

ATTACHMENT B: DONATIONS

Staff is requesting the Board of Supervisors to delegate authority to the Director of Animal Services to accept restricted and unrestricted donations in alignment with the County's Donations Acceptance Policy and the established goals and objectives of the Animal Services Division.

Currently YCAS is able to receive monetary donations which are deposited into a general donations account. However, many community members have expressed interest in supporting specific initiatives through charitable donations.

Per the County's Donations Acceptance Policy, "Donations to County programs must be consistent with established goals and objectives for the individual program, and/or the County as a whole." In line with this policy, Animal Services has identified six major funding areas that are both programmatically aligned and responsive to community interest:

- Community Spay/Neuter Clinic
- Angel Fund for Urgent and Specialized Medical Cases
- New Animal Shelter
- Current Shelter Facility Upgrades
- Community Outreach and Access to Care Events (e.g., microchipping, vaccinations)
- Trap-Neuter-Return (TNR) Program

To ensure transparency and proper tracking, Animal Services will establish six distinct, restricted donation accounts for these purposes. Donations received with a clear intent for any of the above initiatives will be deposited into their respective restricted accounts immediately upon receipt. While most donations are expected to be monetary, Animal Services may occasionally receive offers of goods, services, or equipment. In such cases, the Director of Animal Services will evaluate each offer to ensure alignment with existing program goals. The Director will also ensure that accepting a non-monetary donation does not inadvertently expand services or introduce long-term obligations that are outside of current operational capacity.

In accordance with the Donations Acceptance Policy, "a restricted donation is one upon which the donor has placed restrictions or conditions of any kind limiting the use of the donation by the County." For example, if a donor specifies that their gift is to support the new shelter project, the funds will be restricted accordingly. Conversely, general donations made to Animal Services without a specified use will be considered unrestricted and will be deposited into the division's general donation account.