

Q4— 2024-
2025

BOARD
DIRECTED
PROJECTS
PERFORMANCE
REPORTS



Prepared by
BERENICE
ESPITIA

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PERFORMANCE PROGRESS REPORT

Title Project:	Food and Equipment for RISE Food Closet
Name of the organization:	RISE, Inc.

Reporting Period: April 1, 2025 – June 31, 2025

Purpose/Goal:

The purpose of this program is to acquire equipment that will enhance the program capabilities and expand the variety of food items offered at our RISE Food Closet and Food Distributions.

Progress Report:

- **Key Project Updates:**

From April to June 2025, we expanded our outreach efforts to raise community awareness about the increased availability of food items at our Food Pantry and Food Closet. In response to rising food prices, RISE addressed community needs by purchasing and distributing milk, eggs, and meat at the Friday Food Closet.

During previous quarters, we were unable to provide fresh produce due to the harvest season being off. However, this April, we partnered with Durst Organics & Full Belly Farms to offer fresh, locally grown produce to the community.

- **Performance Measures:**

How Much Did We Do?

From April to June 2025, RISE provided food assistance through our Food Closet/Pantry and larger Food Distribution events:

- **Winters Food Pantry:** Served 8-10 individuals weekly, impacting over 408 individuals in the Winters community.
- **Esparto Friday Food Closet:** Served an average of 62 individuals per week, with a notable spike in May. These efforts provided free food to approximately 3,375 individuals in the Esparto, Madison, and Capay Valley communities.
- **Larger Distributions (2x/month):** Large-scale food distribution events at the Esparto and Winters sites impacting 3527 individuals across the Winters, Esparto, Madison, and Capay Valley communities. Each event

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supported an average of 366 individuals in Winters and 340 in Esparto/Madison/Capay Valley. *Please note that during this reporting period, one of the larger distributions was cancelled due to the Juneteenth holiday.

How Well Did We Do It?

This quarter, the Esparto Friday Food Closet saw an increase in participation, growing from an average of 45 individuals served weekly last quarter to 61 individuals per week, impacting a total of 3,373 people.

Across all programs, Winters Food Pantry, Esparto Friday Food Closet, and our larger distributions, we served:

- January: 2,523 individuals impacted in Winters & Esparto.
- February: 2,793 individuals impacted in Winters & Esparto.
- March: 1,992 individuals impacted in Winters & Esparto.

Is Anyone Better Off?

- Beyond the numbers, these programs have provided critical food security for hundreds of families, reducing food hardship and ensuring access to nutritious meals. With the harvest season in full swing, RISE has been able to partner with local farms to finally offer fresh produce in larger amounts at the Esparto Friday Food Closet, further enhancing the nutritional value of what families receive. Many participants have expressed relief knowing they can depend on these resources, particularly at the end of the month when financial strain is higher. Continued support for these programs strengthens community resilience and overall well-being.

- **Challenges (if applicable):**

While we had previously struggled to offer more fresh produce at our Friday Food Closet in Esparto, the harvest season being in full swing has allowed RISE to partner with local farms to provide a variety of locally grown, seasonal produce.

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Budget:

Budget Line Item (from the scope of work)	Current Period Expenditures	Previous Period Expenditures
Program Supplies		
Equipment:	\$0.00	\$0.00
Food:	\$5,040.63	\$1,958.71
Total Expenditures	\$5,040.63	\$1,958.71

PERFORMANCE PROGRESS REPORT

Title Project:	Interim Homeless Housing Program
Name of the organization:	City of West Sacramento

Reporting Period: April 1, 2025 – June 30, 2025

Purpose/Goal:

The Homeless Emergency Housing Program provides interim emergency housing to West Sacramento’s unhoused population and offers supportive services to program participants. Ultimate goal of the Program to prepare Program participants for placement into permanent housing.

Progress Report:

- Key Project Updates:

In early May, the City’s case management vendor, the Downtown Streets Team (DST) had a shift in management that included vacancies in their Regional Director of Sacramento and Yolo Counties as well as their Motel Program Manager. Upper management completed interviews and Christopher Cruz, a case manager at Rodeway was selected as the new program manager. Christopher has served as a case manager at the Rodeway since June of 2024 and is already familiar with the City’s motel programming, the case management staff and the clients.

