

# YOLO LOCAL AGENCY FORMATION COMMISSION

## Regular Meeting AGENDA

**April 22, 2025 - 9:00 a.m.**

BOARD OF SUPERVISORS CHAMBERS  
625 COURT STREET, ROOM 206  
WOODLAND, CA 95695

### COMMISSIONERS

BILL BIASI, CHAIR (City Member)  
OSCAR VILLEGAS, VICE CHAIR (County Member)  
LUCAS FRERICHS (County Member)  
PAMELA MILLER (Public Member)  
GLORIA PARTIDA (City Member)

### ALTERNATE COMMISSIONERS

SHEILA ALLEN (COUNTY MEMBER)  
TANIA GARCIA-CADENA (CITY MEMBER)  
ERIK VINK (PUBLIC MEMBER)

CHRISTINE CRAWFORD  
EXECUTIVE OFFICER

ERIC MAY  
COMMISSION COUNSEL

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Suite 206, Woodland, CA. LAFCo will, to the best of its ability, provide hybrid and remote options for LAFCo meeting participants and to the public; however, LAFCo cannot guarantee these options will be available due to technical limitations outside our control. For assurance of public comment, LAFCo encourages in-person and written public comments to be submitted. The Zoom link / phone number and instructions for participating in the meeting through Zoom are set forth in the "Public Participation Instructions" on the final page of this agenda.

### NOTICE:

This agenda has been posted at least five (5) calendar days prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act and the Cortese-Knox-Hertzberg Act. The public may subscribe to receive emailed agendas, notices and other updates by contacting staff at [lafco@yolocounty.org](mailto:lafco@yolocounty.org).

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCo action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. If you wish to submit written material at the hearing, please supply 8 copies.

### FPPC - Notice to All Parties and Participants in LAFCo Proceedings

All parties and participants on a matter to be heard by the Commission that have made campaign contributions totaling more than \$500 to any Commissioner in the past 12 months must disclose this fact, either orally or in writing, for the official record as required by Government Code Section 84308.

Contributions and expenditures for political purposes related to any proposal or proceedings before LAFCo are subject to the reporting requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission, and must be disclosed to the Commission prior to the hearing on the matter.

## **AGENDA**

**PLEASE NOTE** - The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or Commission members.

### **CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Public Comment: This is an opportunity for members of the public to address the Commission on subjects relating to LAFCo purview but not relative to items on this Agenda. The Commission reserves the right to impose a reasonable time limit on any topic or on any individual speaker.

### **CONSENT AGENDA**

4. Approve the LAFCo Meeting minutes of February 27, 2025
5. Review and file Fiscal Year 2024/25 Third Quarter Financial Update
6. Consider adopting a new policy regarding Commissioner consultation on formal staff correspondence regarding local agency development
7. Correspondence

### **REGULAR AGENDA**

8. Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2025/26

### **PUBLIC HEARING**

9. Consider and adopt the proposed LAFCo Budget for fiscal year (FY) 2025/26 and set May 22, 2025, as the public hearing date to approve the final budget

### **EXECUTIVE OFFICER'S REPORT**

10. A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.
  - a. CALAFCO Legislative Summary
  - b. Long Range Planning Calendar

### **COMMISSIONER REPORTS**

11. Action items and reports from members of the Commission, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Commission or the public.

### **ADJOURNMENT**

12. Adjourn to the next Regular LAFCo Meeting

I declare under penalty of perjury that the foregoing agenda was posted by 5:00 p.m. on Wednesday, April 16, 2025 at the following places:

- On the bulletin board outside the east entrance of the Erwin W. Meier County Administration Building, 625 Court Street, Woodland, CA;
- On the bulletin board outside the Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA: and,
- On the LAFCo website at: [www.yololafco.org](http://www.yololafco.org).

ATTEST:

Terri Tuck, Clerk  
Yolo LAFCO

#### A.D.A. NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at 530-666-8048 or at the following address: Yolo LAFCo, 625 Court Street, Suite 107, Woodland, CA 95695.

