

# Youth Empowered Through Action (YEA!) Grant Application

## Background

In May 2022, the Yolo County Board of Supervisors established the Yolo Youth Commission (*Commission*) and authorized the Yolo County Office of Education (*YCOE*) to administer the program. The Commission's mission is to enhance the quality of support, services, and programs for youth by working with local leaders and to make funding decisions that lead to a positive impact on youth development and empowerment. The Commission was tasked with issuing a yearly request for grant funding proposals from youth-centered efforts or youth organizations that provide services in Yolo County. The Commission has launched this project as the Youth Empowered Through Action (YEA!) Grant Program.

## About the YEA! Grant Program

The YEA! Grant Program from the Yolo Youth Commission is soliciting youth support services proposals from providers. Only proposed program services that address ongoing needs experienced by youth of Yolo County will be evaluated. Up to four (4) successful program proposals will be awarded grants of up to \$40,000 each. Awardees will partner with the Yolo Youth Commission to ensure successful program implementation.

## YEA! Grant Program Application Process

1. Applicants will submit an online application that provides an abstract description of their proposed program, as well as project summary, and narrative responses. The online application will also ask for background information of the program services provider(s).
2. The Commission will review the applications and submit recommendations for funding to the Yolo County Board of Supervisors.
3. Selected YEA! Grant applicants will be reviewed and affirmed by the Yolo County Board of Supervisors.
4. Once affirmed by the Yolo County Board of Supervisors, the selected applicants must enter into a grant funding agreement approved by Yolo County and the Board of Supervisors.
5. After the successful execution of the grant funding agreement by all parties, the grants of up to

\$40,000 will be issued.

### YEA! Grant Information Sessions

To support grant applicants, the Yolo Youth Commission will offer an information session and grant office hours for direct assistance with completing the application. Attendance is not required to apply for the grant, although participation is highly encouraged.

- **Information Session:** August 19, 2024 (4:00–5:00PM; <https://ycoe.zoom.us/j/83329756331>)
- **Grant Office Hours:** August 23, 2024 (10:00–11:30AM; <https://ycoe.zoom.us/j/83763807487>)

Zoom information for each session will be on the YEA! Grant Page on the Yolo Youth Commission website located at [www.ycoe.org/youtcommission](http://www.ycoe.org/youtcommission).

### YEA! Grant Deadline

All applications for the YEA! Grant must be **submitted online** to the Yolo Youth Commission **no later than August 30, 2024 by 5:00PM**.

This is a hard deadline and not exceptions will be made for late applications. You will not be allowed to make any changes to the application once submitted. All required information and documents (if applicable) must be submitted with the application by the deadline.

If you experience any technical issues with the application or have general questions, please contact YCOE Liaison for the Youth Commission, Edwin Ortega Beltran at [edwin.ortegabeltran@ycoe.org](mailto:edwin.ortegabeltran@ycoe.org).



## ORGANIZATION INFORMATION

Project Name \*

Youth Programs: Adulting 101, Bookmobile, and Beyond!

Name of Organization \*

Woodland Public Library

Type of Organization \*

- Public
- Private
- Non-Profit
- Other

If "Other," please explain.

Federal ID Number \*

94-600459

Physical Address \*

250 1st St, Woodland, CA 95695

CONTACT INFORMATION

Primary Contact \*

Sara Day

Title/Position \*

Library Program Manager II-Teen Services Librarian

Phone Number \*

(530)661-5988

Email Address \*

sara.day@cityofwoodland.gov

Secondary Contact Person \*

Kacy Wilson

Title/Position \*

Library Program Manager I - Literacy and Outreach Librarian

Phone Number \*

530-661-5999

Email Address \*

kacy.wilson@cityofwoodland.gov

Have you previously received YEA! Grant Funding? \*

Yes

No

If you previously received funding, how much funding was awarded?

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### SERVICES PROVIDED

Please describe the region(s) that your program serves (If you provide services to communities other than Yolo County, please list here). \*

Primarily Woodland with the bookmobile, but Adulting 101 targets any Yolo youth.

