

**SECOND AMENDMENT
(BOS AGREEMENT NO. ____-____)**

This Second Amendment to Agreement No. 23-295 (“Second Amendment”) is made and entered into as of the last date signed below, by and between the County of Yolo (“County”) and Yolo County Children’s Alliance (“Contractor”), jointly referred to as the “Parties” herein.

WHEREAS, on or about December 19, 2023, the Parties entered into Agreement No. 23-295 (“Agreement”); and

WHEREAS, on or about May 7, 2024, the Parties amended the Agreement via the First Amendment; and

WHEREAS, the Parties would now like to further amend the Agreement, as previously amended, to:

1. Revise **Paragraph I.A.** to extend the term through June 30, 2026 and update language regarding the remaining optional extensions; and
2. Revise **Paragraph III.B1.** to increase the contract maximum by \$536,129 by decreasing funding for Fiscal Year (FY) 2024-25 in the amount of \$70,000 and adding funding for FY 2025-26 in the amount of \$606,129; and
3. Revise **Paragraph III.B2.** to update the optional extension table to revise the lifetime maximum and update available optional extensions; and
4. Revise **Section IV.** to rename section and update County authority; and
5. Revise **Paragraph I.B.2.** of **Exhibit B** to update County email addresses; and
6. Revise **Paragraph IV.C** of **Exhibit C** to update County contact for submission of Contract Expenditure Reports; and
7. Revise **Paragraph IX.C** of **Exhibit C** to update County contact information for Information Security Incidents email and to add language to allow for future updates to contact information via written notice; and
8. Revise **Paragraph IX.I.** of **Exhibit C** to update County contact information for subpoena; and
9. Revise **Paragraphs XVIII.A.** and **XVIII.B.** of **Exhibit C** to update County emails for notices; and
10. Revise **Exhibit D** to update the budgets to reflect the \$70,000 reduction for FY 2024-25 and the increase in funding of \$606,129 for FY 2025-26; and
11. Revise **Paragraph II.B.2(d)(i)** of **Exhibit E** to update contact information for County’s risk manager; and
12. Revise **Exhibits F.1, F.2 and F.3** to update the County contact information for the submission of performance measure reports, add language to allow for future updates to contact information via written notice and add section numbering for ease of reference.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. Paragraph I.A. of the Agreement is hereby amended to read as follows:

A. The term of this Agreement shall be from **January 1, 2024 through June 30, 2026** unless sooner terminated as provided in this Agreement. At the County’s option, this Agreement may be extended

for one (1) additional twelve (12) month period on the same terms and conditions as set forth in this Agreement upon written notice to the Contractor by the Yolo County Health and Human Services Agency Director or her/his designee (“Director”).

2. Paragraph III.B1. of the Agreement is hereby amended to read as follows:

B1. Any other provision of this Agreement notwithstanding, the maximum payment obligation to Contractor through **June 30, 2026**, shall be no greater than **ONE MILLION FOUR HUNDRED TWENTY-FOUR THOUSAND NINETY-ONE DOLLARS (\$1,424,091)**, specified as follows:

Fiscal Year 2023-24 January 1, 2024 through June 30, 2024	Fiscal Year 2024-25 July 1, 2024 through June 30, 2025	Fiscal Year 2025-26 July 1, 2025 through June 30, 2026	Total
\$266,833	\$551,129	\$606,129	\$1,424,091

3. Paragraph III.B2. of the Agreement is hereby amended to read as follows:

B2. Optional Extensions: County may exercise its option to extend the term of the Agreement pursuant to Paragraph I.A. above. In the event that County elects to exercise an option, County shall notify Contractor in writing. The notice shall include the revised Agreement term; revised contract budget (if applicable), approved funding amount to be added to the Agreement; and revised agreement maximum payment obligation, subject to the maximums set forth below:

Option Year/ Fiscal Year (OY/FY)	Revised Agreement Expiration Date Per OY/FY	Maximum Increased Funding Amount Per OY/FY	Revised Agreement Lifetime Maximum Per OY/FY
OY/FY 2026-27	On or before June 30, 2027	Less than or equal to: \$621,129	Less than or equal to: \$2,045,220

In no event shall the term of the Agreement extend beyond **June 30, 2027**, nor shall the total contract maximum exceed the amount of **TWO MILLION FORTY-FIVE THOUSAND TWO HUNDRED TWENTY DOLLARS (\$2,045,220)**, unless otherwise agreed to in writing by the parties and in conformity with the then-current Yolo County Procurement Policy approved by the Yolo County Board of Supervisors.

