

YOLO LOCAL AGENCY FORMATION COMMISSION

Regular Meeting AGENDA

April 25, 2024 - 9:00 a.m.

BOARD OF SUPERVISORS CHAMBERS
625 COURT STREET, ROOM 206
WOODLAND, CA 95695

COMMISSIONERS

OLIN WOODS, CHAIR (PUBLIC MEMBER)
BILL BIASI, VICE CHAIR (CITY MEMBER)
LUCAS FRERICHS (COUNTY MEMBER)
GLORIA PARTIDA (CITY MEMBER)
OSCAR VILLEGAS (COUNTY MEMBER)

ALTERNATE COMMISSIONERS

RICHARD DELIBERTY (PUBLIC MEMBER)
TANIA GARCIA-CADENA (CITY MEMBER)
JIM PROVENZA (COUNTY MEMBER)

CHRISTINE CRAWFORD
EXECUTIVE OFFICER

ERIC MAY
COMMISSION COUNSEL

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Room 206, Woodland, CA. LAFCo will broadcast most meetings via Zoom. Those not able to attend the LAFCo meeting in person will have the opportunity to provide public comment via Zoom; however, LAFCo cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by LAFCo are to attend the meeting in person or submit your comment in writing in advance of the meeting.

The Zoom link / phone number and instructions for participating in the meeting through Zoom are set forth in the "Public Participation Instructions" on the final page of this agenda.

NOTICE:

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese-Knox-Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates by contacting staff at lafco@yolocounty.org.

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. If you wish to submit written material at the hearing, please supply 8 copies.

FPPC - Notice to All Parties and Participants in LAFCo Proceedings

All parties and participants on a matter to be heard by the Commission that have made campaign contributions totaling more than \$250 to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Contributions and expenditures for political purposes related to any proposal or proceedings before LAFCo are subject to the reporting requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission, and must be disclosed to the Commission prior to the hearing on the matter.

AGENDA

PLEASE NOTE - The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or Commission members.

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Public Comment: This is an opportunity for members of the public to address the Commission on subjects relating to LAFCo purview but not relative to items on this Agenda. The Commission reserves the right to impose a reasonable time limit on any topic or on any individual speaker.

CONSENT AGENDA

4. Approve the LAFCo Meeting Minutes of March 28, 2024
5. Review and file Fiscal Year 2023/24 Third Quarter Financial Update

REGULAR AGENDA

6. Consider directing staff to prepare an update to Yolo LAFCo's Agricultural Conservation Policies, adjusting the required mitigation ratio for conservation easements
7. Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2024/25

PUBLIC HEARING

8. Consider and adopt the proposed LAFCo Budget for fiscal year (FY) 2024/25 and set May 23, 2024, as the public hearing date to approve the final budget

EXECUTIVE OFFICER'S REPORT

9. A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
 - a. 04.25.2024 Long Range Planning Calendar
 - b. EO Activity Report - March 25 through April 19, 2024
 - c. CALAFCO Legislative Summary

COMMISSIONER REPORTS

10. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

ADJOURNMENT

11. Adjourn to the next Regular LAFCo Meeting

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. Friday, April 19, 2024, at the following places:

- On the bulletin board outside the east entrance of the Erwin W. Meier County Administration Building, 625 Court Street, Woodland, CA;
- On the bulletin board outside the Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA: and,
- On the LAFCo website at: www.yololafco.org.

ATTEST:
Terri Tuck, Clerk
Yolo LAFCO

A.D.A. NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8048 or at the following address: Yolo LAFCo, 625 Court Street, Suite 107, Woodland, CA 95695.

PUBLIC PARTICIPATION INSTRUCTIONS:

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Room 206, Woodland, CA. If you cannot attend the LAFCo meeting in person but desire to follow the meeting remotely, make a public comment, or comment on a specific item on the agenda, you may do so by:

- Join through Zoom on your computer at <https://yolocounty.zoom.us/j/81457255487>, Webinar ID: 823 6529 8419, or participate by phone by calling 1-408-638-0968, Webinar ID: 814 5725 5487. Please note there is no participant code, you will just hit # again after the recording prompts you.
- If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The moderator will call you by name or phone number when it is your turn to comment. Press *6 to unmute. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.
- If you wish to submit a written comment on a specific agenda item or on an item not on the agenda, please email the Commission Clerk at lafco@yolocounty.org or send to 625 Court Street, Suite 107, Woodland, CA 95695. Please include meeting date and item number. Please submit your comment by 3:00pm the day prior to the meeting, if possible, to provide the Commission a reasonable opportunity to review your comment in advance of the meeting. All written comments are distributed to the Commission, filed into the record, but will not be read aloud.

Please note: LAFCo cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by LAFCo are to either attend the meeting in person or submit your comment in writing in advance of the meeting.

Consent 4.

LAFCO

Meeting Date: 04/25/2024

Information

SUBJECT

Approve the LAFCo Meeting Minutes of March 28, 2024

RECOMMENDED ACTION

Approve the LAFCo Meeting Minutes of March 28, 2024

Attachments

ATT-LAFCo Minutes 03.28.24

Form Review

Form Started By: Terri Tuck
Final Approval Date: 04/17/2024

Started On: 04/17/2024 12:18 PM

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

March 28, 2024

The Yolo Local Agency Formation Commission met on the 28th day of March 2024, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, City Members Bill Biasi and Gloria Partida, and County Members Lucas Frerichs and Oscar Villegas. Other participants present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Kimberly Hood.

CALL TO ORDER

Chair Woods called the Meeting to order at 9:03 a.m.

Item № 1 Pledge

Terri Tuck led the Pledge of Allegiance.

Item № 2 Roll Call

PRESENT: Biasi, Frerichs, Partida, Villegas, Woods ABSENT: None

Item № 3 Public Comments

There were no public comments.

CONSENT

Item № 4 Approve the LAFCo Meeting Minutes of January 25, 2024 and February 29, 2024

Item № 5 Correspondence

Minute Order 2024-08: The recommended actions were approved.

MOTION: Biasi SECOND: Frerichs
AYES: Biasi, Frerichs, Partida, Villegas, Woods
NOES: None
ABSENT: None

PUBLIC HEARING

Item № 6 Consider Resolution 2024-04 adopting findings as a responsible agency for the environmental Impact report (EIR), EIR addendum, and statement of overriding considerations for The Promenade, and Resolution 2024-05 approving The Promenade Reorganization to the City of Davis (LAFCo 23-05) and waiving protest proceedings

After an overview report by staff, the Chair opened the Public Hearing. Sherri Metzker, City of Davis Community Development Director spoke. The Public Hearing was closed.

Minute Order 2024-09: After considering the environmental Impact report (EIR), EIR addendum, and statement of overriding considerations for The Promenade Project, the Commission approved **Resolution 2024-04**, adopting the findings as a Responsible Agency in accordance with the California Environmental Quality Act (CEQA).

MOTION: Frerichs
 SECOND: Partida
 AYES: Biasi, Frerichs, Partida, Villegas, Woods
 NOES: None

Minute Order 2024-10: The Commission adopted **Resolution 2024-05**, approving The Promenade Reorganization to the City of Davis (LAFCo № 23-05) and Waiving Protest Proceedings, subject to the findings and conditions of approval contained in the resolution.

MOTION: Frerichs
 SECOND: Biasi
 AYES: Biasi, Frerichs, Partida, Villegas, Woods
 NOES: None

Item № 7 **Consider Resolution 2024-06 adopting findings as a responsible agency for the environmental Impact report (EIR), Findings of Fact, and statement of overriding considerations for the Woodland Research and Technology Park, and Resolution 2024-07 approving the Woodland Research and Technology Park Reorganization to the City of Woodland (LAFCo 23-07) and waiving protest proceedings**

After an overview report by staff, the Chair opened the Public Hearing. Speakers were Erika Bumgardner, City of Woodland Business Development Liaison and Ken Hiatt, Woodland City Manager. The Public Hearing was closed.

Minute Order 2024-11: After considering the environmental Impact report (EIR), Findings of Fact, and statement of overriding considerations for the Woodland Research and Technology Park Specific Plan Project, the Commission approved **Resolution 2024-06**, adopting the findings as a Responsible Agency in accordance with the California Environmental Quality Act (CEQA).

MOTION: Villegas
 SECOND: Biasi
 AYES: Biasi, Frerichs, Partida, Villegas, Woods
 NOES: None

Minute Order 2024-12: The Commission adopted **Resolution 2024-07**, approving the Woodland Research and Technology Park Reorganization to the City of Woodland (LAFCo № 23-07) and Waiving Protest Proceedings, subject to the findings and conditions of approval contained in the resolution.

MOTION: Partida
 SECOND: Biasi
 AYES: Biasi, Frerichs, Partida, Villegas, Woods
 NOES: None

REGULAR

Item № 8 **Consider the appointment of a FY 2024/25 Annual Work Plan and Draft Budget ad hoc subcommittee**

Minute Order 2024-13: The recommended action was approved, and Commissioners Biasi and Villegas were appointed to the annual work plan and draft budget ad hoc subcommittee.

MOTION: Frerichs SECOND: Partida
 AYES: Biasi, Frerichs, Partida, Villegas, Woods
 NOES: None

Item № 9 **Direct the Executive Officer to prepare and post a notice advertising the Regular Public Member vacancy, provide direction regarding outreach and process, and consider appointment of a personnel subcommittee to interview candidates and nominate the best qualified candidate(s) to the full Commission**

Minute Order 2024-14: The recommended actions were approved. Staff was directed to prepare and post a notice advertising the Regular Public Member vacancy and Commissioners Frerichs and Partida were appointed to the personnel subcommittee.

MOTION: Woods SECOND: Biasi
 AYES: Biasi, Frerichs, Partida, Villegas, Woods
 NOES: None

Item № 10 **Elect Chair and Vice Chair to the Commission to serve one-year terms, beginning April 1, 2024, and ending February 1, 2025**

Minute Order 2024-15: Commissioner Woods was elected to another one-year term as Chair, ending February 1, 2025.

MOTION: Frerichs SECOND: Villegas
 AYES: Biasi, Frerichs, Partida, Villegas, Woods
 NOES: None

Minute Order 2024-16: Commissioner Biasi was elected to a one-year term as Vice Chair, ending February 1, 2025.

MOTION: Villegas SECOND: Frerichs
 AYES: Biasi, Frerichs, Partida, Villegas, Woods
 NOES: None

Item № 11 **Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of January 22 through March 22, 2024, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar and Legislative Summary.

Staff stated that the YEDSpring2024 Healthy Yolo Program has been postponed to the YEDFall2024 event, and that due to time constraints there will be no spring event.

Staff noted that the Knights Landing Community Services District (KLCSD) had been having ongoing management issues and the general manager from the Madison

Community Services District (MCSD) agreed to a shared general manager services agreement with the KLCSD. However, both CSDs recently voted to terminate the agreement effective April 30, 2024, and the KLCSD has been soliciting for a contractor to fill the position.

Staff shared that during the Sacramento Area Council of Governments (SACOG) tour of Woodland last week, staff spoke with Kacey Lizon, Deputy Executive Director for Planning & Programs, about building a stronger connection between LAFCo spheres of influence and SACOG land use assumptions and allocations. Staff advocated that LAFCos should be more involved in the SACOG Blueprint process.

Item № 12 Commissioner Reports

There were no reports.

Item № 13 Adjournment

Minute Order 2024-17: By order of the Chair, the meeting was adjourned in memory of former City Member William “Bill” Kristoff at 10:06 a.m.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:

Terri Tuck
Clerk to the Commission

LAFCO

Meeting Date: 04/25/2024

Information

SUBJECT

Review and file Fiscal Year 2023/24 Third Quarter Financial Update

RECOMMENDED ACTION

Review and file Fiscal Year 2023/24 Third Quarter Financial Update.

FISCAL IMPACT

None.

REASONS FOR RECOMMENDED ACTION

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff. In accordance with LAFCo Administrative Policies and Procedures, the Commission adopts the final budget and is authorized to make adjustments as appropriate.

BACKGROUND

The LAFCo FY 2023/24 budget was adopted on May 25, 2023. During the third quarter, LAFCo remained on track with regard to both revenue and expenditures.

REVENUES

By the end of the third quarter of FY 2023/24, LAFCo had received all of its expected revenues, with \$510,555 (84.92%) from agency funding and most of the remainder using fund balance (10.70%) for our total budgeted revenue of \$549,686. Revenue not anticipated in the budget and received during the third quarter included LAFCo fees of \$7,617.02 (3.33%) which included processing fees for the following: a \$4,900 deposit to process the Woodland Research & Technology Park (WRTP) Reorganization to the City of Woodland (LAFCo 23-07), and a final payment of \$5,217.02 for processing the Northeast Industrial Area Reorganization to the City of Woodland (LAFCo 23-06), subtracting a payment of \$2,500 to the Board of Equalization for annexation fees. Other minimal revenue received during the third quarter included investment earnings of \$4,679.10 (1.06%). The use of fund balance does not show up as new net income in the financial reports because it's already in our fund.

EXPENDITURES

Overall, during the first half of FY 2023/24, LAFCo expended \$333,333 (60.64%) of its annual budgeted costs of \$549,686. LAFCo expended \$302,664.57 (71.77%) of its Salary and Benefits appropriation of \$421,718. LAFCo expended \$27,804.31 (29.24%) of its Services and Supplies appropriations of \$95,104. Some accounts under Salary and Benefits and Services and Supplies exceeded appropriations this fiscal year. Health Insurance (501130) exceeded its total appropriation by 574.28%. Staff have contacted the payroll division of Human Resources for an explanation of the charges but have not yet heard back. Staff did not assume an appropriation for Food (510030) during this fiscal year. However, with the unexpected scheduling of the Leadership and Priority Setting Session for the February 2024 meeting, the account was used in the amount of \$291.91 to provide breakfast and lunch for the Commission and staff during this half-day event. Office Expense-Postage (510111) exceeded its total appropriation by 220.31% due to the large amount of mailing out hearing notices to landowners and voters for The Promenade Reorganization to Davis (LAFCo 23-05) and the WRTP Reorganization to Woodland (LAFCo 23-07).

Attached Budget Reports

The Budget Status Summary (Attachment A) is a one-page summary of the budget. The General Ledger Report (Attachment B) shows a running balance of all transactions, including both revenue and expenditure amounts.

