

**MINUTES**  
**BOARD OF COMMISSIONERS – REGULAR MEETING**  
**July 15, 2025, at 7:00 PM**

Held in Person at Lillard Hall  
24905 County Road 95  
Davis, CA 95616

Held by Zoom: <https://us06web.zoom.us/j/98831083439>  
One tap mobile – +16699006833,98831083439#  
Dial by your location – (669) 900-6833 US (San Jose)  
Meeting ID: 988 3108 3439

- 1. Call the Meeting to Order and Establish Quorum (President Roos)**  
President Roos called the meeting to order at 7:00 PM. Board Clerk Rita called roll and established a quorum. Present were:  
  
Commissioners: Warren Roos, Beth Stiles, Emily Amy, and John Lindsey;  
Cork Mclsaac arrived at 7:06 PM  
Staff: Board Clerk Cherie Rita, Fire Chief David Stiles, Fire Captain Patrick Fish, and Firefighter/Association President Jon Lee;  
Assistant Fire Chief Marc Beoshanz arrived at 7:09 PM
  
- 2. Public Comment**  
NONE
  
- 3. Old Business**
  - a. Weed Abatement Report (Firefighter Lee)**  
Firefighter Lee reported that he had completed the second round of inspections, and two properties remain non-compliant, DQU and the property north of the station with the “forest.”  
  
The property up the road needs to clear along the main road and his driveway, as well as undergrowth and low limbs on the trees to avoid “laddering.” Chief Stiles noted that our current program documents are ambiguous about clearing property lines on occupied properties; it is clear, however, about vacant lots.  
  
Chief Stiles advised that at some point the program documents need to be modified regarding those issues and the Board needs to decide how a

“vacant” lot is defined.

For DQU, which is also not vacant, the main issue is the back side of the property, which is also their ceremonial area. Firefighter Lee noted that, whether vacant or not, properties must be clear 100 feet around structures and DQU has structures back there. He noted we have responded to multiple fires on that portion of that property.

Chief Stiles notified the Board that he had recently been advised by the county that the liens for the 218 assessments have been removed from both the DQU and Sacred Oaks properties as they are identified as “non-assessable” by the county because they are owned by the federal government. He further advised that he has asked the county to explain why DQU has been included in that exclusion since a corporation owns it. From those two properties, as well as an overcharge of the multi-family properties in the District that had recently been discovered, we will lose roughly \$29,000, causing the recently adopted FYE 2026 Budget to be out-of-balance. Consequently, Chief Stiles believes it unlikely that we would be able to recover any costs associated with abating the DQU parcel.

Chief Stiles reported that the county will be no help in collecting the 218 assessment and that SCI suggested we direct bill them. He also reported he had done some research, which he would forward to Commissioner Lindsey, which suggests we can perhaps direct bill them for the assessment as they are receiving a benefit from the District. Commissioner Mclsaac would like to see us reach out to Sacred Oaks and perhaps to our representatives about getting the 218 assessments for both Sacred Oaks and DQU paid.

Assistant Chief Beoshanz asked about our legal responsibility to respond to those properties. Chief Stiles noted that was a legal issue, but morally we do; we have always responded, and will continue to do so.

Firefighter Lee asked whether it might be a good idea to send a letter to the neighboring DQU properties. Both Chief Stiles and Commissioner Lindsey urged caution. What are our duties? Do we have a duty to warn? Etc. Chief Stiles suggested maybe a note to the affected properties notifying them that we are aware of the situation and working with DQU to mitigate it.

**b. Update - Recognition of Prior Board Member James McMullen (Clerk Rita)**

Clerk Rita reported that the appreciation plaque had been ordered and should be available for the next Board meeting. President Roos asked about drafting a letter to accompany it. Clerk Rita noted we had not done that in the past. Commissioner Amy recollected the same.

c. **Confirm FYE 2025 Budget Revision to Increase Total Financing Sources/Uses from \$939,617 to \$1,015,737 (Unanticipated OTS Grant Received in FYE 2025) (Clerk Rita)**

Clerk Rita advised that this item was back on the Agenda because the county had wanted it in a different format and worded differently in the motion than we had done in the prior meeting when this item had been approved.

