

**SECOND AMENDMENT
(BOS AGREEMENT NO. ____-____)**

This Second Amendment to Agreement No. 25-56 (Second Amendment) is made and entered into as of the last date signed below, by and between the County of Yolo (County) and Environmental Alternatives, dba EA Family Services (Contractor), jointly referred to as the “Parties” herein.

WHEREAS, on or about March 11, 2025, the Parties entered into Agreement No. 25-56 (Agreement); and

WHEREAS, on or about June 9, 2025, the Parties amended the Agreement via the First Amendment; and

WHEREAS, the Parties would now like to amend the Agreement, as previously amended, to:

1. Revise **Paragraph I.A.** to extend the term of the Agreement through June 30, 2026; and
2. Revise **Paragraph III.B.1.** to reduce Fiscal Year (FY) 2024-25 funding by \$218,459 and add funding in the amount of \$648,837 for FY 2025-26 for a new contract maximum of \$841,113; and
3. Revise **Paragraph V.A.** to add and incorporate **Attachments VI** and **VII** as part of the Agreement; and
4. Revise **Paragraph I.B.2.** of **Exhibit B** to update the email address for invoices; and
5. Revise **Paragraph IV.B.2.** of **Exhibit C** to update email address for reports; and
6. Revise **Paragraph IV.C.2** of **Exhibit C** to update email address for reports; and
7. Revise **Paragraph V.E** of **Exhibit C** to update language regarding audits; and
8. Revise **Paragraph VIII.D.** of **Exhibit C** to update the email address for reporting request for confidential information and subpoenas; and
9. Revise **Paragraphs XVII.A.** and **XVII.B.** of **Exhibit C** to update County contact and email for notices; and
10. Revise **Section III.** of **Exhibit D** to update funding sources for FY 2024-25, add funding sources for FY 2025-26, add funding priority details for FY 2025-26, and add expend by deadlines for FY 2025-26; and
11. Revise **Paragraph III.1.** of **Exhibit E** to update the email address for the County Risk Manager/Safety Officer; and
12. Add **Attachment VI** to the Agreement; and
13. Add **Attachment VII** to the Agreement.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. Paragraph I.A. of the Agreement is hereby amended to read as follows:

A. The term of this Agreement shall be from **November 1, 2024 through June 30, 2026**, unless sooner terminated as provided in this Agreement.

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2. Paragraph III.B.1 of the Agreement is hereby amended to read as follows:

B. 1. Any other provision of this Agreement notwithstanding, the maximum payment obligation to Contractor through **June 30, 2026**, shall be no greater than **EIGHT HUNDRED FORTY-ONE THOUSAND ONE HUNDRED THIRTEEN DOLLARS (\$841,113)** specified as follows:

Fiscal Year 2024-25 November 1, 2024 through June 30, 2025	Fiscal Year 2025-26 July 1, 2025 through June 30, 2026	Total
\$192,276	\$648,837	\$841,113

3. Paragraph V.A. of the Agreement is hereby amended to read as follows:

A. The complete Agreement shall include the following exhibits and attachment(s), attached hereto and incorporated herein:

- Exhibit A – Scope of Services
- Exhibit B – Terms of Payment
- Exhibit C – Terms and Conditions
- Exhibit D – Contract Rates
- Exhibit E – HIPAA Compliance
- Exhibit F – Performance Measures
- Exhibit G.1 – Contractor Confidentiality Certification
- Exhibit G.2 – Officers, Agents, Employees, Participants and Volunteers Certification of Confidentiality Form
- Attachment I – Yolo/HCD Contract 21-HNP-17411-HNP Round 2
- Attachment II – Yolo/HCD Contract 22-TAY-17761-THP Round 4 and HNMP Round 1
- Attachment III – Yolo/HCD Contract 23-TAY-18186-THP Round 5 and HNMP Round 2
- Attachment IV – Yolo/HCD Contract 24-TAY-18578-THP Round 6 and HNMP Round 3
- Attachment V – Yolo/HCD Contract 21-THP-17322 -THP Round 3
- Attachment VI – Yolo/HCD Contract 22-HHAP-10067- HHAP Round 3
- Attachment VII – Yolo/HCD Contract 22-HHAP-10073-HHAP Round 4

4. Paragraph I.B.2. of **Exhibit B** to the Agreement is hereby amended to read as follows:

4. Claims/invoices shall be submitted to HHSAContractsPayables@yolocounty.gov and Joni.Lara-Jimenez@yolocounty.gov. County reserves the right to update these email addresses via written notice to the Contractor at the direction provided in section XVII of Exhibit C.

