

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

April 25, 2024

The Yolo Local Agency Formation Commission met on the 25<sup>th</sup> day of April 2024, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, City Members Bill Biasi, Vice Chair, and Gloria Partida, and County Member Alternate Jim Provenza. Voting members absent were County Members Lucas Frerichs and Oscar Villegas. Other participants present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:05 a.m.

#### Item № 1 Pledge

Jim Provenza led the Pledge of Allegiance.

#### Item № 2 Roll Call

PRESENT: Biasi, Partida, Provenza (A), Woods ABSENT: Frerichs, Villegas

#### Item № 3 Public Comments

There were no public comments.

### CONSENT

#### Item № 4 Approve the LAFCo Meeting Minutes of March 28, 2024

#### Item № 5 Review and file the Fiscal Year 2023/24 Third Quarter Financial Update

**Minute Order 2024-18:** The recommended actions were approved.

MOTION: Partida SECOND: Biasi  
AYES: Biasi, Partida, Provenza (A), Woods  
NOES: None

### REGULAR

#### Item № 6 Consider directing staff to prepare an update to Yolo LAFCo's Agricultural Conservation Policies adjusting the required mitigation ratio for conservation easements

**Minute Order 2024-19:** The recommended action was approved, directing staff to study the issue further and bring an item to the Commissioner at a future meeting.

MOTION: Woods SECOND: Provenza (A)

AYES: Biasi, Partida, Provenza (A), Woods  
NOES: None

**Item № 7**      **Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2024/25**

**Minute Order 2024-20:** The recommended action was approved. Staff was directed to add another action item to the Strategic Work Plan under *Priority 2: Create Greater Engagement with Local Agencies, SACOG, and the Public*; to take opportunities to respond to op eds or write articles for local publication.

MOTION: Partida SECOND: Biasi  
AYES: Biasi, Partida, Provenza (A), Woods  
NOES: None

**PUBLIC HEARING**

**Item № 8**      **Consider and adopt the proposed LAFCo Budget for Fiscal Year 2024/25 and set May 23, 2024, as the public hearing date to approve the final budget**

After an overview report by staff, the Chair opened the Public Hearing. There were no comments, and the Public Hearing was closed.

**Minute Order 2024-21:** The recommended action was approved and May 23, 2024, was set as the public hearing to approve the final budget.

MOTION: Biasi SECOND: Partida  
AYES: Biasi, Partida, Provenza (A), Woods  
NOES: None

**Item № 9**      **Executive Officer’s Report**

The Commission was given written reports of the Executive Officer’s activities for the period of March 25 through April 19, 2024, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar and Legislative Summary.

Staff noted that one application has been received for the public member recruitment ahead of the May 6, 2024, deadline.

Staff mentioned that the deadline for responses to the request for proposals for independent professional auditing services is May 6, 2024.

Staff commented that the CALAFCO Staff Workshop was currently in progress, and staff presented on a session panel regarding developing agency trust that was well-received. After the meeting, staff was headed back to Pleasanton to continue participating in the Workshop until Friday.

**Item № 10**      **Commissioner Reports**

There were no reports.

**Item № 11 Adjournment**

**Minute Order 2024-22:** By order of the Chair, the meeting was adjourned at 10:31 a.m. to the next regular meeting.

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Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

ATTEST:

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Terri Tuck  
Clerk to the Commission