

BOARD OF SUPERVISORS
Yolo County, California

To: Comm. Svcs. ✓
Fin. Svcs. ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 25-84 Item No. 10, of the Board of Supervisors' meeting of October 21, 2025.

MOTION: Frerichs. SECOND: Allen. AYES: Allen, Barajas, Villegas. Frerichs, Vixie Sandy.

10.

Adopt resolution authorizing the submittal of the 2025-26 Transportation Development Act claim to the Sacramento Area Council of Governments (SACOG) to receive \$4,135,621. (No general fund impact) (Fieseler/Milliren)

Took the following action on Consent:

- A. Adopted **Resolution No. 25-132** authorizing the submittal of a fiscal year 2025-2026 Transportation Development Act claim to the Sacramento Area Council of Governments (SACOG) to receive \$4,135,621 (Attachment A); and
- B. Authorized the Director of the Department of Community Services to execute the claim.



County of Yolo
www.yolocounty.gov

To: The Chair and Members of the Board of Supervisors

**Consent-Community Services 10.
Public Works**

Board of Supervisors

Meeting Date: 10/21/2025
Brief Title: Resolution Authorizing the FY2025-26 TDA Claim to SACOG
From: Adam Fieseler, Director, Department of Community Services
Staff Contact: Shelby Milliren, Chief Fiscal Administrative Officer, Department of Community Services

Supervisorial District Impact: Countywide

Subject

Adopt resolution authorizing the submittal of the 2025-26 Transportation Development Act claim to the Sacramento Area Council of Governments (SACOG) to receive \$4,135,621. (No general fund impact) (Fieseler/Milliren)

Recommended Action

- A. Adopt resolution authorizing the submittal of a fiscal year 2025-2026 Transportation Development Act claim to the Sacramento Area Council of Governments (SACOG) to receive \$4,135,621 (Attachment A); and
- B. Authorize the Director of the Department of Community Services to execute the claim.

Strategic Plan Goal(s)



Thriving Residents



Collaborative Community

Reason for Recommended Action/Background

A resolution is required annually with each Transportation Development Act (TDA) claim submittal in order to receive funds. Although there is no calendar deadline to submit the application, it is advantageous to proceed quickly in order to receive the funds in a timely manner. Each year the County is required to submit a claim to SACOG to receive funding made available by the State of California Transportation Development Act. The attached claim reflects the amount of 1/4-cent sales tax funds to be made available to Yolo County in FY2025-2026 for transit and street and roads purposes.

Each year, SACOG issues an August revision to the original March allocation. Historically, the County and participating cities have claimed the original March allocation amounts. Staff worked with SACOG to determine whether the August revision amounts from prior years were eligible for reimbursement, and SACOG confirmed that

they are eligible. As a result, Community Services, Public Works is claiming the revised amounts for FY2021-22 through FY2024-25 (\$1,369,942) in addition to the current year FY2025-26 allocation (\$348,556). These funds will be passed through to YoloBus to support transit operations throughout the County.

Collaborations (including Board advisory groups and external partner agencies)

Each incorporated city adopts its own Transportation Development Act (TDA) claim for the source of TDA funds and is therefore not included with the County's claim. Transit services addressed in the attached claim are administered by the Yolo County Transportation District (YoloTD).

Competitive Bid Process/Vendor Performance

N/A

Fiscal Information

Fiscal impact (see budgetary detail below)

Fiscal Impact of this Expenditure

Total cost of recommended action	\$4,135,621
Amount budgeted for expenditure	\$4,135,621
Additional expenditure authority needed	\$0
One-time commitment	Yes

Source of Funds for this Expenditure

Local Transportation Fund	\$2,417,123
State Transportation Fund	\$1,718,498

Further explanation as needed

The Yolo County Transportation District (YCTD) final budget for FY2025-2026 allocates \$2,417,123 for the Local Transportation Fund (LTF) to the Department of Community Services, Public Works Fund. LTF allocations are based on 1/4 cents of the general sales tax collected statewide. In addition, YCTD allocated \$1,718,498 of the State Transit Assistance (STA) to the Department of Community Services, Transit Fund. STA funds are derived from a statewide tax on diesel fuel and are allocated based on a formula.