Attachments

ATT A-FY23-24 3rd QTR Budget Status Summary
ATT B-FY23-24 3rd QTR General Ledger

Form Review

Inbox

Christine Crawford

Form Started By: Terri Tuck

Final Approval Date: 04/18/2024

Reviewed By

Christine Crawford

Date

04/17/2024 01:53 PM

Started On: 04/16/2024 02:21 PM

LAFCO BUDGET - 3rd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2023/24

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 22/23 Budget	% Budget
REVENUES								
403100	INVESTMENT EARNINGS-POOL	\$0.00	\$1,358.33	\$4,679.10		\$6,037.43	\$ 3,000	201.25%
430020	OTHER GOVT AGENCY-COUNTY	\$242,749.00	\$0.00	\$0.00		\$242,749.00	\$ 242,749	100%
430023	OTHER GOVT AGENCY-WEST SACRAMENTO	\$83,755.00	\$0.00	\$0.00		\$83,755.00	\$ 83,755	100%
430025	OTHER GOVT AGENCY-WOODLAND	\$72,666.00	\$0.00	\$0.00		\$72,666.00	\$ 72,666	100%
430027	OTHER GOVT AGENCY-WINTERS	\$7,869.00	\$0.00	\$0.00		\$7,869.00	\$ 7,869	100%
430029	OTHER GOVT AGENCY-DAVIS	\$78,462.00	\$0.00	\$0.00		\$78,462.00	\$ 78,462	100%
440520	OTH CHRG FR SVC-LAFCO FEES	\$11,400.00	\$0.00	\$7,617.02		\$19,017.02	\$0	0.00%
470999	USE FUND BALANCE AVAILABLE-BUDGET ONLY	\$0.00	\$0.00	\$0.00	\$0.00	\$ 61,185	\$ 61,185	
	TOTAL AGENCY COST						\$ 485,501	
	TOTAL OTHER LISTED SOURCES						\$ 64,185	
	TOTAL FINANCING SOURCES	\$ 496,901	\$ 1,358	\$ 12,296	\$ -	\$ 571,740	\$ 549,686	104.01%

LAFCO BUDGET - 3rd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2023/24

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 22/23 Budget	% Budget
SALARIES AND BENEFITS								
500100	REGULAR EMPLOYEES	\$56,747.45	\$56,150.53	\$65,556.81		\$178,454.79	\$249,502	71.52%
500110	EXTRA HELP	\$0.00	\$0.00	\$540.00		\$540.00	\$0.00	0.00%
501100	RETIREMENT (CALPERS)	\$18,961.21	\$18,872.29	\$22,035.31		\$59,868.81	\$86,252	69.41%
501110	SOCIAL SECURITY TAX (OASDI)	\$3,576.14	\$3,397.22	\$4,627.18		\$11,600.54	\$16,260	71.34%
501120	MEDICARE	\$836.36	\$794.51	\$1,082.16		\$2,713.03	\$4,267	63.58%
501130	HEALTH INSURANCE (Life Ins/EAP)	\$30.42	\$36.00	\$945.00		\$1,011.42	\$150.00	674.28%
501150	OPEB - RETIREE HEALTH INSURANCE	\$4,349.17	\$4,314.35	\$5,032.86		\$13,696.38	\$19,202	71.33%
501170	UNEMPLOYMENT INSURANCE	\$0.00	\$793.00	\$0.00		\$793.00	\$793	100.00%
501180	WORKERS' COMP INSURANCE	\$500.00	\$0.00	\$0.00		\$500.00	\$500	100.00%
501190	OTHER EMPLOYEE BENEFITS	\$10,512.44	\$10,368.32	\$12,605.84		\$33,486.60	\$44,792	74.76%
	TOTAL SALARY & BENEFITS	\$95,513.19	\$94,726.22	\$112,425.16	\$0.00	\$302,664.57	\$ 421,718	71.77%
SERVICES AND SUPPLIES								
510025	COMMUNICATIONS - INTERNAL CHARGE	\$537.00	\$537.00	\$537.00		\$1,611.00	\$2,358	68.32%
510051	INSURANCE-PUBLIC LIABILITY	\$500.00	\$0.00	\$0.00		\$500.00	\$500	100.00%
510030	FOOD	\$0.00	\$0.00	\$291.91		\$291.91	\$0	0.00%
510070	MAINTENANCE-EQUIPMENT	\$0.00	\$65.54	\$42.49		\$108.03	\$700	15.43%
510071	MAINTENANCE-BLDG IMPROVEMENT	\$0.00	\$0.00	\$0.00		\$0.00	\$250	0.00%
510090	MEMBERSHIPS	\$4,646.00	\$1,281.00	\$813.00		\$6,740.00	\$6,750	99.85%
510110	OFFICE EXPENSE	\$12.00	\$102.72	\$269.94		\$384.66	\$1,000	38.47%
510111	OFFICE EXP-POSTAGE	\$0.00	\$169.82	\$470.80		\$640.62	\$200	320.31%
510120	IT SERVICE-DEPARTMENT SYSTEM MAINTENANCE	\$0.00	\$0.00	\$0.00		\$0.00	\$6,000	0.00%
510121	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$345.00	\$345.00	\$345.00		\$1,035.00	\$1,379	75.05%
510122	IT SERVICES-CONNECTIVITY	\$1,180.00	\$1,180.00	\$1,180.00		\$3,540.00	\$4,719	75.02%
510160	PUBLICATIONS AND LEGAL NOTICES	\$143.10	\$152.22	\$137.92		\$433.24	\$1,000	43.32%
510170	RENTS AND LEASES - EQUIPMENT	\$21.45	\$15.99	\$17.07		\$54.51	\$100	54.51%
510173	RENTS INTERNAL CHARGE (Records Storage-Archives)	\$0.00	\$0.00	\$0.00		\$0.00	\$1,648	0.00%
510180	TRAINING	\$1,375.00	\$0.00	\$525.00		\$1,900.00	\$4,000	47.50%
510190	MINOR EQUIPMENT (Computers)	\$10.79	\$0.00	\$0.00		\$10.79	\$0	0.00%
510200	TRANSPORTATION AND TRAVEL	\$91.70	\$1,921.73	\$94.32		\$2,107.75	\$5,000	42.16%
510251	PROF & SPEC SVC-AUDITING & ACCOUNTING	\$0.00	\$0.00	\$0.00		\$0.00	\$0	0.00%
510252	PROF & SPEC SVC-INFO TECH SERVICES	\$3,045.00	\$0.00	\$676.80		\$3,721.80	\$9,500	39.18%
510256	PROF & SPEC SVC-LEGAL SERVICES	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000	0.00%
510275	PROF & SPEC SVC-OTHER	\$1,000.00	\$150.00	\$3,525.00		\$4,675.00	\$40,000	11.69%
526601	PAYMENTS TO OTHER GOVERNMENT INSTITUTIONS	\$0.00	\$0.00	\$50.00		\$50.00	\$0	0.00%
	TOTAL SERVICES & SUPPLIES	\$12,907.04	\$5,921.02	\$8,976.25	\$0.00	\$27,804.31	\$ 95,104	29.24%
OTHER FINANCING USES								
540500-3005	TRANSFER OUT (Trane debt-water,sewer,HVAC)	\$0.00	\$2,864.00	\$0.00		\$2,864.00	\$2,864	100.00%
590100	APPROP FOR CONTINGENCY	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000	0.00%
590999	CONTRIBUTIONS TO FUND BALANCE	\$0.00	\$0.00	\$0.00		\$0.00	\$5,000	0.00%
	TOTAL APPROPRIATIONS	\$0.00	\$2,864.00	\$0.00	\$0.00	\$2,864.00	\$ 32,864	8.71%
	TOTAL EXPENDITURES	\$ 108,420	\$ 103,511	\$ 121,401	\$ -	\$ 333,333	\$ 549,686	60.64%

Item 5-ATT B

PostingDate	ClosePeriod	Account	Description	Amount	EventCode	AccountTotals
ACCOUNT 403100 INVESTMENT EARNINGS-POOL						
01/01/2024	January 2024	403100	Q2 INTEREST APPORTIONMENT	-\$4,826.72	JE	
01/01/2024	January 2024	403100	Q2 INTEREST APPORTIONMENT FEES	\$147.62	JE	-\$4,679.10
ACCOUNT 440520 OTHER CHARGES FOR SERVICES-LAFCO FEES						
02/02/2024	February 2024	440520	DEP for LAF#23-07	-\$4,900.00	CL	
03/22/2024	March 2024	440520	Final Pmt-23-06 NE Industrial Area Reorg to Wdld.	-\$5,217.02	CL	
03/22/2024	March 2024	440520	16949 - CA DEPT OF TAX AND FEE ADMIN	\$2,500.00	AD	-\$7,617.02
ACCOUNT 500100 REGULAR EMPLOYEES						
01/05/2024	January 2024	500100	Summarized transaction	\$4,330.24	PW	
01/05/2024	January 2024	500100	Summarized transaction	\$2,788.10	PW	
01/05/2024	January 2024	500100	Journal created by run group GHRPR100000000000048	\$1,237.26	PW	
01/05/2024	January 2024	500100	Summarized transaction	\$337.38	PW	
01/05/2024	January 2024	500100	Summarized transaction	\$928.40	PW	
01/05/2024	January 2024	500100	Journal created by run group GHRPR100000000000048	-\$251.48	PW	
01/19/2024	January 2024	500100	Summarized transaction	\$928.40	PW	
01/19/2024	January 2024	500100	Summarized transaction	\$8,159.89	PW	
01/19/2024	January 2024	500100	Journal created by run group GHRPR100000000000050	\$159.32	PW	
01/19/2024	January 2024	500100	Summarized transaction	\$337.38	PW	
01/19/2024	January 2024	500100	Journal created by run group GHRPR100000000000050	\$36.39	PW	
01/19/2024	January 2024	500100	Journal created by run group GHRPR100000000000050	-\$251.48	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$291.12	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$637.28	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$2,219.79	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$5,576.20	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$7.50	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$145.56	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$25.00	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$159.32	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$119.49	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$400.29	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	\$39.83	PW	
01/27/2024	January 2024	500100	Journal created by run group GHRPR100000000000052	-\$251.48	PW	
02/16/2024	February 2024	500100	Summarized transaction	\$7,504.42	PW	
02/16/2024	February 2024	500100	Journal created by run group GHRPR100000000000054	\$955.92	PW	
02/16/2024	February 2024	500100	Journal created by run group GHRPR100000000000054	\$345.71	PW	
02/16/2024	February 2024	500100	Journal created by run group GHRPR100000000000054	\$477.96	PW	
02/16/2024	February 2024	500100	Summarized transaction	\$337.38	PW	
02/16/2024	February 2024	500100	Journal created by run group GHRPR100000000000054	-\$251.48	PW	
03/01/2024	March 2024	500100	Summarized transaction	\$7,939.33	PW	
03/01/2024	March 2024	500100	Journal created by run group GHRPR100000000000058	\$79.66	PW	
03/01/2024	March 2024	500100	Journal created by run group GHRPR100000000000058	\$336.61	PW	
03/01/2024	March 2024	500100	Summarized transaction	\$337.38	PW	
03/01/2024	March 2024	500100	Summarized transaction	\$928.40	PW	
03/01/2024	March 2024	500100	Journal created by run group GHRPR100000000000058	-\$251.48	PW	
03/15/2024	March 2024	500100	Summarized transaction	\$9,022.39	PW	
03/15/2024	March 2024	500100	Journal created by run group GHRPR100000000000060	\$79.66	PW	
03/15/2024	March 2024	500100	Journal created by run group GHRPR100000000000060	\$181.95	PW	
03/15/2024	March 2024	500100	Summarized transaction	\$337.38	PW	
03/15/2024	March 2024	500100	Journal created by run group GHRPR100000000000060	-\$251.48	PW	
03/29/2024	March 2024	500100	Summarized transaction	\$9,204.34	PW	
03/29/2024	March 2024	500100	Journal created by run group GHRPR100000000000064	\$79.66	PW	
03/29/2024	March 2024	500100	Summarized transaction	\$304.88	PW	
03/29/2024	March 2024	500100	Journal created by run group GHRPR100000000000064	-\$251.48	PW	\$ 65,556.81
ACCOUNT 500110 EXTRA HELP						
03/15/2024	March 2024	500110	Journal created by run group GHRPR100000000000060	\$540.00	PW	\$ 540.00
ACCOUNT 501100 RETIREMENT						
01/05/2024	January 2024	501100	Summarized transaction	\$3,227.94	PD	
01/05/2024	January 2024	501100	Journal created by run group PRJE20240105	-\$30.57	P1	
01/05/2024	January 2024	501100	Journal created by run group PRJE20240105	-\$62.81	P1	
01/19/2024	January 2024	501100	Summarized transaction	\$3,227.94	PD	
01/19/2024	January 2024	501100	Journal created by run group PRJE20240119	-\$30.57	P1	
01/19/2024	January 2024	501100	Journal created by run group PRJE20240119	-\$62.81	P1	
01/27/2024	January 2024	501100	Journal created by run group GHRPR100000000000052	\$61.14	PD	
01/27/2024	January 2024	501100	Journal created by run group GHRPR100000000000052	\$317.90	PD	
01/27/2024	January 2024	501100	Journal created by run group GHRPR100000000000052	\$677.68	PD	
01/27/2024	January 2024	501100	Journal created by run group GHRPR100000000000052	\$125.61	PD	
01/27/2024	January 2024	501100	Journal created by run group GHRPR100000000000052	\$653.19	PD	
01/27/2024	January 2024	501100	Journal created by run group GHRPR100000000000052	\$1,392.42	PD	
02/02/2024	February 2024	501100	Summarized transaction	-\$93.38	P1	
02/16/2024	February 2024	501100	Summarized transaction	\$3,227.95	PD	
02/16/2024	February 2024	501100	Summarized transaction	-\$93.38	P1	
03/01/2024	March 2024	501100	Summarized transaction	\$3,227.94	PD	
03/01/2024	March 2024	501100	Summarized transaction	-\$93.38	P1	