#### PUBLIC PARTICIPATION INSTRUCTIONS:

Meetings of the Yolo Local Agency Formation Commission (LAFCo) are held in person in the Board of Supervisors chambers, located at 625 Court Street, Room 206, Woodland, CA. If you cannot attend the LAFCo meeting in person but desire to follow the meeting remotely, make a public comment, or comment on a specific item on the agenda, you may do so by:

- Joining through Zoom on your computer at <https://yolocounty.zoom.us/j/88179429444>, or participate by phone by calling 1-408-638-0968, Webinar ID: 881 7942 9444. Please note there is no participant code, you will just hit # again after the recording prompts you.
- If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make comment. The moderator will call you by name or phone number when it is your turn to comment. Press \*6 to unmute. The Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.
- If you wish to submit a written comment on a specific agenda item or on an item not on the agenda, please email the Commission Clerk at [lafco@yolocounty.org](mailto:lafco@yolocounty.org) or send to 625 Court Street, Suite 107, Woodland, CA 95695. Please include meeting date and item number. Please submit your comment by 2:00pm the day prior to the meeting, if possible, to provide the Commission a reasonable opportunity to review your comment in advance of the meeting. All written comments are distributed to the Commission, filed into the record, but will not be read aloud.

Please note that LAFCo cannot guarantee that hybrid and remote options will be available due to technical limitations outside our control. For assurance of public comment, LAFCo encourages in-person or written public comments to be submitted.



Consent 4.

LAFCO

Meeting Date: 04/22/2025

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Information

**SUBJECT**

Approve the LAFCo Meeting minutes of February 27, 2025

**RECOMMENDED ACTION**

Approve the LAFCo Meeting minutes of February 27, 2025.

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Attachments

Feb 27, 2025 minutes

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Form Review

**Inbox**

Christine Crawford (Originator)

Form Started By: Christine Crawford

Final Approval Date: 04/16/2025

**Reviewed By**

Christine Crawford

**Date**

04/16/2025 11:53 AM

Started On: 04/16/2025 11:44 AM

# YOLO LOCAL AGENCY FORMATION COMMISSION

## MEETING MINUTES

February 27, 2025

The Yolo Local Agency Formation Commission met on the 27<sup>th</sup> day of February 2025, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and City Members Bill Biasi and Gloria Partida, County Members Lucas Frerichs and Oscar Villegas, and Public Member Pamela Miller. Alternate Members absent were City Member Tania Garcia-Cadena. Others present were County Member Alternate Sheila Allen, Public Member Alternate Erik Vink, Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

### CALL TO ORDER

Chair Biasi called the Meeting to order at 9:03 a.m.

#### Item № 1 Pledge

County Member Alternate Sheila Allen led the Pledge of Allegiance.

#### Item № 2 Roll Call

PRESENT: Frerichs, Miller, Partida, Villegas, Biasi ABSENT: None

#### Item № 3 Public Comments

There were no public comments.

### OATH OF OFFICE

#### Item № 4 Sheila Allen, County Member Alternate, and Erik Vink, Public Member Alternate

Commissioners Allen and Vink were sworn in prior to the meeting.

### CONSENT

#### Item № 5 Approve the LAFCo meeting minutes of October 31, 2024

#### Item № 6 Review and file the Fiscal Year 2024/25 First Quarter Financial Update

#### Item № 7 Review and file the Fiscal Year 2024/25 Second Quarter Financial Update

#### Item № 8 Consider an update to the Yolo LAFCo Administrative Policies and Procedures to amend Section 2.5 (Political Contribution Disclosure) in compliance with SB-1243

#### Item № 9 Consider an amendment to the Yolo LAFCo Project Policies to add a new Section 3.4 requiring an annexation agreement of property owners that receive out of area services

**Item № 10** **Consider authorizing the Chair to sign Memorandum of Understanding (MOU) Agreement 2025-02 between Yolo LAFCo and Yolo County to share staffing services as needed**

**Item № 11** **Consider authorizing the Chair to sign a Memorandum of Understanding (MOU) Agreement 2025-03 between Yolo LAFCo and Yolo County regarding office space and administrative services**

**Item № 12** **Review and file the 2024 Local Agency Website Transparency Scorecard**

**Minute Order 2025-01:** Approved recommended action Items 5 through 12. Item 13 was pulled from Consent for discussion.