**Motion:** Confirm FYE 2025 budget revision to increase total financing sources/uses from \$939,617 to \$1,015,737, due to unanticipated OTS grant received in FYE 2025

**By:** Commissioner Amy

**Second:** Commissioner Mclsaac

**Discussion:** None

Motion passed unanimously.

4. **New Business**

a. **Adopt Resolution 25-03 - Resolution Declaring Hazardous Weeds and Rubbish to Be a Public Nuisance (APNs 040-220-007-000 and 038-110-017-000) (Firefighter Lee)**

**Motion:** Adopt Resolution 25-03 (*Resolution Declaring Hazardous Weeds and Rubbish to Be a Public Nuisance*) as presented

**By:** Commissioner Mclsaac

**Second:** Commissioner Roos

**Discussion:** None

Motion passed unanimously.

b. **Authorize Individuals, As Identified on The *Special Districts and Other Agencies Authorization Form* in Effect at The Time of Submission for Payment, To Submit PGE Invoice for Payment Each Month Without Prior Written Authorization from Budget and Benefits Committee Chair or Others (Clerk Rita)**

Clerk Rita reminded the Board that currently the Board Clerk can present the LEAF and Recology invoices for payment without obtaining consent from the Budget and Benefits Committee Chair or any other individual. She requested that the Board extend that same authority to the Clerk for presentation of the PG&E statement for payment. All those statements have a short turnaround time for payment once received.

Commissioner Mclsaac stated that he did not believe that PG&E applied late payment charges and PG&E could wait for payment. He did see that authorizing this request would be okay if it streamlined the process. Clerk Rita noted that it would.

Motion: Authorize individuals, as identified on the *Special Districts and Other Agencies Authorization Form* in effect at the time of submission for payment, to submit PGE invoice for payment each month without prior written authorization from Budget and Benefits Committee Chair or others

By: Commissioner Mclsaac

Second: Commissioner Amy

Discussion: No further discussion

Motion passed unanimously.

**c. Discussion / Action – Future Funding Planning (Commissioner Roos)**

Commissioner Roos noted that getting grant funding was “iffy” for the future and the idea of a professional fundraiser had garnered no enthusiasm when floated earlier. But we do need to be more proactive and think more long-term. He floated a few ideas: 501(c)(3) status? try to get more residents to go to the county for additional sustainable funding? Bingo in the Hall had been suggested, also, but there were too many requirements.

Commissioner Lindsey advised he would be happy to “run” with the 501(c)(3); it will take some research; in particular, he would need to check with County Counsel to see if the Board can have 501(c)(3) status. Commissioner Amy wondered if the Firefighter Association could be the one to get it; Association President Lee confirmed we do not currently have that status.

Commissioner Mclsaac spoke about the annual Glide Foundation Grants. While he was not sure how an application from us would be received, he believes we should submit one. He noted it cannot be for staffing and should be for equipment or infrastructure and we should emphasize our worth to the Foundation when applying. Chief Stiles advised that he was working on an application now and would be submitting it soon.

The more fundraising we try, the better story we must tell our representatives about our needs and inability to find adequate funding when asking for additional funding.

Commissioner Roos urged everyone to reach out to him if they think of anything else.

**d. Discussion / Action – Standing Committee – Reports and Minutes**

**i. Lillard Hall Committee – Amy, Roos**

**1. Hall Manager Report**

No questions.

## **2. Discussion / Action – Approval of July 2, 2025, Meeting Minutes**

Commissioner Amy reported to the Board that since the Lillard Hall Committee meeting on the 2<sup>nd</sup>, the tenant had been issued the required permit.