4. Section IV. to the Agreement is hereby amended to read as follows:

IV. Specific County Authority

1. Director’s Authority: Director may exercise optional extensions, if any, and execute related option notices in conformance with the conditions of Section I.A. and III.B.2 of this Agreement. Director may also issue any other general notices regarding the administration of this Agreement, including letters re disallowances and recoupment.
2. County Procurement Manager’s Authority: The Yolo County Deputy Director/Manager of Procurement (“Procurement Manager”) may approve and execute amendments regarding allocation of funds between categories of services, scope of services, billing rates, and other contract language changes set forth elsewhere in this Agreement provided the modifications are generally consistent with the original approved scope of the contract. This authority

includes the ability to approve and execute amendments to increase to the maximum payment obligation, provided the increase is within Procurement Manager's Authority, as prescribed in the then current Yolo County Procurement Policy. Procurement Manager may also issue termination notices in conformance with Section XI of Exhibit C.

3. Yolo County Board of Supervisors' Authority: All other authority related to this Agreement is reserved by the Yolo County Board of Supervisors.

5. Paragraph I.B.2. of Exhibit B to the Agreement is hereby amended to read as follows:

2. Claims/invoices shall be submitted to HNSA.AccountsPayable@yolocounty.gov, Christina.Maciel@yolocounty.gov and Jacob.Haueter@yolocounty.gov.

6. Paragraph IV.C. of Exhibit C to the Agreement is hereby amended to read as follows:

C. Expenditure Reports

Contract Expenditures

1. Mid-Year: This includes the total contract expenditures for the period of July 1 through December 31 and year-to-date information on actual expenditures and revenues. To be submitted by January 31st.
2. End of Year: This includes contract expenditures for the period of July 1 through June 30 and year end information on actual expenditures and revenues. To be submitted by July 31st.
3. Submit the Contract Expenditures reports electronically via email to Contract Administrator Christina.Maciel@yolocounty.gov.

7. Paragraph IX.C. of Exhibit C to the Agreement is hereby amended to read as follows:

C. Information Security Incidents

Defined: Information security incidents include, but are not limited to, any event (intentional or unintentional) that causes the loss, damage to, destruction, or unauthorized disclosure of County or Contractor information assets.

Notification: The County/Contractor shall notify the other or its designated agent of any actual or attempted information security incidents, as defined above, within 24 hours of initial detection. Information security incidents shall be reported by telephone or email to:

Charles Egbert, HNSA Privacy Officer
Health and Human Services Agency
137 North Cottonwood Street
Woodland CA 95695
Email: Charles.Egbert@yolocounty.gov

Jeneba Lahai, Executive Director
Yolo County Children's Alliance
600 A Street, Suite Y
Davis, CA 95616
Email: Jeneba.Lahai@yolokids.org

Cooperation: Each party shall cooperate in any investigations of information security incidents.

The Parties may update contact information provide above via five (5) days advanced written notice to

the email address(es) provided in section XVIII of this Exhibit C.

8. Paragraph IX.I. of Exhibit C to the Agreement is hereby amended to read as follows:

- I.** Contractor shall comply with, and shall ensure that, its officers, agents, employees, participants and volunteers comply with the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations as set forth in Exhibit E.

In the event that Contractor receives a request or subpoena to provide confidential information regarding any services provided pursuant to this Agreement, Contractor will notify the HHSA Director immediately by email at HHSAContracts@yolocounty.gov.

9. Paragraphs XVIII.A. and XVIII.B. of Exhibit C to the Agreement are hereby amended to read as follows:

- A.** All notices shall be deemed to have been given when made in writing and delivered or mailed to the respective representatives of County and Contractor at their respective addresses as follows:

Contractor:

Yolo County Children's Alliance
600 A Street, Suite Y
Davis, CA 95616
Jeneba Lahai, Executive Director

County:

Yolo County Health and Human Services Agency
137 N. Cottonwood Street
Woodland, CA 95695
Attn: HHSA Director

- B.** In lieu of written notice to the above addresses, any Party may provide notices by email provided the following email addresses are used:

Contractor:

Olivia.Arnold@yolokids.org
Jeneba.Lahai@yolokids.org

County:

Contracts Unit: HHSAContracts@yolocounty.gov
Contract Administrator: Christina.Maciel@yolocounty.gov

10. Exhibit D to the Agreement is hereby amended to read as attached.

11. Paragraph II.B.2(d) of Exhibit E to the Agreement is hereby amended to read as follows:

- (i) County's Risk Manager/Safety Officer at Risk.Mgmt@yolocounty.gov; and
(ii) County's Information Security Officer-Chief Technology Officer at Lee.Gerney@yolocounty.gov; and
(iii) HHSA Privacy Officer at Charles.Egbert@yolocounty.gov; and
(iv) HHSA Behavioral Health Compliance Officer at HHSA.BHCompliance@yolocounty.gov.