MOTION: Miller SECOND: Partida  
AYES: Frerichs, Miller, Partida, Villegas, Biasi  
ABSENT: None

**Item № 13** **Correspondence**

**Minute Order 2025-02:** Item 13 was pulled from Consent by Commissioner Frerichs for discussion regarding LAFCo staff comments to the City of Davis on the Village Farms Davis Project Draft Environmental Impact Report (DEIR) SCH#2023110006. After discussion, the Commission directed staff to revise the DEIR letter and the remaining items were accepted for filing.

MOTION: Partida SECOND: Frerichs  
AYES: Frerichs, Miller, Partida, Villegas, Biasi  
NOES: None

**REGULAR AGENDA**

**Item № 14** **Consider the Municipal Service Review (MSR)/Sphere of Influence (SOI) Initial Study for the City of Woodland (LAFCo No. 24-03) and determine a comprehensive MSR/SOI Update is not needed for this five-year review cycle per Government Code §56425(g)**

**Minute Order 2025-03:** The recommended action was approved.

MOTION: Frerichs SECOND: Villegas  
AYES: Frerichs, Miller, Partida, Villegas, Biasi  
NOES: None

**Item № 15** **Authorize the Chair to sign Agreement 2025-01 with RSG, Inc. not to exceed \$19,700, to conduct an independent fiscal analysis of the Elkhorn Fire Protection District (FPD) Reorganization Proposal**

**Minute Order 2025-04:** The recommended action was approved.

MOTION: Miller SECOND: Partida  
AYES: Frerichs, Miller, Partida, Villegas, Biasi  
NOES: None

**Item № 16**    **Elect a Chair and Vice Chair to the Commission to serve one-year terms, beginning March 1, 2025, and ending February 1, 2026**

**Minute Order 2025-06:** Commissioner Biasi was elected to another one-year term as Chair, and Commissioner Villegas was elected to a one-year term as Vice Chair, both ending February 1, 2026.

MOTION: Frerichs SECOND: Miller

AYES: Frerichs, Miller, Partida, Villegas, Biasi

NOES: None

**Item № 17**    **Executive Officer's Report**

The Commission was verbally updated on recent events relevant to the Commission, including the Long Range Planning Calendar and Legislative Summary.

Staff commented that with the upcoming budget season the next few meetings will be important. The next meeting will be an opportunity to review our two year Strategic Work Plan to reassess priorities. The following meeting will be to consider and adopt the Draft Budget for fiscal year 2025/26, and the meeting after that will be to consider and adopt the Final Budget.

Staff stated that with the onboarding of new staff member, JD Trebec, staff is getting caught up on municipal service reviews (MSRs) and hope to bring a slate of MSRs to the Commission over the next six months.

Staff gave an update on CALAFCO, stating that the previous executive director (ED) resigned, effective the end of January 2025, and recently appointed the Sacramento LAFCo EO as the interim CALAFCO ED. There are four LAFCo's, all in the southern region, that have decided not to renew their membership for the next fiscal year. Staff's understanding is that the CALAFCO Board will not raise other members' dues to compensate for the shortfall. The Board has stated fund balance will be used to cover the shortage. CALAFCO has stated that they will be doing a cultural assessment at its Board retreat in March. Staff feels they are definitely trying to mend and repair the health of the organization.

Commissioner Miller stated that she was the CALAFCO ED from 2012-2022. She commented that CALAFCO is going through significant internal restructuring. They reached out to her for help as she is a professional consultant as an organizational development specialist. Before agreeing to help CALAFCO, Commissioner Miller stated that she reached out to Counsel to make sure there would be no conflict of interest, and she also discussed the situation with Chair Biasi. Commissioner Miller further stated that she signed a limited time and scope contract with the association to focus on helping them develop good governance practices with their Board of Directors, to do a complete organizational culture assessment in an effort to get input and feedback from the members to help redevelop trust between the membership and the Board, and to do a complete structural reassessment for the loss of four southern region LAFCos that changes the dynamics and structure of both the region and the Board. She stated she will also be facilitating the Board retreat next month and will facilitate several focus groups throughout the state with all the membership.

