

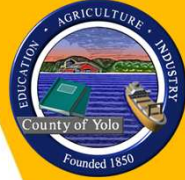


MASTER FEE REVISION

June 24, 2025

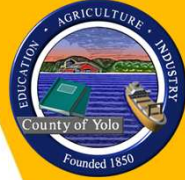
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THE MASTER FEE RESOLUTION

- The Master Fee Resolution was first adopted by the Board of Supervisors in 1991 and includes an estimated 1,350 fees and charges for services provided by County departments.
- The use of a single resolution and integrated fee schedule provides for a systematic review of County fees and allows for necessary adjustments to reflect changing service costs.
- The Master Fee Schedule was last updated on December 3, 2024.



COST RECOVERY & FEES

The Yolo County Policy on Cost Recovery and Fees states:

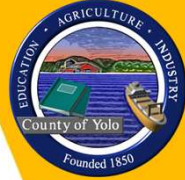
- Departments shall seek to recover the full cost of all services they provide.
- The purpose of full cost recovery is to preserve the ability to provide sustained services and reduce reliance on the General Fund.
- Incremental fee increases are favored over large fee increases.
- All fees and proposed changes must be supported by calculations that have been reviewed by the Department of Financial Services (DFS), using an approved methodology.



2025-26 SUMMARY OF CHANGES

- Includes changes to the Assessor/Clerk-Recorder/Elections, Board of Supervisors, Community Services, Financial Services, General Services, Health and Human Services and Sheriff departments.

Adjustment Type	Number of Changes
New Fees	39
Fee Revisions	112
Fee Deletions	20



ASSESSOR/CLERK RECORDER/ELECTIONS

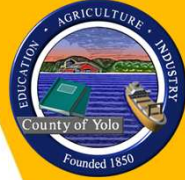
Fee study completed in coordination with MGT Consulting and includes new fees, fee revisions/fee title changes and fee deletions.

Clerk Recorder

- The Clerk Reorder is proposing new fees, fee revisions and deletions related to recording fees, marriage license fees, and general clerk fees. Notable changes include increases to the Official Record Image Copy Fee – from .11 to .50 per image and the FTP Transfer Fee – from \$2.00 to \$20.00 per transfer.

Elections

- Notable fee increases include the increase for the Precinct Map Fee in the Elections Division. The proposed adjustment—from \$6 to \$55 per map—reflects the cost of map preparation, printing, and the GIS work required to produce and maintain accurate precinct boundaries.



COMMUNITY SERVICES

Planning and Building

- The Building Division is requesting the addition of (2) fees: Firework Booth Fee and the Firework Permit Issuance Fee.
- The Planning Division is requesting a 10% increase to nine existing hourly rate fees.

Animal Services

- Proposing the addition of (10) fees related to the adoption of animals, immunizations fees, crime reports, trap rental and trap wildlife pickup.
- 15 Fee revisions to bring the division closer to full cost recovery include updates to cat and dog adoption fees as well as licensing and animal redemption fees.
- 2 Fee deletions.



COMMUNITY SERVICES

Integrated Waste Management (Central Landfill)

New Fees:

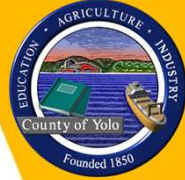
- The division proposes the addition of 3 new fees for both the Landfill and the Esparto Transfer Station locations. The proposed *Appliances-Miscellaneous* fees will cover appliances such as microwaves, oil-filled space heaters, lawn mowers, and propane BBQs.

Fee Revisions:

- The division is requesting to revise 29 Landfill fees and 4 Esparto Transfer Station fees on the master fee schedule. The majority of these fees are regularly updated with the June Master Fee process as inflation and other factors cause increased costs to dispose of certain items.

Fee Deletions:

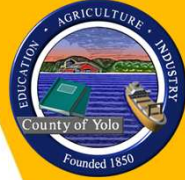
- 2 fees proposed for deletion that include the fee for recycling of Agricultural drip tape and Soil and Mud requiring special handling.



GENERAL SERVICES

- Fee revisions includes adjustments to the Airport and Parks divisions in order to remain competitive with current market rates in the region, to keep pace with inflationary trends and to account for increased departmental costs.
- Updated fees include Parks Picnic Fees, Sports Field Reservation fees and Airport Tie Down fees.
- The department has submitted requests for deletions for fees that are redundant or services that are obsolete.

Adjustment Type	Number of Changes
New Fees	11
Fee Revisions	7
Fee Deletions	8



SHERIFF

- Pursuant to the fee increase set by the Judicial Council under provision 2(b), the value of the formal estate has been adjusted from \$184,500 to \$208,850.
- These are mandated costs for administering a Probate Estate and accounts for changes in court administrative costs and statutory requirements.
- 7 fees impacted by this fee change. Below are an example of fees impacted by the change.

Current Fee	Updated Fee
Administering a Full Probate Estate (Estate value is \$184,501+)-(\$1,000,001-\$10,000,00)- 1%	Administering a Full Probate Estate (Estate value is \$208,850+)-(\$1,000,001-\$10,000,00)- 1%
Administering a Full Probate Estate (Estate value is \$184,501+)-(\$10,000,001-\$25,000,00)- .5%	Administering a Full Probate Estate (Estate value is \$208,850+)-(\$10,000,001-\$25,000,00)- .5%
Administering a Full Probate Estate (Estate value is \$184,501+)-(\$100,001-\$200,000) - 3%	Administering a Full Probate Estate (Estate value is \$208,850+)-(\$100,001-\$200,000) - 3%

ADDITIONAL FEE UPDATES

Board of Supervisors

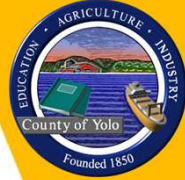
- Deletion of 5 fees that are no longer utilized by the department that include General Research fees for Assessment Appeals and General Plan Amendments are no longer needed as this information is available on the County's website.

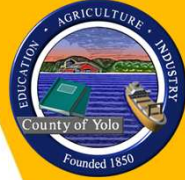
Department of Financial Services

- 2 fee deletions that include the Microfiche Bill Status Reports and Tax Roll records as the Tax Collector no longer provides these versions of documents
- 2 fee revisions
- 1 new Returned Check Fee

Health and Human Services

- The Yolo County Public Guardian division proposes an increase of the hourly rate for Public Guardian services from \$102 to \$117. This fee was previously updated approximately 5 years ago.





SUMMARY OF REVENUES BY FUND

Fund	Estimated Annual Revenue Impact
Animal Services	\$ 28,106
General Fund	\$ 201,122
IWM Enterprise Fund	\$ 929,203
Aviation Enterprise Fund	\$ 382