

**SIXTH AMENDMENT
(BOS AGREEMENT NO. ____ - ____)**

This Sixth Amendment to Agreement No. 19-133 (“Sixth Amendment”) is made and entered into as of the last date signed below, by and between the County of Yolo (“County”) and Yolo County Housing (“YCH”), jointly referred to as the “Parties” herein.

WHEREAS, on or about June 25, 2019, the Parties entered into Agreement No. 19-133 (“Agreement”); and

WHEREAS, on or about June 23, 2020, the Parties amended the Agreement via the First Amendment; and

WHEREAS, on or about June 8, 2021, the Parties further amended the Agreement via the Second Amendment; and

WHEREAS, on or about March 22, 2022, the Parties further amended the Agreement via the Third Amendment; and

WHEREAS, on or about June 6, 2023, the Parties further amended the Agreement via the Fourth Amendment; and

WHEREAS, on or about June 4, 2024, the Parties further amended the Agreement via the Fifth Amendment; and

WHEREAS, the Parties would now like to amend the Agreement, as previously amended, to:

1. Revise **Section 2.** to extend the term of the Agreement through June 30, 2026; and
2. Revise **Paragraph B.2** of **Exhibit B** to add section numbering and add funding in the amount of \$50,959 for Fiscal Year (FY) 2025-26 for a new contract maximum of \$451,934.82; and
3. Revise **Section C.** of **Exhibit B** and to update invoicing and reporting requirements; and
4. Revise **Section A.** of **Exhibit C** to update County insurance requirements.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. **Section 2.** of the Agreement is hereby amended to read as follows:

2. Term. This Agreement replaces and supersedes the Memorandum of Understanding between County and YCH dated January 21, 2010 (“MOU”) and shall be retroactively effective as of December 17, 2009 and terminate as of June 30, 2026.

2. **Paragraph B.2.** of **Exhibit B** to the Agreement is hereby amended to read as follows:

2. Any other provision of this Agreement notwithstanding, the maximum payment obligation to YCH through **June 30, 2026** shall be no greater than **FOUR HUNDRED FIFTY-ONE THOUSAND NINE HUNDRED THIRTY-FOUR DOLLARS AND EIGHTY-TWO CENTS (\$451,934.82)**, specified as follows:

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a. Fiscal Year 2017-18

Budget Items	HMT A (214 Trinity Street, Woodland, CA 95695)	HMT B (2439 Meadowlark Circle, West Sacramento, CA 95691)	HMT A & HMT B Contract Total
Administrative (Includes Salaries)	\$4,500	\$4,500	\$9,000
Utilities	\$5,300	\$6,400	\$11,700
Property Taxes, Assessments, & Fees	\$25	\$1,325	\$1,350
Property Insurance	\$225	\$275	\$500
Background Checks & Other Direct Costs	\$200	\$200	\$400
Maintenance	\$2,900	\$2,900	\$5,800
Sub-Total	\$13,150	\$15,600	\$28,750
Extraordinary Maintenance/Emergency Repairs	\$1,000	\$1,000	\$2,000
Capital Improvements	\$0	\$0	\$0
Flood Insurance	\$0	\$1,382.92	\$1,382.92
Total	\$14,150	\$17,982.92	\$32,132.92

b. Fiscal Year 2018-19

Budget Items	HMT A (214 Trinity Street, Woodland, CA 95695)	HMT B (2439 Meadowlark Circle, West Sacramento, CA 95691)	HMT A and HMT B Contract Total
Administrative (Includes Salaries)	\$4,500	\$4,500	\$9,000
Utilities	\$8,026	\$6,499	\$14,525
Property Taxes, Assessments, & Fees	\$0	\$1,750	\$1,750
Property Insurance (Including Flood Ins.)	\$209	\$2,782	\$2,991
Background Checks & Other Direct Cost	\$50	\$150	\$200
Standard Maintenance	\$4,008	\$2,233	\$6,241
Sub-Total	\$16,793	\$17,914	\$34,707
Extraordinary Maintenance/Emergency Repairs)	\$6,500		\$6,500
Capital Improvements	\$0	\$0	\$0
Total			\$41,207

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c. Fiscal Year 2019-20

Budget Items	HMT A (214 Trinity Street, Woodland, CA 95695)	HMT B (2439 Meadowlark Circle, West Sacramento, CA 95691)	HMT A and HMT B Contract Total
Administrative (Includes Salaries)	\$5,100	\$11,462	\$16,562
Utilities	\$3,800	\$7,500	\$11,300
Property Taxes, Assessments, & Fees	\$0	\$2,133	\$2,133
Property Insurance (Including Flood Ins.)	\$332	\$4,000	\$4,332
Background Checks & Other Direct Cost	\$865	\$650	\$1,515
Standard Maintenance	\$5,370	\$3,500	\$8,870
Sub-Total	\$15,467	\$29,245	\$44,712
Extraordinary Maintenance/Emergency Repairs)	\$3,500	\$1,500	\$5,000
Total	\$18,967	\$30,745	\$49,712

d. Fiscal Year 2020-21

Budget Items	HMT A (214 Trinity Street, Woodland, CA 95695)	HMT B (2439 Meadowlark Circle, West Sacramento, CA 95691)	Total
Administrative (Includes Salaries)	\$5,100	\$4,780.80	\$9,880.80
Utilities	\$5,300	\$2,109.00	\$7,409.00
Property Taxes, Assessments, & Fees	\$0	\$2,255.28	\$2,255.28
Property Insurance (Including Flood Ins.)	\$332	\$3,481.00	\$3,813.00
Background Checks & Other Direct Cost	\$865	\$769.28	\$1,634.28
Standard Maintenance	\$5,000	\$790.45	\$5,790.45
Sub-Total	\$16,597	\$0	\$30,782.81
Extraordinary Maintenance/Emergency Repairs)	\$3,500	\$0	\$3,500
Total	\$20,097	\$14,185.81	\$34,282.81