**Item № 18    Commissioner Reports**

County Member Alternate Sheila Allen thanked staff for meeting with her and providing a quick update on all things LAFCo. Supervisor Allen gave a public shout out to the superintendent of the Davis Cemetery District for getting a 100% on the 2024 Web Transparency Scorecard Report. She further stated that the superintendent is happy to share with the other cemetery districts website information and any other work they do at the Davis Cemetery District so that they can bring their standards up also.

Commissioner Villegas thanked staff and noted that LAFCo also received a 100% on the 2024 Web Transparency Scorecard Report. He asked new employee JD Trebec to introduce himself and state what his role is at LAFCo and what his transition looks like from his role as a county employee.

JD introduced himself as the new Deputy Executive Officer for LAFCo. He shared that before accepting the LAFCo position he worked at the Yolo County Department of Community Services for seven years in the Planning Division.

**Item № 19    Adjournment**

**Minute Order 2025-07:** By order of the Chair, the meeting was adjourned at 9:54 a.m. to the next regular meeting.

ATTEST:

\_\_\_\_\_  
Bill Biasi, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

\_\_\_\_\_  
Terri Tuck  
Clerk to the Commission

**LAFCO**

**Meeting Date:** 04/22/2025

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**Information**

**SUBJECT**

Review and file Fiscal Year 2024/25 Third Quarter Financial Update

**RECOMMENDED ACTION**

Review and file Fiscal Year 2024/25 Third Quarter Financial Update

**REASONS FOR RECOMMENDED ACTION**

The intent of the quarterly financial report is to provide the Commission with an update on how LAFCo performed financially in the previous quarter as compared to the adopted budget and to discuss any issues as appropriate. The practice was recommended during a previous audit as an additional safeguard to ensure sound financial management, given the small size of the LAFCo staff. In accordance with LAFCo Administrative Policies and Procedures, the Commission adopts the final budget and is authorized to make adjustments as appropriate.

**BACKGROUND**

The LAFCo FY 2024/25 budget was adopted on May 23, 2024. During the third quarter, LAFCo is on track for both revenues and expenditures.

**REVENUE**

At the end of the third quarter of FY 2024/25, LAFCo had received \$683,044 (101.1%) of its expected revenue of \$675,962 with the addition of \$5,791 of investment earnings.

**EXPENDITURE**

LAFCo total expenditures during the third quarter of FY 2024/25 were \$354,574 (52.4%) of the annual budget costs of \$675,962. LAFCo expended \$318,058 (56.2%) under Salaries and Benefits and \$36,517 (42.8%) under Services and Supplies.

Regarding Salaries and Benefits accounts, in-lieu health insurance payments are being charged to Health Insurance (account 501130) while funding was allocated to Other Employee Benefits (account 501190) per County budget instructions. So the Health Insurance account appears over budget, while the funds are there in a different account. Therefore, LAFCo remains on track for the Salaries and Benefits category overall.

LAFCo expended \$36,517 (42.8%) of its Services and Supplies allocation of \$85,421. Insurance - Public Liability (510051) has exceeded its budget due to an unanticipated supplemental fee from YCPARMIA (Yolo County Public Agency Risk Management Insurance Authority, our local risk management pool), which passed along higher premiums from the California Joint Powers Risk Management Authority to recover several years when claims were paid for other agencies that exceeded what the premiums covered.

Maintenance-Bldg Improvement (510071) exceeded its appropriation by 1,158% because LAFCo's share of the debt payment for water, sewer, and HVAC debt for the administration building is not being charged to the account per County budget instructions. This has been resolved for next year's budget. Also, as discussed in the last budget update, the advertising for the new LAFCo position was incorrectly charged to Office Expense (510110) which caused this account to go over budget. The advertising charge of \$499 will be moved to Publication and Legal Notices (510106). This will result in Office Expenses remaining below budget and Publication and Legal Notices being 119% of its budget.

**BUDGET REPORTS**

The Budget Status Summary (Attachment A) is an easy-to-read summary of the budget. The General Ledger Report (Attachment B) shows a running balance of all transactions, including both revenue and expenditure amounts. Staff will continue to monitor the budget and schedule an item at the end of this fiscal year to approve a

budget adjustment, if needed.

