

Road to Licensure

Unlicensed Food Vendor Program Conceptual Options Update

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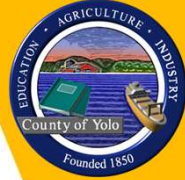
Presentation

1. Key Data
2. Permitting Education Workshops
3. Education
4. Enforcement
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Key Data

- **21 vendors represent the intended population** to receive support
 - Pop-ups – Low Risk = 5
 - Pop-ups – High Risk = 7
 - Pushcarts – Low Risk = 9
- **Commissary Cost**
 - \$240 per day for 5 Hours
 - Monthly Rate: \$31,200
 - Maximum participant capacity limited to 5 vendors
- **Cost of becoming a licensed food vendor**
 - Median Permitting And License Fees \$2,565 to \$2,910
 - Median Cost of Equipment is between \$8,650 to \$29,000



Education-

Environmental Health CMFO Permit & Food Safety Workshops

- YCEH held two workshops in 2023 on how to obtain a CMFO (Compact Mobile Food Operation) permit in-person and via Zoom.
- **Since the workshop YCEH has issued CMFO permits to six (6) previously unpermitted food vendors.**
- Staff recommends additional educational workshops on Food Safety and CMFO Permitting given prior success.



Enforcement-

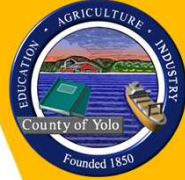
Strategy and Collaboration between the County and the City.

- Property owner compliance continues to be a central enforcement strategy on behalf of the City.
- Collaboration to provide City public safety support for Environmental Health inspector staff.
- Full enforcement would be concurrent with the Road to Licensure Program.



Potential Fee Waiver Program Criteria

1. Local Residency requirement
2. Federal Poverty Guidelines for income criteria
3. CMFO equipment Plan Review submission
 - Limited to CMFO food vendor applicants.
4. Completion of other business registration processes.



Conceptual Timeline

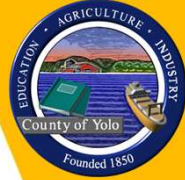


Conceptual Options List for Consideration



#	Conceptual Options	Amount	County Staff Recommendation	°Agreement from the City
Licensing				
1	Fee waiver subsidy for all licensing costs for qualified food vendors (one-time). *	\$56,280	✓	✓
Equipment				
2	Subsidizing CMFO equipment to qualify 5 - 21 unlicensed vendors for licensure (one-time). *	\$77,850 - 324,100		
3	Provide equipment grant subsidies for up to \$1,000 for up to 21 street food vendors. *	\$21,000	✓	
Commissary				
4	Nonprofit/Commissary Operator Annual Estimated Cost (Meals on Wheels) * <i>Potential additional soft-costs to fund staff hours, OT, utilities, etc.</i>	\$374,400		
5	Nonprofit/Commissary Operator Annual Estimated Cost (Meals on Wheels) * The County would cover the full amount for the first 3 months and Food Vendors would pay \$500 each month for 9 months. <i>Potential additional soft-costs to fund staff hours, OT, utilities, etc.</i>	351,900		
Education				
6	Environmental Health CMFO Permit & Food Safety Workshops.	-	✓	In Progress
Legislation/ Regulatory				
7	Receive an update from staff on opting-in and regulating home-based micro kitchens in Yolo County as an additional potential pathway.			N/A
8	Direct CAO and Environmental Health staff to review potential legislative concepts to reduce the barrier of entry for prepared food vending without compromising public health.		✓	N/A
* These amounts would be cost-shared with City of Woodland. °Based upon verbal comments from City Manager. We anticipate more information to come.				

Blue: New Recommendation



Recommended Actions:

- A. Receive an updated presentation on the proposed Road to Licensure Program options for unlicensed food vendors in the City of Woodland; and
- B. Provide direction to staff regarding the Board's preferred options for the Road to Licensure Program; and
- C. Delegate authority to CAO for implementation consistent with the Board's direction.