What is the age range of the youth you provide services to? (Select all that apply) \*

- 0 - 5 years
- 6 - 11 years
- 12 -18 years
- 18 - 24 years

Which of the following best describes the services of your program? (Select all that apply) \*

- Education
- Mental/Behavioral Health
- College/Career Readiness
- Life-Skills/Recreational Activities
- Civic Engagement/Community Organizing
- Other

If your program fits into other category of service, please briefly describe below.

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## GRANT SUMMARY & NARRATIVE RESPONSES

Provide a summary of the proposed project using no more than 500 words. Be sure to include a problem statement and project model/framework. \*

As a library, our goal is to meet the patrons of Woodland and the greater Yolo County where they are, due to barriers that our community members come up against every day, and to prepare Woodland teens for their futures. Youth Programs: Adulting 101, Bookmobile, and Beyond! has two main goals: to provide Adulting 101 to the teens of Yolo County and to provide youth library programs and services to our underserved community members who cannot make it to the library because of transportation issues. Adulting 101 strives to prepare Yolo County teens with the tools to enter their post high school life by offering beginner's workshops in a variety of subjects like financial literacy, cooking, how to use tools, and much more. Community experts volunteer their time to help the youth by teaching these workshops, which help connect the teens to the resources they will need. In total, over 20 community members provide workshops to over 140 teens. In attending this program, we also alleviate food insecurity by providing all the meals and snacks for all students.

The Bookmobile library will provide an inclusive learning environment where youth in the community can develop skills and knowledge at any age or stage of life. The mobile library will provide onsite programming for youth and teens, depending on the school site, preschool, daycare, park, or neighborhood it visits. Some examples are book clubs, eSports teams recruitment and meetings, STEM and Art programs, reading support programs for school age children, and access to online homework help. There is a large need for families to receive information, literacy services, and job readiness training to improve their lives. Examples of that will be Adulting 101: On the Road!, which will provide teens and their families with resources to help them succeed, expanding eSports for our high school teens, 3D printing for students, story times, Stay and Play, and other literacy programs for youth.

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What is your organization's Vision and Mission Statement? \*

To inform, to enhance the quality of life, and to foster lifelong learning.

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**Grant Amount Request \***

\$40,000

**What Yolo Youth needs will be addressed by your proposed program/service(s)?**

Our project will provide expanded access to learning, engagement, and leadership development opportunities, as well as improved college and career transitions. Adulthood 101 helps teens in Yolo County transition smoothly into adulthood by developing their life skills and equipping them with practical knowledge and resources, empowering them to become more independent and prepared for the future. We will also be able to address the need for improved access to service information and outreach, as well as providing wellness activities on school campuses to help improve mental health. By utilizing our bookmobile to target underserved youth, we will bring library services and educational resources to those who face transportation barriers and cannot otherwise access important services. By being able to visit schools regularly on the bookmobile, we can bring helpful databases, STEM activities, new and relevant reading material, video games, crafts, free books, healthy snacks, and more.

**Describe the population you propose to serve. Include distinctive characteristics such as demographic statistics, ethnicity, median income, levels of educational attainment, and other relevant details. \***

Woodland is a community in which 49.57% of the population is Hispanic and 36.39% of the population is white. 43.9% of Woodland residents are considered renters and 8.7% of all residents live in poverty. The median income is \$106,960 and 41.34% have only a high school diploma or less, meaning they might have gone to high school but not finished or left school by the 9th grade. Overall, Woodland's unemployment rate is low, but 38.5% of youth (16-24) are unemployed, which signals the need for help to make our youth ready for adulthood.

Clearly describe how the proposed program/service(s) will aid in the prevention of risk factors impacting Yolo County Youth. \*

By promoting access to existing resources in the community with Adulting 101, as well as meeting youth where they are by removing physical barriers with the bookmobile, we will be aiding in the prevention of risk factors related to lack of basic needs, access to community services, and community safety. We will provide youth with not only a safe space on campus, but we will also be able to create a relationship with youth that enables them to trust the library as a community hub that will help them access services and resources for not only themselves, but for their families as well. No student can focus in school, at Adulting 101, or enjoy bookmobile programming on an empty stomach. We will provide free, healthy snacks when we visit to address food insecurity.