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**Attachments**

Att. A. FY 24/25 Q3 Budget Status Summary  
Att. B. FY24/25 Q3 Transactions

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**Form Review**

**Inbox**  
Christine Crawford  
Form Started By: JD Trebec  
Final Approval Date: 04/09/2025

**Reviewed By**

**Date**  
04/09/2025 01:21 PM  
Started On: 04/09/2025 10:26 AM

LAFCO BUDGET - 3rd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2024/25

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 24/25 Budget	% Budget
<b>REVENUES</b>								
403100	INVESTMENT EARNINGS-POOL			\$5,791.36		\$5,791.36	\$ 3,000	193.05%
430020	OTHER GOVT AGENCY-COUNTY	\$276,117.00				\$276,117.00	\$ 276,117	100%
430023	OTHER GOVT AGENCY-WEST SACRAMENTO	\$96,415.00				\$96,415.00	\$ 96,415	100%
430025	OTHER GOVT AGENCY-WOODLAND	\$85,695.00				\$85,695.00	\$ 85,695	100%
430027	OTHER GOVT AGENCY-WINTERS	\$8,987.00				\$8,987.00	\$ 8,987	100%
430029	OTHER GOVT AGENCY-DAVIS	\$85,021.00				\$85,021.00	\$ 85,021	100%
440520	OTH CHRG FR SVC-LAFCO FEES	\$8,250.00	\$6,041.01			\$14,291.01	\$0	0.00%
470999	USE FUND BALANCE AVAILABLE-BUDGET ONLY	\$0.00	\$0.00	\$0.00	\$0.00	\$ 110,727	\$ 120,727	
	TOTAL AGENCY COST						\$ 552,235	
	TOTAL OTHER LISTED SOURCES						\$ 123,727	
	<b>TOTAL FINANCING SOURCES</b>	<b>\$560,485.00</b>	<b>\$6,041.01</b>	<b>\$5,791.36</b>	<b>\$0.00</b>	<b>\$683,044.37</b>	<b>\$675,962</b>	<b>101.05%</b>