As Commissioner Amy was making the motion to approve the Minutes, she noted that the date of the meeting was incorrectly stated. The correct date of the meeting was July 2, 2025, not June 4, 2025.

Motion: Approve July 2, 2025, Lillard Hall Committee meeting Minutes as corrected  
By: Commissioner Amy  
Second: Commissioner Roos  
Discussion: None  
Motion passed unanimously.

## **5. Fire Chief's Report (Chief Stiles)**

### **a. Incidents for June 2025**

Commissioner Amy asked why the front page of the report noted that there were 33 incidents, but the chart showed 18. Chief Stiles replied that he was having trouble getting the records management software to print out the second page. He is working on a solution for future meetings.

### **b. Staffing Updates**

Chief Stiles reported the following:

- The process of filling the Battalion Chief – Volunteer position has begun. Assistant Chief Beoshanz completed the interviews today and it is hoped that the position will be filled within the week.
- Captain Rehan has begun the business inspections. He has inspected three or four so far, including: Skydance, Rotts of Friends, Antibodies Inc, and The Farmhouse. Chief Stiles confirmed for Commissioner Roos that there 20 or so businesses with licenses to inspect. Chief Stiles also confirmed that we have not had any issues with finding the appropriate contacts for the businesses.
- As noted above Firefighter Lee continues with weed abatement inspections.

Chief Stiles also reported on the following miscellaneous items:

- He spent two days at the Oakdale Incident assisting Chief Lawrence. Chief Stiles noted, while the incident was devastating, he found the investigation side of the incident to be very interesting. The pictures on

television and social media do not even begin to show the true devastation.

- Replacement of the shower enclosure should start this week.
- In addition to the reduction in 218 funds noted earlier (\$5,144.63 for Sacred Oaks and \$16,168.84 for DQU) he found that assessment calculations for parcels with two or more residences had not been calculated correctly, which resulted in an additional decrease in anticipated funding by \$7,820.30. He has another 20-25 parcels to inspect to confirm property use and number of residences on each, so there may be additional slight reduction. He hopes that final total will be under \$35,000. He will be requesting the Budget and Benefits Committee consider revising the FYE 2026 Budget at the August Board meeting.

Questions and answers regarding the DQU and Sacred Oaks assessments:

- So, the county is saying we cannot assess them? Per a county email received by Chief Stiles, they will not put the assessment value on the assessment roll, nor will they enforce collection. Per an email from SCI, we can assess them, but will have to go directly to each of them to request payment.
- So, nothing has been collected from either of them then? Not this fiscal year.
- Can we bill them directly? Yes. By consensus, the Board directed staff to direct bill both DQU and Sacred Oaks. Chief Stiles will work with Commissioner Lindsey on a cover letter to send with the direct billings, sending a copy of the items to our local State representatives. Chief Stiles would like to see the letters go out about the same time as the county mails the property tax assessment. Clerk Rita advised that, though we must turn in our assessments to the county by mid-August, the property tax bills typically do not go out until maybe October.

Commissioner Amy noted that she remembers that DQU had received a ballot and voted. Chief Stiles confirmed they had received a ballot, but probably should not have.

### **c. Grant Updates**

Chief Stiles provided the following updates regarding our grants:

- 2024 VFC – submitted for reimbursement
- 2025 AFG – still awaiting notification
- 2025 VFC – still awaiting notification
- 2025 Yolo County Sustainability Funding – report submitted
- SAFER – reporting completed and reimbursement requested
- OTS – quarterly report will be submitted this week

**6. Assistant Chief's Report (AC Beoshanz)**

**a. Development Impact Fee Update**

Chief Stiles reported that Assistant Chief Beoshanz would have limited time for the project between now and the end of summer. Chief Stiles believes that the process will be like the 218 process in that we will need to have an engineer's report completed validating the need. He will get referrals from neighboring departments that have gone through the process about which engineers to consider and then we will need to get proposals from each. We will also need guidance from County Counsel on all the steps.

