

**SIDELETTER AGREEMENT
BETWEEN YOLO COUNTY AND THE YOLO COUNTY SUPERVISOR AND
PROFESSIONAL EMPLOYEES ASSOCIATION**

The County of Yolo and the Yolo County Supervisors and Professional Association (Association) hereby enter into this Letter of Agreement to the Memorandum of Understanding between the parties covering July 1, 2023 through June 30, 2027. This Letter of Agreement would take effect upon signature of the parties. The parties agree to amend the following sections as follows:

**ARTICLE 9
VACATION**

9.1 Vacation

9.1.1 All regular full-time and part-time employees shall be entitled to paid vacation according to the schedule in Section 9.2.1 or 9.2.2.

9.1.2 Vacation time accrual shall be based on regular hours paid. All overtime hours shall be excluded for vacation accrual purposes.

~~9.1.3 Absence without pay during an employee's first thirteen (13) biweekly periods of employment shall cause their eligibility date for vacation time to be postponed the number of days equal to the number of days of such absence. Such absences shall be cumulative and the postponement of eligibility shall be based on work days.~~

~~9.1.4 At the end of thirteen (13) bi-weekly pay periods, employees shall be granted forty (40) hours vacation or, if part time, a pro-rated share thereof.~~

9.1.5 If the County changes the work week to less than forty (40) hours per week, the employee will accrue vacation as if they had worked forty (40) hours.

9.2 Accrual

9.2.1 For employees hired prior to January 1, 2016, accrual (in hours) per:

	<u>Pay Period</u>	<u>Reg. Hours</u>	<u>Max/Yr</u>
80	After 13 pay periods <u>Less than 3 years</u>		3.08 .0385
	After 3 years	4.62	.0577 120
	After 11 years	4.93	.0615 128
	After 12 years	5.24	.0654 136
	After 13 years	5.54	.0692 144

After 14 years	5.85	.0731	152
After 15 years	6.16	.0769	160
After 16 years	6.47	.0809	168
After 17 years	6.77	.0846	176
After 18 years	7.08	.0885	184

9.2.2 For employees hired on or after the first pay period in January 2016, accrual (in hours) per:

	<u>Pay Period</u>	<u>Reg. Hours</u>	<u>Max/Yr</u>
80	After 13 pay periods <u>Less than 5 years</u>		3.08 .0385
	After 5 years	4.00	.0500 104
	After 10 years	4.62	.0577 120
	After 15 years	5.24	.0654 136
	After 20 years	6.16	.0769 160

9.2.3 Vacation time shall be credited as of the end of each biweekly pay period.

9.2.4 For the District Attorney Lieutenants, credit for years of service for the above accrual rate (9.2.1 and 9.2.2) shall include verified service in a State, local or county public agency as a safety member. Verification shall be in writing from the agency to the County of Yolo.

9.4 Payoff

9.4.1 Upon termination of employment, ~~and after thirteen (13) pay periods of employment,~~ an employee shall be entitled to a lump sum payment for any unused or accrued vacation time, as of the date of termination.

Approved on this ____ day of _____, 2025.

COUNTY

Mary Vixie Sandy
Chair, Yolo County Board of Supervisors

YOLO COUNTY SUPERVISOR AND
PROFESSIONAL EMPLOYEES
ASSOCIATION

Cheryl Schiele
Cheryl Schiele
Employee Representation Services, Inc.