LAFCO BUDGET - 3rd QUARTER BUDGET STATUS SUMMARY

FISCAL YEAR 2024/25

Account #	Account Name	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	FY 24/25 Budget	% Budget
<b>SALARIES AND BENEFITS</b>								
500100	REGULAR EMPLOYEES	\$57,204.04	\$57,899.39	\$73,531.58		\$188,635.01	\$325,388	57.97%
500110	EXTRA HELP	\$236.25	\$1,215.00	\$5,905.67		\$7,356.92	\$20,840.00	0.00%
501100	RETIREMENT (CALPERS)	\$18,636.20	\$18,852.00	\$23,971.35		\$61,459.55	\$116,072	52.95%
501110	SOCIAL SECURITY TAX (OASDI)	\$3,834.27	\$3,357.24	\$5,456.12		\$12,647.63	\$21,099	59.94%
501120	MEDICARE	\$896.72	\$937.17	\$1,276.01		\$3,109.90	\$5,492	56.63%
501130	HEALTH INSURANCE (Life Ins/EAP/in-lieu)	\$1,149.90	\$1,399.50	\$1,396.50		\$3,945.90	\$150.00	2630.60%
501150	OPEB - RETIREE HEALTH INSURANCE	\$3,936.00	\$3,981.60	\$5,062.82		\$12,980.42	\$22,451	57.82%
501170	UNEMPLOYMENT INSURANCE			\$185.00		\$185.00	\$185	100.00%
501180	WORKERS' COMP INSURANCE	\$500.00				\$500.00	\$500	100.00%
501190	OTHER EMPLOYEE BENEFITS	\$7,953.28	\$9,929.92	\$9,354.04		\$27,237.24	\$53,364	51.04%
	<b>TOTAL SALARY &amp; BENEFITS</b>	<b>\$94,346.66</b>	<b>\$97,571.82</b>	<b>\$126,139.09</b>	<b>\$0.00</b>	<b>\$318,057.57</b>	<b>\$ 565,541</b>	<b>56.24%</b>
<b>SERVICES AND SUPPLIES</b>								
510025	COMMUNICATIONS - INTERNAL CHARGE	\$484.00	\$484.00	\$484.00		\$1,452.00	\$1,934	75.08%
510051	INSURANCE-PUBLIC LIABILITY	\$609.00				\$609.00	\$500	121.80%
510030	FOOD			\$70.86		\$70.86	\$0	0.00%
510070	MAINTENANCE-EQUIPMENT	\$84.35	\$136.14	\$68.76		\$289.25	\$500	57.85%
510071	MAINTENANCE-BLDG IMPROVEMENT		\$2,896.00			\$2,896.00	\$250	1158.40%
510090	MEMBERSHIPS	\$4,756.00	\$1,351.00	\$813.00		\$6,920.00	\$6,900	100.29%
510110	OFFICE EXPENSE	\$317.33	\$866.97	\$292.46		\$1,476.76	\$750	196.90%
510111	OFFICE EXP-POSTAGE	\$312.00				\$312.00	\$500	62.40%
510120	IT SERVICE-DEPARTMENT SYSTEM MAINTENANCE					\$0.00	\$2,500	0.00%
510121	IT SERVICES-ERP (Enterprise/Resource/Planning)	\$1,245.00	\$1,245.00	\$1,245.00		\$3,735.00	\$4,980	75.00%
510122	IT SERVICES-CONNECTIVITY	\$974.00	\$974.00	\$974.00		\$2,922.00	\$3,897	74.98%
510160	PUBLICATIONS AND LEGAL NOTICES	\$516.37	\$178.76	\$152.83		\$847.96	\$1,000	84.80%
510170	RENTS AND LEASES - EQUIPMENT	\$16.67	\$10.98	\$16.47		\$44.12	\$100	44.12%
510173	RENTS INTERNAL CHARGE (Records Storage-Archives)					\$0.00	\$1,714	0.00%
510180	TRAINING	\$2,800.00		\$1,080.00		\$3,880.00	\$4,000	97.00%
510190	MINOR EQUIPMENT (Computers)			\$1,726.30		\$1,726.30	\$0	0.00%
510200	TRANSPORTATION AND TRAVEL	\$971.59	\$2,694.95	\$336.74		\$4,003.28	\$6,000	66.72%
510251	PROF & SPEC SVC AUDITING & ACCOUNTING					\$0.00	\$15,000	0.00%
510252	PROF & SPEC SVC_INFO TECH SERVICES	\$1,821.00	\$525.00	\$841.30		\$3,187.30	\$10,000	31.87%
510256	PROF & SPEC SVC LEGAL SERVICES		\$562.50	\$637.50		\$1,200.00	\$12,000	10.00%
510275	PROF & SPEC SVC OTHER		\$945.00			\$945.00	\$10,000	9.45%
540500-3005	TRANSFER OUT (Trane debt-water,sewer,HVAC)					\$0.00	\$2,896	0.00%
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$14,907.31</b>	<b>\$12,870.30</b>	<b>\$8,739.22</b>	<b>\$0.00</b>	<b>\$36,516.83</b>	<b>\$ 85,421</b>	<b>42.75%</b>
<b>OTHER CHARGES</b>								
526601	PAYMENTS TO OTHER GOVERNMENT INSTITUTIONS					\$0.00	\$0	0.00%
	<b>TOTAL OTHER CHARGES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>0.00%</b>
<b>OTHER FINANCING USES</b>								
590100	APPROP FOR CONTINGENCY					\$0.00	\$25,000	0.00%
590999	CONTRIBUTIONS TO FUND BALANCE					\$0.00	\$0	0.00%
	<b>TOTAL OTHER FINANCING USES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,739.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 25,000</b>	<b>0.00%</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$109,253.97</b>	<b>\$110,442.12</b>	<b>\$143,617.53</b>	<b>\$0.00</b>	<b>\$354,574.40</b>	<b>\$675,962</b>	<b>52.45%</b>