Attachments

- Att. A. TDA Resolution FY 2025-26
- Att. B. TDA Claim Paperwork

Form Review

Inbox	Reviewed By	Date
Todd Riddiough	Todd Riddiough	10/13/2025 04:36 PM
Adam Fieseler	Adam Fieseler	10/13/2025 05:17 PM
Financial Services	David Estrada	10/14/2025 07:09 AM
County Counsel	Kimberly Hood	10/14/2025 11:06 AM
Berenice Espitia	Berenice Espitia	10/15/2025 10:03 AM
Form Started By: Shelby Milliren		Started On: 09/24/2025 01:39 PM
Final Approval Date: 10/15/2025		

October 21, 2025

Paul Higley
DEPUTY CLERK OF THE BOARD

RESOLUTION NO. 25- 132

**RESOLUTION AUTHORIZING THE SUBMITTAL TO SACOG BY
OF ANNUAL TRANSPORTATION DEVELOPMENT ACT CLAIM AND
REQUESTING SACOG’S APPROVAL OF THIS CLAIM**

WHEREAS, Section 99260 of the Public Utilities Code requires a local agency to file an estimated claim of transportation need for each fiscal year, including the fiscal year; and

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the designated Transportation Planning Agency for the County of Yolo to receive and consider such claims for approval pursuant to rules and regulations adopted by the Secretary of the California Business, Transportation, and Housing Agency; and

WHEREAS, the attached Transportation Development Act (TDA) claim refers only to those transit projects which receive County Local Transportation Funding and State Transit Assistance; and

WHEREAS, the Cities of Woodland, Winters, Davis and West Sacramento are responsible for submitting their own TDA claims to SACOG; and

WHEREAS, SACOG conducts annual public hearings on unmet transit needs; and

WHEREAS, said hearings are conducted by SACOG in accordance with Section 99401.5(c) of the Public Utilities Code to solicit comments on the unmet transit needs that may exist within the unincorporated area of Yolo County and that might be reasonable to meet by establishing or contracting for new public transportation or specialized transportation services or by expanding existing services; and

WHEREAS, it is the intention of the Board that the projects identified in the attached claim will be included in the road and transit budgets when adopted by the County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Yolo as follows:

1. The Board hereby approves the attached Fiscal Year 2025-26 Transportation Development Act claim and authorizes and directs the County Director of Community Services to execute the attached TDA claim and to timely submit it to SACOG; and

2. The Board respectfully requests that SACOG approve the attached claim and take such other action as necessary to ensure payment of this claim to the County of Yolo is timely made.

PASSED AND ADOPTED this 21st day of October, 2025, by the Board of Supervisors, County of Yolo, State of California, by the following vote:

AYES: Allen, Barajas, Villegas, Frerichs, Vixie Sandy.
NOES: None.
ABSENT: None.
ABSTAIN: None.

Mary Vixie Sandy
Mary Vixie Sandy, Chair
Yolo County Board of Supervisors

Attest: Julie Dachtler
Senior Deputy Clerk of the Board of Supervisors

Approved as to Form:
Philip J. Pogledich, County Counsel

By _____
Deputy _____ (Seal)



By *Kimberly E. Hood*
Kimberly E. Hood, Chief Asst. County Counsel



TRANSPORTATION

DEVELOPMENT ACT

CLAIM PACKET

Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814

**TRANSPORTATION DEVELOPMENT ACT
CLAIM CHECKLIST**

Please check the following, items as being either included with the attached TDA claim package or are on file at SACOG.