List the proposed activities of your program/service(s). \*

Adulting 101: A series of beginner workshops for teens to prepare them for post high school life. Topics will include financial literacy, voting readiness, cooking basics, interview and career readiness, and mental health practices.

Adulting 101: On the Road!: Bookmobile will advertise for Adulting 101 by providing resources to other teen stops in Woodland.

eSports: To expand the eSports program, the Bookmobile will be visiting Woodland High, Pioneer High, and other local high school programs and give students a chance to play and learn about what the library has to offer. They will be able to play the Nintendo Switch during lunch and join the team. The team meetings are on Wednesdays from 3:30-5:30 and they play against other high school teams on the West Coast.

STEM: To participate in STEM on the Bookmobile, students will be able to use a 3-D printer and other items to bring our Square One Makerspace to youth in the community.

Welcome bags: For the kick off of the Bookmobile, each stop will get a welcome bag, which will include how tos, items to help alleviate needs, and other materials as requested.

Other Bookmobile programs including storytimes, Stay and Play on the road, etc. Part of the programming for the Bookmobile are yet to be determined since we do not have the Bookmobile yet. Once it arrives, we will have a better idea of the space and what we will be able to do. Regardless, we will have many programs for Woodland youth on the Bookmobile from January to May.

**What are the anticipated outcomes and/or results of your proposed program/service(s)? \***

When it comes to Youth Programs: Adulting 101, Bookmobile, and Beyond, we are hoping for youth that are more engaged, supported, and celebrated through free and equitable access to not only library services, but also community networks. We anticipate that youth will trust the library and bookmobile as a safe space where they can access resources and participate in programs that will help them through school, college, careers, and beyond. On a larger scale, we hope that by building trust between more youth and a community entity, youth will develop more trust for other community organizations and services. When it comes to Adulting 101 specifically, anticipated outcomes include teens who are better connected in Yolo County with a larger network of professionals and peers, greater independence, preparedness and confidence for the future, as well as better developed essential skills for the workforce and/or higher education.

**Describe how will the progress of your program/service(s) be measured. \***

We will be surveying them periodically on the Bookmobile to see if we are meeting needs and where we can do more. The students at Adulting 101 will also be surveyed to see how well this year's program went and how to make next year's even better.

**How will program participants be engaged or recruited? \***

We plan to meet youth where they are. The library already does as much outreach as possible to schools: field trips, back-to-school nights, family days, lunch visits, classroom visits, and more. The bookmobile will only make outreach easier and more consistent. The bookmobile will have regularly scheduled visits to as many school sites as possible, including monthly visits to both Pioneer High School and Woodland High School where we will especially promote Adulting 101. For those students who aren't able to attend, we will have similar bags to give away on the bookmobile that will include school supplies and professional development resources and information. And, of course, we will have snacks which is always a motivator to step into the bookmobile each visit!

Provide a timeline for proposed program/service(s). Include expected completion date and responsible parties. \*

October/November 2024-Bookmobile arrives - Kacy

January 2025-Bookmobile kick off event and high school visits begin - Kacy/Sara

January/February 2025-Bookmobile begins regular stops. - Kacy

October 2025-March 2025: purchasing supplies and catering for Adulting 101. - Sara

March 15 2025- Adulting 101 event - Sara

May 16 2025-Spring Programming on Bookmobile ends. - Kacy

How do you propose your program be evaluated? \*

Total program attendance for Adulting 101 and bookmobile events and programs. Number of school visits with the bookmobile. Number of youth served per visit.

Survey results from Adulting 101 and bookmobile outreach: were our intended outcomes met? What worked in our project (were our methods effective)? What didn't work and how would we change it moving forward? Did we have an impact on Yolo youth?

Provide the name and email for representative(s) responsible for data collection, analyses, and reporting results to Yolo Youth Commission. \*

Sara Day-sara.day@cityofwoodland.gov Kacy Wilson-kacy.wilson@cityofwoodland.gov

Describe any additional resources that will be used in conjunction with requested funding such as supplementary grants, volunteers, donations, etc. \*

Ongoing support for the bookmobile is provided by the Woodland Public Library. This includes a budget for the general collection, supplies, and staffing for community programs and outreach. Adulting 101 will also be supported by Yolo County Office of Education.

