

United Way California Capital Region

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May 1, 2025

Subject: Formal Request to Modify YEA! Grant Scope of Work

Dear Yolo County Office of Education,

Thank you for your continued partnership and for the opportunity to provide an update regarding our YEA! Grant project.

Following our recent discussions and internal coordination, we would like to formally request a modification to the approved scope of work for the YEA! Grant. Specifically, we are seeking to shift our service focus from Clarksburg to Washington Unified School District (Washington USD) and Woodland Joint Unified School District (Woodland JUSD).

After initial interest, it was determined that Clarksburg would not be a feasible site for this grant implementation. The school site administration shared that they are currently prioritizing and focusing resources on their existing Expanded Learning Opportunities Program (ELOP), and therefore opted not to move forward with additional programming at this time.

To ensure the continued and effective use of grant funding in support of youth in Yolo County, we propose reallocating these resources to serve 40 students in Washington USD and 40 students in Woodland JUSD. This adjustment would allow us to reach a total of 80 students through high-quality programming aligned with the objectives of the YEA! Grant.

We respectfully submit this request for consideration and approval by the appropriate channels, including the Board of Supervisors. Please find attached the revised budget and scope of work to reflect these proposed changes.

We appreciate your guidance in this process and remain committed to delivering impactful services to children and youth across the region. Please do not hesitate to reach out should you require any additional information or documentation.

A handwritten signature in blue ink, appearing to read "E.C. King", is positioned above the typed name.

Warm regards,
Edward C. King
Chief Program Officer
United Way California Capital Region

United Way California Capital Region KinderCamp Proposed Scope of Services

Program Overview

KinderCamp is a four-week initiative designed to prepare incoming kindergarten students for a successful transition into school. The program will focus on early literacy, numeracy, social-emotional skills, and classroom routines to ensure children are ready for the academic and social demands of kindergarten. The program will provide a curriculum focused on early literacy and social-emotional development incorporating interactive lessons, play-based learning, and group activities. Additionally, the camp will include components on health, including various screenings such as vision, dental, and vaccinations, that are required before entering Kindergarten and nutrition offering healthy meals and teaching children about proper dietary habits.

Secured District Partnerships

This program will be implemented in partnership with Woodland Joint Unified School District and Washington Unified School District. The host school sites will be Ramon S. Tafoya Elementary School in Woodland and Riverbank Elementary School in West Sacramento. Our goal is to serve 80 children across both school districts. Recruitment efforts will prioritize children who have not attended any formal preschool setting

Expected Outcomes

The effectiveness of KinderCamp will be assessed through a range of methods. Pre- and post-assessments will measure improvements in children's skills and developmental milestones. Parent and participant feedback will be collected to gauge satisfaction and impact. Attendance and engagement levels will be monitored, and long-term outcomes will be evaluated by tracking participants' academic performance in kindergarten. Staff and volunteer feedback will also be considered to refine and improve the program.

KinderCamp is anticipated to produce several positive outcomes. Participants are expected to show improved school readiness, including enhanced literacy and social skills. Increased parental involvement in education is another key outcome, as the camp will provide parents with tools and strategies to support their children's learning. The program will also contribute to better health and nutrition among children and foster a stronger community focus on early childhood education. By addressing these needs, KinderCamp aims to provide a strong foundation for academic success and long-term development for young leaders in Yolo County.

UWCCR intends to:

- Coordinate student identification and enrollment with our partners;
- Provide pre-tests and post-tests to families in coordination with community partners;

- Purchase and secure donations of books for participating students to provide books daily;
- Conduct outreach to partner organizations in the local area and invite them to the graduation which includes asking each to provide an interactive booth as well as community resources;
- Solicit community donations both in-kind and financial to support the program as well as the graduation; and
- Advertise through social media, local partner organizations, and local outlets which is open to all residents.

Program Budget

The following is the proposed KinderCamp budget, outlining the costs to support a comprehensive, full-day kindergarten readiness program for children and families.

Category	Amount Requested	Justification
Food	\$ 2,500.00	This covers the cost of water, juice, snacks, and lunch for participants. With \$5 allocated per person, it will provide meals for up to 200 attendees, ensuring everyone is well-fed during the program. Calculated at \$5.00/person x 200 people = \$1000. The budget includes additional buffer funds to accommodate any fluctuations in attendance or prices, ensuring all attendees are adequately provided for.
Supplies	\$ 500.00	This will fund decorations, school supplies, books, backpacks, and gift cards, costing about \$12.50 per student, to enhance their learning experience and provide essential materials. Calculated at \$12.50/student x 40 students = \$500.
Mileage	\$ 670.00	This covers travel costs for program staff, including site visits before, during, and after the program, ensuring they can effectively manage and support all activities. Calculated at \$0.65/mile x 50 miles x 20 trips = \$655. The mileage budget also includes additional funds for any unforeseen travel needs.
Contracted Partner	\$ 20,000.00	This amount covers staff costs for classroom instruction, maintaining a student-teacher ratio of 10-13:1 for up to 40 students, providing crucial educational services to meet the program's goals. Calculated at \$40.00/hr. x 8 hrs./day x 20 days x 3 instructors - \$19,200. Additional funds are allocated for lesson planning, preparation, and administrative tasks performed by the contracted partner, as well as potential variations in staff rates or extended hours if needed.

Books	\$ 4,000.00	Each student will receive a new book daily, with an average cost of \$5 per book. Over the 20-day program with 40 students, this ensures they have access to 20 different books, promoting reading and learning. Calculated at \$5.00/book x 20 books/student x 40 students = \$4,000. This budget ensures that each student receives a new book daily, promoting literacy and engagement throughout the program.
Project Manager	\$ 9,000.00	This budget covers the project manager's time for overseeing and coordinating the program, ensuring smooth operation and achievement of goals. Calculated at \$45.00/hour x 20 hours/week x 10 weeks = \$9,000
Indirect Costs	\$ 3,300.00	This covers necessary administrative and overhead expenses to support the program's operations. Approximately 9%.
TOTAL	\$ 39,970.00	