Item	Claimant	Attached	On file
• TDA-1 Annual Transportation Development Claim	All claimants	<input checked="" type="checkbox"/>	N/A
• TDA-2 Project and Expenditure Plan (for the fiscal year of this claim and the prior fiscal year)	All claimants	<input checked="" type="checkbox"/>	N/A
• TDA-3 Status of Previously Approved Projects	All claimants	<input checked="" type="checkbox"/>	N/A
• TDA-4 Statement of Conformance	All claimants	<input checked="" type="checkbox"/>	N/A
• TDA-5 TDA Claim Certification	All claimants	<input checked="" type="checkbox"/>	N/A
• Resolution by governing body that authorized the claim	All claimants	<input checked="" type="checkbox"/>	N/A

If Claimant is a Transit Agency or Jurisdiction is Contracting for Transit Service

• CHP Safety Compliance Report (Completed within the past 13 months)	Claimants for transit service	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Adopted or proposed budget for the fiscal year of the claim	Claimants for transit service	<input type="checkbox"/>	<input type="checkbox"/>
• Signed copy of transit service contract	Claimants for transit service	<input type="checkbox"/>	<input type="checkbox"/>
• Area wide transfer agreement, resolution	Claimants that allow inter-system transfers	<input type="checkbox"/>	<input type="checkbox"/>
• Information establishing eligibility under efficiency criteria – STA Operator Qualifying Criteria calculation based on Section 99314.6	Claimants for revenue-based STA funds	<input type="checkbox"/>	<input type="checkbox"/>
• Certification that claim is consistent with Capital Improvement Program	Claimants for bike/ped facilities	<input type="checkbox"/>	<input type="checkbox"/>
• Compliance with PUC Sec. 99155 & 99155.5	Claimants for transit service	<input type="checkbox"/>	<input type="checkbox"/>
• Copy of Ten Year Capital & Operations Program	Claimants for transit service	<input type="checkbox"/>	<input type="checkbox"/>

TDA-1

TRANSPORTATION DEVELOPMENT ACT CLAIM

TO: Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814

FROM: Claimant County of Yolo
Address 292 West Beamer Street
City Woodland,CA Zip Code 95695
Contact Person Shelby Milliren
Phone 530-666-8022 Email Shelby.milliren@yolocounty.gov

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the Sacramento Area Council of Governments (SACOG), that its request for funding be approved as follows:

LTF \$2,417,123 (FY 25 / 26)
_____ (FY ___ / ___)
_____ (FY ___ / ___)
_____ (FY ___ / ___)

STA \$174,521 (FY 21 / 22)
\$335,736 (FY 22/23)
\$443,155 (FY 23/24)
\$416,530 (FY 24/25)
\$348,556 (FY 25/26)

STA-SGR _____ (FY ___ / ___)
_____ (FY ___ / ___)

(Specify STA and/or STA-SGR)

Submitted By Adam Fieseler
Title Director, Department of Community Services
Date 10/13/2025

TDA-2

ANNUAL PROJECT AND EXPENDITURE PLAN

		Claimant: County of Yolo					Fiscal Year: 2025-2026				
Project Title and TDA Article Number	SOURCES OF FUNDING										
	TDA LTF	TDA STA	TDA STA- SGR	Transit Fares	Measure A	Road Fund	Developer Fees/Const. Tax	Federal/ State	Other	TOTAL	
Capital Expenditure, Art. 8, 99400(e)											
Fixed Route Art. 4 Sec. 99260 (a)											
Street and Roads Art. 4 Sec. 99400 (a)	\$2,417,123									\$2,417,123	
Operating cost of Public Transportation Subchapter 2.5, Art 4, section 6731 (b) – FY 2021-2022		\$174,521								\$174,521	
Operating cost of Public Transportation Subchapter 2.5, Art 4, section 6731 (b) – FY 2022-2023		\$335,736								\$335,736	
Operating cost of Public Transportation Subchapter 2.5, Art 4, section 6731 (b) – FY 2023-2024		\$443,155								\$443,155	
Operating cost of Public Transportation Subchapter 2.5, Art 4, section 6731 (b) – FY 2024-2025		\$416,530								\$416,530	
Operating cost of Public Transportation Subchapter 2.5, Art 4, section 6731 (b) – FY 2025-2026		\$348,556								\$348,556	
SACOG Planning	\$74,757									\$74,757	
TOTAL REQUEST	\$2,491,880	\$1,718,498	\$	\$	\$	\$	\$	\$	\$	\$4,210,378	