**7. Fire Fighter's Association Report (President Lee)**

Nothing to report.

**8. Board Clerk's Report (Clerk Rita)**

**a. Informational**

**i. Trial Balance – FYE 2025 – Period 12 – Not Closed**

**ii. FYE 2025 Deposits to Date**

**iii. FYE 2026 Deposits to Date**

No questions.

**b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification**

Commissioner Amy asked about the acronym "ESO." She wondered if it had something to do with the health reimbursement plan. Chief Stiles responded that it was our records management system software.

Commissioner Amy asked about the "lost paychecks." Clerk Rita noted that some members lose their paychecks, but that it takes the payroll people and the county some time, sometimes years as in this case, to notify us of that fact. Chief Stiles noted that it does not impact our budget, we are simply getting our people their pay.

Motion: Ratify bill payment as presented

By: Commissioner Stiles

Second: Commissioner Lindsey

Discussion: None

Motion approved unanimously.

**c. Discussion / Action - Approval of June 17, 2025, Regular Board Meeting Minutes**

Commissioner Amy noted that on Page of the Minutes

**9. Open Forum**

Chief Stiles noted he had not identified the amount requested for reimbursement

from the SAFER grant; the amount was \$30,865.59.

**10. Next Regular Board Meeting on August 19, 2025, Unless Another Date is Agreed Upon**

Commissioner Mclsaac advised that he may not be available. After some discussion, the next regular Board meeting date would be August 19, 2025.

**11. Meeting Adjourned (President Roos)**

President Roos adjourned the meeting at 8:19 PM.

Approved: August 19, 2025

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WARREN ROOS, President

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CHERIE RITA, Board Clerk



## West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

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### MINUTES BOARD OF COMMISSIONERS – REGULAR MEETING June 17, 2025, at 7:00 PM

Held in Person at Lillard Hall  
24905 County Road 95  
Davis, CA 95616

Held by Zoom: <https://us06web.zoom.us/j/98831083439>  
One tap mobile – +16699006833,98831083439#  
Dial by your location – (669) 900-6833 US (San Jose)  
Meeting ID: 988 3108 3439

#### **NOTICE - Public Comment**

To ensure all voices are heard while maintaining an efficient meeting, public comment during this meeting of the West Plainfield Fire Protection District Board of Fire Commissioners is **limited to 5 minutes per speaker, with a maximum of 20 minutes for each subject**. The presiding member may allow additional time per subject comment period when necessary for a full and fair proceeding.

#### **1. Call the Meeting to Order and Establish Quorum (President Roos)**

President Roos called the meeting to order at 7:00 PM. Interim Clerk Rita called roll; quorum confirmed, with Commissioner Lindsey absent. Present were:

Commissioners: Warren Roos, Beth Stiles, Emily Amy, and Cork McIsaac

Staff: Interim Board Clerk Cherie Rita, Fire Chief David Stiles,  
Assistant Fire Chief Marc Beoshanz, and Firefighter/Association  
President Jon Lee

Public: Ed and Carol Beoshanz, Duane Chamberlain, Cheryl Felsch, an  
unidentified couple, and an unidentified individual

Via Zoom: Fire Captain Patrick Fish

#### **2. Public Comment**

**(public may comment here about assessment matters or below at Items 4a-c)**

President Roos requested that comments be kept short, at between three and five minutes.

A District resident thanked the Department for their great work the prior weekend when they called for assistance.

District resident Ms. Felsch advised that she had sent an email to the Fire Chief about the calculation of her assessment but had not heard back from the Chief. Chief Stiles noted that he had not received the email, which Ms. Felsch indicated had been sent the prior evening, but would be glad to meet to go over the calculation with her.

District resident Duane Chamberlain again questioned the charge for irrigated land (alfalfa, pasture, etc). He noted that the irrigation district had also recently raised their fees by 70% and PG&E charges keep going up, as well. Commissioner Roos noted we were in an untenable position, essentially forced into it by the County, and that only 15.6% of our budget is money from the County. He urged everyone present to speak with their representatives.

