

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

June 27, 2024

The Yolo Local Agency Formation Commission met on the 27<sup>th</sup> day of June 2024, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and Public Member Olin Woods, City Members Bill Biasi and Gloria Partida, and County Member Lucas Frerichs. Voting Members absent were County Member Oscar Villegas. Other participants present were City Member Alternate Tania Garcia-Cadena, Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Chair Woods called the Meeting to order at 9:08 a.m.

#### Item № 1     Pledge

Tom Stallard led the Pledge of Allegiance.

#### Item № 2     Roll Call

PRESENT: Biasi, Frerichs, Partida, Woods ABSENT: Villegas

#### Item № 3     Public Comments

There were no public comments.

#### Item № 4     Closed Session

Public Employee Performance Evaluation  
(Pursuant to Government Code Section 54957)  
Position Title: LAFCo Executive Officer

There was nothing to report out of Closed Session.

**The meeting reconvened in Open Session at 9:50 a.m.**

### CONSENT

#### Item № 5     Approve the LAFCo Meeting Minutes of May 23, 2024

#### Item № 6     Ratify Resolution 2024-09 commending Olin Woods on his long tenure with the Yolo LAFCo as a Regular Public Member

#### Item № 7     Correspondence

**Minute Order 2024-26:** The recommended actions were approved.

MOTION: Frerichs SECOND: Partida

AYES: Biasi, Frerichs, Partida, Woods  
NOES: None

**REGULAR AGENDA**

**Item № 8      Discussion and direction regarding reinvigorating the YED Talks organized by LAFCo**

After an overview report by staff, Don Saylor, former Board of Supervisor and LAFCo Commissioner spoke.

**Minute Order 2024-27:** This item was discussed and staff was asked to bring back the item to the next regular meeting.

**Item № 9      Consider the appointment of a Regular Public Member effective July 1, 2024, and an Alternative Public Member effective February 1, 2025**

**Minute Order 2024-28:** The recommended actions of the Ad Hoc Personnel Subcommittee were approved, naming the following appointments:

1. Pamela Miller – Regular Public Member, effective July 1, 2024 through February 1, 2027.
2. Erik Vink – Public Member Alternate, effective February 1, 2025 through February 1, 2029

MOTION: Biasi SECOND: Frerichs  
AYES: Biasi, Frerichs, Partida  
ABSTAIN: (Per state law, Public Member Woods did not vote on this item)

**Item № 10      Discuss and provide direction regarding city, county, and public alternate members sitting at the dais to enhance participation at LAFCo meetings**

**Minute Order 2024-29:** By consensus, the recommended action was approved, directing staff to bring to a future meeting an update of the Administrative Policies and Procedures, reflecting that alternate members attend all meetings, sitting at the staff/press table in front of the dais to enhance participation in meetings.

**Item № 11      Consider nominations for the CALAFCO 2024 Achievement Awards**

**Minute Order 2024-30:** The recommended action was approved, directing staff to submit the following nominations:

- Olin Woods – Lifetime Achievement Award; and,
- Eric May, Counsel – Outstanding LAFCo Professional Award

MOTION: Frerichs SECOND: Partida  
AYES: Biasi, Frerichs, Partida, Villegas, Woods  
NOES: None

**Item № 12    Executive Officer’s Report**

The Commission was given written reports of the Executive Officer’s activities for the period of May 20 through June 21, 2024, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar and Legislative Summary.

Staff reminded the Commission that the CALAFCO Conference will be held at the Tenaya Lodge in Yosemite this year from October 16-18 and those interested in attending the event should contact staff to register them.

Staff stated that pursuant to the Strategic Plan item to educate the public about LAFCo, staff wrote a Letter to the Editor to the Davis Enterprise in response to a related commentary, which is included in today’s correspondence.

Staff noted that 22 applicants applied for the LAFCo analyst position which closed on June 16th. Human Resources is currently reviewing the applications to ensure all applicants meet the minimum qualifications.

Chair Woods asked for an update regarding the County’s proposal application to dissolve the Elkhorn FPD. Staff indicated LAFCo has not received an application yet as the County is awaiting a “will-serve” letter from the City of West Sacramento. Staff is doing everything possible to get the application submitted as soon as possible.

**Item № 13    Commissioner Reports**

Commissioner Woods was presented LAFCo **Resolution 2024-09** by City Member and Vice Chair Bill Biasi, commending him for his tenure as Chair and Public Member of the Yolo LAFCo. Mr. Woods was also presented a resolution by County Member Lucas Frerichs from the Yolo County Board of Supervisors, and City Member Gloria Partida presented a resolution by State Assembly Member Cecilia Aguiar-Curry and State Senator Bill Dodd.

Others present to commend Mr. Woods were Sacramento LAFCo Executive Officer Jose Henriquez, Napa LAFCo Executive Officer Brendon Freeman, Santa Cruz LAFCo Executive Officer Joe Serrano, Calaveras LAFCo Commissioner and CALAFCO Board Member Anita Paque, former Yolo LAFCo Commissioners Lynnel Pollock, Tom Stallard, and Don Saylor, former CALAFCO Executive Director and recently appointed Public Member Pamela Miller, and City Member Alternate Tania Garcia-Cadena.

**Item № 14    Adjournment**

**Minute Order 2024-31:** By order of the Chair, the meeting was adjourned at 11:10 a.m. to the next regular meeting.

ATTEST:

\_\_\_\_\_  
Bill Biasi, Acting Chair  
Local Agency Formation Commission  
County of Yolo, State of California

\_\_\_\_\_  
Terri Tuck  
Clerk to the Commission