03/15/2024	March 2024	501100	Summarized transaction	\$3,227.94	PD	
03/15/2024	March 2024	501100	Summarized transaction	-\$93.38	P1	
03/29/2024	March 2024	501100	Summarized transaction	\$3,227.94	PD	\$ 22,035.31
ACCOUNT 501110 OASDI						
01/05/2024	January 2024	501110	Summarized transaction	\$626.10	PD	
01/19/2024	January 2024	501110	Summarized transaction	\$595.10	PD	
01/27/2024	January 2024	501110	Journal created by run group GHRPR100000000000052	\$234.43	PD	
01/27/2024	January 2024	501110	Journal created by run group GHRPR100000000000052	\$600.62	PD	
02/16/2024	February 2024	501110	Summarized transaction	\$654.91	PD	
03/01/2024	March 2024	501110	Summarized transaction	\$654.91	PD	
03/15/2024	March 2024	501110	Journal created by run group GHRPR100000000000060	\$33.48	PD	
03/15/2024	March 2024	501110	Summarized transaction	\$648.71	PD	
03/29/2024	March 2024	501110	Summarized transaction	\$578.92	PD	\$ 4,627.18
ACCOUNT 501120 FICA / MEDICARE						
01/05/2024	January 2024	501120	Summarized transaction	\$146.43	PD	
01/19/2024	January 2024	501120	Summarized transaction	\$139.17	PD	
01/27/2024	January 2024	501120	Journal created by run group GHRPR100000000000052	\$54.83	PD	
01/27/2024	January 2024	501120	Journal created by run group GHRPR100000000000052	\$140.47	PD	
02/16/2024	February 2024	501120	Summarized transaction	\$153.17	PD	
03/01/2024	March 2024	501120	Summarized transaction	\$153.15	PD	
03/15/2024	March 2024	501120	Journal created by run group GHRPR100000000000060	\$7.83	PD	
03/15/2024	March 2024	501120	Summarized transaction	\$151.72	PD	
03/29/2024	March 2024	501120	Summarized transaction	\$135.39	PD	\$ 1,082.16
ACCOUNT 501130 HEALTH INSURANCE						
01/05/2024	January 2024	501130	Summarized transaction	\$3.00	PD	
01/05/2024	January 2024	501130	Summarized transaction	\$3.00	PD	
01/19/2024	January 2024	501130	Summarized transaction	\$3.00	PD	
01/19/2024	January 2024	501130	Summarized transaction	\$3.00	PD	
01/27/2024	January 2024	501130	Journal created by run group GHRPR100000000000052	\$1.50	PD	
01/27/2024	January 2024	501130	Journal created by run group GHRPR100000000000052	\$1.50	PD	
01/27/2024	January 2024	501130	Journal created by run group GHRPR100000000000052	\$1.50	PD	
01/27/2024	January 2024	501130	Journal created by run group GHRPR100000000000052	\$1.50	PD	
01/27/2024	January 2024	501130	Journal created by run group GHRPR100000000000052	\$227.25	PD	
02/16/2024	February 2024	501130	Summarized transaction	\$233.25	PD	
03/01/2024	March 2024	501130	Summarized transaction	\$230.25	PD	
03/01/2024	March 2024	501130	Summarized transaction	\$3.00	PD	
03/15/2024	March 2024	501130	Summarized transaction	\$233.25	PD	\$ 945.00
ACCOUNT 501150 OPEB - RETIREE HEALTH INSURANCE						
01/05/2024	January 2024	501150	Summarized transaction	\$718.98	PD	
01/19/2024	January 2024	501150	Summarized transaction	\$718.98	PD	
01/27/2024	January 2024	501150	Journal created by run group GHRPR100000000000052	\$235.37	PD	
01/27/2024	January 2024	501150	Journal created by run group GHRPR100000000000052	\$483.61	PD	
02/16/2024	February 2024	501150	Summarized transaction	\$718.98	PD	
03/01/2024	March 2024	501150	Summarized transaction	\$718.98	PD	
03/15/2024	March 2024	501150	Summarized transaction	\$718.98	PD	
03/29/2024	March 2024	501150	Summarized transaction	\$718.98	PD	\$ 5,032.86
ACCOUNT 501190 OTHER EMPLOYMENT BENEFITS						
01/05/2024	January 2024	501190	Summarized transaction	\$800.00	PD	
01/05/2024	January 2024	501190	Summarized transaction	\$1,976.44	PW	
01/19/2024	January 2024	501190	Journal created by run group GHRPR100000000000050	\$300.00	PD	
01/19/2024	January 2024	501190	Summarized transaction	\$1,976.44	PW	
01/27/2024	January 2024	501190	Journal created by run group GHRPR100000000000052	\$300.00	PD	
01/27/2024	January 2024	501190	Journal created by run group GHRPR100000000000052	\$571.34	PW	
01/27/2024	January 2024	501190	Journal created by run group GHRPR100000000000052	\$416.88	PW	
01/27/2024	January 2024	501190	Journal created by run group GHRPR100000000000052	\$65.46	PW	
01/27/2024	January 2024	501190	Journal created by run group GHRPR100000000000052	\$559.56	PW	
02/16/2024	February 2024	501190	Journal created by run group GHRPR100000000000054	\$300.00	PD	
02/16/2024	February 2024	501190	Summarized transaction	\$1,613.24	PW	
03/01/2024	March 2024	501190	Journal created by run group GHRPR100000000000058	\$300.00	PD	
03/01/2024	March 2024	501190	Summarized transaction	\$1,613.24	PW	
03/15/2024	March 2024	501190	Journal created by run group GHRPR100000000000060	\$200.00	PD	
03/15/2024	March 2024	501190	Summarized transaction	\$1,613.24	PW	\$ 12,605.84
ACCOUNT 510025 COMMUNICATIONS INTERNAL CHARGE						
03/01/2024	March 2024	510025	FY23/24 Q1 TELECOM CHARGES	\$537.00	JE	\$ 537.00
ACCOUNT 510030 FOOD						
03/14/2024	March 2024	510030	10380 - US BANCORP CARD SERVICES INC	\$200.91	AD	
03/14/2024	March 2024	510030	10380 - US BANCORP CARD SERVICES INC	\$91.00	AD	\$ 291.91
ACCOUNT 510070 MAINTENANCE - EQUIPMENT						
01/04/2024	January 2024	510070	16728 - WIZIX TECHNOLOGY GROUP INC	\$41.33	AD	
01/04/2024	January 2024	510070	16728 - WIZIX TECHNOLOGY GROUP INC	\$1.16	AD	\$ 42.49
ACCOUNT 510090 MEMBERSHIPS						
03/14/2024	March 2024	510090	10380 - US BANCORP CARD SERVICES INC	\$813.00	AD	\$ 813.00
ACCOUNT 510110 OFFICE EXPENSE						
01/12/2024	January 2024	510110	10058 - STAPLES CONTRACT & COMMERCIAL	\$56.69	AD	

01/12/2024	January 2024	510110	10380 - US BANCORP CARD SERVICES INC	\$14.00	AD	
01/16/2024	January 2024	510110	10246 - ALHAMBRA	\$5.75	AD	
02/12/2024	February 2024	510110	10246 - ALHAMBRA	\$5.75	AD	
02/15/2024	February 2024	510110	10380 - US BANCORP CARD SERVICES INC	\$182.00	AD	
03/11/2024	March 2024	510110	10246 - ALHAMBRA	\$5.75	AD	\$ 269.94
ACCOUNT 510111 OFFICE EXPENSE - POSTAGE						
01/12/2024	January 2024	510111	10380 - US BANCORP CARD SERVICES INC	\$180.80	AD	
01/12/2024	January 2024	510111	10380 - US BANCORP CARD SERVICES INC	\$66.00	AD	
03/14/2024	March 2024	510111	10380 - US BANCORP CARD SERVICES INC	\$224.00	AD	\$ 470.80
ACCOUNT 510121 IT SERVICES - ERP						
03/01/2024	March 2024	510121	FY23/24 Q1 ERP CHARGES	\$345.00	JE	\$ 345.00
ACCOUNT 510122 IT SERVICES - CONNECTIVITY						
03/01/2024	March 2024	510122	FY23/24 Q1 CONNECTIVITY CHARGES	\$1,180.00	JE	\$ 1,180.00
ACCOUNT 510160 PUBLICATIONS AND LEGAL NOTICES						
03/14/2024	March 2024	510160	10380 - US BANCORP CARD SERVICES INC	\$137.92	AD	\$ 137.92
ACCOUNT 510170 RENTS AND LEASES - EQUIPMENT						
01/16/2024	January 2024	510170	10246 - ALHAMBRA	\$5.69	AD	
02/12/2024	February 2024	510170	10246 - ALHAMBRA	\$5.69	AD	
03/11/2024	March 2024	510170	10246 - ALHAMBRA	\$5.69	AD	\$ 17.07
ACCOUNT 510180 TRAINING						
02/12/2024	February 2024	510180	13218 - CA ASSOC FOR LAFCO	\$525.00	AD	\$ 525.00
ACCOUNT 510200 TRANSPORTATION AND TRAVEL						
01/12/2024	January 2024	510200	12674 - CHRISTINE CRAWFORD	\$94.32	AD	
03/14/2024	March 2024	510200	10380 - US BANCORP CARD SERVICES INC	\$158.98	AD	
03/15/2024	March 2024	510200	Reimburse LAFCo-CCrawford personal charge/Southwest	-\$158.98	CL	\$ 94.32
ACCOUNT 510252 PROFESSIONAL & SPECIAL SERVICES - INFO TECH SERVICES						
02/05/2024	February 2024	510252	16932 - WOODLAND ACCESS VISUAL ENTERPRISES	\$288.00	AD	
03/14/2024	March 2024	510252	10380 - US BANCORP CARD SERVICES INC	\$388.80	AD	\$ 676.80
ACCOUNT 510275 PROFESSIONAL & SPECIAL SERVICES - OTHER						
02/26/2024	February 2024	510275	15369 - FRAME SURVEYING & MAPPING	\$525.00	AD	
03/04/2024	March 2024	510275	28642 - MILLER MANAGEMENT & CONSULTING GROUP	\$3,000.00	AD	\$ 3,525.00
ACCOUNT 526601 PAYMENTS TO OTHER GOVERNMENT INSTITUTIONS						
02/01/2024	February 2024	526601	Clerk/Recorder Filing Fee-NOD LAF#23-06	\$50.00	JE	\$ 50.00
ACCOUNT 100000 CASH IN TREASURY						
01/01/2024	January 2024	100000	To zone balancing entry	\$4,826.72	ZB	
01/01/2024	January 2024	100000	To zone balancing entry	-\$147.62	ZB	
01/04/2024	January 2024	100000	To zone balancing entry	-\$5.69	ZB	
01/04/2024	January 2024	100000	To zone balancing entry	-\$147.22	ZB	
01/05/2024	January 2024	100000	To zone balancing entry	-\$16,871.79	ZB	
01/05/2024	January 2024	100000	To zone balancing entry	\$93.38	ZB	
01/11/2024	January 2024	100000	To zone balancing entry	-\$42.49	ZB	
01/18/2024	January 2024	100000	To zone balancing entry	-\$56.69	ZB	
01/18/2024	January 2024	100000	To zone balancing entry	-\$355.12	ZB	
01/19/2024	January 2024	100000	To zone balancing entry	-\$16,333.53	ZB	
01/19/2024	January 2024	100000	To zone balancing entry	\$93.38	ZB	
01/25/2024	January 2024	100000	To zone balancing entry	-\$11.44	ZB	
01/27/2024	January 2024	100000	To zone balancing entry	-\$16,493.66	ZB	
02/01/2024	February 2024	100000	To zone balancing entry	-\$50.00	ZB	
02/02/2024	February 2024	100000	To zone balancing entry	\$4,900.00	ZB	
02/02/2024	February 2024	100000	To zone balancing entry	\$93.38	ZB	
02/08/2024	February 2024	100000	To zone balancing entry	-\$288.00	ZB	
02/15/2024	February 2024	100000	To zone balancing entry	-\$11.44	ZB	
02/15/2024	February 2024	100000	To zone balancing entry	-\$525.00	ZB	
02/16/2024	February 2024	100000	To zone balancing entry	-\$16,271.41	ZB	
02/16/2024	February 2024	100000	To zone balancing entry	\$93.38	ZB	
02/22/2024	February 2024	100000	To zone balancing entry	-\$182.00	ZB	
02/29/2024	February 2024	100000	To zone balancing entry	-\$525.00	ZB	
03/01/2024	March 2024	100000	To zone balancing entry	-\$1,180.00	ZB	
03/01/2024	March 2024	100000	To zone balancing entry	-\$345.00	ZB	
03/01/2024	March 2024	100000	To zone balancing entry	-\$537.00	ZB	
03/01/2024	March 2024	100000	To zone balancing entry	-\$16,271.37	ZB	
03/01/2024	March 2024	100000	To zone balancing entry	\$93.38	ZB	
03/07/2024	March 2024	100000	To zone balancing entry	-\$3,000.00	ZB	
03/14/2024	March 2024	100000	To zone balancing entry	-\$11.44	ZB	
03/15/2024	March 2024	100000	To zone balancing entry	\$158.98	ZB	
03/15/2024	March 2024	100000	To zone balancing entry	-\$16,745.05	ZB	
03/15/2024	March 2024	100000	To zone balancing entry	\$93.38	ZB	
03/21/2024	March 2024	100000	To zone balancing entry	-\$2,014.61	ZB	
03/22/2024	March 2024	100000	To zone balancing entry	\$5,217.02	ZB	
03/28/2024	March 2024	100000	To zone balancing entry	-\$2,500.00	ZB	
03/29/2024	March 2024	100000	To zone balancing entry	-\$13,998.63	ZB	\$ (109,258.20)
ACCOUNT 200000 ACCOUNTS PAYABLE						
01/04/2024	January 2024	200000	Payment Accrual	\$0.00	AP	
01/04/2024	January 2024	200000	Payment Accrual	\$5.69	AP	