Mr. Chamberlain noted that when he was a supervisor most of the money received from the public safety tax went to the Yolo County Sheriff's Office but had always felt that fire should have received some of those funds. Chief Stiles noted that the fire districts had approached the supervisors about that issue, but the County had instead driven us to where we are today.

Mr. Chamberlain took this time to also, again, question a cause and origin determination on one of his haystack fires from years ago. He noted that he disputed the finding. He further noted that his fire insurance keeps going up.

Commissioner Mclsaac stated his belief that there should be a better balance between the residential and agricultural assessments, but that it would require another vote to make any such changes. He suggested probably \$1,000 a house instead of \$200; he also noted it probably would not have passed. He noted that in any event we are unlikely to ever have enough funding.

When asked if the County would ensure the fire districts continue to exist, Chief Stiles replied that it would not as they have their own budget issues. He further noted that the County has on numerous occasions declared that they are not responsible for providing fire protection services to county residents.

District resident Ed Beoshanz noted that his family has devoted at least 100 years to the Fire Department and the community. He believes that there are too many requirements on rural fire protection districts and as a result we are losing our sense of community. Mr. Beoshanz does not believe we need 24-hour paid firefighters. Commissioner Roos noted, as had Commissioner Stiles in the past, that volunteerism, in general, has significantly decreased over the years.

Mr. Beoshanz also noted the special needs of the airport and increasing costs for equipment. Assistant Fire Chief Marc Beoshanz noted that we have no special equipment for responses on the airport. A member of the public asked about grants, citing increased need due to increased traffic to the casino. Chief Stiles

noted that we have applied for grants from Rancheria, as recently as this year. He reported that this year's grant application had been turned down, as Rancheria had decided not to again fund fire department grants as they had been doing for years, but to focus on other entities.

Chief Stiles noted we will reapply to Rancheria again next year and identified several of the grants we have recently received, including: stipend for reserve firefighters and reimbursement of some of their personnel protective equipment (two years left) and an OTS grant to replace our extrication equipment to the tune of \$76,000; both of these were non-match.

Chief Stiles noted we had also been applying for federal grant funding for each of the last six years to replace radios that will soon be obsolete due to changes in communications banding; none of which had been granted. We continue to apply for grants to replace the radios and in the meantime are scavenging parts. In the past we have applied for and received several grants from CalFire to replace outdated protective equipment and a few of the necessary replacement radios (50% match). A set of turnouts can cost as much as \$5,000; a radio, between \$5,000 and \$8,000 each.

Finally, Chief Stiles noted that a recent change in OSHA regulations requires that we replace our turnouts every ten years, no matter their condition. A resident asked who must pay for these required updates. Chief Stiles noted that the District does as it has been many years since any state or federally mandated regulation or legislative changes have allocated any funding to assist entities with meeting the new requirements.

### **3. Old Business**

#### **a. Weed Abatement Report (Firefighter Lee)**

Firefighter Lee reported he has completed the first round of reinspections. Three of the original non-compliant properties have become compliant. He will continue to work with the remaining thirteen non-compliant property owners. As the next step in the weed abatement program, continued non-compliance may need Board action at the July Board meeting.

### **4. New Business**

#### **a. Discussion / Action – Approve the Revised Addendum to Fiscal Year 2024-25 Engineer's Report Dated May 29, 2024 (Commissioner Stiles)**

Commissioner Stiles noted the Addendum had preliminarily been approved at the last meeting. The revised Addendum includes some adjustments to the amounts charged per parcel, including addition of some new parcels. Cherie Rita noted that a table had also been included breaking out the estimated use of just the 218 funding.