Posting Date	Close Period	Account	Description	Amount	Event Code	Account Totals
<b>PROVISIONS FOR RESERVES</b>						
03/31/2025	March 2025	304000	2023-24 INCREASE TO AUDIT RESERVE PER BUDGET	-5000.00	JE	
03/31/2025	March 2025	304000	2024-25 RELEASE AUDIT RESERVE PER BUDGET	-10000.00	JE	
03/31/2025	March 2025	309999	2023-24 INCREASE TO AUDIT RESERVE PER BUDGET	5000.00	JE	
03/31/2025	March 2025	309999	2024-25 RELEASE AUDIT RESERVE PER BUDGET	10000.00	JE	
<b>ACCOUNT 403100 INVESTMENT EARNINGS - POOL</b>						
01/01/2025	January 2025	403100	Q2 INTEREST APPORTIONMENT	-6878.03	JE	
01/01/2025	January 2025	403100	Q2 INTEREST APPORTIONMENT FEE	191.26	JE	
01/01/2025	January 2025	403100	Q2 INTEREST APPORTIONMENT FEE	-191.26	JE	
01/01/2025	January 2025	403100	Q2 INTEREST APPORTIONMENT	6878.03	JE	
01/01/2025	January 2025	403100	Q2 INTEREST APPORTIONMENT FEE	165.65	JE	
01/01/2025	January 2025	403100	Q2 INTEREST APPORTIONMENT	-5957.01	JE	-5791.36
<b>ACCOUNT 500100 REGULAR EMPLOYEES</b>						
03/28/2025	March 2025	500100	Summarized transaction	8363.55	PW	
03/28/2025	March 2025	500100	Journal created by run group GHRPR100000000000117	656.40	PW	
03/28/2025	March 2025	500100	Summarized transaction	189.10	PW	
03/28/2025	March 2025	500100	Journal created by run group GHRPR100000000000117	1713.15	PW	
03/28/2025	March 2025	500100	Journal created by run group GHRPR100000000000117	824.85	PW	
03/28/2025	March 2025	500100	Journal created by run group GHRPR100000000000117	82.05	PW	
03/28/2025	March 2025	500100	Summarized transaction	-346.59	PW	
03/14/2025	March 2025	500100	Summarized transaction	10561.36	PW	
03/14/2025	March 2025	500100	Summarized transaction	189.10	PW	
03/14/2025	March 2025	500100	Journal created by run group GHRPR100000000000115	63.45	PW	
03/14/2025	March 2025	500100	Journal created by run group GHRPR100000000000115	1015.20	PW	
03/14/2025	March 2025	500100	Summarized transaction	-346.59	PW	
02/28/2025	February 2025	500100	Summarized transaction	9806.48	PW	
02/28/2025	February 2025	500100	Summarized transaction	189.10	PW	
02/28/2025	February 2025	500100	Summarized transaction	1164.00	PW	
02/28/2025	February 2025	500100	Journal created by run group GHRPR100000000000113	492.30	PW	
02/28/2025	February 2025	500100	Journal created by run group GHRPR100000000000113	95.18	PW	
02/28/2025	February 2025	500100	Journal created by run group GHRPR100000000000113	82.05	PW	

