total number of employees and their qualifications available to support this type of work:
WCA employs over 1,200 employees. Please refer to proposal book section 'Company Personnel' for additional information and qualifications

11. State the number of years' experience your company has had providing tree trimming and tree maintenance services for commercial and/or government entities. 51 years
12. How long has the certified arborist been on staff with your company? Since 2014
13. Is your firm planning to subcontract portions of the work? Yes ___ No X If yes, indicate the name of the subcontractor(s) and the portion of the work that will be subcontracted:

Business Name	License No.	Street Address	Scope of Work
N/A			

14. Service Facility:
- a). Indicate the distance in miles from the County where the Service Facility is located 36.4 miles.
- b). Give the exact address of the Service Facility: 401 Slobe Avenue, Sacramento, CA 95815

15. Describe in your experience a challenge you had working with traffic and road right-of-way.

In our experience managing traffic and road right-of-way, one significant challenge we've encountered was addressing issues with drivers who were either distracted or chose to disregard traffic control devices and directions. Ensuring safety and smooth traffic flow requires constant vigilance and proactive measures to mitigate the risks posed by such drivers.

16. What can you company/firm provide that is not listed in the RFP that would be considered added value to the County?

Please refer to proposal book for added value information.

17. List three (3) recently completed contracts, stating the types of work performed, approximate gross costs for each and the month and year completed. Please refer to Exhibit C and proposal book section 'References' for information.

West Coast Arborists, Inc.

Company Name

Patrick Mahoney, President

Authorized Signer Printed Name

Authorized Signer Signature *

James Speck, Area Manager

Contact Name

714-809-7257

Contact Phone

05/24/24

Date

* If submitting electronically, the printed "Authorized Signer Printed Name" will be considered as the signature.

County of Yolo
On-Call Tree Trimming & Removal Services

RFP#GSDRFPKK2442

PREVIOUS CUSTOMER REFERENCE FORM Exhibit "C"

Contractor Name: West Coast Arborists, Inc.

Please provide at least three customer references for whom you have performed a job similar in size and scope (preferably California state or local government agencies) or within the greater Sacramento area.

1. Company Name: City of Woodland
 Address: 300 First Street
Woodland, CA 95695
 Contact Person: Westley Schroeder, Parks Superintendent
 Telephone: (530) 661-5962 E-Mail: westley.schroeder@cityofwoodland.org
 Services Provided: Tree Pruning and Maintenance services including demand pruning, programmed pruning, palm pruning, tree removal, stump grinding, crane services and emergency response.
 Service Dates: From: 2010 To: Current
 Contract Value: \$ 680,000 (Annually)

2. Company Name: City of Citrus Heights
 Address: 6237 Fountain Square Drive, Citrus Heights, CA 95621
 Contact Person: Armando Velasquez, Maintenance Inspector
 Telephone: (916) 727-4770 E-Mail: avelasquez@citrusheights.net
 Services Provided: On-call and routine maintenance services such as trimming, removals, planting, and emergencies.
 Service Dates: From: 2013 To: Current
 Contract Value: \$ 500,000 (Annually)

3. Company Name: City of Sacramento
 Address: 5730 24th St., Bldg. 12A, Sacramento, CA 95822
 Contact Person: _____
 Telephone: (916) 808-6336 E-Mail: kwasson@cityofsacramento.org
 Services Provided: Tree pruning, tree removals and tree planting as part of the City's tree maintenance program at Citywide, Facility, and Park locations.
 Service Dates: From: 2012 To: Current
 Contract Value: \$ 5,000,000 (Annually)

Form Completed By: Patrick Mahoney, President 714-991-1900 05/24/24
 Name Phone Date

County of Yolo
On- Call Tree Trimming & Removal Services
RFP#GSDRFPKK2442
Exhibit D
SIGNATURE PAGE

Solicitation Name: RFP#GSDRFPKK2442 On-Call Tree Trimming & Removal Services

The undersigned supplier hereby certifies that he/she has read the document in its entirety, understands the specifications, agrees to all instructions, terms, conditions, and addenda set forth in this request. Supplier further certifies that the prices and terms submitted for said product(s) and/or service(s) have been carefully reviewed and are submitted as correct and final, and shall be honored for the length of time indicated in the request.