Motion: Approve the revised Addendum to Fiscal Year 2024-25  
Engineer's Report Dated May 29, 2024  
By: Commissioner Stiles  
Second: Commissioner Amy  
Discussion: Commissioner Cork asked for clarification of the purpose of  
approving this document: was this for approving the  
assessment. Answer: No.

Motion passed unanimously.

**b. Discussion / Action - Adopt Resolution 25-02 – Resolution Approving the Revised Addendum to the Fiscal Year 2024-25 Engineer's Report Dated May 29, 2024, Confirming the Assessment, and Ordering the Levy of Assessments for Fiscal Year 2025-26 for the West Plainfield Fire Protection District Fire Protection and Emergency Response Services Assessment (Commissioner Stiles)**

Commissioner Stiles asked for questions or comments. Commissioner Mclsaac stated that he had a problem with how this was put together. He believes that the assessment should be heavier at the house and building level. He feels that those with a lot of land in the District are being charged at an unfair rate, because the allocation and benefit is not the same.

Commissioner Mclsaac went on to note it cannot be changed without another vote, adding his concern with the fact there is no sunset date and there is an "inflation" clause. He further noted that other assessments are also increasing or being imposed on property owners, whether it is the water district or the school district, it does not matter.

Commissioner Roos asked Commissioner Mclsaac what he would suggest if he could change things. Noting that he had not had time to thoroughly analyze the numbers, Commissioner Mclsaac thinks it is about a third of what it should be on buildings and houses. He further noted that, while he wanted it on the record that he objects to the current application of assessments, he knows we must do something because losing the fire department would not be good.

Commissioner Roos noted he had talked with his homeowner's insurance agent. If this Department disappeared our ISO ratings would cause insurance premiums to increase significantly. It might not happen in the first few years, but it would happen.

Resident Duane Chamberlain noted that he had a house burn down. The house was 100 years old and insurance only paid \$20,000. Because of the current insurance premium costs, he noted that not all his property was insured.

Commissioner Roos again urged those present to speak with their representatives.

Motion: Adopt Resolution 25-02  
By: Commissioner Stiles  
Second: Commissioner Amy  
Discussion: No further discussion  
Roll Call Vote: Commissioner Roos – Yes  
Commissioner Stiles – Yes  
Commissioner Amy – Yes  
Commissioner Mclsaac – No  
Commissioner Lindsey – Absent  
Motion passed: 3 in favor, 1 against, 1 absent

Resident Ed Beoshanz asked to speak. He noted that all we had just done was raise the price of food and he likes to eat. He believes having paid 24-hour staff is a waste of money and we need to get our volunteers back. Commissioner Amy noted that we have been trying, but looking at the age in the room the majority are over 65 probably and it is hard to get volunteers; we are not driving them away, it is just getting hard to find them. She looks at it as we are trying to keep the station from closing and driving insurance prices up. Commissioner Roos noted that a person can not just “simply” volunteer anymore; there are numerous requirements (training, etc) that must be met.

**c. Discussion / Action – Adopt Fiscal Year 2025-2026 District Budget (Commissioner Stiles)**

Commissioner Mclsaac asked about recovering costs for non-resident responses. Chief Stiles noted that we have a cost recovery program for that, including recovering costs for responses to District properties in the event an illegal action caused the necessity for the response (illegal control burns, etc). He noted that we typically try to educate District residents first and only send to recovery if that does not work.

Interim Clerk Rita reported on several of the Board-authorized recovery amounts: \$584, simple vehicle accident; \$667 if any hazardous materials cleanup necessary; \$813, vehicle fire; almost \$2,000 if extrication necessary. We cannot, however, recover for any medical aid responses to non-residents. This program was adopted by resolution of this Board in 2023. In response to question about whether those amounts cover our actual costs, Chief Stiles responded that it probably does. Interim Clerk Rita noted that those amounts can be changed by adopting a new resolution with new recovery fees.

