

DRAFT

**Hungry Hollow Working Group Charter**

July 14, 2025

**I. Purpose**

The Hungry Hollow Working Group (the Working Group) will temporarily recommend projects and management actions to the Yolo Subbasin Groundwater Agency (YSGA) Executive Officer until the YSGA Board of Directors forms a Management Area Public Advisory Committee to take over the duties of the Working Group. YSGA is establishing Public Advisory Committees for each of the Subbasin’s six Management Areas to make recommendations to the YSGA Board of Directors (Board) regarding projects and management actions specific to each Management Area to help implement the Yolo Subbasin Groundwater Sustainability Plan (GSP).

**II. Working Group Composition and Terms**

1. The Working Group will have up to 10 members that consist of landowners or those that lease and work the land in Hungry Hollow (Attachment A). Landowners may choose to designate someone to participate on their behalf. The YSGA Executive Officer will be the 11<sup>th</sup> member and Chair of the Working Group.
2. Working Group members will serve from August 2025 through March 2026.
3. Working Group members will attend at least two thirds of the scheduled meetings to retain voting privileges.
4. Working Group members will serve until their successors are designated by the YSGA, until such member’s resignation or removal (i.e. lack of attendance or disruptive behavior), or until the YSGA dissolves the Working Group.
5. The Working Group members will include representatives from the Hungry Hollow West and/or East areas for each of the following categories. Representatives from the same family or business entity cannot serve on the Working Group at the same time.
  - Small landowner (non-irrigated lands)  
An individual landowner that owns less than 100 acres and primarily uses the land for non-irrigated land purposes.
  - Small landowner (irrigated lands)  
An individual landowner that owns less than 100 acres and primarily uses the land for irrigated land purposes.
  - Large landowner (non-irrigated lands)  
An individual landowner that owns greater than 100 acres and primarily uses the land for non-irrigated purposes.
  - Large landowner (irrigated lands)

An individual landowner that owns greater than 100 acres and primarily uses the land for irrigated purposes.

- Leases farming or grazing land
- A grower that manages and farms land > 100 acres.

For each of these categories, individuals must submit an application to the YSGA Executive Officer for consideration; the YSGA Executive Officer will appoint Working Group members.

### **III. Responsibilities**

1. Review and provide feedback on local groundwater conditions in Hungry Hollow. This will involve:
  - a. Review groundwater levels and groundwater storage conditions in Hungry Hollow
  - b. Review groundwater conditions related to groundwater quality, land subsidence, and depletion of interconnected surface water
  - c. Provide feedback on ways to improve the monitoring network in Hungry Hollow
  - d. Identify and track issues related to groundwater conditions, such as dry wells
2. Review and provide feedback on the development of groundwater sustainability projects and management actions in Hungry Hollow, including input on:
  - a. Development of a comprehensive list of potential projects and management actions
  - b. Development of prioritization criteria to rank projects and management actions
  - c. Scoring and ranking of projects and management actions
  - d. Development of descriptions, preliminary schedules, budgets, and work plans for projects and management actions
  - e. Identification of available funding sources and mechanisms for sustainable funding
3. Recommend groundwater sustainability projects and management actions to the YSGA Executive Officer for consideration and approval.

### **IV. Meeting Attendance, Duration, and Frequency**

1. The YSGA Executive Officer or their designee will convene and facilitate all meetings.
2. The Working Group will meet at least bimonthly for between one to two hours. Non-members of the Working Group are welcome to attend meetings but do not vote. The Working Group may organize meetings for Working Group members only.
3. YSGA shall develop and distribute the meeting agenda and materials through electronic transmission in advance of the meeting.

4. Working Group members may participate in meetings by conference call or video conference, providing all people participating in meetings can hear each other and the venue has appropriate hybrid meeting capabilities.
5. YSGA will prepare and distribute meeting summaries in time to include in the next meeting agenda for Working Group approval.

## **V. Decision Making and Dispute Resolution Processes**

1. A quorum is a majority of Working Group members.
2. The Working Group may approve actions with a majority vote.
3. Each Working Group member has one vote.
4. Working Group members vote as individuals.
5. Working Group members may not vote by proxy.
6. If conflicts arise, Working Group members agree to address concerns respectfully and directly.
7. In the event of a tie vote, the YSGA Executive Officer will cast the deciding vote.
8. If conflicts arise, the YSGA Executive Officer will facilitate a dispute resolution process, including a private discussion with involved parties or a mediated conversation during a scheduled Working Group meeting if needed.
9. If the Working Group cannot reach resolution, the YSGA Executive Officer may recommend support from an impartial facilitator (if funding is available) to support development of solutions.

## **VI. Amendments and Dissolution**

1. The YSGA Board of Directors will approve the charter based on a recommendation from the YSGA Executive Officer, who will seek feedback on the draft charter from landowners and other Hungry Hollow interested parties.
2. The YSGA Board of Directors may amend the charter at any time.
3. The Working Group may recommend changes to the charter, but all changes are subject to YSGA Board of Directors approval.
4. Amendments shall take effect immediately unless otherwise specified.

5. When YSGA Board of Directors establishes the Dunnigan Hills Management Area Public Advisory Committee or determines another Management Area Public Advisory Committee to take over the duties of the Working Group, the Working Group will dissolve.
6. Upon dissolution of the Working Group, members must reapply to their respective Management Area Public Advisory Committee if they wish to continue serving the YSGA as a member of their respective Management Area Public Advisory Committee.