01/04/2024	January 2024	200000	Payment Accrual	\$128.52 AP
01/04/2024	January 2024	200000	Payment Accrual	\$18.70 AP
01/04/2024	January 2024	200000	Accounts payable accrual	-\$41.33 AC
01/04/2024	January 2024	200000	Accounts payable accrual	-\$1.16 AC
01/11/2024	January 2024	200000	Payment Accrual	\$41.33 AP
01/11/2024	January 2024	200000	Payment Accrual	\$1.16 AP
01/12/2024	January 2024	200000	Accounts payable accrual	-\$56.69 AC
01/12/2024	January 2024	200000	Accounts payable accrual	-\$180.80 AC
01/12/2024	January 2024	200000	Accounts payable accrual	-\$66.00 AC
01/12/2024	January 2024	200000	Accounts payable accrual	-\$14.00 AC
01/12/2024	January 2024	200000	Accounts payable accrual	-\$94.32 AC
01/16/2024	January 2024	200000	Accounts payable accrual	-\$5.75 AC
01/16/2024	January 2024	200000	Accounts payable accrual	-\$5.69 AC
01/18/2024	January 2024	200000	Payment Accrual	\$56.69 AP
01/18/2024	January 2024	200000	Payment Accrual	\$180.80 AP
01/18/2024	January 2024	200000	Payment Accrual	\$66.00 AP
01/18/2024	January 2024	200000	Payment Accrual	\$14.00 AP
01/18/2024	January 2024	200000	Payment Accrual	\$94.32 AP
01/25/2024	January 2024	200000	Payment Accrual	\$5.75 AP
01/25/2024	January 2024	200000	Payment Accrual	\$5.69 AP
02/05/2024	February 2024	200000	Accounts payable accrual	-\$288.00 AC
02/08/2024	February 2024	200000	Payment Accrual	\$288.00 AP
02/12/2024	February 2024	200000	Accounts payable accrual	-\$525.00 AC
02/12/2024	February 2024	200000	Accounts payable accrual	-\$5.75 AC
02/12/2024	February 2024	200000	Accounts payable accrual	-\$5.69 AC
02/15/2024	February 2024	200000	Payment Accrual	\$5.75 AP
02/15/2024	February 2024	200000	Payment Accrual	\$5.69 AP
02/15/2024	February 2024	200000	Payment Accrual	\$525.00 AP
02/15/2024	February 2024	200000	Accounts payable accrual	-\$182.00 AC
02/22/2024	February 2024	200000	Payment Accrual	\$182.00 AP
02/26/2024	February 2024	200000	Accounts payable accrual	-\$525.00 AC
02/29/2024	February 2024	200000	Payment Accrual	\$525.00 AP
03/04/2024	March 2024	200000	Accounts payable accrual	-\$3,000.00 AC
03/07/2024	March 2024	200000	Payment Accrual	\$3,000.00 AP
03/11/2024	March 2024	200000	Accounts payable accrual	-\$5.75 AC
03/11/2024	March 2024	200000	Accounts payable accrual	-\$5.69 AC
03/14/2024	March 2024	200000	Payment Accrual	\$5.75 AP
03/14/2024	March 2024	200000	Payment Accrual	\$5.69 AP
03/14/2024	March 2024	200000	Accounts payable accrual	-\$388.80 AC
03/14/2024	March 2024	200000	Accounts payable accrual	-\$158.98 AC
03/14/2024	March 2024	200000	Accounts payable accrual	-\$91.00 AC
03/14/2024	March 2024	200000	Accounts payable accrual	-\$813.00 AC
03/14/2024	March 2024	200000	Accounts payable accrual	-\$137.92 AC
03/14/2024	March 2024	200000	Accounts payable accrual	-\$200.91 AC
03/14/2024	March 2024	200000	Accounts payable accrual	-\$224.00 AC
03/21/2024	March 2024	200000	Payment Accrual	\$388.80 AP
03/21/2024	March 2024	200000	Payment Accrual	\$158.98 AP
03/21/2024	March 2024	200000	Payment Accrual	\$91.00 AP
03/21/2024	March 2024	200000	Payment Accrual	\$813.00 AP
03/21/2024	March 2024	200000	Payment Accrual	\$137.92 AP
03/21/2024	March 2024	200000	Payment Accrual	\$200.91 AP
03/21/2024	March 2024	200000	Payment Accrual	\$224.00 AP
03/22/2024	March 2024	200000	Accounts payable accrual	-\$2,500.00 AC
03/28/2024	March 2024	200000	Payment Accrual	\$2,500.00 AP

\$152.91

LAFCO

Meeting Date: 04/25/2024

Information

SUBJECT

Consider directing staff to prepare an update to Yolo LAFCo's Agricultural Conservation Policies, adjusting the required mitigation ratio for conservation easements

RECOMMENDED ACTION

Consider the information and provide direction to staff.

FISCAL IMPACT

None. Staff time to study the issue further and bring an item to the Commission at a future meeting would be accommodated within our budget. Any additional easement acquisition costs would be borne by developers.

REASONS FOR RECOMMENDED ACTION

This item has been placed on the agenda at the request of Chair Woods.

Farmland conservation easements are one of the most common tools used to mitigate the loss of farmland resulting from urban development. Although the easements themselves do not reduce the net loss of farmland, they partially compensate for the impact by preserving other agricultural land in perpetuity. Yolo LAFCo adopted an Agricultural Conservation Policy in 1994 that required "effective measures to mitigate the loss of agricultural lands", including conservation easements. However, a specific 1:1 mitigation ratio was not added to the policy until 2003 and has not been increased since. Meanwhile, some other agencies have increased their mitigation ratio beyond 1:1.

During the March 28, 2024, meeting, LAFCo approved two annexation proposals: one for the City of Davis and the other for the City of Woodland. The City of Davis required a mitigation ratio of 2:1 and the City of Woodland required a mitigation ratio of 1:1. Chair Woods noted the discrepancy, and requested this item be placed on the agenda for consideration of whether Yolo LAFCo should revisit its policies to increase the ratio for annexations of farmland. If the Commission provided such direction, staff would study the issue further and bring an item to the Commission at a future meeting.

BACKGROUND

Yolo County's Ag Mitigation requirement is 3:1 for prime farmland and 2:1 for non-prime farmland. The City of Davis requires 2:1 mitigation, the cities of West Sacramento and Woodland both require 1:1 mitigation (per adopted General Plans), and the City of Winters does not have an adopted mitigation ratio, as listed in the following table:

Agency (Year Adopted/Updated)	Ag Mitigation Ratio
City of Davis (2007)	2:1
City of West Sacramento (2016)	1:1
City of Winters (NA)	None
City of Woodland (2017)	1:1
Yolo County (2018)	3:1 prime/ 2:1 non-prime*
Yolo LAFCo (2003)	1:1

* Yolo County easements must be acquired within 2 miles of an urban sphere of influence (SOI). The County's program incentivizes acquisition even closer to SOIs by allowing a 1:1 ratio within "priority conservation areas" (generally lands within 1/4 mile for prime and 1 mile for non-prime ag lands or other priority areas as defined).

Attachments

No file(s) attached.

Form Review

Inbox

Eric May

Christine Crawford (Originator)

Form Started By: Christine Crawford

Final Approval Date: 04/15/2024

Reviewed By

Eric May

Christine Crawford

Date

04/15/2024 01:31 PM

04/15/2024 02:08 PM

Started On: 04/15/2024 10:38 AM

LAFCO

Meeting Date: 04/25/2024

Information

SUBJECT

Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2024/25

RECOMMENDED ACTION

Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2024/25, directing any changes as desired.

FISCAL IMPACT

The cost for undertaking the Strategic Work Plan is incorporated into LAFCo's Draft Budget, which is scheduled as the next item on the agenda. As discussed during the February Leadership and Priority Setting Session, the new priorities require an aligned increase in LAFCo resources. Any changes to implement Commission direction can be factored into the final budget, which will be presented at the May 23, 2024, meeting.

BACKGROUND

The purpose of this item is to confirm direction on work priorities and action items for the upcoming fiscal year:

- Attachment A is a draft two-year Strategic Work Plan. The priorities identified at the Leadership and Priority Setting Session retreat in February are incorporated into the draft work plan for Commission review. The priorities are taken directly from the session. However, the action items for each priority have been developed by staff, and therefore, should be reviewed and confirmed by the Commission. In addition to the new priorities, the work plan includes other mandated items such as municipal service reviews, processing proposals, LAFCo audit, etc. Please review and provide staff with direction as desired.
- Attachment B is the MSR/SOI Update Schedule including all the agencies LAFCo is required to review every five years. Please note that the Yolo Habitat Conservancy Joint Powers Agency (JPA) has been removed from the schedule this year because this JPA no longer meets the review criteria: JPAs that provide municipal-like services; JPAs that have their own staff; and JPAs that have boards comprised of staff. Review of JPAs is not required by state law, but in 2017 the cities and Yolo County requested LAFCo review of some of them for oversight reasons. The Yolo Habitat Conservancy JPA board consists of elected officials and no longer has its own staff. The JPA has downsized to implement the plan and is now contracting with Yolo County for program administration staffing.
- Attachment C is the Leadership and Priority Setting Session Summary Report from the February retreat for reference.

Attachments

ATT A-DRAFT FY 2025 and FY 2026 LAFCo Strategic Work Plan

ATT B-FY2024-25 MSR-SOI Update Work Plan

ATT C-Yolo LAFCo Priority Setting Session Summary FINAL Feb 2024

Form Review

Inbox

Christine Crawford (Originator)

Form Started By: Christine Crawford

Final Approval Date: 04/18/2024

Reviewed By

Christine Crawford

Date

04/18/2024 11:37 AM

Started On: 04/15/2024 12:56 PM



Yolo LAFCo Strategic Work Plan

For Fiscal Years 2024/25 – 2025/26

DRAFT April 18, 2024

1. Priority: Succession Planning for Staff and Aligned Budget

Action Steps	Est. Completion Date	Status
1.1 Recruit and hire new staff (planned start date Oct 1) within adopted budget constraints	Oct 2024	
1.2 Transition and train new staff member	Jan 2025	
1.3 Complete staffing transition and outreach/introduce new staff member to key stakeholders	June 2025	
1.4 Mentor new staff for an Executive Officer role potentially with Yolo LAFCo or elsewhere	Ongoing	

2. Priority: Create Greater Engagement with Local Agencies, SACOG, and the Public

Action Steps	Est. Completion Date	Status
2.1 Staff prepares outreach posts and speaking points for commissioner newsletters/social media following LAFCo actions on proposals or other significant items	Ongoing	
2.2 Commissioners regularly report out on LAFCo items at their city/county meetings	Ongoing	
2.3 Prepare stakeholder education and public outreach materials	Mar 2025	
2.4 Present LAFCo “road show” at city councils and Yolo County BOS meetings	Oct 2025	
2.5 Present LAFCo “road show” and outreach with special districts and JPAs scheduled for a service review each FY	FY 25/26 + Ongoing	
2.6 Explore creating a closer connection between SACOG Blueprint Land Use Scenario and LAFCo SOIs	Jun 2025	
2.7 Continue to attend city-county 2x2 meetings when agenda items relate to LAFCo scope	Ongoing	
2.8 Continue to email weekly updates to Commission that are copied to the city/county managers	Ongoing	

3. Priority: Reinvigorate YED Talks

Action Steps	Est. Completion Date	Status
3.1 Schedule discussion item at an upcoming LAFCo meeting to review agencies included in the target audience and potentially recalibrate	Jul 2024	
3.2 Commissioners and staff solicit engaged planning committee members representative of the audience	Aug 2024	
3.3 Staff convenes planning committee meeting to recommit to engagement and venue (i.e. host rotation, one central location, or go back to Zoom)	Sep 2024	
3.4 Continue to facilitate YED Talks two times per year (generally spring and fall)	Oct 2024 + ongoing	

4. Priority: Address CSD Governance Issues

Action Steps	Est. Completion Date	Status
4.1 Support and engage in Yolo County's CSD Consolidation Study	FY 24/25	
4.2 Meet with CSD general managers and boards as appropriate	FY 24/25	
4.3 Review Consolidation Study findings and incorporate as appropriate into the LAFCo MSR for the CSDs scheduled for FY 2025/26	FY 25/26	
4.4 Support and "lift up" rural towns and promote equal access to quality municipal services	FY 25/26	
4.5 Assist CSDs with resources for board training, capacity building, transparency, websites, etc. as needed	FY 25/26	

5. Priority: Revisit the 2022 Fire Protection MSR and How Recommendations Might Benefit the Region

Action Steps	Est. Completion Date	Status
5.1 Once Yolo County's proposal application to dissolve the Elkhorn FPD is submitted to LAFCo, review the proposal and MSR recommendations and engage stakeholders on how they may benefit the region	FY 24/25	
5.2 Schedule LAFCo item for direction on the proposal application accordingly	FY 24/25	
5.3 Process proposal application with agreed-upon data, transparency, and consistent communication in accordance with CKH Act	FY 24/25	

6. Priority: Ag Land Preservation Planning with Competing Housing and Climate Change Needs

Action Steps	Est. Completion Date	Status
6.1 Consider enhancements to how climate adaptation issues are addressed in MSRs	FY 25/26	
6.2 Study ag land conversion for climate change needs (e.g., comprehensive evaluation of converting ag to solar arrays)	FY 25/26	
6.3 Study housing needs (RHNA), SACOG Land Use Scenario for greenhouse gas emissions targets, balance growth needs with protecting ag land, and align with urban SOIs	FY 25/26	
6.4 Consider updates to LAFCo's ag conservation policies	FY 25/26	

7. Mandate: Complete the Following MSR/SOI Updates as Scheduled

Action Steps	Est. Completion Date	Status
7.1 Cemetery Districts MSR/SOI (Capay, Cottonwood, Davis, Knights Landing, Mary's, and Winters)	FY 24/25	
7.2 City of Woodland	FY 24/25	
7.3 Yolo Emergency Communications Agency (YECA) JPA	FY 24/25	
7.4 Sac-Yolo Port District	FY 24/25	
7.5 Yolo County Public Agency Risk Management Insurance Association (YCPARMIA) JPA	FY 24/25	
7.6 Ag Water Services (Dunnigan Water District and Yolo County Flood Control and Water Conservation District)	FY 25/26	
7.7 Yolo Subbasin Groundwater Authority ("Yolo GSA") JPA	FY 25/26	
7.8 Rural Water, Sewer, and Parks Services (Cacheville CSD, Esparto CSD, Knights Landing CSD, Madison CSD, and Wild Wings CSA)	FY 25/26	
7.9 City of Davis	FY 25/26	
7.10 Valley Clean Energy Alliance JPA	FY 25/26	

8. Mandate: Process Anticipated Applications as Submitted

Action Steps	Est. Completion Date	Status
8.1 Dissolution of Elkhorn FPD	FY 24/25	
8.2 City of Davis WWTP Annexation	FY 24/25	

8.3 City of Woodland – Miscellaneous Annexations

FY 24/25

- Area 1 Barnard Street Area (11.5 ac)
- Area 2 West/Kentucky Area (8.8 ac)
- Area 3 Pirmi East Street Area (76.4 ac)
- Area 4 Sports Park Parcel (39.7 ac)
- Area 5 Water Plant Parcel (23.5 ac)

9. Good Governance: Agency Accountability

Action Steps	Est. Completion Date	Status
9.1 Complete Yolo Local Government Website Transparency Scorecards (71 agency websites scored)	Jan 2025	
9.2 Complete LAFCo Financial Audit of FYs ending 2022, 2023 and 2024 and implement any recommendations	Jan 2025	
9.3 Prepare and manage the LAFCo budget and review quarterly financial reports to ensure sound budget practices	Ongoing	
9.4 Monitor the Strategic Work Plan for progress and prepare the next Plan	Ongoing	