Resident Ed Beoshanz complained about weeds in the District, including

ditches. Chief Stiles noted that we perform weed abatement inspections but are constrained by the weed abatement program parameters and state law. We do usually get compliance from everyone, but ditches remain a problem as the County claims each property owner owns to the middle of the roadway and the County only has an easement.

Motion: Adopt fiscal year 2025-2026 District budget in the total appropriated amount of \$953,822  
By: Commissioner Amy  
Second: Commissioner Roos  
Discussion: No further discussion  
Motion approved unanimously.

**d. Discussion / Action – Standing Committee – Reports and Minutes**

**i. Lillard Hall Committee – Amy, Roos**

**1. Hall Manager Report**

No questions.

**2. Discussion / Action – Approval of June 4, 2025, Meeting Minutes**

Motion: Approve June 4, 2025, Lillard Hall meeting minutes  
By: Commissioner Amy  
Second: Commissioner Mclsaac  
Discussion: None  
Motion passed unanimously.

**3. Adopt Fiscal Year 2025-2026 Lillard Hall Budget**

Motion: Adopt Fiscal Year 2025-2026 Lillard Hall Budget, with total financing use of \$14,887  
By: Commissioner Amy  
Second: Commissioner Stiles  
Discussion: Commissioner Amy noted it was a balanced budget  
Motion passed unanimously.

**ii. Budget and Benefits Committee – Stiles, Lindsey**

**1. Approval of May 17, 2025, Meeting Minutes**

Commissioner Amy asked about the reference to DQU in the draft minutes. Clerk Rita confirmed that should have been Rancheria, not DQU.

Motion: Approve May 17, 2025, Budget and Benefits Committee meeting minutes, as corrected  
By: Commissioner Stiles

Second: Commissioner Mclsaac  
Discussion: No further discussion  
Motion passed unanimously.

**2. Approval of June 10, 2025, Meeting Minutes**

Motion: Approve June 10, 2025, Budget and Benefits  
Committee meeting minutes, as presented  
By: Commissioner Mclsaac  
Second: Commissioner Roos  
Discussion: None  
Motion passed unanimously.

**3. Discussion / Action – Approval of the Following FYE 2025 Budget Adjustments**

- a. **Acct # 420900 (Federal-Other) – Adjust from \$0.00 to \$76,120.00**
- b. **Acct # 530070 (Equipment) – Adjust from \$17,000.00 to \$93,120.00**

Chief Stiles noted that this was necessary because of the OTS grant that had not been anticipated when preparing the budget.

Motion: Approve the identified fiscal year 2025 budget adjustments to accounts 420900 and 530070  
By: Commissioner Amy  
Second: Commissioner Stiles  
Discussion: None  
Motion passed unanimously.

**iii. Personnel Committee – Amy, Lindsey**

**1. Approval of June 9, 2025, Meeting Minutes**

Motion: Approve June 9, 2025, Personnel Committee meeting minutes as presented  
By: Commissioner Amy  
Second: Commissioner Mclsaac  
Discussion: None  
Motion passed unanimously.

**2. Discussion / Action – Appoint Cherie Rita as Board Clerk and Increase Hourly Rate to \$20.00, Effective July 1, 2025**

Motion: Appoint Cherie Rita as Board Clerk and increase hourly rate to \$20.00, effective July 1, 2025  
By: Commissioner Amy  
Second: Commissioner Stiles

Discussion: Chief Stiles reported that the adopted Budget for fiscal year 2025-2026 did include this increase in pay for the Board Clerk

Motion passed unanimously.

**e. Discussion / Action – New Committee Assignments (Commissioners)**

President Roos confirmed with Commissioner McIsaac that he would replace Commissioner Lindsey on the Personnel Committee. All other Committee assignments will remain the same.

**f. Discussion / Action – Recognition of Prior Board Member James McMullen (Commissioners)**

Commissioner Amy noted we would have to find out when James McMullen started with the Department. Interim Clerk Rita reported that we have the information and asked about wording. Commissioner Amy suggested we use language similar to what we did for Commissioner Yeager. Clerk Rita will work with President Roos on the plaque and wording.