All paper submittals must be manually signed in ink in the appropriate space below. If submitting electronically via BidSync, print name of "Authorized Person" in the space provided for signature.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

For clarification of this offer, contact:

West Coast Arborists, Inc.
Company Name

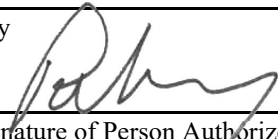
Name: Victor Gonzalez

401 Slobe Avenue
Address

Title: Vice President

Sacramento CA 95815
City State Zip

Phone: 714-991-1900


Signature of Person Authorized to Sign

Fax: 714-956-3745

Patrick Mahoney
Printed Name

Email: vgonzalez@wcainc.com

President
Title

05/24/24
Date

**NON-COLLUSION AND NON-CONFLICT OF INTEREST STATEMENT
On-Call Tree Trimming & Removal Services RFP**

Exhibit "E"

RFP#GSDRFPKK2442

I, Patrick Mahoney, am the
(name)
President of West Coast Arborists, Inc.,
(Position Title) (Company)

The term "Offeror", as used herein, includes the individual or business entity submitting the Offer and for the purpose of this Affidavit includes the directors, officers, partners, managers, members, principals, owners, agents, representatives, employees, other parties in interest of the Offeror, and anyone or any entity acting for or on behalf of the Offeror, including a subcontractor in connection with this Offer.

1. **Anti-Collusion Statement.** The Offeror has not in any way directly or indirectly:

- a. Colluded, conspired, or agreed with any other person, firm, corporation, offeror or potential offeror to the amount of this Offer or the terms or conditions of this Offer.
- b. Paid or agreed to pay any other person, firm, corporation, offeror or potential offeror any money or anything of value in return for assistance in procuring or attempting to procure a contract or in return for establishing the prices in the attached Offer or the offer of any other offeror.

2. **Preparation of Solicitation and Contract Documents.** The Offeror has not received any compensation or a promise of compensation for participating in the preparation or development of the underlying Solicitation or Contract documents. In addition, the Offeror has not otherwise participated in the preparation or development of the underlying Solicitation or Contract documents, except to the extent of any comments or questions and responses in the solicitation process, which are available to all offerors, so as to have an unfair advantage over other offerors, provided that the Offeror may have provided relevant product or process information to a consultant in the normal course of its business.

3. **Participation in Decision Making Process.** The Offeror has not participated in the evaluation of offers or other decision making process for this Solicitation, and, if Offeror is awarded a contract hereunder, no individual, agent, representative, consultant, subcontractor, or subconsultant associated with Offeror, who may have been involved in the evaluation or other decision making process for this Solicitation, will have any direct or indirect financial interest in the contract, provided that the Offeror may have provided relevant product or process information to a consultant in the normal course of its business.

4. **Present Knowledge.** Offeror is not presently aware of any potential or actual conflicts of interest regarding this Solicitation, which either enabled Offeror to obtain an advantage over other offerors or would prevent Offeror from advancing the best interests of the County in the course of the performance of the Contract.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct:

05/24/24
(Date)


(Signature)

On-Call Tree Trimming & Removal Services

RFP#GSDRFPKK2442

Exhibit "F"

FLEET COMPLIANCE CERTIFICATION

Bidder hereby acknowledges that they have reviewed the California Air Resources Board's policies, rules and regulations and are familiar with the requirements of Title 13, California Code of Regulations, Division 3, Chapter 9, effective on January 1, 2024 (the "Regulation"). Bidder hereby certifies, subject to penalty for perjury, that the option checked below relating to the Bidder's fleet, and/or that of their subcontractor(s) ("Fleet") is true and correct:

- The Fleet is subject to the requirements of the Regulation, and the appropriate Certificate(s) of Reported Compliance have been attached hereto.
- The Fleet is exempt from the Regulation under section 2449.1(f)(2), and a signed description of the subject vehicles, and reasoning for exemption has been attached hereto.
- Bidder and/or their subcontractor is unable to procure R99 or R100 renewable diesel fuel as defined in the Regulation pursuant to section 2449.1(f)(3). Bidder shall keep detailed records describing the normal refueling methods, their attempts to procure renewable diesel fuel and proof that shows they were not able to procure renewable diesel (i.e. third-party correspondence or vendor bids).
- The Fleet is exempt from the requirements of the Regulation pursuant to section 2449(i)(4) because this Project has been deemed an Emergency, as defined under section 2449(c)(18). Bidder shall only operate the exempted vehicles in the emergency situation and records of the exempted vehicles must be maintained, pursuant to section 2449(i)(4).
- The Fleet does not fall under the Regulation or are otherwise exempted and a detailed reasoning is attached hereto.

Name of Bidder: West Coast Arborists, Inc.