FY 2024/25 MSR/SOI Update Schedule			
Fiscal Year	Subject City/District/JPA	Last Review Completed	Other Related Agencies
2024/25	Cemetery Services:		
	Capay Cemetery District	Jul 2017	City of Woodland (sec. service)
	Cottonwood Cemetery District	Jul 2017	
	Knights Landing Cemetery District	Jul 2017	
	Mary's Cemetery District	Jul 2017	
	Winters Cemetery District	Jul 2017	
	Davis Cemetery District	Jul 2017	
	City of Woodland	Dec 2018	
	Yolo Emergency Communications Agency ("YECA") JPA	Apr 2019	
	Sacramento - Yolo Port District	May 2019	
YC Public Agency Risk Mgmt. Insurance Authority ("YC PARMIA") JPA	Dec 2019		
2025/26	Agricultural Water & Irrigation Services:		
	Dunnigan Water District	Oct 2020	RD 2035 (secondary service)
	Yolo County Flood Control & Water Conservation District	Jan 2021	
	Yolo Subbasin Groundwater Authority ("Yolo GSA") JPA	Jan 2021	
	Water, Sewer, and Parks/Open Space Services:		
	Cacheville Community Services District	Jan 2021	
	Knights Landing Community Services District	Jan 2021	
	Esparto Community Services District	Jan 2021	
	Madison Community Services District	Jan 2021	
	Wild Wings County Service Area	Dec 2022	
City of Davis	Mar 2021		
Valley Clean Energy Alliance JPA	Apr 2021		
2026/27	Fire Protection & Emergency Response Services:		
	Capay Fire Protection District	Jul 2022	YECA (provides dispatch)
	Clarksburg Fire Protection District	Jul 2022	
	Dunnigan Fire Protection District	Jul 2022	
	East Davis Fire Protection District	Jul 2022	
	Elkhorn Fire Protection District	Jul 2022	
	Esparto Fire Protection District	Jul 2022	
	Knights Landing Fire Protection District	Jul 2022	
	Madison Fire Protection District	Jul 2022	
	No Man's Land Fire Protection District	Jul 2022	
	Springlake Fire Protection District	Jul 2022	
	West Plainfield Fire Protection District	Jul 2022	
	Willow Oak Fire Protection District	Jul 2022	
	Winters Fire Protection District	Jul 2022	
	Yolo Fire Protection District	Jul 2022	
Zamora Fire Protection District	Jul 2022		
Garcia Bend County Service Area	Jul 2022		
2027/28	Misc. County Service Areas (w/ most or all services provided by another agency)		
	Dunnigan County Service Area	Dec 2022	
	El Macero County Service Area	Dec 2022	
	Willowbank County Service Area	Dec 2022	
	North Davis Meadows County Service Area	Dec 2022	
	City of Winters	Sep 2022	
	Yolo County Resource Conservation District	Feb 2023	
	City of West Sacramento	Apr 2023	
Woodland-Davis Clean Water Agency JPA	Jul 2023		
2028/29	Flood Protection & Drainage Services:		
	Knights Landing Ridge Drainage District	Jun 2024	RD 108 (Colusa)
	Snowball County Service Area	Jun 2024	RD 2068 (Solano)
	Reclamation District 150	Jun 2024	RD 2093 (Solano)
	Reclamation District 307	Jun 2024	Sac. River Westside Levee District (Colusa)
	Reclamation District 537	Jun 2024	Colusa Basin Drainage District (Colusa)
	Reclamation District 730	Jun 2024	
	Reclamation District 765	Jun 2024	
	Reclamation District 787	Jun 2024	
	Reclamation District 900	Jun 2024	
	Reclamation District 999	Jun 2024	
	Reclamation District 1600	Jun 2024	
	Reclamation District 2035	Jun 2024	
West Sacramento Area Flood Control Agency ("West SAFCA") JPA	Jun 2024		



**Local Agency Formation Commission
for Yolo County**

**Leadership and Priority Setting Session
Summary Report**

February 29, 2024

Prepared by
Pamela Miller
Miller Management & Consulting Group
March 2024

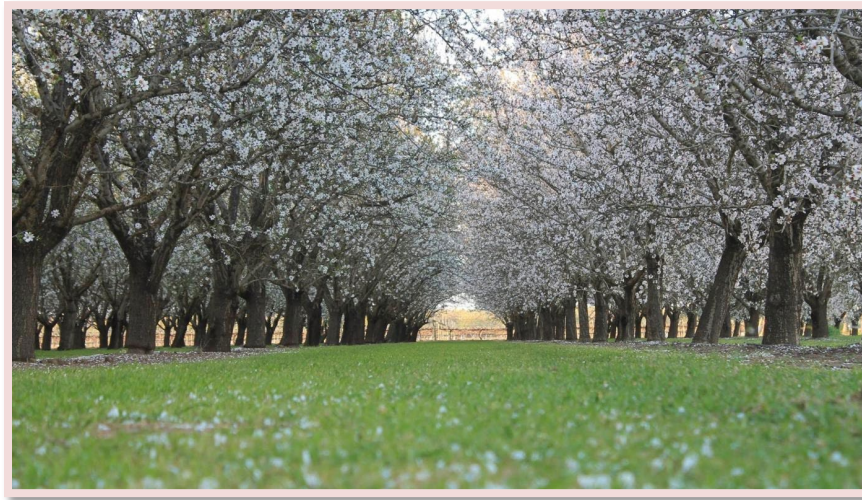


Session Overview

The Local Agency Formation Commission for Yolo County (Yolo LAFCo) held a leadership and priority setting session from 9:30 a.m. to 12:30 p.m. on Thursday, February 29, 2024, at the Community and Senior Center in Woodland. The session provided an opportunity for Commissioners and Staff to receive a brief overview of the intent, role and responsibilities of LAFCo, reflect on accomplishments from the past two years, discuss how they want to be viewed by the public and partnering agencies, reflect on ways Yolo LAFCo can continue to make a difference in the future, identify priorities for Fiscal Year (FY) 2024-25, and engage in conversations and activities to strengthen the connection between Commissioners and Staff.

Pamela Miller of Miller Management & Consulting Group facilitated the session. The agenda was noticed in accordance with the Brown Act and the session was open to the public.

Preparation for the session included several in-depth conversations with LAFCo staff: Christine Crawford, Eric May and Terri Tuck, and a comprehensive conversation with Commission Chair Olin Woods.



Session Participants

Commissioners in attendance:

- Chair Olin Woods, Public Member
- Bill Biasi, City Member
- Lucas Frerichs, County Member
- Gloria Partida, City Member
- Oscar Villegas, County Member
- Richard DeLiberty, Public Member Alternate
- Tania Garcia-Cadena, City Member Alternate

Staff in attendance:

- Christine Crawford, Executive Officer
- Terri Tuck, LAFCo Administrative Specialist II/Commission Clerk
- Eric May, Legal Counsel

Goals and Accomplishments

Chair Woods and Executive Officer Crawford provided opening comments welcoming everyone, thanking them for being present and introducing Pamela Miller. After spending some time getting to know each other better in small groups, Commissioners and Staff each shared how long they've been in public service and why they chose to be in public service. Pamela then conducted a short review of the intent, role, and responsibilities of LAFCo, including what makes Yolo LAFCo so unique.

The group reflected on accomplishments over the past several years. Two groups were formed, and each group discussed/listed the accomplishments identified below. Each reported to the larger group what they considered to be the top two accomplishments as noted in green.

Group One

- Fire Protection Districts MSR
- Reclamation Districts MSR – specifically the work done on the recommendation for RD 900 and RD 537 to either merge with or become a subsidiary district to City of West Sacramento
- Broadband
- Website transparency

Group Two

- LAFCo independence
- Reclamation Districts MSR – specifically the recommendation regarding RD 900 reorganization
- Fire Protection Districts MSR
- YED Talks
- Good stewardship of public dollars – Yolo LAFCo is a good value for such a small budget

Looking to the Future

Focus then shifted to looking toward the future. The group first talked about how they want to be viewed by the public and partnering agencies, then moved to ideas about what Yolo LAFCo can do to continue making a difference. Both lists are noted below.

How we want to be viewed by the public and partnering agencies

- Relevant
- Informing our public and private partners
- Fair and impartial
- Highly competent
- As a resource (trusted, respected, valued, knowledgeable)
- Accessible
- Responsible stewards
- Not feared - collaborative
- Proactive

What we can do to continue making a difference

- Be in touch/connected with the people we serve
- Forward-looking
- Keep focused on thorough MSRs
- Outreach and inform
- Stay relevant
- Be fair and impartial
- Be a resource

- Stay proactive
- Be responsible stewards

Future Priorities

The group spent time working on priorities for FY 2024-25. To begin, each identified one asset or value they bring to Yolo LAFCo, and their “why” for being a part of Yolo LAFCo. The large group was then divided into two groups and asked to brainstorm a list of things they want to accomplish in FY 2024-25. Once done, each group identified their top 4 items and reported to the larger group. The large group then discussed what the priorities mean and what they might look like when put into action. Finally, the top priorities identified were checked for alignment with the lists of what the group said they wanted to do to continue creating value and how they wanted to be viewed by the public and partnering agencies. This portion of the session closed with a brief conversation about ensuring proper resources are made available to accomplish the goals. The lists below reflect each group’s listed goals with the top 4 from each in green.

Group One List

- YED Talks – take a break or reinvigorate
- Succession planning for staffing and the budget
- Take an early/proactive role in countywide growth planning (i.e. housing)
- Create greater engagement with local agencies, SACOG, and the public
- Look at CSDs’ governance issues
- Focus on ag land preservation
- Focus on shared services opportunities

Group Two List

- Succession planning
- Incorporate climate action (and anything else appropriate) into Yolo LAFCo values
- Raise up rural towns
- Ag land preservation
- Revisit the Fire Protection Districts MSR from 2022 – how might it benefit the region
- Address CSDs’ governance issues
- Planning for long-term growth (working with SACOG and agencies on RHNA, housing development and ag land – where to grow)
- Dealing with the competing issues of using ag land and climate adaptation issues (i.e. converting ag land to solar fields)

Final list of priorities with more details resulting from discussion (in no particular order of importance)

- **Succession planning for staffing and the budget**
With Terri’s retirement at the end of 2024, succession planning is required to ensure a seamless transition. Further, this is an opportunity to consider how this hire may support the LAFCo longer-term as it relates to Executive Officer succession planning. This may mean the Commission considers a different class of position and different pay, resulting in budget changes.
- **Create greater engagement with local agencies, SACOG, and the public**
Engaging stakeholders at an even greater level was broadly discussed and closely aligned with how the group wants to be viewed by the public and partnering agencies, and how the LAFCo

can continue to make a difference in the future. Additionally, several of the priorities require strong partnerships and extensive stakeholder outreach (specifically the last 4 bullets on this list).

Several components of engagement were discussed including informing stakeholders and the public on why the work of Yolo LAFCo is so important, what it means for them, and how Yolo LAFCo operates. This may include education on the role of Yolo LAFCo in terms of planning and regulatory functions, being a resource, as well as the more complicated work of MSRs and their critical recommendations, leading discussions on the use of ag land and the competing interests of ag land preservation and growth.

The Commissioners and staff could consider in the Work Plan how YED Talks may be used for some of this, as well as a regular “road show” for delivery throughout the region. Additionally, Commissioners can regularly communicate to their City and County colleagues by reporting on Yolo LAFCo activities at regular meetings, leverage existing relationships with stakeholders, and share knowledge about and involvement in the critical work of Yolo LAFCo.

- **YED Talks – reinvigorate**

The group decided YED Talks are valuable and should continue. These talks can be used to proactively engage regional stakeholders on several of the desired priorities listed below. Commissioners and staff should consider in the Work Plan how best to reinvigorate engagement in YED Talks.

- **Look at CSDs’ governance issues**

Both groups had this on their list, with one making it a top priority. There are three CSDs in Yolo County that are probably too small to be sustainable, with one currently experiencing critical governance issues. The County has funded a consolidation study. Yolo LAFCo may take some kind of proactive approach to addressing these issues prior to the study being completed and lead the appropriate actions once the study is complete and recommendations are made.

- **Fire Protection Districts MSR from 2022 – how might it benefit the region**

The group discussed the comprehensive MSR done in 2022 and the viability of the recommendations. There was consensus to revisit the MSR recommendations and how the MSR may benefit the region. This requires broad stakeholder engagement and conversation.

- **Ag land preservation and planning for long-term growth (working with SACOG and agencies on RHNA, housing development and ag land – where to grow)**

The group raised the issue of competing interests of preserving ag land and using ag land to address necessary climate adaptation issues (specific example given was converting ag land to solar fields). Yolo LAFCo has long been a leader in best practices of ag land preservation and ag land mitigation measures. The group suggested Yolo LAFCo can be proactive by convening stakeholders for these types of discussions and ensuring a nexus of these issues to MSRs.

While LAFCos do not have authority over land use, ensuring orderly growth is part of their authority, and the Commission understands that housing is part of growth. Local agencies have issues meeting RHNA numbers and balancing that growth with other priorities of the region such as agriculture. The Commission sees this as an opportunity to be a strong regional resource to proactively gather and lead stakeholders in conversations about smart growth.

Next Steps

The group talked about ensuring resources are made available for all priorities chosen for the coming year. This summary report, along with a more detailed Work Plan from staff, will be presented to the Commission for consideration. The Commission may need to drill further into what some of these priorities will look like including specific desired outcomes as appropriate. Staff and the Commission may find there are too many priorities to accomplish in one year for the resources available and may wish to table some or consider this a two-year priority plan.

One item ended up in the Bike Rack for further discussion and that was how stakeholder education and outreach occur.

Ultimately, the work of this priority setting session serves to inform the FY 2024-25 work plan and budget. The Executive Officer will recommend that the Commission appoint an ad hoc committee in March to consider the Work Plan and Budget in more detail and return to the Commission in April with a recommendation.

Reflections on the Session and Final Comments

The group indicated they thought the time together was valuable, especially given how new the group is in terms of working together. Comments about what worked well for the day included working in small groups and getting to know each other, being engaged, being provided specific tasks and scopes for discussion, the flow and structure of the session, the facilitator, and having the County Supervisors' staff present as observers. There were no suggestions for improvement.

After thanking the group, Pamela handed the session back over to Chair Woods.

Chair Woods thanked everyone for their engagement and announced he is stepping down from his Commission seat at the end of the current FY (end of June 2024).