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e. Fiscal Year 2021-22

Budget Items	HMT A (214 Trinity Street, Woodland, CA 95695)	HMT B (2439 Meadowlark Circle, West Sacramento, CA 95691)	Total
Administrative (Includes Salaries)	\$5,100	\$5,000	\$10,100
Utilities	\$5,559	\$2,800	\$8,359
Property Taxes, Assessments, & Fees	\$0	\$1,300	\$1,300
Property Insurance (Including Flood Ins.)	\$353	\$4,000	\$4,353
Background Checks & Other Direct Cost	\$150	\$1,000	\$1,150
Standard Maintenance	\$6,630	\$2,500	\$9,130
Sub-Total	\$17,792	\$16,600	\$34,392
Extraordinary Maintenance/Emergency Repairs)	\$3,500	\$5,000	\$8,500
Rehab/Repairs	\$	\$64,365.38	\$64,365.38
Total	\$21,292	\$85,965.38	\$107,257.38

f. Fiscal Year 2022-23

HMT A (214 Trinity Street, Woodland, CA 95695)	HMT B (2439 Meadowlark Circle, West Sacramento, CA 95691)	Total
\$22,021.81	\$21,600.00	\$43,621.81

g. Fiscal Year 2023-24

HMT A (214 Trinity Street, Woodland, CA 95695)	HMT B (2439 Meadowlark Circle, West Sacramento, CA 95691)	Total
\$23,122.90	\$22,680.00	\$45,802.90

h. Fiscal Year 2024-25

HMT A (214 Trinity Street, Woodland, CA 95695)	HMT B (2439 Meadowlark Circle, West Sacramento, CA 95691)	Total
\$24,279.00	\$22,680.00	\$46,959.00

i. Fiscal Year 2025-26

HMT A (214 Trinity Street, Woodland, CA 95695)	HMT B (2439 Meadowlark Circle, West Sacramento, CA 95691)	Total
\$26,279	\$24,680	\$50,959

j. County and YCH acknowledge and agree that the source of funds for the purchase and renovation of the Residences was Mental Health Services Act monies allocated to the County of Yolo. Said funds were provided to YCH for the purchase and renovation of the Residences pursuant to the Memorandums of Understanding between County and YCH dated January 10, 2008 and June 24, 2008 for the purpose of obtaining housing that could be used by County for operating transitional housing programs for mental health clients.

3. Section C. of Exhibit B to the Agreement is hereby amended to read as follows:

C. Method of Payment

1. Each month, YCH shall submit an invoice to County for one-twelfth (1/12) of the fiscal year total as an estimate to cover the following month’s costs, which shall be paid to YCH by the 5th of the following month. Invoices shall be submitted to Joni.Lara-Jimenez@yolocounty.gov and Accountspayable@yolocounty.gov. The 1/12 monthly payment shall be deposited in a separate interest-bearing account (“expense account”) to be used solely for costs and services provided in conformance with this Agreement.
2. YCH shall use the monthly funds to pay for that month’s administrative expenses; property utilities; property taxes, assessments and fees; property insurance (including flood insurance, background checks; standard maintenance costs; extraordinary maintenance/emergency repairs; and property rehabilitation incurred in the performance of the scope of work of this Agreement. Any unspent funds shall be retained by YCH in the operating bank account for the HTH program which is used to pay for program expenses. Any unspent funds shall be retained in this operating bank account for use as future reserve funds and are to be held solely for future costs and services provided in conformance with this Agreement. Any extraordinary maintenance/emergency repairs and/or property rehabilitation expenses that will exceed the balance in the expense account must be preauthorized by the County.
3. YCH shall track and maintain a detailed itemization of the expenses detailing the cost item or service provided, including but not limited to: cost item description and cost, the person(s) providing the service, the amount of time spent by each person providing the service calculated to the one-tenth of an hour, the rate per hour charged for each person providing service; and the related supporting documentation for those expenses.
4. Within 45 days after month-end, YCH shall submit a monthly contract expenditures report to Joni.Lara-Jimenez@yolocounty.gov showing expenses paid during that month and a copy of the bank statement for that month’s interest bearing account. If requested by the County, YCH shall provide any further documentation to support specific expenditures. County reserves the right to update the email address provided above via five (5) days advanced written notice to YCH.
5. Any claim for “additional services” pursuant to Section A shall also include a copy of the County’s prior written approval to incur such expenses.
6. Upon expiration or earlier termination of this Agreement, YCH shall return to County any unexpended portions of the funds (including any accrued interest) in the expense account.

BOS No. Orig. #19-133; Amd1 #20-155; Amd2 #21-118;
Amd3 #22-50; Amd4 #23-118; Amd5 #24-163
Infor Legacy PO No. 3283
Infor Contract No. 521

IN WITNESS WHEREOF the Parties have executed this Sixth Amendment as of the day and year last set forth below.

YCH

COUNTY OF YOLO

Ian Evans, Executive Director
Yolo County Housing

Mary Vixie Sandy, Chair
Board of Supervisors

Date: _____

Date: _____

Mónica Morales, Director
Health and Human Services Agency

Attest:
Julie Dachtler, Senior Deputy Clerk
Board of Supervisors

By _____
Deputy (Seal)

Approved as to Form:
Philip J. Pogledich, County Counsel

By Hope P. Welton
Hope P. Welton, Senior Deputy