

2024 Local Agency Biennial Notice

Name of Agency: Yolo County Transportation District (YoloTD)
Mailing Address: 350 Industrial Way, Woodland, Ca 95776
Contact Person: Janeene Marte Phone No. (530) 402-2819
Email: jmarte@yctd.org Alternate Email: custserv@yctd.org

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024** to Yolo County Counsel, 625 Court Street, Room 201, Woodland, CA 95695.

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

YOLO TRANSPORTATION DISTRICT

RESOLUTION NO. 2024-28

A RESOLUTION OF THE YOLOTD BOARD OF DIRECTORS AMENDING THE CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 et seq., requires that conforming amendments be made to conflict of interest codes adopted and promulgated pursuant to its provisions; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a model conflict of interest code that can be incorporated by reference, and which the Fair Political Practices Commission periodically amends to conform to amendments to the Political Reform Act; and

WHEREAS, the Board of Directors of the Yolo County Transportation District ("Board"), also known as Yolo Transportation District ("YoloTD") previously adopted a conflict of interest code incorporating the Fair Political Practices Commission's model conflict of interest code; and

WHEREAS, YoloTD is required to review its Conflict of Interest Code on a biennially basis as required by the Political Reform Act; and

WHEREAS, a public meeting was held regarding the proposed amended Conflict of Interest Code at a regular meeting of the Board of Directors on December 9, 2024, at which all present were given an opportunity to be heard on the proposed amended Code; and


WHEREAS, this Board now desires to update and replace the provisions of YoloTD's Conflict of Interest Code, particularly to make changes necessitated by changed circumstances such as the creation or elimination of positions and reassignment of duties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of YoloTD as follows:

1. YoloTD adopts and incorporates by reference the provisions of Section 18730 of Title 2 of the California Code of Regulations and any amendments to it duly adopted by the Fair Political Practices Commission.
2. The attached Conflict of Interest code, together with the Appendix of Designated Positions (Appendix A) and the Appendix of Disclosure Categories (Appendix B) shall constitute the Conflict of Interest Code of YoloTD.
3. Persons holding designated positions shall annually file statements of economic interests with the Yolo County Clerk.
4. YoloTD's Conflict of Interest Code, including amendments made thereto, shall become effective upon the date of approval by the Yolo County Board of Supervisors, the code reviewing body.
5. All previously adopted resolutions establishing a Conflict of Interest Code for YoloTD are hereby rescinded.

PASSED AND ADOPTED, by the Board of Directors of the Yolo County Transportation District this 9th day of December, 2024, by the following vote:

AYES: Chapman, Early, Loren, Stallard
NOES: 0
ABSENT: Frerichs
ABSTAIN: 0



Josh Chapman, Chair of the Board of Directors

Attest:
Janeene Marte, Clerk of the Board

By  _____

Approved as to Form:



Kimberly Wood, Agency Counsel



CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in a public agency's code. After public notice and hearing, the standard code may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Yolo County Transportation District, also known as Yolo Transportation ("YoloTD").

Individuals identified as "Statutory Filers" in Appendix A shall file their statements of economic interest with the Clerk of the Yolo County Board of Supervisors.

Individuals holding designated positions shall file their statements of economic interests with YoloTD's Clerk of the Board, who will make the statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008).

The requirements of this Conflict of Interest Code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

**APPENDIX A
DESIGNATED POSITIONS/EMPLOYEES**

1. Statutory Filers – Government Code 87200

YoloTD officials who manage public investments, as defined by 2 Cal. Code of Regs. §18700.3(b), must file disclosure statements under Government Code section 87200 et seq. and 2 Cal. Code of Regulations Section 18730(b)(3). These positions are listed here for informational purposes only. It has been determined that the positions listed below are officials who manage public investments.¹

Member, YoloTD Board of Directors
Executive Director
Director of Finance and Administration

2. Designated Filers

The YoloTD positions listed below constitute the list of designated positions, in addition to the Statutory Filers identified above, required by YoloTD’s Conflict of Interest Code (2 Cal. Code of Regulations Section 18730). The individual occupying each position is deemed to make, or participate in the making of, decisions which may foreseeably have a material effect on a financial interest of that individual. The individuals occupying the designated positions shall disclose their economic interests in accordance with the corresponding disclosure categories, defined in Appendix B (Disclosure Categories).

DESIGNATED POSITIONS	DISCLOSURE CATEGORY
Director of Transit Operations	1
Director of Planning	1
IT Specialist	2

The Yolo County Clerk shall furnish to each Designated Position upon their appointment, annually and upon termination, a Form 700 - Statement of Economic Interest.

¹ Individuals holding one of these positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by the Government Code Section 87200.

APPENDIX B
DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS

The disclosure categories listed below identify the types of economic interests that designated position must disclose for each category to the designated position is assigned. "Investment" means a financial interest in any business entity, including a consulting business or other independent contracting business, and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in YoloTD's jurisdiction.

CATEGORY 1: Broad Responsibilities. Full Disclosure

Persons in this category shall disclose all applicable investments, business positions, and sources of income, including gifts, loans, and travel payments. Persons in this category shall further disclose applicable interests in real property located in the County of Yolo, within two miles of any real property that YoloTD has an interest in, or within two miles of the boundaries of the County of Yolo.

CATEGORY 2: Purchasing Responsibilities

Persons in this category shall disclose all applicable investments, business positions, and income, including loans and gifts, from sources that provide services, supplies, materials, machinery, or equipment of the type used by YoloTD.

CATEGORY 3: Consultants

Consultants, as defined in 2 Cal. Code of Regulations Section 18700.3, shall disclose pursuant to Category 1 subject to the following limitation:

YoloTD's Executive Director and/or the Director of Finance and Administration may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.