LAFCO

Meeting Date: 04/25/2024

Information

SUBJECT

Consider and adopt the proposed LAFCo Budget for fiscal year (FY) 2024/25 and set May 23, 2024, as the public hearing date to approve the final budget

RECOMMENDED ACTION

1. Receive staff presentation and open a public hearing to accept public comments on the Draft LAFCo Budget for FY 2024/25;
2. Close the public hearing, provide staff direction as desired, and set May 23, 2024, as the public hearing to consider approval of the Final Budget.

FISCAL IMPACT

The attached Draft LAFCo budget (Attachment A) proposes an increase from roughly \$550,000 to \$675,000, a 23% increase overall, in order to address succession planning and increasing LAFCo staff/benefits from 2.0 FTE (full time equivalent) to 2.25 FTE.

REASONS FOR RECOMMENDED ACTION

In accordance with the Cortese-Knox-Hertzberg Act, a proposed budget must be adopted by May 1 and final budget by June 15 of each year. Following approval of the final budget and no later than July 1, the County Auditor requests payment from each agency. In order to meet these timelines, the final budget is scheduled to be adopted at the May 23, 2024, LAFCo Commission meeting.

The cities and County split the cost of LAFCo funding 50/50. A formula for the split of the cities' share is outlined in Government Code Section 56381(b)(1), in proportion to a city's tax revenue, or an alternative method approved by a majority of the cities. Beginning in FY 2007/08, the cities developed an alternative formula to apportion their half of LAFCo funding by averaging a city's general tax revenue and population.

BACKGROUND

At the February retreat, succession planning was identified as a Commission priority along with other additional priorities identified in the Summary Report. There was a discussion about the need to align LAFCo resources with these additional priorities in the Strategic Work Plan. The Commission acknowledged that for LAFCo to fully achieve the additional priorities, more resources would be required.

The succession plan as LAFCo's Commission Clerk retires is to replace the position with a higher level analyst and add a 1/4-time clerk (increasing LAFCo's staffing levels from 2.0 to 2.25 full-time equivalent (FTE) overall). Staff presented some rough conservative cost estimates at the March meeting to frame the decision-making process. The Commission then appointed an ad hoc subcommittee comprised of Commissioners Biasi and Villegas to work with staff on the draft budget recommendation. The subcommittee met twice in early April, worked on the numbers, and came to agreement on the draft budget recommendation. The budget recommendation includes sufficient salary and benefits funding to hire up to the highest level analyst position in the County's classifications. Staff plans to recruit an analyst at either of the two higher levels (requiring 2 or 4 years experience) and make a decision on the best candidate for LAFCo.

While the net increase to the LAFCo budget remains in line with the rough estimate from the March meeting, roughly half of this increased cost can be absorbed by LAFCo's existing budget and only half of these costs would be passed on to our funding agencies. Last year's agency increases were 7% on average and this year they would be 14%. This draft budget recommendation will give staff flexibility to hire the best candidate and offer either position level and salary range as appropriate. If LAFCo hires an analyst at the lower of the two levels, any unused salary and benefits would become carryover fund balance applied to offset agency costs the following fiscal year.

Draft Budget Increase Details

The draft budget shows an overall appropriation increase of 23% compared to last year, with a total appropriation amount of \$675,962 (including \$25,000 of our contingency). Salaries and Benefits costs are proposed to go up by 34% to hire up to a principal management analyst starting October 1, three months of overlap for cross-training before the current Commission Clerk retires (extra because she plans to use vacation time for the last 4 weeks of her tenure), and the addition of a 0.25 time Clerk thereafter (with no benefits). In addition, there is a 3% cost of living adjustment factored in that has already been approved by Yolo County. To partially offset the increases, the Services and Supplies appropriation was decreased 13% by reducing the professional services account, because with the new analyst, fewer services will need to be contracted out. The budget also must include \$15,000 for an audit of FYs 2022-2024.

Due to a higher-than-expected carryover fund balance at the end of this FY, reducing the contingency from 20% to 15%, and reducing our professional services line item, LAFCo is able to absorb roughly half of the cost increases and pass along only the remaining half of the increase to the funding agencies. Costs to funding agencies would increase by 14% on average (ranging from 8% - 18%, as a city's apportionment percentage goes up when it has higher tax revenue and/or population increases relative to other cities). This is double the average agency cost increase from last year at 7%, but it is much less than the worst case scenario shared at the March meeting.

The following itemizes the proposed draft budget cost for each agency (and net increase as compared to the previous fiscal year):

- City of Davis = \$85,021, an increase of \$6,559 or 8% (the previous FY increase was \$4,419 or 6%)
- City of West Sacramento = \$96,415, an increase of \$12,660 or 15% (the previous FY increase was \$4,772 or 6%).
- City of Winters = \$8,987, an increase of \$1,118 or 14% (the previous FY increase was \$586 or 8%).
- City of Woodland = \$85,695, an increase of \$13,029 or 18% (the previous FY increase was \$7,297 or 11%)
- County of Yolo = \$276,117, an increase of \$33,368 or 14% (the previous FY increase was \$17,071 or 8%)

Agency Outreach/Collaboration

At the request of the subcommittee, staff contacted the city managers from Davis, West Sacramento, and Woodland, while Commissioner Biasi would talk to the Winters City Manager directly. Staff did not hear back from Davis or West Sacramento, but did have a conversation with Ken Hiatt from Woodland explaining that LAFCo was considering more than usual increases due to succession planning. He noted concern that many agencies the City must fund were requesting double-digit increases this year, and he would think it over. Commissioner Biasi reported that his city manager indicated the proposed increases were manageable. Staff also emailed the Yolo County Chief Financial Officer and Budget Official regarding the initial worst-case cost of nearly \$58,000, and staff responded back that the County "is in a very difficult budget situation for next year. We are struggling to fund our base expenses and are actively planning to make reductions to all departmental budgets. So, yes, it does raise flags for me." Following Commission direction, staff will reach out with more definitive cost amounts and hopefully the proposed cost reduction to \$33,368 will help mitigate the impact to the County.

Next Steps

Following Commission direction on the draft budget, staff will make any changes as directed by the Commission and send the proposed budget to the city/county managers for review and comment. Staff will report on all feedback received and any changes during the final budget hearing on May 23, 2024.

Attachments

- ATT A-DRAFT LAFCo 2024-25 Budget
- ATT B-Agency Cost Comparison Per Analyst Level
- ATT C-Comparable LAFCos FTE
- ATT D-Agency Apportionment Calculation FY 24-25

Form Review

Inbox	Reviewed By	Date
Eric May	Eric May	04/18/2024 01:20 PM
Christine Crawford (Originator)	Christine Crawford	04/18/2024 02:14 PM
Form Started By: Christine Crawford		Started On: 04/15/2024 03:38 PM
Final Approval Date: 04/18/2024		

YOLO LAFCO DRAFT BUDGET:
FINANCING SOURCES - SCHEDULE A

FUND: 7225 BUDGET UNIT: 2981 FISCAL YEAR 2024/25
COST CENTER: 202000

Account #	Account Name	FY 23/24 Revenue Budgeted	FY 24/25 Revenue Budgeted	Net Change	Agency Cost Apportionment Variance from FY 23/24 Explanation
REVENUES					
AGENCIES SHARE:					
430020	OTHER GOVT AGENCY-COUNTY	\$ 242,749	\$ 276,117	\$ 33,368	50.00%
430023	OTHER GOVT AGENCY-WEST SACRAMENTO	83,755	96,415	12,660	17.46%
430025	OTHER GOVT AGENCY-WOODLAND	72,666	85,695	13,029	15.52%
430027	OTHER GOVT AGENCY-WINTERS	7,869	8,987	1,118	1.63%
430029	OTHER GOVT AGENCY-DAVIS	78,462	85,021	6,559	15.40%
	TOTAL AGENCIES SHARE	485,501	552,235	66,734	
OTHER REVENUE:					
403100	INVESTMENT EARNINGS-POOL	3,000	3,000	-	
440520	OTHER CHARGES FOR SERVICES-LAFCO FEES	-	-	-	
	TOTAL OTHER REVENUE	3,000	3,000	-	
	TOTAL REVENUE	488,501	555,235	66,734	
USE OF FUND BALANCE					
470999	FUND BALANCE AVAILABLE-BUDGET ONLY (UNASS	61,185	110,727	49,542	"Surplus" FB used to balance budget/offset costs
	ASSIGNED-AUDIT RESERVE		10,000	10,000	Next audit in FY 24/25 (3yr cycle)
	ASSIGNED-CONTINGENCY		-	-	
	TOTAL USE OF FUND BALANCE	61,185	120,727	59,542	
TOTAL FINANCING SOURCES		\$ 549,686	\$ 675,962	\$ 126,276	

DRAFT LAFCO BUDGET - FINANCING USES - SCHEDULE B

FISCAL YEAR 2024/25

Account #	Account Name	FY 23/24 Expenditures Budget	FY 24/25 Expenditures Budget	Net Change	Comments/Variance Explanation from previous FY
EXPENDITURES					
SALARIES AND BENEFITS:					
500100	REGULAR EMPLOYEES	\$ 249,502	325,388	75,886	BOS approved 3% COLA increase
500120	EXTRA HELP	-	20,840	20,840	
500310	RETIREMENT (CALPERS)	86,252	116,072	29,820	
500320	SOCIAL SECURITY TAX	16,260	21,099	4,839	
500330	MEDICARE TAX	4,267	5,492	1,225	
501130	HEALTH INSURANCE (Life Ins/EAP)	150	150	-	
500360	OPEB - RETIREE HEALTH INSURANCE	19,202	22,451	3,249	
501170	UNEMPLOYMENT INSURANCE	793	185	(608)	
501180	WORKERS' COMP INSURANCE	500	500	-	
500400	OTHER EMPLOYEE BENEFITS	44,792	53,364	8,572	
	TOTAL SALARY & BENEFITS	\$ 421,718	\$ 565,541	\$ 143,823	
SERVICES AND SUPPLIES:					
510025	COMMUNICATIONS INTERNAL CHARGE	2,358	1,934	(424)	
510030	FOOD	-	-	-	
510051	INSURANCE-PUBLIC LIABILITY	500	500	-	
510070	MAINTENANCE-EQUIPMENT	700	500	(200)	
510071	MAINTENANCE-BUILDING IMPROVEMENT	250	250	-	
510090	MEMBERSHIPS	6,750	6,900	150	\$4,756 CALAFCO; \$813 AICP; \$1,310 CSDA
510110	OFFICE EXPENSE	1,000	750	(250)	
510111	OFFICE EXP-POSTAGE	200	500	300	
510120	IT SERVICES-DEPARTMENT SYSTEM MAINTENAN	6,000	2,500	(3,500)	County estimate - billed hourly at yearend
510121	IT SERVICES-ERP (Enterprise/Resource/Planning)	1,379	4,980	3,601	County charge: network charges
510122	IT SERVICES-CONNECTIVITY	4,719	3,897	(822)	County charge: network charges
510160	PUBLICATIONS AND LEGAL NOTICES	1,000	1,000	-	
510170	RENTS AND LEASES - EQUIPMENT	100	100	-	
510173	RENTS & LEASES-RECORDS STORAGE (Archives)	1,648	1,714	66	County charge
510180	TRAINING	4,000	4,000	-	Conference registration fees
510190	MINOR EQUIPMENT (Computers)	-	-	-	No computers need replacement this FY
510200	TRANSPORTATION AND TRAVEL	5,000	6,000	1,000	Yosemite & Temecula conferences
510251	PROF & SPEC SVC-AUDITING & ACCOUNTING	-	15,000	15,000	Audit on 3yr cycle, next is FY 24/25
510252	PROF & SPEC SVC-INFO TECH SERVICES	9,500	10,000	500	Website, OnBase, Harvest, GIS, Woodland TV, Domain
510256	PROF & SPEC SVC-LEGAL SERVICES	10,000	12,000	2,000	
510275	PROF & SPEC SVC-OTHER	40,000	10,000	(30,000)	
540500-3005	UTILITIES INTERNAL CHARGES (water, sewer, HVAC d	2,864	2,896	32	
	TOTAL SERVICES & SUPPLIES	\$ 97,968	\$ 85,421	\$ (12,547)	

DRAFT LAFCO BUDGET - FINANCING USES - SCHEDULE B (continued)

Account #	Account Name	FY 23/24 Expenditures Budgeted	FY 24/25 Expenditures Budgeted	Net Change	Comments / Variance Explanation from FY 23/24
EXPENDITURES					
OTHER CHARGES:					
502120	CONTRIB TO NON-CO AGENCIES	-	-	-	
502201	PAYMENTS TO OTHER GOV INSTITUTIONS	-	-	-	
	TOTAL OTHER CHARGES	\$ -	\$ -	\$ -	
APPROPRIATION FOR CONTINGENCY:					
590100	APPROP FOR CONTINGENCY	25,000	25,000	-	15% total = 3.75% appropriated (+11.25% in FB)
	TOTAL APPROPRIATION FOR CONTINGENCY	\$ 25,000	\$ 25,000	\$ -	
	TOTAL APPROPRIATIONS	\$ 544,686	\$ 675,962	\$ 131,276	
PROVISIONS FOR RESERVES					
304000	FUND BAL-ASSIGNED (Audit)	5,000	-	-	audit funded this FY
304003	FUND BAL-ASSIGNED-GENERAL RESERVE (Contingency)			-	
	TOTAL PROVISIONS FOR RESERVES	\$ 5,000	\$ -	\$ -	Transfer into Fund Balance reserves
	TOTAL USES	\$ 549,686	675,962	\$ 126,276	

BUDGETED ENDING FUND BALANCES AS OF	6/30/23	6/30/24	Net Change	
ASSIGNED - AUDIT RESERVE	\$ 5,000	\$ -	(5,000)	Drawing reseve to fund audit (every 3 yrs)
ASSIGNED - CONTINGENCY RESERVE	75,000	75,000	-	
UNASSIGNED	-	-	-	
TOTAL BUDGETED ENDING FUND BAL 6/30/23	\$ 80,000	\$ 75,000	\$ (5,000)	

