



Yolo Habitat Conservancy

County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis

To: Lucas Frerichs, Chair
Members of the Board

From: Chris Alford
Interim Executive Director

Re: Authorize signing authority for the Interim Executive Director and Interim Director of
Community Services for FY25/26

Date: July 21, 2025

REQUESTED ACTIONS:

1. Authorize signing authority for the Interim Executive Director and Interim Director of Community Services for FY25/26

BACKGROUND:

Pursuant to Yolo County Department of Financial Services (DFS) policy, the governing bodies of special districts and affiliate agencies utilizing DFS services must authorize a staff member's signing authority prior to DFS processing transactions requested by that staff member. Staff recommends the Board authorize the Interim Executive Director of the Yolo Habitat Conservancy and Interim Director of the Yolo County Community Services Department to have all categories of signing authority per the attached authorization form (Attachment A).

ATTACHMENTS:

Attachment A. Authorization Form