Signature:  _____

Name: Patrick Mahoney

Title: President

Date: 05/24/24

California Environmental Protection Agency
Air Resources Board

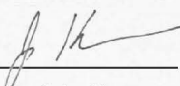
January 1, 2024

**CERTIFICATE OF REPORTED COMPLIANCE
OFF-ROAD DIESEL VEHICLE REGULATION**

is issued to

WEST COAST ARBORISTS INC

This certificate indicates that the fleet listed above has reported off-road diesel vehicles to the California Air Resources Board and has certified they are in compliance with title 13 CCR, section 2449. All applicable vehicles owned by the individual, company, or agency must be reported and labeled, as specified in Section 2449, with all possible completeness, else this certificate is null and void. **Certificate expires 2/28/2025**



Jack Kitowski
Chief, Mobile Source Control Division
California Air Resources Board

Off-road Diesel Fleet Identification

17432

To verify the authenticity of this certificate, enter this number at
http://www.arb.ca.gov/doors/compliance_cert1.html

EXHIBIT G – EXCEPTIONS

On-Call Tree Trimming & Removal Services

RFP#GSDRFPKK2442

All County Contract requirements by section, subsection or numbered item for which Vendor has stated “Read and do not comply” are considered exceptions and must be documented in this form. Vendor may add additional rows to the table as necessary to include all exceptions taken. If no exceptions were taken, Vendor should write “No Exceptions” under the “Requirement(s) Section Number and Text” for Exception in row number 1.

Exception Number	Requirement(s) Section Number and Text	Describe the Nature of the Exception and Explain how Vendor’s Response Still Meets the RFP Requirements
1	No Exceptions	
2		
3		
4		

TREE TRIMMING & REMOVAL SERVICES RFP#GSDRFPKK2442				
EXHIBIT "A" COST PROPOSAL SHEET				
A. LABOR RATES (PER PERSON, INCLUSIVE OF ALL COSTS)				
LINE	DESCRIPTION	STRAIGHT TIME 7AM-4PM	OVERTIME: AFTER HOURS &	SUNDAYS & HOLIDAYS
1	Certified Arborist	\$ <u>135.00</u> per hour	\$ <u>135.00</u> per hour	\$ <u>135.00</u> per hour
2	Climber/Bucket Operator	\$ <u>99.00</u> per hour	\$ <u>150.00</u> per hour	\$ <u>150.00</u> per hour
3	Groundsman	\$ <u>99.00</u> per hour	\$ <u>150.00</u> per hour	\$ <u>150.00</u> per hour
4	Stump Grinder	\$ <u>30.00</u> per hour	\$ <u>30.00</u> per hour	\$ <u>30.00</u> per hour
B. TRAVEL				
5	FLAT RATE TRIP CHARGE (TO AND FROM COUNTY JOB SITE)			\$ <u>200.00</u>
C. PAYMENT TERMS				
6	PROMPT PAYMENT DISCOUNT:			<u>0</u> %
	Contractor will allow <u>0</u> % discount if paid within <u>N/A</u> days (eg. 1%, 2%, 5%, etc.)			<u>N/A</u> DAYS
****MUST ALSO ATTACH A LIST OF EQUIPMENT ON HAND ****				

*Please refer to proposal book section 'Equipment Listing' for information.

EXHIBIT D

ADDITIONAL REQUIREMENTS THAT MAY BE APPLICABLE, INCLUDING 2 CFR PART 200, DUE TO FEDERAL OR STATE FUNDING REQUIREMENTS, WHICH SHALL BE SPECIFIED WHEN SPECIFIC PROJECT QUOTES ARE REQUESTED BY THE COUNTY:

1. Disadvantaged Business Enterprise (DBE) Program. As noted in the RFP (Exhibit A to the Agreement), some projects may require compliance with DBE requirements. The DBE Program that requires certain information and forms to be submitted regarding all DBEs participation and utilization. The Contractor must meet a stated DBE goal by using DBEs as sub-consultants or document a good faith effort to meet the goal. See Attachment A for more information about the DBE program requirements.
2. The Contractor shall comply with the equal opportunity clause provided under 41 CFR 60-1.4, in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR, 1964-1965 Comp., p. 339), as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." Additional requirements, such as compliance with Appendix E of the Title VI Assurances as required United States Department of Transportation Order 1050.2A may also be required.
3. The Contractor shall file the required certification under the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352), ensuring that the parties will not use, and have not used, Federal appropriated funds to attempt to influence any person or organization in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. The parties must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
4. The Contractor shall conform to any additional restrictions or conditions that may be imposed upon the County by the Federal or State government, including but not limited to the following: 2 CFR Part 200, Contract Work Hours and Safety Standards (40 U.S.C. 3701-3708) and the Clean Air Act (42 U.S.C. 7401-7671q.), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387).
5. The Contractor is required to comply with Federal Regulations 2 CFR Part 180 and 2CFR Part 1200,
 - a. Contractor is required to verify that none of the Contractor, its principals (defined at 2 CFR §180.995), or its affiliates (defined at 2 CFR §180.905) are excluded (defined at 2 CFR §180.940) or disqualified (defined at 2 CFR §180.935).
 - b. The Contractor must comply with 2 CFR Part 180, Subpart C and 2 CFR Part 3000, Subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