On June 5th, 2025, Restoration Management Services (RMS) began the rehabilitation process of room 31 at the Flamingo Motel. Room 31 caught fire in October of 2024 and has been out of use since the fire took place. The room is projected to be completed and available to serve as the temporary respite room early mid-quarter 3 of 2025.

- Performance Measures

Performance Measures Framework	Outcome Measure	Data Collection Method	Data Tracking Frequency	Outcome Link to ARP Narrative
How much did we do? # Individuals served	50 individuals annually	HMIS	Monthly	The Interim Homeless Housing Program seeks to provide emergency housing for West Sacramento homeless residents. The program will provide supportive services to program participants, including getting them document ready

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41 Individuals served between April 1st 2025 and June 30th 2025.

How well did we do it? 10 individuals annually HMIS Monthly

of individuals who increased their financial support

25 individuals annually

2 Individuals increased their financial support between April 1st 2025 and June 30th 2025.

of individuals who increase their physical and behavioral health engagement

7 Individuals increased their physical and behavioral health engagement between April 1st 2025 and June 30th 2025.

Is anyone better off? 15 individuals annually HMIS Monthly

of individuals who obtain stable, affordable permanent housing.

1 client attained permanent housing between April 1st, 2025 and March 30th, 2025.

by assisting with procuring their government ID, birth certificate and social security card, to enable them to be placed in permanent housing. Program participants will receive supportive services to enable them to be placed into permanent housing. Supportive services will assist program participants to apply for SS/SSI, medical and other financial assistance programs. Additionally, program participants will be assisted to apply for and receive health benefits.

The ultimate goal of the program is to stabilize program participants by getting them the medical assistance that they need, assisting them with applying for any financial benefits and getting them document ready by assisting with procuring their government ID, birth certificate and social security card so that they may be independent and transition into permanent housing.

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- Challenges (if applicable):

There continues to be a shortage of housing, especially affordable housing, for program participants that are ready for placement.

Budget:

Budget Line Item (from the scope of work)	Current Period Expenditures (Apr-Jun)	Previous Period Expenditures (Jan-Mar)
Supportive Services	\$57,420.35	\$81,504.31
Property Management/Maintenance	\$17,073.42	\$23,148.44
Security	\$108,007.37	\$21,036.45
Utilities	\$30,276.95	\$14,668.56
Food/Resource	\$6,061.88	\$8,374.99
Emergency/Miscellaneous	\$26,105.83	\$2,333.57
Mobile Medicine	\$0	\$0
Indirect @ 10%	\$45.54	\$15,106.63
Total Expenditures	\$244,991.34	\$166,172.95



To: Yolo County Board of Supervisors

From: Jessica Hubbard, Executive Director, Yolo Community Foundation

Date: July 31, 2025

Re: Grant Report, Yolo NEON (Subaward #5354)

I am pleased to share our progress on the Yolo NEON project. Yolo Community Foundation has completed our pilot cohort for Yolo NEON and is now moving into planning and launching Cohorts 1 & 2. We continue to be on track to meet deliverables.

Project History & Objectives

Yolo NEON is a program of the Yolo Community Foundation, funded by Yolo County. It will help 25- 50 Yolo County-based nonprofits to increase efficiency and decrease risk by strengthening their operational foundation (e.g., finance, HR, legal, etc.), thus increasing their capacity to serve the people of Yolo County. Through this project, we will guide nonprofits through the process of refining their back-office policies and procedures, for the purpose of maximizing impact by increasing efficiency and decreasing risk. Back-office functions that are addressed through this program include finance & accounting, legal & compliance, human resources, and information technology & information management.

First, in partnership with relevant subject matter experts, we are creating a checklist or roadmap in each of our priority operations areas that covers the policies, processes, and procedures that a well-run nonprofit should have in place. Then, in partnership with our experts, we are building on this checklist with a six-part program: 1. Assessment Tool (help nonprofits identify priority focus areas), 2. Best Practice Library (sample policies, templates, checklists, etc. to minimize the workload for participating nonprofits and maximize the quality of the resulting policies and procedures), 3. Expert support (group and on-on-one training), 4. Seal of operational excellence (exploring possibility of “good housekeeping seal” for nonprofits that successfully complete the program), 5. Cohort model (20-35 nonprofits to complete the program as a cohort, offering one another peer learning and support), 6. NPLA expansion (20-40 nonprofits to engage with the program through one-off workshops on specific topic areas, through the framework of our existing Yolo County Nonprofit Leaders Alliance initiative).