12. Exhibits F.1, F.2 and F.3 to the Agreement are hereby added to read as attached.

13. All attachments to this Second Amendment are incorporated herein by this reference.

14. Except as specifically amended by this Second Amendment, the Agreement shall remain in full force and effect according to its terms.

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IN WITNESS WHEREOF the Parties have executed this Second Amendment as of the day and year last set forth below.

CONTRACTOR

COUNTY OF YOLO

Jeneba Lahai, Executive Director
Yolo County Children's Alliance

Mary Vixie Sandy, Chair
Board of Supervisors

Date: _____

Date: _____

Monica Morales, Director
Health and Human Services Agency

Attest:
Julie Dachtler, Senior Deputy Clerk

By: _____
Deputy (Seal)

Approved as to Form:
Philip J. Pogledich, County Counsel

By: Hope P. Welton
Hope P. Welton, Senior Deputy

EXHIBIT D – CONTRACT BUDGET

1. Fiscal Year 2023-24

Yolo County Children’s Alliance		
Building and Strengthening Protective Factors		
	Cost Items	Fiscal Year 2023-24 January 1, 2024 through June 30, 2024
1	a. Personnel (Salary, Benefits, and Payroll Taxes)	\$198,900
	b. Indirect/Overhead/Administration, not to exceed 15% of Personnel Costs (Item 1a)	\$29,835
2	Operating	\$38,098
3	Direct to Clients	\$0
4	Total	\$266,833

2. Fiscal Year 2024-25

Yolo County Children’s Alliance		
Building and Strengthening Protective Factors		
	Cost Items	Fiscal Year 2024-25 July 1, 2024 through June 30, 2025
1	a. Personnel (Salary, Benefits, and Payroll Taxes)	\$421,424
	b. Indirect/Overhead/Administration, not to exceed 15% of Personnel Costs (Item 1a)	\$63,213
2	Operating	\$66,492
3	Direct to Clients	\$0
4	Total	\$551,129

3. Fiscal Year 2025-26

Yolo County Children’s Alliance		
Building and Strengthening Protective Factors		
	Cost Items	Fiscal Year 2025-26 July 1, 2025 through June 30, 2026
1	a. Personnel (Salary, Benefits, and Payroll Taxes)	\$468,647
	b. Indirect/Overhead/Administration, not to exceed 15% of Personnel Costs (Item 1a)	\$70,301
2	Operating	\$67,154
3	Direct to Clients	\$0
4	Total	\$606,102

EXHIBIT D – CONTRACT BUDGET

4. Option Year (2026-27)

Yolo County Children’s Alliance		
Building and Strengthening Protective Factors		
	Cost Items	Optional Year(s) July 1st through June 30th
1	a. Personnel (Salary, Benefits, and Payroll Taxes)	\$480,271
	b. Indirect/Overhead/Administration, not to exceed 15% of Personnel Costs (Item 1a)	\$72,041
2	Operating	\$68,817
3	Direct to Clients	\$0
4	Total	\$621,129