TDA-3
STATUS OF PREVIOUSLY APPROVED PROJECTS

Instructions: Describe the status of all prior fiscal year TDA claim projects and any projects from previous years, which are still active.

- Include both operating and capital projects
- Approved amounts should be as specified in TDA claims approved by SACOG
- Expenditures should be to date
- Project status should be either "Complete" or "Active"

Fiscal Year	Project Title	Amount Approved	Expenditures	Project Status
FY24-25	Street and Roads Art. 4 Sec. 99400 (a)	\$2,215,972.00 LTF	\$2,215,972.00 LTF	Complete
FY19-20	Operating cost of Public Transportation Subchapter 2.5, Art 4, section 6731 (b) – FY 2019-2020	\$138,503.00 STA	\$138,503.00 STA	Complete
FY20-21	Operating cost of Public Transportation Subchapter 2.5, Art 4, section 6731 (b) – FY 2020-2021	\$163,268.00 STA	\$163,268.00 STA	Complete
FY21-22	Operating cost of Public Transportation Subchapter 2.5, Art 4, section 6731 (b) – FY 2021-2022	\$81,602.00 STA	\$81,602.00 STA	Complete
FY24-25	SACOG Planning	\$68,535.00 LTF	\$68,535.00 LTF	N/A
TOTAL		\$2,667,880	\$2,667,880	

TDA-4
STATEMENT OF CONFORMANCE

Form TDA-4 must be completed and signed by the Administrative Office of the submitting claimant.

The County of Yolo hereby certifies that the Transportation Development Act claim for fiscal year(s) FY2025-2026 in the amount of \$ 2,491,880 (LTF), \$ \$1,718,498 (STA) and \$ 0 (STA-SGR) for a total of \$ 4,210,378 conforms to the requirements of the Transportation Development Act and applicable rules and regulations. (See Attachment A for listing of conformance requirements)

Certified by Chief Financial Officer Shelby Milliren
Title Chief Fiscal Administrative Officer
Date 10/13/2025

TDA Claim Certification Form

I, **Shelby Milliren**, Chief Finance Officer for the **Department of Community Services** , do hereby attest, as required under the California Code of Regulations, Title 21, Division 3, Chapter 2, Section 6632, to the reasonableness and accuracy of the following:

- (a) The attached budget or proposed budget for **FY 2025/2026** .
- (b) The attached certification by the Department of the California Highway Patrol verifying that **(See Yolo County Transit Authority)** is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251.
- (c) The estimated amount of **\$4,135,621** maximum eligibility for moneys from the local transportation fund and the state assistance fund, as defined in Section 6634, is **\$4,135,621**.

Shelby Milliren Digitally signed by
Shelby Milliren
Date: 2025.10.13
15:57:52 -07'00'

(Signature) Chief Financial Officer

Yolo County, Department of Community Services
(Agency Name)

10/13/2025
(Date)