Key Project Updates

This report covers grant activities from April through July 2025. Our primary focus in the past few months has been on the following areas: 1) Finish the Pilot Cohort, 2) Gather feedback in real time from both the pilot participants and the subcontractors about their experience in the program, 3) Design and launch the application for Cohorts 1 & 2, 4) Design and schedule stand-alone trainings that will be offered through the Nonprofit Leaders Alliance (NPLA).

Pilot Cohort

April: YCF hosted our third and final expert training for the Pilot Cohort. The training was in the area of HR/Compliance. During this training we had Consero Solutions and Jill England Attorney at Law presenting on HR and Compliance best practices. The session was held on April 24 at the West Sacramento Black Box Theater. We had 6 nonprofits in attendance and a total of 11 attendees in addition to the trainers and YCF staff. Consero Solutions and Jill England provided resources in the areas of employee handbook checklist, board bylaw template, a risk continuum, as well as a legal compliance checklist. Nonprofit participants found this to be one of the most helpful trainings since many topics came up that challenged what they originally believed and the knowledge they initially had on the subject matter. Participants had the opportunity to participate in small group discussion and brainstorming during the session. Following the session nonprofits were able to sign up for Office Hours to receive support. Most organizations opted to receive support in the areas of their handbook and their bylaws.

May: In May YCF hosted a working session for the Pilot Cohort to have dedicated time to work on specific policies and procedures they hadn't had time to work on previously. We had 4 organizations (a total of 6 people) attend the working session which was hosted at the County Admin Atrium. This also gave YCF the opportunity to connect one-on-one with participants about next steps and areas of need moving forward. We initially thought small to medium sized nonprofits would be the best fit for this program. However, after connecting with larger organizations as well as the volunteer run organizations, we determined that nonprofits of all sizes would find the program beneficial. In May YCF also began building out the application and scoring rubric for Cohorts 1 & 2. YCF determined general criteria we were looking for in the areas of organizational need, readiness and commitment, potential for impact, leadership and engagement, and board engagement and support. From learnings in the Pilot Cohort we determined that nonprofits that had high need, impact, and engagement in the program got the most out of participating in the program. Lastly, to prep for the second phase of NEON, YCF started reaching out to subject matter experts to provide additional Nonprofit Leader Alliance (NPLA) trainings complimentary to the Yolo NEON Cohorts 1 & 2. (Please note that these additional experts all applied through the originally RFQ and scored high in that evaluation; we qualified them to provide Yolo NEON services at that time.) As part of that process, YCF met with Irena Asmudson and Kim Tucker about providing training for NPLA as part of Yolo NEON and NPLA trainings.

June: In June we held our final Pilot Cohort meeting. We held the session at the newly restored Clarksburg Schoolhouse; Friends of the Clarksburg Schoolhouse was one of the participants in the Pilot Cohort. We collected feedback and had an open discussion with participants about what worked about the program and what could be improved. To wrap up the session, nonprofit participants were able to work on a workplan for their top 3 goals to prioritize in the next 12 months following the ending of the cohort. Once the session was complete, we celebrated with nonprofit partners, YCF Board members, and local government officials. Some of our nonprofit Pilot Cohort participants had the opportunity to

speak about their experience with the attendees. Overall, everyone was grateful for the program and felt like it couldn't have come at a better time given the challenges nonprofits are facing right now. Throughout the remainder of June, YCF launched the application for Cohorts 1 & 2, provided 1 information session and 2 office hours for prospective applicants, and did targeted outreach to nonprofits who had expressed interest during the Pilot Cohort. In addition to launching the application, YCF worked with Community Event Co. (CEC) to solidify training dates, times, and locations so all of the training information and time commitment would be available to prospective applicants. Lastly, YCF and CEC continued to plan for the stand alone NPLA trainings so that a calendar of the NPLA offerings would be ready by the time nonprofits were selected for Cohorts 1 & 2 in August.

July: In July YCF closed the application for Cohorts 1 & 2 and received 17 applications from a wide range of nonprofits. YCF is reviewing the applications through the end of July to have decisions by the first week of August. During July YCF will finalize the NPLA NEON calendar of offerings so that organizations can have a full understanding of what will be available to them outside of the cohort model. Additionally, YCF is working with the subject matter experts to make revisions as needed based on feedback provided from participants. YCF is working with Mikaela Leach on marketing and outreach to make sure that the NEON NPLA offerings are widely publicized and the Yolo County nonprofits are aware of the dates and times so they can sign up.

