



Yolo Habitat Conservancy

County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis

DRAFT Yolo HCP/NCCP Elderberry Transplant Entity Approval Policy

Provided to the Yolo Habitat Conservancy Board for Adoption: December 8, 2025

1. PURPOSE

Some development projects covered by the Yolo Habitat Conservation Plan/Natural Community Conservation Plan (Yolo HCP/NCCP) require the transplanting of mature elderberry shrubs from the covered project site to a Yolo HCP/NCCP reserve system site. It is the responsibility of project proponents seeking coverage under the HCP/NCCP to secure the services of an entity qualified to transplant elderberry shrubs from their project site to a Yolo HCP/NCCP reserve system site. In an effort to both ensure the survival and overall health of mature elderberry shrubs that are transplanted as a result of projects covered by the Yolo HCP/NCCP and to provide project proponents with a list of contractors eligible to transplant mature elderberry shrubs, the Yolo Habitat Conservancy (Conservancy) is establishing a list of contractors that have demonstrated that they have the experience and qualifications to transplant elderberry shrubs. In order to be considered for inclusion on the list of qualified elderberry transplant entities, a contractor must submit a qualified elderberry transplant entity application to the Conservancy.

2. SCOPE

This policy applies to all public and private project proponents who have or seek to receive Yolo County Habitat Conservation Plan/Natural Community Conservation Plan (Yolo HCP/NCCP) permit coverage and have mature elderberry (*Sambucus mexicana*) plants within their project footprint and are required to transplant elderberry plants to a Yolo HCP/NCCP reserve system site.

3. POLICY

Project proponents that intend to have elderberry plants transplanted to a Yolo HCP/NCCP reserve system site are required to utilize the services of an individual or entity that has been approved by the Conservancy to transplant mature elderberry plants. To be considered for inclusion on the list of qualified elderberry transplant entities, an individual or entity must submit a qualified elderberry transplant entity application to the Conservancy that demonstrates that they have experience successfully transplanting large elderberry shrubs and/or other applicable qualifications. The Conservancy will evaluate the qualifications of applicants based on the information provided in the application and may also utilize input from references provided and information from other readily available sources. Applications will be accepted on a rolling basis, and the Conservancy reserves the right to utilize its sole discretion to approve, reject, or request additional information from any applicant. Application materials and the list of approved elderberry transplant entities will be made available on the Conservancy's website.