

Yolo Animal Services Planning Agency
Yolo County, California

October 26, 2023

MINUTES

The Yolo Animal Services Planning Agency met on the 26th day of October, 2023, in the County Administrator's Conference Room, 625 Court Street, Room 202, Woodland, CA 95695.

Present: Donna Neville, City of Davis; Bill Biasi, City of Winters; Rich Lansburgh, City of Woodland; Jim Provenza, County of Yolo

Staff Present: John Rowe, Management Analyst
Eric May, Senior Deputy County Counsel
Alexander Tengolics, Director of Strategic Operations
Julie Dachtler, Clerk

Attendees: Mayor Martha Guerrero, Representing City of West Sacramento

10:30 A.M. CALL TO ORDER

1. Call to Order. (Chair)
2. Roll Call. (Clerk)

Roll Call was conducted by the Clerk.

3. Consider approval of the agenda. (Chair)

Minute Order No. 23-07: Approved agenda as submitted.

MOTION BY: Lansburgh / SECONDED BY: Neville
AYES: Biasi, Lansburgh, Neville, Provenza.
NOES: None.
ABSTAIN: None.
ABSENT: None.

4. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

Lisa Gaynes, Lea Rosenberg, Eileen Samitz and Amy Hanna addressed the Board during public comment. Additionally, comments from Ann Kokalis, Cindy Schneider, Dr. Julie Chang and Nikki Baumrind were placed into the record.

CONSENT AGENDA

Minute Order No. 23-08: Approved Consent Agenda Item No. 5 and continued Agenda Item No. 6 (meeting calendar for 2024) to the next meeting.

MOTION BY: Neville / SECONDED BY: Lansburgh
AYES: Biasi, Lansburgh, Neville, Provenza.
NOES: None.
ABSENT: None.

5. Approve the minutes of the August 17, 2023 meeting.

Approved the minutes of the August 17, 2023 meeting on Consent.

6. Approve meeting calendar for 2024.

Continued the approval of the 2024 Meeting Schedule to the next meeting.

REGULAR AGENDA

7. Appoint Chair and appoint or reconfirm Vice-Chair. (Rowe)

Member Lansburgh nominated Member Biasi as Chair, seconded by member Provenza. Before a vote could be taken, Member Biasi nominated Member Provenza as Chair. After discussion, it was decided to table this item until the next meeting when the City of West Sacramento has a seat at the table. In the meantime, Member Biasi was amenable to serving as the acting Chair.

8. Receive update on invitation to City of West Sacramento to become a signatory to the Yolo Animal Services Joint Power Authority agreement. (Tengolics/Rowe)

Amy Hanna addressed the Board on this item.

Received update on invitation to City of West Sacramento to become a signatory to the Yolo Animal Services Joint Power Authority agreement. John Rowe confirmed the City of West Sacramento has agreed to join the JPA, appointing Mayor Guerrero to serve as their representative. Staff is hoping to wrap this up by the December 21, 2023 meeting.

9. Receive Animal Shelter update. (Amato)

In Director of Animal Services' Stephanie Amato's absence, John Rowe provided an Animal Shelter report on her behalf. They are working on fencing and security upgrades, i.e. new cameras installed; HVAC for dog building is out for a quote; shelter population is large and lastly, working on hiring vet techs.

10. Receive update on Animal Services Transition. (Tengolics/Rowe)

Eileen Samitz and Lisa Gaynes addressed the Board on this item with a request to work on both the short term and long term simultaneously.

Alex Tengolics provided an update on Animal Services Transition, noting the following: 1) renewal of animal services agreements for 2024 with jurisdictions has been done; 2) working on building a vet team made up of one vet and three vet techs; 3) making physical shelter improvements; and 4) bringing in a third party vendor to help with licensing pets, which should be in place shortly. In response to Member Biasi's question regarding the long term plan, Alex noted they are addressing the short term first and then the long term. Board members preferred pursuing a dual track in addressing both at the same time.

11. Receive update on spay/neuter clinic. (Tengolics/Rowe)

Eileen Samitz addressed the Board on this item.

Alex Tengolics provided an update on the spay/neuter clinic, noting a site has been identified on the Health & Human Services Agency campus, 137 N. Cottonwood, Woodland. Staff is currently working with the City of Woodland for utility hookups, and are working with Amanda Hartman, who is in charge of the spay/neuter mobile unit, a non-profit organization. The spay/neuter clinic will be brought on-line soon; however, no specific date of startup has been selected. It was clarified that once this clinic is set up, it will be permanent, not mobile. Additionally, this clinic would provide low-cost spaying and neutering for the public and could serve up to 30 animals at a time.

12. Consider approval of a standing item on future agendas for soliciting input and recommendations from local community-based organizations. (Rowe)

Lisa Gaynes, Eileen Samitz and Evelyn Dale addressed the Board on this item.

Minute Order No. 23-09: Approved a standing item on future agendas for soliciting input and recommendations from local community-based organizations, where locals could meet and form their own working group.

MOTION BY: Neville / SECONDED BY: Lansburgh
AYES: Biasi, Lansburgh, Neville, Provenza.
NOES: None.
ABSENT: None.

ADJOURNMENT

Next Meeting: TBD (December 21, 2023 meeting was cancelled)