Upcoming: In August Yolo NEON will launch its NPLA offerings kicking off with Project Management. We will ask all nonprofits who are participating in the cohort model to participate in this training either the day of the training or review the recording ahead of the cohort kick off. In addition to the NPLA offerings, Cohorts 1 & 2 will also begin in August. We are excited to be able to provide this program to more organizations in Yolo County through 2025 and into the beginning of 2026.

Challenges

Some of the challenges we have experienced center around some of the learnings we've encountered throughout the pilot. First, we learned that this cohort program is a starting point for nonprofits to identify areas of risk and need, learn best practices, and move forward with a plan for how to address the gaps they have in the training areas; nonprofits will not leave the cohort having completely overhauled their back office policies and procedures. This has brought up some feelings of overwhelm from participants. In response to this learning, YCF provided a workplan for nonprofits to complete during the final session of the cohort. This workplan outlines the next 12 months and items they would like to prioritize to focus efforts and resources. Second, some nonprofits have requested additional time with the training experts. Given the time and resources available, this wasn't possible and trainers ended up providing more pro bono hours than originally planned. YCF has had to work with some of the training experts to modify budgets to provide additional time as we move into planning and facilitating Cohorts 1 & 2. With the constraints on time in mind, we have opted to move from one-on-one office hours offered by each subcontractor to optional group office hours. (We may maintain one-on-one office hours with our IT consultant.) Over time some of the nonprofits had capacity challenges and were unable to attend office hours. We have decided in order to preserve the time of the subcontractors to

make office hours optional and in a group setting. This way, those who have time and capacity to come can, and they can learn from each other's questions. This learning – that Yolo NEON's "supported DIY" approach is an excellent start, but nonprofits have a substantial need for one-on-one engagements with professional advisors with nonprofit expertise – may inform our plans for Yolo NEON beyond the scope of this grant.

The final adjustment YCF has made after some research and discussion is to move away from the Seal of Approval for Yolo NEON. After looking into other foundations or organizations who are offering something similar we decided this is something we would need a lot more time to design and understand – well beyond what we can accomplish within the budget and timeline of this grant. To certify organizations in the program would assume a level of responsibility and liability for YCF and the subcontractors. YCF is exploring how to best communicate participation and completion of the program for nonprofits so potential partners can understand the depth of knowledge they have gained and implementation they have completed as a result of participating in Yolo NEON.

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Title Project:	Nurture Yolo
Name of the organization:	Yolo Food Bank

Reporting Period: April 1, 2025 –June 30, 2025

Purpose/Goal:

The purpose of this project is to provide the food insecure residents of Yolo County the food resources they require at the location that best meets their needs.

Progress Report:

- **Key Project Updates:** We have moved our Dunnigan Public Community Food Distribution from the Arco/AMPM to the Dunnigan Firehouse. The change has been well-received by the Dunnigan community.

Quarter	Activities	Tools for Measurement
Apr 1, 2025 – Jun 30, 2025	<ul style="list-style-type: none"> ● During this quarter we distributed 1,091,683 lbs. of edible food through our Public Community Food Distributions and served 31,975 households (duplicated data). ● Through our Private Community Food Distributions, we distributed 50,458 lbs. of edible food to 1,703 households (duplicated data). ● During this period, we held a total of 38 Student Farmers Market events, and at these events we distributed 40,525 lbs. of food. There were fewer events this quarter than last quarter because the school year ended at the end of May/start of June. 	<ul style="list-style-type: none"> ● Primarius software was used to track pounds of food coming in and going out in each of our programs. We use sign in sheets at our distributions to track households served. ● We use sign in sheets at our distributions to track households served.

- **Challenges:** Unfortunately, at the beginning of June, we had to cancel our West Sacramento distribution that was held on Fridays at Alyce Norman. The West Sacramento police department closed the distribution with three weeks’ notice due to traffic violations and creating an unsafe environment. We have a lead on a new site in West Sacramento and will send an update when it has been secured.