YOLO LAFCO FUND BALANCE WORKSHEET

	FY 22/23 Budgeted	FY 23/24 Projected	FY 24/25 Budgeted
Unassigned Fund Balance			
Beginning Balance	\$ 143,400	\$ 75,406	\$ 110,727
Estimated revenue	488,501	521,538	555,235
Appropriations/Actual	\$ (544,686)	(481,217)	(675,962)
Transfers (to)fr audit reserve	(5,000)	(5,000)	10,000
Transfers (to)fr contingency reserve	-	-	-
Ending Balance	\$ 82,215	110,727	-
Assigned Fund Balance-Audit Reserve			
Beginning balance	\$ 5,000	5,000	10,000
Transfers in(out), net	5,000	5,000	(10,000)
Ending Balance	\$ 10,000	10,000	\$ -
Assigned Fund Balance-Contingency Reserve			
Beginning Balance	\$ 75,000	75,000	75,000
Transfers in(out), net	-	-	-
Ending Balance	\$ 75,000	75,000	\$ 75,000
TOTAL FUND BALANCE			
Beginning Balance	\$ 150,874	155,406	195,727
Estimated revenue	454,356	521,538	555,235
Appropriations	(544,686)	(481,217)	(675,962)
Transfers in(out), net	(5,000)	-	-
Estimated Ending Balance	\$ 55,544	195,727	\$ 75,000

Agency Cost Comparison per Analyst Level Hired

	FY 23/24 Revenue Budgeted	Staff Report Worst Case Increase	Principal (4 yrs) Net Change	Senior (2 yrs) Net Change	Mgmt (1 yr) Net Change	Assoc (0 years) Net Change
County	\$ 242,749	\$ 57,541	\$ 33,368	\$ 27,634	\$ 13,858	\$ 5,979
West Sac	83,755	20,093	12,660	10,657	5,847	3,096
Woodland	72,666	17,961	13,029	11,249	6,973	4,528
Winters	7,869	1,876	1,118	931	483	227
Davis	78,462	17,723	6,559	4,794	551	(1,874)
Total	485,501	115,082	66,734	55,265	27,712	11,956

Removed from consideration because required experience does not support succession planning

LAFCo budget increases 23%, however agency costs only go up 14% on average

1. Higher carryover fund balance than expected (incl. \$30k application fees)
2. Contingency reduced from 20% of budget to 15%
3. Reduces outside professional services line item from \$40k to \$10k (higher FTE will allow more work in-house)

Item 8-ATT C

LAFCo Comps	EO	Asst EO	Analyst (higher level)	Analyst (lower level)	Clerk	FTE Total	No. of cities	No. of special districts	No. of applications submitted in 2023	MSRs completed in house, contracted out or both?
Butte	1	1		1	1	4	5	124*	15	mostly contract
El Dorado	1		1		0.5	2.5	2	47	2	contract
Napa	1	1			1	3	5	18	7	both
Placer	1	1			1	3	6	37		contract
Sacramento	1		1	1	0.25	3.25	7	69	4	mostly contract
San Joaquin	1			1	0.4	2.4	7	101	37	contract
Solano	1	1	1	1	1	5	7	42	20	both
Sutter										
Yolo	1				1	2	4	49	4	in-house
Average						3.1	5.4	51.9	12.7	

* Butte's 124 districts includes 65 CSAs

Item 9-ATT D

Agency	Tax Revenue (SCO 2022 Data)	% of Total Tax Revenue	City Population (DOF May 2023)	% of Total City Pop	Avg % of Revenue and Population	LAFCo Apportionment	Agency Share
Davis	\$ 60,969,632	27%	64,097	35%	30.79%	15.40%	\$ 85,021.00
West Sacramento	\$ 91,580,009	41%	54,187	29%	34.92%	17.46%	96,415.00
Winters	\$ 5,524,351	2%	7,534	4%	3.25%	1.63%	8,987.00
Woodland	\$ 67,182,333	30%	59,881	32%	31.04%	15.52%	85,695.00
Yolo County						50.00%	276,117.00
Total	\$ 225,256,325	100%	185,699	100%	100%	100.00%	552,235.00

	From Budget
Total Appropriations	675,962.00
Less: Other revenue	(3,000.00)
Less: Use of FB	(120,727.00)
Agency Share	552,235.00

LAFCO

Meeting Date: 04/25/2024

Information

SUBJECT

A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- a. 04.25.2024 Long Range Planning Calendar
 - b. EO Activity Report - March 25 through April 19, 2024
 - c. CALAFCO Legislative Summary
-

Attachments

ATT a-Long Range Planning Calendar April 25, 2024
ATT b-EO Activity Report Mar25-Apr19
ATT c-CALAFCO Legislative Summary April 25, 2024

Form Review

Form Started By: Terri Tuck
Final Approval Date: 04/17/2024

Started On: 04/17/2024 12:28 PM



Long Range Meeting Calendar – Tentative Items

April 25, 2024

Meeting Date	Tentative Agenda Items
May 23, 2024	<ul style="list-style-type: none"> • Adopt Final LAFCo Budget for FY2024/25 • Contract Approval for LAFCo Auditor for FYs 2022, 2023 and 2024 • Review Regular Public Member applications and consider appointment
Jun 27, 2024	<ul style="list-style-type: none"> • Adopt Flood Protection & Drainage Agencies MSR/SOI (LAFCo 23-03) • EO performance evaluation
Jul 25, 2024	<ul style="list-style-type: none"> • Elect new Chair • Re-invigorating YED Talks • CALAFCO Board Recruitment • CALAFCO Achievement Awards
Sep 26, 2024	<ul style="list-style-type: none"> • FY 22/23 Q4 Financial Update

New Applications Received Since Last Meeting Packet

Date Received	Application Name
	None

LAFCo EO Activity Report March 25 through April 19, 2024

Item 9-ATT b

Date	Meeting/Milestone	Comments
04/02/2024	Meeting with Pamela Miller, Adriana Romo, and Jason Fried	Finalizing session for Staff Workshop Apr 24
04/03/2024	Meeting w/Bill Biasi (City Member) & Oscar Villegas (County Member)	LAFCo Budget subcommittee meeting
04/04/2024	SACOG Land Use Committee Meeting	Watched livestream
04/11/2024	Meeting w/Bill Biasi (City Member) & Oscar Villegas (County Member)	LAFCo Budget subcommittee meeting
04/12/2024	SACOG 2025 Blueprint Land Use Discussion	Participated
04/12/2024	Meeting w/Chair Woods	LAFCo agenda review



Item ATT c

CALAFCO Legislative Summary

April 25, 2024, LAFCo Meeting

The CALAFCO Legislative Committee is currently tracking 13 pieces of proposed legislation. Two of these items are bills sponsored by CALAFCO, our omnibus bill and another important one which explicitly allows LAFCos to require indemnification agreements for proposal applications.

AB 805 (Arambula D) Sewer service: disadvantaged communities may be potentially valuable for Yolo LAFCo if small community systems fail to maintain adequate service. This bill would authorize the state board to require a sewer service provider to contract with an administrator designated or approved by the state board for the provision of adequate sewer service. Also, the state board could order a designated sewer system to accept those services. CALAFCO has requested including language requiring the state board to consult with the local LAFCo.

Please see the attached CALAFCO List of Current Bills dated 4/18/2024.

CALAFCO List of Current Bills 4/18/2024

[AB 805](#)

(Arambula D) Sewer service: disadvantaged communities.

Current Text: Amended: 1/22/2024 [html](#) [pdf](#)

Introduced: 2/13/2023

Last Amend: 1/22/2024

Status: 1/30/2024-Read third time. Urgency clause adopted. Passed. Ordered to the Senate. (Ayes 76. Noes 0.). In Senate. Read first time. To Com. on RLS. for assignment.

Location: 1/30/2024-S. RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Under current law, the State Water Resources Control Board and the 9 California regional water quality control boards regulate water quality in accordance with the Porter-Cologne Water Quality Control Act and the federal Clean Water Act. Current law authorizes a regional board to order the provision of sewer service by a receiving sewer system, as defined, to a disadvantaged community served by an inadequate onsite sewage treatment system, as defined. This bill would authorize the state board to require a sewer service provider to contract with an administrator designated or approved by the state board for administrative, technical, operational, legal, or managerial services to assist a designated sewer system with the provision of adequate sewer service, as defined. The bill would also authorize the state board to order a designated sewer system to accept those services, including full management and control of all aspects of the designated sewer system, from an administrator. The bill would define "designated sewer system" for these purposes as a sewer system that serves a disadvantaged community and that the state board finds to be either an inadequate sewage treatment system or a sewer system that has demonstrated difficulty in maintaining technical, managerial, and financial capacity to prevent fraud and mismanagement, or a sewer system that voluntarily accepts financial assistance for the provision of adequate sewer service.

Position

Support if Amended

Subject

Disadvantaged Communities, Waste Water

CALAFCO Comments: 1/26/2024: Support, if amended, approved. Amendment requested is the inclusion of language requiring the state board to consult with the local LAFCO.

1/22/2024: Gutted and amended. No longer addresses consolidation of waste water systems but, rather, would set up a program in which the state would provide technical, managerial, administrative, and financial assistance, where applicable, to disadvantaged communities. Position changed to support if amended to include a provision requiring the state board to consult with the local LAFCO regarding the system.

As introduced, this bill would have authorized the state board, if sufficient funds are available, to order consolidation of sewer service along with an order of consolidation of drinking water systems when both of the receiving and subsumed water systems provide sewer service and after the state board engages in certain activities. It failed to meet 2023 deadlines and became a 2 year bill that cannot be acted upon until January, 2024.

[AB 817](#)

(Pacheco D) Open meetings: teleconferencing: subsidiary body.

Current Text: Amended: 1/17/2024 [html](#) [pdf](#)

Introduced: 2/13/2023

Last Amend: 1/17/2024

Status: 1/25/2024-Read third time. Passed. Ordered to the Senate. (Ayes 54. Noes 8.) In Senate. Read first time. To Com. on RLS. for assignment.

Location: 1/25/2024-S. RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The Ralph M. Brown Act requires, with specified exceptions, each legislative body of a local agency to provide notice of the time and place for its regular meetings and an agenda containing a brief general description of each item of business to be transacted. The act also requires that all meetings of a legislative body be open and public, and that all persons be permitted

to attend unless a closed session is authorized. The act generally requires for teleconferencing that the legislative body of a local agency that elects to use teleconferencing post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Existing law also requires that, during the teleconference, at least a quorum of the members of the legislative body participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction. Current law authorizes the legislative body of a local agency to use alternate teleconferencing provisions during a proclaimed state of emergency (emergency provisions) and, until January 1, 2026, in certain circumstances related to the particular member if at least a quorum of its members participate from a singular physical location that is open to the public and situated within the agency's jurisdiction and other requirements are met (nonemergency provisions). This bill, until January 1, 2026, would authorize a subsidiary body, as defined, to use similar alternative teleconferencing provisions and would impose requirements for notice, agenda, and public participation, as prescribed. In order to use teleconferencing pursuant to this act, the bill would require the legislative body that established the subsidiary body by charter, ordinance, resolution, or other formal action to make specified findings by majority vote, before the subsidiary body uses teleconferencing for the first time and every 12 months thereafter.

Position

Watch

Subject

Brown Act

CALAFCO Comments: 1/25/2024; Moved out of the Assembly. Waiting on assignment from Senate Rules Committee.

1/17/2024: Amended to add a Sunset date of January 1, 2026.

3/16/2023: The bill was amended to speak specifically to teleconferenced meetings of subsidiary bodies, defined as a body that serves exclusively in an advisory capacity, and is not authorized to take final action on legislation, regulations, contracts, licenses, permits, or any other entitlements. For qualifying bodies, this bill would remove the requirement to post an agenda at the location of the subsidiary body member who was participating from off site- providing that the legislative body that formed the subsidiary body has previously made findings noting that teleconferenced meetings of the subsidiary body would enhance public access, and would promote the attractions, retention and diversity of the subsidiary body. The superior legislative body would need to revisit the matter and repeat those finding every 12 months thereafter. This bill also reaffirms that other provisions of the Brown Act are applicable to subsidiary bodies.

Failed to meet deadlines and now a 2 year bill that cannot be acted upon until January, 2024.

AB 828

(Connolly D) Sustainable groundwater management: managed wetlands.

Current Text: Amended: 1/11/2024 [html](#) [pdf](#)

Introduced: 2/13/2023

Last Amend: 1/11/2024

Status: 1/29/2024-Read third time. Passed. Ordered to the Senate. (Ayes 47. Noes 15.) In Senate. Read first time. To Com. on RLS. for assignment.

Location: 1/29/2024-S. RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The Sustainable Groundwater Management Act requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans, except as specified. Current law defines various terms for purposes of the act. This bill would add various defined terms for purposes of the act, including the terms "managed wetland" and "small community water system."

Position

None at this time

Subject

Water

CALAFCO Comments: 1/11/24: Amended to strike provisions regarding small community water systems serving disadvantaged communities and pivots to groundwater sustainability agencies. New provisions were added to the bill that would have the effect of carving out of the existing law, until January 1, 2028, small community water systems serving disadvantaged communities from permitted public water supply wells. After January 1, 2028, that provision sunsets and the law would revert back to its current state without the carve out.

4/17/2023: Amended to define agencies and entities required or excluded from existing 10726.4 (a) (4). Amends Water Code section 10730.2 to add language regarding fees, and amends Water Code section 10733 to address groundwater sustainability plans.

Failed to make April policy committee deadline and now cannot be acted upon until January 2024.

As introduced, would add definitions for Managed Wetlands, and Small community water system to Water Code Section 10721.

[AB 930](#)

(Friedman D) Local government: Reinvestment in Infrastructure for a Sustainable and Equitable California (RISE) districts.

Current Text: Amended: 1/22/2024 [html](#) [pdf](#)

Introduced: 2/14/2023

Last Amend: 1/22/2024

Status: 1/29/2024-Read third time. Passed. Ordered to the Senate. (Ayes 52. Noes 16.) In Senate. Read first time. To Com. on RLS. for assignment.

Location: 1/29/2024-S. RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Would authorize the legislative bodies of 2 or more cities or counties to jointly form a Reinvestment in Infrastructure for a Sustainable and Equitable California district (RISE district) in accordance with specified procedures. The bill would authorize a special district to join a RISE district, by resolution, as specified. The bill would require the Office of Planning and Research (OPR) to develop guidelines for the formation of RISE districts no later than November 30, 2026. The bill would provide for the establishment of a governing board of a RISE district with representatives of each participating local government.

Position

Neutral

Subject

Special District
Principle Acts

CALAFCO Comments: 1/22/2024 Amended to remove section of definitions, change the word "standards" to "guidelines", and to strike section 62412 relative to the elements of a RISE development plan to be reviewed.

Missed 2023 deadlines and became a 2 year bill.

This bill has a similar overtone to SB 852 Dodd in 2022 regarding the formation of climate resilience districts outside of the LAFCo process. As introduced, it focuses on the generation of funding and the governance of the expenditure of those funds. However, it should be carefully tracked in case that mission is expanded.

[AB 1928](#)

(Sanchez R) Worker classification: employees and independent contractors.