EXHIBIT F.1 – PERFORMANCE MEASURES

In Home Safety Monitoring Services

In Home Safety Monitoring		Yolo County Children’s Alliance	Jeneba Lahai
Program Purpose	Building and Strengthening Protective Factors- In Home Safety Monitoring will improve identification of and control danger, risk, and harm; will improve safety of the home and family through Safety Management.		
Program Information	<p>Building and Strengthening Protective Factors services will improve family functioning and resiliency, develop and increase social and concrete supports, expand parents’ knowledge of parenting and child development, and increase parents’ skills to improve nurturing and attachment.</p> <p>Program purpose:</p> <ul style="list-style-type: none"> • To provide evidence-based services available for child welfare services involved parents, legal guardians and caregivers with a focus on enhancing caregivers’ protective capacity. • To promote child safety in the home through safety planning, counseling, home visiting, and participation in support and instructional groups. • To develop and expand the array of services available, and to better monitor and track outcomes. • To strengthen services for parents who’ve had children removed, and to significantly improve the safety, permanency, and wellbeing of children that are placed into care. • To provide services necessary in the prevention of removal and re-entry. <p>In Home Safety Monitoring program will provide access to a Safety Services Specialist (s) to control danger, risk, and harm in the home by providing Safety Management interventions.</p>		
PM1: How much did we do?			
1.1	# of referrals received		
1.2	# of individuals/families who completed intake and successfully enrolled in the program		
1.2	# of unduplicated individuals/families served		
1.3	# of safety management home visits provided		
1.4	# of safety management field visits provided		
1.5	# of safety management phone contacts provided		
PM2: How well did we do it?			
2.1	# & % of individuals/families enrolled and received services within 24 hours of referral		
2.2	# & % of individuals/families who received services within 10 days of referral		
2.3	# and % of families who received Behavioral Management services		
2.4	# and % of families who received Crisis Management services		
2.5	# and % of families who received Social Connections services		
2.6	# and % of families who received Separation services		
2.7	# and % of families who received Resource Support services		
2.8	# and % of individuals who successfully completed the program		
PM3: Is anyone better off?			
3.1	# & % of families with reduction in risk score in AAPI under “expectations of children”		
3.2	# & % of families with reduction in risk score in AAPI under “parental empathy for children’s needs”		
3.3	# & % of families with reduction in risk score in AAPI under “use of corporal punishment”		
3.4	# & % of families with reduction in risk score in AAPI under “parent-child family roles”		
3.5	# & % of families with reduction in risk score in AAPI under “children’s power and independence”		

EXHIBIT F.1 – PERFORMANCE MEASURES

In Home Safety Monitoring Services

- I.** Contractor shall collect and provide County with the data as described in the table above.
- II.** Performance Measures Reports are due Quarterly as follows:
For the period of July 1st through September 30th submit on or before October 31st
For the period of October 1st through December 31st submit on or before January 31st
For the period of January 1st through March 30th submit on or before April 30th
For the period of April 1st through June 30th submit on or before July 31st
- III.** Contractor shall submit the Performance Outcome Measures report electronically via email to hhsacyfoutcomemeasures@yolocounty.gov and Christina.Maciel@yolocounty.gov.
- IV.** County reserves the right to update the contact information provided in section 3. of this Exhibit F.1 via five (5) days advance notice to the email address(es) provided in section XVIII of Exhibit C of this Agreement.

EXHIBIT F.2 – PERFORMANCE MEASURES

Family Life Skills

Family Life Skills Program		Yolo County Children’s Alliance	Jeneba Lahai
Program Purpose	Building and Strengthening Protective Factors- Family Life Skills program will provide one on one instruction, coaching in home and in the community. The Family Life Skills Trainer will train over 20 different modules of life skills that best fit each family’s unique needs.		
Program Information	<p>Building and Strengthening Protective Factors services will improve family functioning and resiliency, develop and increase social and concrete supports, expand parents’ knowledge of parenting and child development, and increase parents’ skills to improve nurturing and attachment.</p> <p>Program purpose:</p> <ul style="list-style-type: none"> • To provide practical life skills services available for child welfare services involved parents, legal guardians and caregivers with a focus on enhancing caregivers’ protective capacity. • To promote child safety in the home through increased knowledge and coaching on the following items: personal hygiene, health, problem solving, support systems, home cleanliness and maintenance • Family Life Skills Program will be direct, hands-on assistance in learning and practicing basic life skills through participation in training modules that will enable parents to keep their children healthy and safe once they return home to prevent children from being removed from the home. 		
PM1: How much did we do?			
1.1	# of referrals received		
1.2	# of individuals/families who completed intake and successfully enrolled in the program		
1.2	# of unduplicated individuals/families served		
1.3	# of individuals that completed twelve (12) out of the twenty (20) modules		
1.4	# of one-on-one FLSP instruction and coaching sessions held in the home		
1.5	# of one-on-one FLSP instruction and coaching sessions held in the community		
PM2: How well did we do it?			
2.1	# & % of individuals/families enrolled and received services within 24 hours of referral		
2.2	# & % of individuals/families who received services within 10 days of referral		
2.3	# and % of individuals who successfully completed the program		
PM3: Is anyone better off?			
3.1	# & % of families that did not have their child(ren) removed due to learning a skill that kept their child safe		
3.2	# & % of families that self-identify that the skill they learned will be useful		
3.3	# & % of families that showed an increase score from pre-test to post-test		
3.4	# & % of families with improvement in basic life skills		

1. Contractor shall collect and provide County with the data as described in the table above.

2. Performance Measures Reports are due Quarterly as follows:

For the period of July 1st through September 30th submit on or before October 31st

EXHIBIT F.2 – PERFORMANCE MEASURES

Family Life Skills

For the period of October 1st through December 31st submit on or before January 31st

For the period of January 1st through March 30th submit on or before April 30th

For the period of April 1st through June 30th submit on or before July 31st

3. Contractor shall submit the Performance Outcome Measures report electronically via email to hhsacyfoutcomemeasures@yolocounty.gov and Christina.Maciel@yolocounty.gov.
4. County reserves the right to update the contact information provided in section 3. of this Exhibit F.2 via five (5) days advance notice to the email address(es) provided in section XVIII of Exhibit C of this Agreement.

