

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

October 31, 2024

The Yolo Local Agency Formation Commission met on the 31<sup>st</sup> day of October 2024, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and City Members Bill Biasi and Gloria Partida, County Members Lucas Frerichs and Oscar Villegas, and Public Member Pamela Miller. Alternate Members absent were Public Member Richard DeLiberty, City Member Tania Garcia-Cadena, and County Member Jim Provenza. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Chair Biasi called the Meeting to order at 9:04 a.m.

#### Item № 1     Pledge

Commissioner Partida led the Pledge of Allegiance.

#### Item № 2     Roll Call

PRESENT: Miller, Partida, Villegas, Biasi  
ABSENT: Frerichs

#### Item № 3     Public Comments

There were no public comments.

### CONSENT

#### Item № 4     Approve the LAFCo Meeting Minutes of September 26, 2024

#### Item № 5     Correspondence

**Minute Order 2024-44:** The recommended actions on Consent were approved.

MOTION: Miller SECOND: Villegas  
AYES: Miller, Villegas, Biasi  
ABSENT: Frerichs  
ABSTAIN: Partida

Commissioner Frerichs arrived at the dais at 9:07 a.m.

### PUBLIC HEARING

#### Item № 6     Conducting Authority Protest Hearing Adopting Resolution 2024-12 for the PIRMI Area and Sports Park Reorganization to the City of Woodland (LAFCo No. 24-01)

After staff summarized the Commission's resolution from September 26, 2024, making determinations to approve the Reorganization subject to the protest process, the Chair opened the Public Hearing to receive any protests. There were no protests, and the Public Hearing was closed.

**Minute Order 2024-45:** After receiving no protests from landowners, the Commission, acting as the Conducting Authority for these proceedings, adopted **Resolution 2024-12** ordering the PIRMI area and Sports Park Reorganization to the City of Woodland (LAFCo No. 24-01), subject to the findings and conditions of approval stated in the resolution.

MOTION: Villegas SECOND: Miller  
 AYES: Frerichs, Miller, Partida, Villegas, Biasi  
 NOES: None

## **REGULAR AGENDA**

### **Item № 7 Study session to discuss the reorganization plan for the Elkhorn Fire Protection District (no action will be taken)**

**Minute Order 2024-46:** The item was discussed. No action was taken.

### **Item № 8 Consider and adopt the Yolo LAFCo 2025 Meeting Calendar**

**Minute Order 2024-47:** The Commission adopted the 2025 LAFCo Meeting Calendar.

MOTION: Villegas SECOND: Partida  
 AYES: Frerichs, Miller, Partida, Villegas, Biasi  
 NOES: None

### **Item № 9 Executive Officer's Report**

The Commission was given written reports of the Executive Officer's activities for the period of September 23 through October 25, 2024, and was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar and Legislative Summary.

Staff commented that recruitment is now open for the LAFCo Senior/Principal Planner position and will close on November 11, 2024.

It was reported that Executive Officer Christine Crawford, Counsel Eric May, and Commissioners Biasi and Miller attended the CALAFCO Conference held at Tenaya Lodge in Yosemite. Staff noted that there were several interesting sessions, including topics such as environmental justice, succession planning, and private water systems.

Staff indicated that the December 5<sup>th</sup> meeting would most likely be cancelled, barring any unforeseen matters that may come up. To that effect, the Commission will be officially notified of the cancellation mid-November.

### **Item № 10 Commissioner Reports**

Commissioner Miller commented on her attendance at the CALAFCO Conference, stating that she also enjoyed the session on environmental justice and the concept of municipal

fairness, which inspired her to start asking questions. She noted there is a determination on disadvantaged unincorporated communities (DUCs) in our MSR and that definition of a DUC is different than the definition in government code and particularly in LAFCo code on environmental justice. She suggested looking at things from both definitions when doing MSR, not only the definition of a DUC and the determinations that we do there but also the environmental justice and municipal fairness component. Commissioner Miller mentioned she asked questions of staff regarding any policies Yolo LAFCo may have around environmental justice and including it as a potential topic of discussion when YED Talks are resurrected.

Commissioner Biasi commented that it was his first time attending the CALAFCO Conference and thought that it was very informative. Biasi stated that he attended the LAFCo 101, the environmental justice session, and the succession planning. He enjoyed meeting others who have very similar issues at Yolo LAFCo, including fire protection districts.

Commissioner Partida thanked staff for coming out to El Macero and attending the county service area (CSA) meeting. Partida believes that meeting was an example of why it's important to promote LAFCo so that others understand what the role of LAFCo is and the importance of what LAFCo does.

Commissioner Villegas asked in terms of MSR, with regards to environmental justice, about public engagement during the MSR of special districts. Villegas asked if the public is aware that these DUCs exist and, if there are questions to be asked regarding DUCs, should that be done during the MSR process.

Staff stated that there are seven mandated determinations for MSR in state law. By policy, the Commission can add other determinations to inform the MSR process, as was done with broadband, for example. Staff can put forth a policy to the Commission to expand how we may want to go beyond DUCs and talk more about environmental justice and what can be done. Regarding public outreach, staff believes a better job can be done with outreach but struggles with how to reach people. Staff can do more through social media and town hall meetings as another way to reach out during the MSR process. Staff is open to more suggestions on getting increased participation from the public.

Commissioner Partida asked how this would overlap with the County's Climate Action Plan. Partida mentioned focus groups going on and County staff working in the unincorporated areas. If there is overlap, could staff piggyback onto that by getting information out and collect feedback in those areas.

Staff agreed it is a good idea and could reach out to County Planning. Staff believes there is some overlap but LAFCo staff is not integrated into that process.

Commissioner Biasi added that one of the goals talked about during the Governance Session in February was more outreach to the cities by going to a council meeting or visit a community within the County to let them know what services are being provided.

**Item № 11 Adjournment**

**Minute Order 2024-48:** By order of the Chair, the meeting was adjourned at 9:57 a.m. to the next regular meeting.

ATTEST:

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Terri Tuck  
Clerk to the Commission

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Bill Biasi, Chair  
Local Agency Formation Commission  
County of Yolo, State of California