

**Local Area Subsequent Designation  
and  
Local Board Recertification Application  
for  
Program Year 2025-27**

**Local Workforce Development Area**

Yolo County

## **Application for Local Area Subsequent Designation and Local Board Recertification**

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2025-27 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this application.

Completed applications must be submitted by **5 p.m. on Monday, March 3, 2025**, to the CWDB at [PolicyUnit@cwdb.ca.gov](mailto:PolicyUnit@cwdb.ca.gov).

Yolo County

Name of Local Area

137 N. Cottonwood Street

Mailing Address

Woodland, CA 95695

City, State, ZIP

Pending

Date of Submission

Deanna Sverdlov

Contact Person

(530) 631-2289

Contact Person's Phone Number

## Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting Local Board members.

1. Provide the names of the individuals appointed for each membership category listed below.
2. Attach a roster for the current Local Board.

**Category: Business** – WIOA Section 107(b)(2)(A) requires that business members constitute a simple majority of the Local Board, and WIOA Section 107(b)(3) states that the chairperson shall also be a member under this category. Specifically, a majority of the Local Board’s business members shall constitute the following representatives under this membership category:

- Owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority
- Representatives of businesses, including small businesses or business organizations
- Individuals appointed by those who have been nominated by local business organizations and business trade associations

List the Local Board’s business members and identify the chairperson by typing CHAIR after their name:

### Local Board Business Members

<b>LOCAL BOARD BUSINESS MEMBERS</b>				
<b>Name</b>	<b>Title</b>	<b>Entity</b>	<b>Appointment Date</b>	<b>Term End Date</b>
Claire Tauzer, CHAIR	Managing Partner	Tauzer Apiaries	10/24/2023	10/24/2027
Melody Correia	Director of Business Development	California Employer Association	10/24/2023	10/24/2027
Kenneth D. Garrett Jr.	Owner	Canopy Security Solutions	11/7/2023	11/7/2027
Pascual Marquez	Owner	Marquez Designs	5/24/2022	5/24/2026
Chris Calvert VICE CHAIR	Chair	Winters District Chamber of Commerce	2/21/2023	2/21/2027
Adrienne Rimoldi	HR Supervisor	UC Davis Temporary Employment Services	4/4/2023	4/4/2027
Kara Jimenez	HR Director	Adams Group Inc.	5/23/2023	5/23/2027
Cynthia Evans	Executive Director	Woodland Chamber of Commerce	5/23/2023	5/23/2027
Guysell D. Geter	General Manager	Hotel Winters & Carboni's Ristorante	7/25/2023	7/25/2027
Dusan Rodic	HR Director	PGP International, Inc.	9/26/2023	9/26/2027
Morgan Kelley	Senior Consultant	3P Partners	11/7/2023	11/7/2027
Rick A. Hart	President	Hart Management Company Inc.	5/21/2024	5/28/2028

**Category: Labor** – Not less than 20 percent of the Local Board members shall be representatives from the Local Area’s workforce (WIOA 107[b][2][B]) who:

- Shall include representatives of labor organizations (for a Local Area in which employees are represented by labor organizations) who have been nominated by local labor federations or (for a Local Area in which no employees are represented by such organizations) other representatives of employees. California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that these representatives shall amount to not less than 15 percent of the Local Board membership and be subject to the following:
  - a. For a Local Area in which no employees are represented by such organizations, other representatives of employees shall be appointed to the board, but any Local Board that appoints representatives of employees that are not nominated by local labor federations shall demonstrate that no employees are represented by such organizations in the area.
  - b. Shall include a representative, who shall be a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if

no such program exists in the area, such a representative of a state-approved apprenticeship program in the area, if such a program exists.

- May include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities.
- May include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.