EXHIBIT F.3 – PERFORMANCE MEASURES

Parenting Classes

Parent Education Services	Yolo County Children’s Alliance	Jeneba Lahai
Program Purpose	Building and Strengthening Protective Factors- Parent Education Program will build and strengthen protective factors ensuring child safety, permanency, and well-being. services shall improve parents, legal guardians and caretaker’s protective capacities and skills allowing them to recognize safety concerns that created danger in the home, identify behavioral changes needed to increase safety and wellbeing, and demonstrate an increased awareness of protective factors to establish a safe, nurturing, and supportive environment for children.	
Program Information	<p>Building and Strengthening Protective Factors services will improve family functioning and resiliency, develop, and increase social and concrete supports, expand parents’ knowledge of parenting and child development, and increase parents’ skills to improve nurturing and attachment.</p> <p>Program purpose:</p> <ul style="list-style-type: none"> • To provide evidence-based services available for child welfare services involved parents, legal guardians and caregivers with a focus on enhancing caregivers’ protective capacity. • To promote child safety in the home through safety planning, counseling, home visiting, and participation in support and instructional groups. • To develop and expand the array of services available, and to better monitor and track outcomes. • To strengthen services for parents who’ve had children removed, and to significantly improve the safety, permanency, and wellbeing of children that are placed into care. • To provide services necessary in the prevention of removal and re-entry. <p>The Parent Education Services will promote family wellbeing and child safety, aiming to enrich the families of CWS through comprehensive, supportive educational resources.</p>	
PM1: How much did we do?		
1.1	# of referrals received	
1.2	# of individuals/families who completed intake and successfully enrolled in the program	
1.2	# of unduplicated individuals/families served	
1.3	# of parents that have experienced harsh discipline techniques	
1.4	# of parents that have children with developmental, behavioral problems or special needs	
PM2: How well did we do it?		
2.1	# & % of individuals/families enrolled and received services within 24 hours of referral	
2.2	# & % of individuals/families who received services within 10 days of referral	
2.8	# and % of individuals who successfully completed the program	
PM3: Is anyone better off?		
3.1	# & % of parents that understand how to apply age-appropriate behavior development when caring for their children	
3.2	# & % of parents that gained skills to address their children’s behavior in a positive way and create a safe environment for their children to thrive	
3.3	# & % of parents that identify that their relationship with their children impacts the child’s ability to interact positively with others, self-regulate and to effectively communicate his or her emotions and can identify that children that experience or witness violence, need a safe environment to have the opportunity to develop	

EXHIBIT F.3 – PERFORMANCE MEASURES

Parenting Classes

3.4	# & % of parents that understand the importance of social connections and a social network and can identify resources available i.e., friends, family members, neighbors, peer support groups, other members or groups within the community that can provide emotional support
3.5	# & % of parents that can identify resources to ensure the basic needs, such as, resources to food, clothing, and shelter, of a family are met, and can identify that isolation and lack of social connections can lead to abuse and neglect
3.6	# & % of parents that can identify when it is appropriate to reach out for community support and that feel they will reach out for help in times of need
3.7	# & % of parents that can identify their specific resources in their social network and that understand that reaching out for support for certain services, such as, substance abuse and domestic violence should not be stigmatized

1. Contractor shall collect and provide County with the data as described in the table above.
2. Performance Measures Reports are due Quarterly as follows:
For the period of July 1st through September 30th submit on or before October 31st
For the period of October 1st through December 31st submit on or before January 31st
For the period of January 1st through March 30th submit on or before April 30th
For the period of April 1st through June 30th submit on or before July 31st
3. Contractor shall submit the Performance Outcome Measures report electronically via email to hhsacyfoutcomemeasures@yolocounty.gov and Christina.Maciel@yolocounty.gov.
4. County reserves the right to update the contact information provided in section 3. of this Exhibit F.3 via five (5) days advance notice to the email address(es) provided in section XVIII of Exhibit C of this Agreement.