ATTACHMENT A
CONFORMANCE - TDA CLAIMANTS
Standard Assurances

- 1) 180-Day Certified Fiscal Audit (*Applies to all claims; SACOG administers fiscal audits for all operators in the region, with the exception of the Sacramento Regional Transit District*) - Assurance that the claimant has submitted a satisfactory independent fiscal audit, with required certification, to SACOG and to the State Controller not more than 180 days after the end of the prior fiscal year (Sections 99245 and 6664).
- 2) 90-Day Annual State Controller Report (*Applies to all transit claims*) – Assurance that claimant has submitted this report to the State Controller in conformance with the uniform system of accounts and record not more than 90 days after the end of the prior fiscal year (110 days for electronically submissions) (Section 99243). Claimant should also supply a copy of the State Controller report (SCR) to SACOG no more than 120 days after the end of the prior fiscal year.
- 3) Use of Federal Funds (*Applies to all Article 4 claims*) –
 - Claimant filing a claim for TDA funds for capital intensive projects pursuant to Section 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to Section 99268.7.
 - Claimant qualifying for funds pursuant to Section 99268.1 and filing a claim for TDA funds in excess of the amount allowed by Section 99268 certifies that such funds are required in order to obtain maximum federal operating funds in the year such funds are claimed pursuant to Section 6633.1.
- 4) Elderly/Disabled (*Applies to all transit claims*) – That the transit operator is in compliance with Section 99155 pertaining to reduced transit fares for elderly and disabled persons and Section 99155.5 pertaining to dial-a-ride and paratransit services.
- 5) Farebox Recovery Ratio Requirements (*Applies to all transit claims*) – Claimant filing a claim for LTF or STA funds certifies that it will maintain for the project that ratio of fare revenues and local support to operating cost required under Sections 99268 (including all subparts), 99270.1, 99270.2, 99270.6, and under the “Farebox Requirements for Urbanized and Non-Urbanized Service” adopted by the SACOG Board of Directors on March 18, 1982, whichever is appropriate.

Exceptions:

- 6) 50% Expenditure Limitation (*Applies only to claims for LTF*) – Claimant certifies that it was in compliance with Section 99268 certifying that it (the claim) will not exceed 50% of the amount required to meet operating, maintenance, capital and debt service costs of the transit system after deduction of approved federal grants and STA funds estimated to be received for the system. (A claimant can receive up to 100% of capital costs for grade-separated mass transit projects under Section 99268 and 99281, for capital intensive transit-related projects under Section 99268.7. and for extension of services under Section 6619.1 and 6633.8)
- 7) Extension of Services (*Applies only to LTF claims*) - Claimant who received an allocation of LTF funds for extension of service pursuant to Section 99268.8 certifies that it will file a report of these services pursuant to Section 6633.8(b) within 90 days after close of the fiscal year in which that allocation was granted.
- 8) Retirement System (*Applies only to LTF claims*) - Claimant certifies that (1) the current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system; or (2) the operator

is implementing a plan approved by SACOG which will fully fund the retirement system for such officers and employees within 40 years; or (3) the operator has a private pension plan which sets aside and invests, on a current basis, funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in Section 99272 and 99273.

- 9) Maximum Use of Local Transportation Funds (*Applies only to Sacramento Regional Transit District STA claim*) - That the operator is receiving the maximum allowable amount from the Local Transportation Fund.
- 10) Part-Time Employees (*Applies only to claims for STA*) - Claimant certifies that it is not precluded by any contract entered into on or after June 28, 1979 from employing part-time drivers or contracting with common carriers of persons operating under a franchise or license. Claimant further certifies that no person who was a full-time employee on June 28, 1979 shall have his/her employment terminated or his/her regular hours of employment, excluding overtime, reduced as a result of it employing part-time drivers or contracting with such common carriers.
- 11) Conformance with the Metropolitan (Regional) Transportation Plan (*Applies only to claims for STA*) - Claimant certifies that all of the purposes for claim expenditures are in conformance with the current Short Range Transit Plan, which is an appendix to the Metropolitan (Regional) Transportation Plan.
- 12) Full Use of Federal Funds (*Applies only to STA claims*) - Claimant certifies that it is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended.
- 13) Implementation of Productivity Improvements (*Applies only to STA claims*) - Claimant certifies that the operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Section 99244.