List the Local Board’s labor members:

**Local Board Labor Members**

<b>LOCAL BOARD LABOR MEMBERS</b>				
<b>Name</b>	<b>Title</b>	<b>Entity</b>	<b>Appointment Date</b>	<b>Term End Date</b>
Alice B. Tapley	Executive Director	Yolo Employment Services	11/7/2023	11/7/2027
Rene Cruz Martinez	Assistant Business Manager/Organizer	International Brotherhood of Electrical Workers Local 1245	12/3/2024	12/3/2028
Mike Cordova 2 <sup>ND</sup> VICE CHAIR	Steward	Engineers & Scientists of California (ESC) Local 20	5/24/2022	5/24/2026
Rob Carrion	District Representative/Auditor	Operating Engineers Local Union No. 3	10/24/2023	10/24/2027
Tim Campbell	President	International Longshore Workers Union 18	5/23/2023	5/23/2027

**Category: Education** – WIOA Section 107[b][2][C] requires that each Local Board include members who represent entities that administer education and training activities in the Local Area. Specifically, the Local Board shall have education representatives under this membership category from the following entities:

- Eligible Title II adult education and literacy providers
- Institutions of higher education providing workforce investment activities

Members may be representatives from local educational agencies and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

List the Local Board’s education members:

**Local Board Education Members**

<b>LOCAL BOARD EDUCATION MEMBERS</b>				
<b>Name</b>	<b>Title</b>	<b>Entity</b>	<b>Appointment Date</b>	<b>Term End Date</b>
Kain Liu	Principal	Woodland Adult Education	3/26/2024	3/26/2028
Sandy Fowler	Dean of CTE & Workforce Development	Woodland Community College	5/21/2024	5/21/2028
Jennifer Laflam	Dean	Davis & West Sacramento Los Rios Community College District	7/23/2024	7/23/2028

**Category: Economic and Community Development** – WIOA Sections 107[b][2][D] and [E] require each Local Board to include governmental, economic, and community development representatives under this membership category from the following entities:

- Economic and community development organizations
- The state’s employment service office under the Wagner-Peyser Act
- Programs carried out under Title I of the federal Rehabilitation Act

A Local Board may have representatives from transportation, housing, and/or public assistance agencies; philanthropic organizations; and/or an individual or representatives of entities determined to be appropriate by the local Chief Elected Official (CEO).

List the Local Board’s economic and community development members:

**Local Board Economic and Community Development Members**

<b>LOCAL BOARD ECONOMIC AND COMMUNITY DEVELOPMENT MEMBERS</b>				
<b>Name</b>	<b>Title</b>	<b>Entity</b>	<b>Appointment Date</b>	<b>Term End Date</b>
Leslie Rubalcava	Team Manager for Oroville/Yuba City/Woodland Unit	Department of Rehabilitation	1/28/2025	1/28/2029

<b>LOCAL BOARD ECONOMIC AND COMMUNITY DEVELOPMENT MEMBERS</b>				
<b>Name</b>	<b>Title</b>	<b>Entity</b>	<b>Appointment Date</b>	<b>Term End Date</b>
Jeff Richard	Employment Program Manager III	Employment Development Department	1/28/2025	1/28/2029
Spencer Bowen	Communication & Strategic Policies Manager	City of Woodland Economic Development	5/23/2023	5/23/2027

**Performed Successfully**

The Local Area hereby certifies that it has performed successfully, defined as having an Individual Indicator Score of 50 percent or higher in PY 22-23 or PY 23-24, as described in Workforce Services Directive (WSD) WSD20-02, *Calculating Local Area Performance and Nonperformance* (September 18, 2020).

**Note** – Report your “performance score” rather than the “adjusted level of performance.”

**PY 22-23 Scores**

<b>Indicator</b>	<b>Adults</b>	<b>Dislocated Workers</b>	<b>Youth</b>
Employment Rate 2 <sup>nd</sup> Quarter After Exit	<u>97.5%</u>	<u>102.7%</u>	<u>100.1%</u>
Employment Rate 4 <sup>th</sup> Quarter After Exit	<u>104.6%</u>	<u>88.8%</u>	<u>112%</u>
Median Earnings	<u>139%</u>	<u>96.1%</u>	<u>92.7%</u>
Credential Attainment	<u>97.5%</u>	<u>157.6%</u>	<u>126.9%</u>

**Sustained Fiscal Integrity**

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 22-23 or PY 23-24:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIOA requirement.
- Gross negligence – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.