- c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 CFR Part 180, Subpart C and 2 CFR Part 3000, Subpart C, in addition to remedies available to (name of sub-awarding State agency, if applicable), and County, the Federal Government may pursue available remedies, including but not limited to suspension and/or disbarment.
 - d. The Contractor agrees to comply with the requirements of 2 CFR Part 180, Subpart C throughout the period of this contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.
6. The Contractor shall make the maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired –
- b) Competitively within a timeframe providing for compliance with the contract performance schedule.
 - c) Meeting contract performance requirements; or
 - d) At a reasonable price.

Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>

7. The Drug-Free Workplace Act of 1990 requires the Contractor to comply with the requirements of Government Code Sections 8350-8357 and the requirements of federal law as implemented in 28 CFR Part 67, Subpart F, Sections 615 and 620.
8. The Contractor shall comply with the equal opportunity clause provided under 41 CFR 60-1.4, in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR, 1964-1965 Comp., p. 339), as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
9. No Obligation by the Federal Government: The Federal Government is not a party to this contract and is not subject to any obligations or liability to the County, Contractor, or any other party pertaining to any matter resulting from this contract.
10. Program Fraud and False or Fraudulent Statements or Related Acts:
The Contractor acknowledges that 31 USC Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions.
11. Prevailing Wage Requirements: Davis-Bacon or California Prevailing Wages and Labor Compliance. When applicable, Federal Davis-Bacon law and California prevailing wage requirements will be incorporated into project-specific agreements. Contractor shall comply with the higher of Federal or State prevailing rates of wages and apprenticeship

employment standards established by Davis-Bacon and the California Director of Industrial Relations.

12. The Contractor shall comply with the requirements of the Copeland “Anti-Kickback” Act (18 USC 874 and 40 USC 3145), as supplemented by Department of Labor regulation 29 CFR part 3. Contractor and subcontractors are prohibited from inducing, by any means, any person employed on the project to give up any part of the compensation to which the employee is entitled. The Contractor and each Subcontractor must submit to the County, a weekly statement on the wages paid to each employee performing on covered work during the prior week.
13. Iron and Steel purchase requirements: Contractor shall not purchase “iron and steel products” produced outside of the United States on this Project. Contractor understands that County will be required to certify that all “iron and steel products” used in the Project were or will be produced in the United States. For purposes of this section, the term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials. “Steel” means an alloy that includes at least 50 percent iron, between .02 and 2 percent carbon, and may include other elements.
14. Contractor is advised that the project construction that the successful contractor is subject to Build America Buy America (BABA), the requirements of Public Law 117-58 (the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law (BIL), signed into law on November 15, 2021), which are in addition to “iron and steel products” requirements described above.

**Yolo County General Services Department
Sample Work Proposal Form- Exhibit E
(Tree Trimming Services with Contractor Name)**

Type of Service:
Contractor Name:

Project Description:

County Contact Person Contract Task Number:

RBF Task No: Work Order No: Fund No: _____

Completion Date: Vendor No: _____ Account No: _____

Estimated Hours and Cost Proposal (not including contingency)				
Task Description	Projected Hours	Cost Per Hour/Item	Average Cost?	Projected Costs
			<input type="checkbox"/>	\$0.00
			<input type="checkbox"/>	\$0.00
			<input type="checkbox"/>	\$0.00
			<input type="checkbox"/>	\$0.00
			<input type="checkbox"/>	\$0.00
			<input type="checkbox"/>	\$0.00
Total Hours	0	COST (excludes contingency)		\$0.00

Contingency Estimated Hours and Costs				
Task Description	Projected Hours	Cost Per Hour/Item	Average Cost?	Projected Costs
			<input type="checkbox"/>	\$0.00
			<input type="checkbox"/>	\$0.00
			<input type="checkbox"/>	\$0.00
Total Hours	0	COSTS		\$0.00

Total Contract Amount _____ Spent to Date

Notes:

Contractor Name Approval _____ Date

Contract Manager Recommendation for Approval _____ Date

County Approval _____ Date
Deputy Director of General Services