Current Text: Amended: 3/4/2024 [html](#) [pdf](#)

Introduced: 1/25/2024

Last Amend: 3/4/2024

Status: 3/6/2024-Re-referred to Com. on L. & E.

Location: 2/12/2024-A. L. & E.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Current law, as established in the case of Dynamex Operations W. v. Superior Court (2018) 4 Cal.5th 903 (Dynamex), creates a presumption that a worker who performs services for a hirer is an employee for purposes of claims for wages and benefits arising under wage orders issued by the Industrial Welfare Commission. Current law requires a 3-part test, commonly known as the "ABC" test, to determine if workers are employees or independent contractors for those purposes. Current law establishes that, for purposes of the Labor Code, the Unemployment Insurance Code, and the wage orders of the Industrial Welfare Commission, a person providing labor or services for remuneration is considered an employee rather than an independent contractor unless the hiring entity demonstrates that the person is free from the control and direction of the hiring entity in connection with the performance of the work, the person performs work that is outside the usual course of the hiring entity's business, and the person is customarily engaged in an independently established trade, occupation, or business. This test is known as the "ABC" test, as described above. This bill would repeal the above-described provisions that codify the ABC test. The bill would declare

that its purpose is to suspend and nullify the California Supreme Court's decision in Dynamex and provide that this decision does not apply for purposes of California law.

Position

Subject

CALAFCO Comments: Of interest to CALAFCO because of its potential effect on operations. 3/6/2024, Re-referred to Assembly Labor and Employment Committee. 3/4/2024, minor grammatical amendment made. 1/25/2024, bill introduced. AB 1928 would repeal the provisions that were enacted by the passage of AB 5 in 2019. Known as the Gig Worker law, AB 5 reclassified which workers could be considered as contractors. A limited number of professional categories were set aside and excluded from the law. However, those not included in the exclusions were required, under new reclassification requirements, to be considered as employees regardless of whether they were performing the services in connection to an ongoing business. The shift required CALAFCO to amend its internal practices to re-classify its contractors to employees, resulting in increased costs, as well as extra reporting requirements.

AB 1987 (Bennett D) Local government.

Current Text: Introduced: 1/30/2024 [html](#) [pdf](#)

Introduced: 1/30/2024

Status: 1/31/2024-From printer. May be heard in committee March 1.

Location: 1/30/2024-A. PRINT

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Current law sets forth provisions for the formation, duties, and other authorizations, among other things, relating to cities, counties, cities and counties, and other local agencies. This bill would state the intent of the Legislature to enact legislation relating to local government.

Position

Subject

None at this time

CALAFCO Comments: Spot holder bill relative to local government. Monitoring because of its topic.

AB 2302 (Addis D) Open meetings: local agencies: teleconferences.

Current Text: Introduced: 2/12/2024 [html](#) [pdf](#)

Introduced: 2/12/2024

Status: 4/15/2024-Read second time. Ordered to third reading.

Location: 4/15/2024-A. THIRD READING

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar: 4/18/2024 #116 ASSEMBLY THIRD READING FILE - ASSEMBLY BILLS

Summary: The Ralph M. Brown Act generally requires for teleconferencing that the legislative body of a local agency that elects to use teleconferencing post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Current law also requires that, during the teleconference, at least a quorum of the members of the legislative body participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined. Current law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing in specified circumstances if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction, and the legislative body complies with prescribed requirements. Current law imposes prescribed restrictions on remote participation by a member under these alternative teleconferencing provisions, including establishing limits on the number of meetings a member may participate in solely by teleconference from a remote location, prohibiting such participation for a period of more than 3 consecutive months or 20% of the regular meetings for the local agency within a calendar year, or more than 2 meetings if the legislative body regularly meets fewer than 10 times per calendar year. This bill would revise those limits, instead prohibiting such participation for more than a specified number of meetings per year, based on how frequently the legislative body regularly meets.

Position

Subject

CALAFCO Comments: Introduced on 2/12/2024, this bill would enact changes to Brown Act provisions that allow members of legislative bodies to teleconference for meetings. Currently, the law limits teleconferencing to no more than 3 consecutive months, 20% of the regular meetings in a calendar year, or 2 meetings for bodies that meet less than 10 times in a calendar year. This bill redefines those limits as 2 meetings per year for bodies meeting monthly or less; 5 meetings per year for those meeting twice per month; or 7 meetings per year if the body meetings three times or more per month.

AB 2715 (Boerner D) Ralph M. Brown Act: closed sessions.

Current Text: Introduced: 2/14/2024 [html](#) [pdf](#)

Introduced: 2/14/2024

Status: 4/9/2024-In committee: Set, first hearing. Hearing canceled at the request of author.

Location: 3/4/2024-A. L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The Ralph M. Brown Act generally requires that all meetings of a legislative body of a local agency be open and public and that all persons be permitted to attend and participate. Current law authorizes a legislative body to hold a closed session on, among other things, matters posing a threat to the security of essential public services, as specified. This bill would additionally authorize a closed session to consider or evaluate matters related to cybersecurity, as specified, provided that any action taken on those matters is done in open session.

Position

None at this time

Subject

Brown Act

CALAFCO Comments: As introduced on 2/14/2024, would make minor changes in the Brown Act. Monitoring.

AB 2986 (Carrillo, Wendy D) Local Agency Formation Commission for the County of Los Angeles: East Los Angeles Task Force.

Current Text: Amended: 3/21/2024 [html](#) [pdf](#)

Introduced: 2/16/2024

Last Amend: 3/21/2024

Status: 4/1/2024-Re-referred to Com. on L. GOV.

Location: 3/21/2024-A. L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar: 4/24/2024 1:30 p.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, CARRILLO, JUAN, Chair

Summary: Would require the Local Agency Formation Commission for the County of Los Angeles (LALAFCO) to establish the East Los Angeles Task Force for the purposes of identifying and evaluating the potential impacts of incorporation of, or the establishment of special districts within, East Los Angeles, as defined. The bill would require the task force to be composed of 11 members appointed by LALAFCO in consultation with the County of Los Angeles. The bill would require the task force to meet quarterly, incorporating robust community engagement, to discuss the potential impacts of incorporation or the establishment of special districts in East Los Angeles, as specified. The bill, by December 1, 2026, would require the task force to complete and submit a report to the Legislature on the potential impacts of city and special district incorporation in East Los Angeles, including an analysis of advantages, disadvantages, and recommendations for future actions. The bill would repeal these provisions on January 1, 2027.

Position

None at this time

Subject

Special District Consolidations

CALAFCO Comments: 3/21/2024, the bill was gutted and amended and now requires the LA LAFCO to develop an East Los Angeles Formation Task Force. Not a statewide issue.

AB 3277 (Committee on Local Government) Local agency formation commission: districts: property tax.

Current Text: Introduced: 2/27/2024 [html](#) [pdf](#)

Introduced: 2/27/2024

Status: 4/11/2024-From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 9. Noes 0.) (April 10). Re-referred to Com. on APPR.

Location: 4/10/2024-A. APPR.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered	
1st House				2nd House				Conc.				

Summary: The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 establishes the sole and exclusive authority and procedures for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts. Current law requires proceedings for the formation of a district to be conducted as authorized by the principal act of the proposed district, and authorizes the local agency formation commission in each county to serve as the conducting authority, as specified. Current law requires a commission to determine the amount of property tax revenue to be exchanged by an affected local agency, as specified, if the proposal includes the formation of a district, as defined. This bill would, instead, require a commission to determine the amount of property tax revenue to be exchanged by an affected local agency if the proposal includes the formation of a district and the applicant is seeking a share of the 1% ad valorem property taxes.

Position

Sponsor

Subject

Incorporation
Proceedings

CALAFCO Comments: CALAFCO's 2024 Omnibus bill.

4/10/2024, Passed Assembly Local Government Committee and was referred to Appropriations.

SB 537

(Becker D) Open meetings: multijurisdictional, cross-county agencies: teleconferences.

Current Text: Amended: 9/5/2023 [html](#) [pdf](#)

Introduced: 2/14/2023

Last Amend: 9/5/2023

Status: 9/14/2023-Ordered to inactive file on request of Assembly Member Bryan.

Location: 9/14/2023-A. INACTIVE FILE

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered	
1st House				2nd House				Conc.				

Summary: Current law, until January 1, 2024, authorizes the legislative body of a local agency to use alternate teleconferencing provisions during a proclaimed state of emergency or in other situations related to public health that exempt a legislative body from the general requirements (emergency provisions) and impose different requirements for notice, agenda, and public participation, as prescribed. The emergency provisions specify that they do not require a legislative body to provide a physical location from which the public may attend or comment. Current law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing in certain circumstances related to the particular member if at least a quorum of its members participate from a singular physical location that is open to the public and situated within the agency's jurisdiction and other requirements are met, including restrictions on remote participation by a member of the legislative body. These circumstances include if a member shows "just cause," including for a childcare or caregiving need of a relative that requires the member to participate remotely. This bill would expand the circumstances of "just cause" to apply to the situation in which an immunocompromised child, parent, grandparent, or other specified relative requires the member to participate remotely. The bill would authorize the legislative body of a multijurisdictional, cross-county agency, as specified, to use alternate teleconferencing provisions if the eligible legislative body has adopted an authorizing resolution, as specified. The bill would also require the legislative body to provide a record of attendance of the members of the legislative body, the number of community members in attendance in the teleconference meeting, and the number of public comments on its internet website within 10 days after a teleconference meeting, as specified. The bill would require at least a quorum of members of the legislative body to participate from one or more physical locations that are open to the public and within the boundaries of the territory over which the local agency exercises jurisdiction.

Position

Watch

Subject

Brown Act

CALAFCO Comments: This is a spotholder bill that states an intent to expand local government's access to hold public meetings through teleconferencing and remote access.

3/22/2023: was amended and fleshed out to add teleconferencing provisions to allow legislative bodies of multijurisdictional agencies to meet remotely. Multijurisdictional agencies are defined as boards, commissions, or advisory bodies of a multijurisdictional, cross county agency, which is

composed of appointed representatives from more than one county, city, city and county, special district, or a joint powers entity.

The bill is sponsored by Peninsula Clean Energy, a community choice aggregator with a board comprised of local elected officials from the County of San Mateo and its 20 cities, as well as the City of Los Banos.

4/24/2023: The bill was amended to further clarify definitions and the requirements needed for members of an eligible legislative body to meet remotely.

The bill passed Senate Judiciary on 5/2/23, and had its third reading in the Senate on 5/30/2023. 7/12/23: The bill passed the Assembly Local Government Committee.

Amended on August 14, 2023, to require eligible legislative bodies that receive compensation to participate from a physical location that is open to the public.

9/14/2023, the bill was moved into the inactive file.

SB 768 **(Caballero D) California Environmental Quality Act: State Air Resources Board: vehicle miles traveled: study.**

Current Text: Amended: 1/11/2024 [html](#) [pdf](#)

Introduced: 2/17/2023

Last Amend: 1/11/2024

Status: 1/29/2024-Read third time. Passed. (Ayes 34. Noes 4.) Ordered to the Assembly. In Assembly. Read first time. Held at Desk.

Location: 1/29/2024-A. DESK

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered	
1st House				2nd House								

Summary: The California Environmental Quality Act (CEQA) requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. Current law requires the Office of Planning and Research to prepare, develop, and transmit to the Secretary of the Natural Resources Agency for certification and adoption proposed revisions to guidelines establishing criteria for determining the significance of transportation impacts of projects within transit priority areas to promote the reduction of greenhouse gas emissions, the development of multimodal transportation networks, and a diversity of land uses. Current law creates the State Air Resources Board as the state agency charged with coordinating efforts to attain and maintain ambient air quality standards, to conduct research into the causes of and solution to air pollution, and to systematically attack the serious problem caused by motor vehicles, which is the major source of air pollution in many areas of the state. Existing law authorizes the state board to do those acts as may be necessary for the proper execution of the powers and duties granted to, and imposed upon, the state board. This bill would require the state board, by January 1, 2026, to conduct and submit to the Legislature a study on how vehicle miles traveled is used as a metric for measuring transportation impacts pursuant to CEQA, as specified.

Position

Subject
CEQA

CALAFCO Comments: Introduced as a spotholder bill that noted an intent to enact subsequent legislation that would create a new transportation impact analysis for rural areas for purposes of the California Environmental Quality Act.

3/22/2023: The bill was amended and would add language into the Public Resource Code to provide that a public agency, in approving or carrying out certain types of projects, is not required to issue a statement of overriding consideration for significant effects on the environment identified by a project's vehicle miles traveled if the lead agency has imposed all feasible mitigation measures on the project and it finds no feasible alternatives to the project.

Failed to meet deadlines and now a 2 year bill that cannot be acted upon until January, 2024.

1/11/2024: Gutted and Amended. Topic now specific to a study by the state regarding vehicle miles traveled in CEQA studies. Continuing to monitor for any detrimental changes to CEQA but, at this time, bill is not a concern to CALAFCO.

SB 1209 **(Cortese D) Local agency formation commission: indemnification.**

Current Text: Introduced: 2/15/2024 [html](#) [pdf](#)

Introduced: 2/15/2024

Status: 3/21/2024-Read second time. Ordered to third reading.

Location: 2/29/2024-S. THIRD READING

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered	
1st House				2nd House				Conf. Conc.				

Calendar: 4/18/2024 #30 SENATE SENATE BILLS -THIRD READING FILE

Summary: The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 continues in existence in each county a local agency formation commission (LAFCO) that consists of members appointed, as specified, and oversees those changes of organization and reorganization. The act authorizes a LAFCO to, among other things, review and approve with or without amendment, wholly, partially, or conditionally, or disapprove proposals for changes of organization or reorganization, as specified. This bill would authorize a LAFCO to require, as a condition for, among other things, processing a change of organization or reorganization, that the applicant agrees to defend, indemnify, and hold harmless the LAFCO, its agents, officers, and employees from and against any claim, action, or proceeding, as specified, arising from or relating to the action or determination by the LAFCO.

Position

Sponsor

Subject

LAFCo
Administration

CALAFCO Comments: 03/20/2024, Passed Senate Local Government Committee hearing. Now proceeds to Senate floor vote, then will move to Assembly.

CALAFCO sponsored bill in response to a 2022 appellate decision out of San Luis Obispo that held that LAFCOs could not use indemnification provisions in applications because indemnifications are a form of agreement that LAFCOs are currently not authorized to enter into. As introduced, the bill would allow LAFCOs to use provisions similar to counties and cities.

Total Measures: 13

Total Tracking Forms: 13

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