- Failure to observe accepted standards of administration – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200 (Uniform Guidance).

Certify No Violation:

## Engaged in Regional Planning

*Engaged in regional planning* is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

The Capital Region Planning Unit (RPU) which is comprised of Sacramento Employment and Training Agency (SETA), Golden Sierra Workforce Development Board (GSWDB), North Central Counties Consortium (NCCC), and Yolo County have:

- Selected Regional Indicators A and B for primary emphasis:
  - Region has a process to communicate industry workforce needs to supply-side partners, and
  - Region has policies supporting equity and strives to improve job quality
- In progress with the PY 2025-28 Strategic Workforce Development Plan for the Capital Region
- Negotiated as a region with the state to reach an agreement on local levels of performance for PY 24 and 25
- Received the regional grants listed below:
  - Comprehensive and Accessible Reemployment through Equitable Employment Recovery (CAREER)-National Dislocated Worker Grant (NDWG) (ended 9/2024)
  - Prison to Employment (P2E) 2.0
  - Regional Equity and Recovery Partnerships (RERP)
- Continued review and updates to the Capital Region Workforce Boards website Better,Together
- Participated in a regional presentation about Workforce Boards to the Sacramento Area Human Resources Association during their annual conference
- Participated in a regional Peer-to-Peer presentation regarding RERP
- Aligned with regional workforce development activities, Yolo supported the AgHIRE program by providing digital literacy training to individuals enrolled in the AgHIRE program
- Participation in the North-Far North Workforce Development Board, Job Centers and Community Colleges project to help strengthen relationships with the workforce boards and community college; all local areas in the region are represented in this effort.
- Continued use of NorthStar Digital Literacy software as a pre and post-assessment tool as part of the implementation of the regional grant, RERP.

## Local Area Assurances

Through PY 25-27, the Local Area assures that:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include:

- The Local Area's procurement procedures will avoid the acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Uniform Guidance Section 200.318)
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Uniform Guidance Section 200.508).

Note that failure to comply with the audit requirements specified in Uniform Guidance Subpart F will subject the Local Area to a potential cash hold (Uniform Guidance Section 200.339).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with WSD 19-05, *Monthly and Quarterly Financial Reporting Requirements* (December 4, 2019).
- All close-out reports will comply with the policies and procedures listed in WSD16-05, *WIOA Closeout Requirements* (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to a potential cash hold. (Uniform Guidance Section 200.339)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of the *CUIC Section 14211* to spend a minimum of 30 percent of the combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

- D. The Local Area will select America's Job Center of California<sup>SM</sup> operator(s) through a competitive procurement process, such as a Request for Proposals, unless designated or

certified as an operator with the agreement of the local CEO and the Governor (WIOA Section 121[d][2][A] and 107[g][2]).

- E. The Local Area will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBS<sup>SM</sup> reporting requirements and deadlines.
- F. The Local Area will comply with the nondiscrimination provisions of WIOA Section 188 and Title 29 CFR Part 38, including the collection of necessary data.
- G. The Local Area will engage in and contribute to regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and two-year modifications).
- H. The Local Area will participate in regional performance negotiations.
- I. The Local Area will comply with CWDB policies and guidelines, legislative mandates, and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

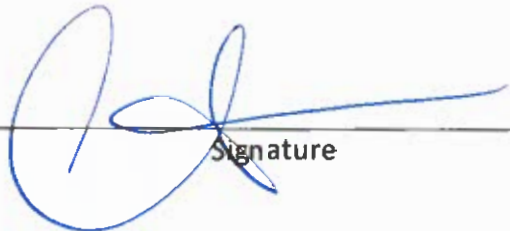
## Application Signature Page

**Instructions** – The local CEO and Local Board Chair must sign and date this form. Electronic signatures are permitted for the PY 25-27 application.

By signing the application below, the local CEO and Local Board Chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Board Chair

Local CEO

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

*Claire Tavcer*  
\_\_\_\_\_  
Name

Mary Vixie Sandy  
\_\_\_\_\_  
Name

WIB Chair

Chair, Board of Supervisors

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

1/15/2025

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date