

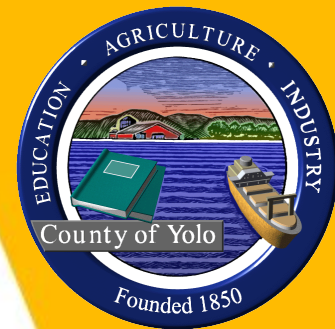


MASTER FEE REVISION

December 9th, 2025

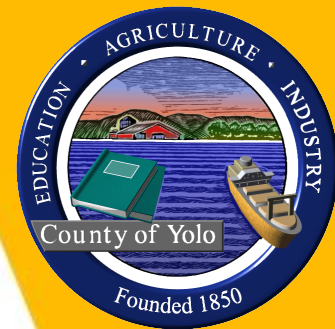
Tom Haynes
Chief Financial Officer

KauXue Thao
Financial Services Analyst II



THE MASTER FEE RESOLUTION

- The Master Fee Resolution was first adopted by the Board of Supervisors in 1991 and includes an estimated 1,350 fees and charges for services provided by County departments.
- The use of a single resolution and integrated fee schedule provides for a systematic review of County fees and allows for necessary adjustments to reflect changing service costs.
- The Master Fee Schedule was last updated on June 24th, 2025.



COST RECOVERY & FEES

The Yolo County Policy on Cost Recovery and Fees states:

- Departments shall seek to recover the full cost of all services they provide.
- The purpose of full cost recovery is to preserve the ability to provide sustained services and reduce reliance on the General Fund.
- Incremental fee increases are favored over large fee increases.
- All fees and proposed changes must be supported by calculations that have been reviewed by the Department of Financial Services (DFS), using an approved methodology.



2025-26 SUMMARY OF CHANGES

- Includes changes to the Assessor/Clerk Recorder/Elections (ACE), Agriculture, Community Services, General Services, and Sheriff departments

Adjustment Type	Number of Changes
New Fees	86
Fee Revisions	264
Fee Deletions	71



COMMUNITY SERVICES

Planning/Public Works

- In the fifth and final year of implementation of their fee study with Wohlford Consulting, planning and public works fees are steadily increasing by 10% towards full cost recovery but are far from achieving it
- 33 fee increases in Planning and 3 fee increases in Public Works

Building

- Updated 1 fee and added a new fee associated Seismic Hazard Mapping to align with the State schedule based on project valuation
- The two rates are differentiated for residential projects (1-3 stories) and commercial projects (over 3 stories)

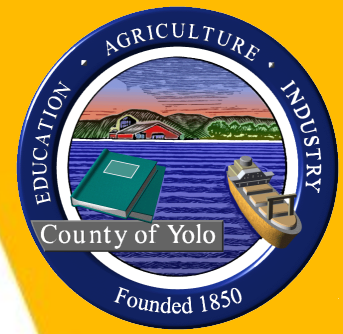
COMMUNITY SERVICES



Environmental Health

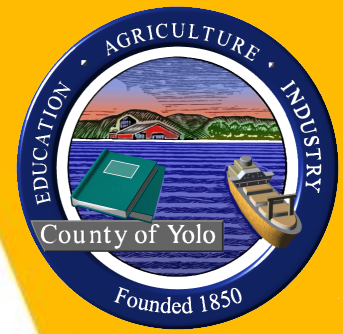
- The Environmental Health Division engaged Wohlford Consulting to conduct a comprehensive, third-party analysis of the full costs associated with Consumer Protection, Hazardous Materials, and Land Use programs.
- The study included a detailed assessment of staff time and resources required to provide each service.
- The analysis determined that most existing Environmental Health fees fall below full cost recovery.
- To responsibly move toward cost recovery while minimizing impacts on permit holders, EHD is proposing an incremental fee adjustment capped at 10% or \$50 (whichever is greater).

COMMUNITY SERVICES



Retail Food Program Permit Structure

- Existing structure lacks permit categories for diverse industry
- Proposed structure based on nationally accepted, risk-based inspection approach
- Stakeholder outreach provided in November, available on our website yolocounty.gov/foodsafetyprograms
- New permit categorization will be reflected on invoices beginning in late January
- Process for operators to contest permit categorization available
- New structure will allow for more targeted food safety intervention strategies
- Goal is to reduce foodborne illnesses in Yolo County



Additional Fee Updates

Assessor/Clerk Recorder/Elections

- **Fee Increases**

- 4 of these fees are set by CA Department of Fish and Wildlife
- 11 of these fees are a result of CA Assembly Bill 64 related to vital records fees

Agriculture

- **Fee Increases:**

- Commercial device registration from \$85 to \$120 to align with Business and Professions Code 12240 (f)

- **Fee Deletions:**

- With the elimination of the Organic Certification program, department is proposing to eliminate all 45 fees associated with the program



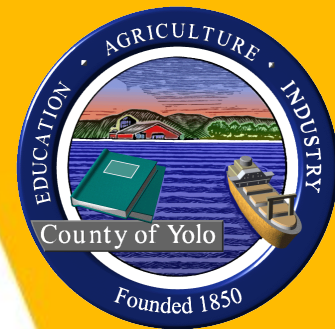
Additional Fee Updates

General Services

- Proposing to add 13 fees that are currently charged at Tuli Mem Pool that were not in the system
- Rental and reservation fees updated to 2 hours instead of 1 to align with current practice at Tuli Mem Pool
- Ball Field Permit – No Preparation fee has been updated from 1 hour block to 2 hours and Ball Field Lights & Maintenance fee is proposed to be deleted as there are no designated field lights specific to the baseball field

Sheriff

- Failure to Pay Parking Fees increasing from \$40 to \$50 per occurrence
- Fee title revisions under Public Administrator fees



SUMMARY OF REVENUES BY FUND

Fund	Estimated Annual Revenue Impact
General Fund	\$101,910
General Fund Restricted – ACE	\$32,000
Environmental Health	\$300,000
Public Safety	\$2,500