

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

July 25, 2024

The Yolo Local Agency Formation Commission met on the 25<sup>th</sup> day of July 2024, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were City Members Bill Biasi, Vice Chair, and Gloria Partida, County Members Lucas Frerichs and Oscar Villegas, and Public Member Pamela Miller. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Vice Chair Biasi called the Meeting to order at 9:07 a.m.

#### Item № 1 Pledge

Oscar Villegas led the Pledge of Allegiance.

#### Item № 2 Roll Call

PRESENT: Frerichs, Miller, Partida, Villegas, Biasi ABSENT: None

#### Item № 3 Public Comments

There were no public comments.

#### Item № 4 Oath of Office

Pamela Miller was sworn in prior to the meeting

### CONSENT

#### Item № 5 Approve the LAFCo Meeting Minutes of June 27, 2024

#### Item № 6 Consider an update to the Yolo LAFCo Administrative Policies and Procedures to add a new Section 3.1 Role of Commissioners and amend Section 5.17 Reimbursement Policies to delete a reference to reimbursement for LAFCo meetings

#### Item № 7 Correspondence

**Minute Order 2024-32:** The recommended actions were approved, directing staff to make the following changes:

Item 5 on Consent – remove Commissioner Villegas from voting aye on Item 11 of the June 27<sup>th</sup> minutes, as he did not attend that meeting.

Item 6 on Consent – correct the staff report to reflect that the LAFCo meeting where the Commission discussed increasing alternate members’ participation was held on June 27, 2024 and not June 7<sup>th</sup>.

MOTION: Frerichs SECOND: Partida  
AYES: Frerichs, Miller, Partida, Villegas, Biasi  
NOES: None  
ABSTAIN: Miller abstained from Item 5 on Consent, approving the minutes of June 27, 2024

## **PUBLIC HEARING**

**Item № 8**      **Consider approval of Resolution 2024-10 adopting the Municipal Service Review (MSR) for Flood Protection Services and approving a Sphere of Influence (SOI) Update for Reclamation District (RD) 999, and determine the MSR/SOI is exempt from the California Environmental Quality Act (CEQA) (LAFCo No. 23-03)**

After an overview report by staff, the Chair opened the Public Hearing. Speakers included William Mattos from RD 537, David Dickson from RD 765, and Tom Slater from RD 999.

**Minute Order 2024-33:** The item was continued to the September 26, 2024 meeting to give the RD 999 Board time to discuss the service review and sphere of influence update recommendations at its next regular meeting in August.

MOTION: Villegas SECOND: Frerichs  
AYES: Frerichs, Miller, Partida, Villegas, Biasi  
NOES: None

## **REGULAR AGENDA**

**Item № 9**      **Elect new officers to the Commission to serve the rest of a one-year term ending February 1, 2025**

**Minute Order 2024-34:** Commissioner Biasi was elected as Chair to complete the rest of a one-year term, ending February 1, 2025.

MOTION: Frerichs SECOND: Miller  
AYES: Frerichs, Miller, Partida, Villegas, Biasi  
NOES: None

**Minute Order 2024-35:** Commissioner Partida was elected as Vice Chair to complete the rest of a one-year term, ending February 1, 2025.

MOTION: Frerichs SECOND: Villegas  
AYES: Frerichs, Miller, Partida, Villegas, Biasi  
NOES: None

**Item № 10**      **Designate two LAFCo members for an Executive Officer working group on reinvigorating the YED Talks**

**Minute Order 2024-36:** The recommended action was approved and Commissioners Frerichs and Miller were appointed to the YED Talks working group.

MOTION: Biasi SECOND: Partida

AYES: Frerichs, Miller, Partida, Villegas, Biasi  
NOES: None

**Item № 11**     **Consider CALAFCO 2024 Board of Director nominations for one county member for the Central Region and designate a voting delegate and alternate for the election at the CALAFCO Annual Conference**

**Minute Order 2024-37:** There were no County Member nominations for the CALAFCO 2024 Board of Director seat. By consensus and according to the Yolo LAFCo Administrative Policies and Procedures, Bill Biasi and Christine Crawford were designated as the voting delegate and alternate, respectively.

**Item № 12**     **Executive Officer’s Report**

The Commission was given written reports of the Executive Officer’s activities for the period of June 24 through July 19, 2024, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar and Legislative Summary.

Staff commented that a proposal application was received from the City of Woodland for a reorganization to annex the areas of Barnard Ct./Westucky, PIRMI, and the Sports Park.

Staff stated that recruitment for the LAFCo analyst position continues, with initial screening interviews completed this week with eight of the nine minimally qualified candidates as one of the applicants was a no show. Final panel interviews will be conducted mid-August with two to three of the highest qualified candidates.

Staff stated that she would be meeting with two board members of the Elkhorn Fire Protection District regarding dissolution of the district.

**Item № 13**     **Commissioner Reports**

There were no reports.

**Item № 14**     **Adjournment**

**Minute Order 2024-38:** By order of the Vice Chair, the meeting was adjourned at 10:42 a.m. to the next regular meeting.

ATTEST:

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Bill Biasi, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

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Terri Tuck  
Clerk to the Commission