5. Paragraph IV.B.2. of **Exhibit C** to the Agreement is hereby amended to read as follows:

2. These quarterly reports shall be submitted via email to Joni.Lara-Jimenez@yolocounty.gov.

6. Paragraph IV.B.2. of **Exhibit C** to the Agreement is hereby amended to read as follows:

2. These Bi-annual reports shall be submitted via email to Joni.Lara-Jimenez@yolocounty.gov.

7. Paragraph V.E of **Exhibit C** to the Agreement is hereby amended to read as follows:

E. If applicable, Contractor shall comply with the Single Audit Act and the audit reporting requirements set forth in Title 2, Code of Federal Regulations Part 200. Should Contractor expend one million dollars

(\$1,000,000) or more in Federal funds during any fiscal year, Contractor shall furnish County copies of the Certified Audited Financial Reports from an independent Certified Public Accountant (CPA) firm, covering the Cost Report period, i.e., July 1 through June 30, or covering a twelve (12) month period that is most recent and relevant to the Cost Report period, and provide a detailed audit of all costs included in the Cost Report. This Audit shall be performed in accordance with Office of Management and Budget (OMB) Uniform Grant Guidance or Super Circular (Title 2, Code of Federal Regulations Part 200, subpart F) conducted in accordance with generally accepted government auditing standards as described in Government Auditing Standards (2024 Revision) and provided in a form satisfactory to the Director.

If the Agreement expires on June 30, Contractor shall provide this Audit Report no later than July 31 the year following the next fiscal year (for example for cost report period ending June 30, 2021, the certified audit report would be due before July 31, 2022.) In the event that this Agreement expires or is terminated on a date other than June 30, Contractor shall provide County such an Audit Report covering the preceding period of July 1 through the date of expiration or termination no later than no later than forty-five (45) days after the date of expiration or termination, unless otherwise specified by the Director. Contractor shall ensure that audit work papers supporting the report are retained for a period of three (3) years from the date of the audit report, and longer if notified by the State or County to extend the retention period, and are made available to the State and/or County upon request

8. Paragraph VIII.D. of Exhibit C to the Agreement is hereby amended to read as follows:

D. In the event that Contractor receives a request or subpoena to provide confidential information regarding any services provided pursuant to this Agreement, Contractor will notify County immediately via email at HHSAContracts@yolocounty.gov.

9. Paragraph XVII.A. and XVII.B. of Exhibit C to the Agreement are hereby amended to read as follows:

A. All notices shall be deemed to have been given when made in writing and delivered or mailed to the respective representatives of County and Contractor at their respective addresses as follows:

Contractor:

EA Family Services
P.O. Box 3940
Quincy, CA 95971
Attn: Jenna Bethancourt, THP Program

County:

Yolo County Health and Huma Services Agency
137 N. Cottonwood Street
Woodland, CA 95695
Attn: HHSA Director

B. In lieu of written notices to the above addresses, any party may provide notices through the use of email provided the following email addresses are used:

Contractor:

Jbethancourt@wa.org
mking@ea.org

County:

Contracts Unit: HHSAContract@yolocounty.gov
Contract Administrator: Joni.Lara-Jimenez@yolocounty.gov

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10. Section III. of **Exhibit D** to the Agreement is hereby amended to read as follows:

III. FUNDING PRIORITY

A. County reserves the right to determine which funding streams to utilize for payment in its sole discretion. The standard priority shall be based on the funding stream with the soonest expend deadline, except that: 1) standard security deposits shall be paid with HNMP funds, and 2) HNP funds are only available for clients 18-21 years of age.

1. FY 2024-25

Funding Source	Expend* Deadline per Funder Agreement	Expend Priority
THP Round 3	June 30, 2025	First
THP Round 4/ HNMP Round 1	June 30, 2025	Second

B. County reserves the right to determine which funding streams to utilize for payment in its sole discretion. The standard priority shall be based on the funding stream with the soonest expend deadline, except that HNP funds are only available for clients 18-21 years of age.

1. FY 2025-26

Funding Source	Expend* Deadline per Funder Agreement	Expend Priority
HNP Round2	October 30, 2025	First
HHAP Round 3	April 30, 2026	Second
THP 5/HNMP Round 2	June 30, 2026	Third
HHAP Round 4	April 30, 2027	Fourth
THP Round 6/HNMP Round 3	June 30, 2026	Fifth

*Expend means funds obligated under this Agreement have been fully paid and received and no invoices remain outstanding.

7. Paragraph III.1. of **Exhibit E** to the Agreement is hereby amended to read as follows:

1. Yolo County Risk Manager/Safety Officer at Risk.mgmt@yolocounty.gov; and

8. Attachment VI to the Agreement is hereby added to read as attached.

9. Attachment VII to the Agreement is hereby added to read as attached.

10. Except as specifically amended by this Second Amendment, and any prior Amendments the Agreement shall remain in full force and effect according to its terms.

[Signatures Follow]

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IN WITNESS WHEREOF the Parties have executed this Second Amendment as of the day and year last set forth below.

CONTRACTOR

COUNTY

Jenna Bethancourt, LMFT
Assistant Executive Director & THP
Program Director
Environmental Alternatives, dba EA
Family Services

Mary Vixie Sandy, Chair
Board of Supervisors

Date: _____

Date: _____

Mónica Morales, Director
Health and Human Services Agency

Attest:
Julie Dachtler, Senior Deputy Clerk
Board of Supervisors

By: _____
Deputy (Seal)

Approved as to Form:
Phillip J. Pogledich, County Counsel

By: Hope P. Welton
Hope P. Welton, Senior Deputy