Will any collaborative partner(s) be involved with the proposed program/service(s)? If so please list the organization, name of lead staff, title, and email. \*

The Yolo County Office of Education will be helping host Adulting 101.

Edwin Ortega Beltrán

Youth Development Program Specialist

[edwin.ortegabeltran@ycoe.org](mailto:edwin.ortegabeltran@ycoe.org)

List any accreditations, certifications, and awards your organization has achieved. \*

The Woodland Public Library has gained recognition through a variety of platforms, including a featured TikTok collaboration with former President Obama and coverage by The New York Times. Our Teen Librarian, Sara Day, has been invited to speak at multiple conferences including the California Library Association and the Young Adult Library Services Association, about her process in recruiting teens to the library. Our library has also been awarded multiple grants from the California State Library to support youth initiatives like Lunch at the Library and programming for Summer Reading.

Develop a budget narrative that describes the specific costs and expenses associated with the proposed program/service(s). \*

For Adulting 101, we will use funding to provide meals for the students, supplies for the presenters, fees for the Keynote speaker, and other supplies for the students such as bags, notepads, and pens/pencils. This is to alleviate food insecurity while they prepare for their futures.

For the Bookmobile, all funding will be put towards having the best outreach program we can for the community. With bringing our collections, our makerspace, Square One, a variety of programs like eSports, movie nights, and Adulting 101: On the Road!, we will provide services to those youth who do not necessarily make it to the library. This helps break down barriers to the library and the resources it provides.

Provide a detailed calculation for the specified items such as salaries and any other related expenses aligned to the budget narrative. \*

#### Adulting 101 (\$10,000)

\$4,000 for breakfast, lunch, and snacks throughout the day.

\$1,500 for Keynote Speaker Fees

\$3,000 for Adulting 101 bags and supplies

\$1,500 for Presenter supplies

#### Bookmobile Supplies: (\$30,000)

\$1,000 for 4 gaming chairs at \$250 each

\$8,000 for 3D printer and supplies

\$3,000 for Welcome Bags (bag, book, bookmark, library flyers/information, pen/pencil)

\$1,500 for Healthy Snacks

\$1,000 for Adulting 101 Collection

\$2,000 for Bookmobile staff at \$30 per hour

\$2,000 for craft supplies

\$3,000 for free books

\$2,000 for youth and teen prizes for bookmobile punchcard (every three visits to the bookmobile earns you a prize)

\$1,000 for board games and video games

\$1,500 Inflatable screen for outdoor movie nights, speakers, projector, movies, popcorn machine

\$1,500 1 to 2 iPads for library card sign-ups, catalog search, event/program registration, to demonstrate Libby/databases.

\$500 Telescope Bring it out on night events

\$1,000 Silhouette (\$300), supplies (\$700)

\$1,000 on future youth programming on bookmobile. Will be similar to library programs, such as Lego Club, Kids Cooking Academy, Growing Readers Veggie Eaters, Chess Club, book clubs for tweens and teens, Read & Relax, Crafternoons, and others.

## REQUIRED DOCUMENTS

There are additional required documents applicants must submit for the application to be complete. Carefully read through the instructions to ensure all required documents are submitted with the application. There is the option to upload additional documents that are pertinent to the online application.

NOTE: No changes or updates to the application will be allowed after the deadline of August 30, 2024.

**YEA! Grant Signature Page**

Applicants will need to upload a YEA! Grant Signature Page with the completed online application. The signature form needs to include a wet signature. It will be best to print the form, complete and sign, and upload the signed document to the online application. You can access the form here: [YEA! Grant Signature Page](#)

**Organization Logo**

The request for logo is for presentation purposes. There will be a presentation to the Board of Supervisors and your logo will be included in this presentation. Additionally, the selected applicants will be announced in the Youth Commission website and the logo will help identify your organization/program.

**YEA! Grant Signature Page \***

YEA Grant Signat...

 Add file**Organization Logo \***

Woodland Librar...

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Any additional documents? If so, upload here.

YEA Grant Additi...

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This form was created inside of Yolo County Office of Education.

# Google Forms