**5. Fire Chief's Report (Chief Stiles)**

**a. Incidents for May 2025**

**b. Staffing Updates**

**c. Grant Updates**

Chief Stiles reported that we are still waiting on word about the CalFire (VFC) grant. Award notices for this grant typically go out in July. Regarding the regional AFG communications grant, we could hear on that anytime between August and the end of the year.

All funds expended on the OTS grant have been reimbursed and we will be requesting the SAFER grant reimbursements for the first half of this year next month.

There were no questions about May's incidents and Chief Stiles had nothing new to report on staffing.

**6. Assistant Chief's Report (AC Beoshanz)**

**a. Development Impact Fee Update**

No update. Still waiting on County Counsel.

Commissioner Roos questioned whether this would go through. Chief Stiles believes it will eventually, but we need County Counsel's input. He has tried several times to get a response, but everyone is busy right now; it is that time of year.

**7. Fire Fighter's Association Report (President Lee)**

President Lee addressed the lack of volunteers, noting that three of the current

volunteers are maybe in their thirties; and the other four are over fifty-five. He noted that we have done outreach during the pancake breakfast and during any other of our events. As a District resident he expressed his concern should the Fire Department be closed, noting delayed response times. He further noted that the Fire Department will perform other services that AMR and law enforcement will not. He is willing to pay what he has to in order to continue to have those services and to make sure his insurance coverage premiums remain reasonable. Weed abatement makes no money.

Resident Chamberlain talks a bit about his time as supervisor and the challenges the county faced then in maintaining roads and ditches. He believes the county recently made a deal with a company to help with weed abatement.

**8. Interim Board Clerk's Report (C Rita)**

**a. Informational**

**i. Trial Balance – FYE 2025 – Period 11 – Closed**

**ii. FYE 2025 Deposits to Date**

Interim Clerk Rita reported that, though not shown on the deposits in the packet because it had been received too late, the Airport check from 2021 had been reissued and deposited. No questions.

**b. Discussion / Action – West Plainfield Fire Protection District Bill Review / Payment Ratification**

Motion: Ratify payment of bills as shown

By: Commissioner Amy

Second: Commissioner Mclsaac

Discussion: None

Motion passed unanimously.

**c. Discussion / Action - Identify Individuals Who are Authorized to Approve Various Financial Transactions with Yolo County Department of Financial Services for Fiscal Year 2025-2026 (*Special Districts and Other Agencies Authorization Form – FY 2025-2026*)**

Clerk Rita noted that the form gives those named the powers listed, which are all but budget adoption and amendment, as those are solely the responsibility of the Board members.

Motion: Approve Special Districts and Other Agencies Authorization Form – FY 2025-2026 as presented

By: Commissioner Mclsaac

Second: Commissioner Stiles

Discussion: No further discussion

Motion passed unanimously.

**d. Discussion / Action - Approval of May 20, 2025, Regular Board Meeting Minutes**

Motion: Approve May 20, 2025, regular Board meeting minutes  
By: Commissioner Stiles  
Second: Commissioner Roos  
Discussion: None  
Motion passed unanimously.

**9. Open Forum**  
NONE

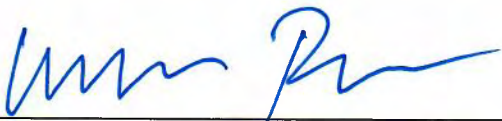
**10. Next Regular Board Meeting on July 15, 2025, Unless Another Date is Agreed Upon**

The next regular Board meeting was confirmed for July 15, 2025. President Roos will notify Commissioner Lindsey.

**11. Meeting Adjourned (President Roos)**

Meeting adjourned by President Roos at 8:21 PM.

Approved: July 15, 2025

  
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WARREN ROOS, President

  
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CHERIE RITA, Board Clerk