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Budget:

Budget Line Item (from the scope of work)	Current Period Expenditures	Previous Period Expenditures (Jan – Mar 25)
Personnel (Payroll + Benefits)	\$28,083.57	\$28,676.04
Food	\$15,235.62	\$12,756.26
Total Expenditures	\$43,319.19	\$41,432.30



Yolo Food Hub Network

11th quarter report April 1, 2025-June 30, 2025

Program lead and contact information				
James Durst, (530)681-6578, jdurst@durstorganicgrowers.com				
Program purpose and statement				
New Season Community Development Corporation (NSCDC), in partnership with a consortium of private and public/non-profit groups, is creating a regional Food Hub Network that will strengthen local food supply chains, mitigate pandemic-related market disruptions for local consumers, promote resiliency and cooperation among Yolo County farmers by allowing them to more flexibly manage and extend market channels during recovery and meet the needs of institutional buyers, wholesale buyers, and retail seeking to purchase locally grown food.				
Performance measures				
Framework	Outcome measure	Data Collection Method	Data Tracking Frequency	Outcome Link to ARP Narrative
What did we do during quarter 10	ongoing planning and reporting meetings held by YFH steering committee to include		ongoing	On going planning meetings with YFH partners, mainly Valley Vision, New Season, Capay Farm Shop, Spork and architect.
	fundraising committee continues to meet and pursue granting opportunities		ongoing	Facilities: New Season is scheduled to receive the RFSI grant funds by September 1, 2025. We have collected bids for initial structural work from two contractors.
	Project Manger and Architect meetings		one time	We have halted all permit persuits for the time being to conserve funds and awaiting environmental studies from RFSI
	recruiting tenants		one time	Capay Mills is using the Oakdale Ranch site to store equipment and grains supplies on an interim basis for a small monthly charge.No other tenants have been approached while the construction is on hold.
	Project manager		ongoing	Project manager was placed on leave in December 2024
	On going meetings with other potential partners		ongoing	Continuing research for YFH operations, fresh cut operations, School Districts participation, and Food Hubs participation.
				We continue to do maintenance on fhe barn grounds.
How well did we do it?	jobs created			
	Jobs created		ongoing	New Season has hired a new executive director, Ave Lambert.
	New Season			New Season executive director Sue Heitman has resigned from the New Season ED position and is instead working on the ED duties as a board member. This is a non-paid position
	1 job (grant writer)		ongoing	Rebecca Brams continues to work as a grant writer in conjunction with board member Sue Heitman

PERFORMANCE PROGRESS REPORT

Title Project:	Board Directed Projects (ARP) – Yolo County Food Security
Name of the organization:	Yolo Healthy Aging Alliance

Reporting Period: April 1, 2025 – June 30, 2025

Purpose/Goal:

Program will provide expanded food access that includes a social aspect and connection to additional services to low income older adults throughout Yolo County with an emphasis on reaching persons in rural areas.

Progress Report:

- **Key Project Updates:** This project is an expansion of our food truck project additionally funded by Agency on Aging-Area 4. Totals list above include blended funding of both Yolo ARP and AAA4. Yolo ARP funds allow us to serve more rural older adults. Each meal includes an educational flyer, examples during this time period include ITIN information, nutritional resources, and cold/flu/Covid health information. Each event includes opportunities for socialization with our staff and volunteers and access to our case manager for connection to services.
- **Performance Measures:**

Performance Measures Framework	Outcomes Measure	Data Collection Method	Data Tracking Frequency	Outcome Link to ARP narrative
How much did we do?	Increase the number of older adults receiving meals and connection to services.	Food truck event sign in sheets and case management reports	Monthly	More older adults will receive prepared meals in a social environment that includes access to connections to additional needed services.
How well did we do it?	Participants report connection to food and needed services.	Surveys at food truck every 3 months	Quarterly	Surveys will show satisfaction with meals and response to requests for services.

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April – June 2025 Performance Measurement Results

	# Participants April 2025	# Participants May 2025	# Participants June 2025	Total Cost (\$20 / person)
West Sac	127	142	116	\$7,700
Woodland	54	52	34	\$2,800
Esparto	56	55	49	\$3,200
Winters	51	51	31	\$2,660
Knights Landing	145	145	140	\$8,600

See attached survey results.

- Challenges (if applicable): N/A

Budget:

Budget Line Item (from the scope of work)	Current Period Expenditures	Previous Period Expenditures
Personnel Expenses	\$ 2,164.30	\$ 705.00
Payroll taxes	\$ 227.37	\$ 53.93
Mileage	\$ 148.11	\$ 103.11
Expenses	\$ 266.40	\$ 89.43
10% Overhead/Indirect Costs	\$ 280.62	\$ 95.15
Total Expenditures	\$ 3,086.80	\$ 1,046.62