



Yolo Habitat Conservancy

County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis

To: Lucas Frerichs, Chair
Members of the Board

From: Phil Pogledich
Counsel to the Yolo Habitat Conservancy

Re: Approve the First Amendment to the Agreement with Alford Environmental LLC to increase the contract amount by \$95,000 for additional Interim Executive Director and administrative support services

Date: December 8, 2025

REQUESTED ACTIONS:

1. Approve the First Amendment to the Agreement with Alford Environmental, LLC to increase the contract amount by \$95,000 for additional Interim Executive Director and administrative support services (Attachment A)

BACKGROUND:

The Conservancy entered into an Agreement with Alford Environmental, LLC on May 19, 2025, to provide Yolo HCP/NCCP implementation and administrative support services during fiscal year 2025-2026. The scope of services in the Agreement include serving as the Interim Executive Director until an Executive Director is hired, with the expectation that the hiring of the Executive Director would occur within one to three months of the start of the 2025-2026 fiscal year.

On March 17, 2025, the Yolo Habitat Conservancy Board determined that it wished to continue to maintain a Memorandum of Understanding (MOU) with Yolo County (County) to provide administrative and other support services, including the provision of an Executive Director staff position. This decision was re-iterated by the Conservancy Board on May 19, 2025 with the approval of a Sixth Amendment to the MOU with the County to provide administrative services, including Executive Director services. This Sixth Amendment to the MOU was approved by the County Board of Supervisors on July 8, 2025. County staff have taken steps to re-classify an existing County staff position to fulfill the role of a full-time Yolo Habitat Conservancy Executive Director; however, this position is currently vacant. County staff have recently stated that they anticipate releasing a solicitation for applicants to fill the Executive Director position in January 2026. The proposed First Amendment (Attachment A) acknowledges that the Interim Executive Director services provided by

Alford Environmental, LLC have extended beyond what was identified in the Agreement and increases the contract amount accordingly.

ATTACHMENTS:

Attachment A. First Amendment to Agreement with Alford Environmental, LLC