02/28/2025	February 2025	500100	Summarized transaction	-346.59	PW
02/14/2025	February 2025	500100	Summarized transaction	11640.02	PW
02/14/2025	February 2025	500100	Summarized transaction	189.10	PW
02/14/2025	February 2025	500100	Summarized transaction	-346.59	PW
01/31/2025	January 2025	500100	Journal created by run group GHRPR100000000000109	5292.24	PW
01/31/2025	January 2025	500100	Journal created by run group GHRPR100000000000109	4568.40	PW
01/31/2025	January 2025	500100	Journal created by run group GHRPR100000000000109	143.59	PW
01/31/2025	January 2025	500100	Journal created by run group GHRPR100000000000109	471.79	PW
01/31/2025	January 2025	500100	Journal created by run group GHRPR100000000000109	164.10	PW
01/31/2025	January 2025	500100	Journal created by run group GHRPR100000000000109	656.40	PW
01/31/2025	January 2025	500100	Journal created by run group GHRPR100000000000109	507.60	PW
01/31/2025	January 2025	500100	Journal created by run group GHRPR100000000000109	-259.03	PW
01/31/2025	January 2025	500100	Journal created by run group GHRPR100000000000109	-87.56	PW
01/17/2025	January 2025	500100	Summarized transaction	1558.96	PW
01/17/2025	January 2025	500100	Journal created by run group GHRPR100000000000107	656.40	PW
01/17/2025	January 2025	500100	Journal created by run group GHRPR100000000000107	3774.30	PW
01/17/2025	January 2025	500100	Summarized transaction	189.10	PW
01/17/2025	January 2025	500100	Journal created by run group GHRPR100000000000107	574.35	PW
01/17/2025	January 2025	500100	Journal created by run group GHRPR100000000000107	-259.03	PW
01/03/2025	January 2025	500100	Summarized transaction	5331.25	PW
01/03/2025	January 2025	500100	Journal created by run group GHRPR100000000000105	3117.90	PW
01/03/2025	January 2025	500100	Journal created by run group GHRPR100000000000105	82.05	PW
01/03/2025	January 2025	500100	Journal created by run group GHRPR100000000000105	74.96	PW
01/03/2025	January 2025	500100	Summarized transaction	346.52	PW
01/03/2025	January 2025	500100	Summarized transaction	956.24	PW
01/03/2025	January 2025	500100	Journal created by run group GHRPR100000000000105	-259.03	PW
<b>ACCOUNT 500110 EXTRA HELP</b>					
03/28/2025	March 2025	500110	Summarized transaction	1642.08	PW
03/14/2025	March 2025	500110	Journal created by run group GHRPR100000000000115	646.53	PW
02/28/2025	February 2025	500110	Journal created by run group GHRPR100000000000113	1105.66	PW
02/14/2025	February 2025	500110	Journal created by run group GHRPR100000000000111	749.60	PW
01/31/2025	January 2025	500110	Journal created by run group GHRPR100000000000109	749.60	PW
01/31/2025	January 2025	500110	Journal created by run group GHRPR100000000000109	450.00	PW

73531.58
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01/17/2025	January 2025	500110	Journal created by run group GHRPR100000000000107	562.20	PW	5905.67
<b>ACCOUNT 500160 LEAVE BUYOUT</b>						
01/03/2025	January 2025	500160	Journal created by run group GHRPR100000000000105	2068.63	PW	
<b>ACCOUNT 501100 RETIREMENT</b>						
03/28/2025	March 2025	501100	Summarized transaction	2178.14	PD	
03/28/2025	March 2025	501100	Summarized transaction	1679.61	PD	
03/28/2025	March 2025	501100	Summarized transaction	-114.57	P1	
03/14/2025	March 2025	501100	Summarized transaction	1679.61	PD	
03/14/2025	March 2025	501100	Summarized transaction	2178.14	PD	
03/14/2025	March 2025	501100	Summarized transaction	-114.57	P1	
02/28/2025	February 2025	501100	Summarized transaction	-114.57	P1	
02/28/2025	February 2025	501100	Summarized transaction	2178.14	PD	
02/28/2025	February 2025	501100	Summarized transaction	1679.61	PD	
02/14/2025	February 2025	501100	Summarized transaction	-114.57	P1	
02/14/2025	February 2025	501100	Summarized transaction	1679.61	PD	
02/14/2025	February 2025	501100	Summarized transaction	2178.14	PD	
01/31/2025	January 2025	501100	Journal created by run group PRJE20250131	-64.69	P1	
01/31/2025	January 2025	501100	Journal created by run group PRJE20250131	-49.88	P1	
01/31/2025	January 2025	501100	Journal created by run group GHRPR100000000000109	655.32	PD	
01/31/2025	January 2025	501100	Journal created by run group GHRPR100000000000109	1522.82	PD	
01/31/2025	January 2025	501100	Journal created by run group GHRPR100000000000109	505.33	PD	
01/31/2025	January 2025	501100	Journal created by run group GHRPR100000000000109	1174.28	PD	
01/17/2025	January 2025	501100	Journal created by run group PRJE20250117	-64.69	P1	
01/17/2025	January 2025	501100	Summarized transaction	2178.14	PD	
01/03/2025	January 2025	501100	Summarized transaction	3238.17	PD	
01/03/2025	January 2025	501100	Summarized transaction	-96.17	P1	
03/28/2025	March 2025	501110	Summarized transaction	101.81	PD	
03/28/2025	March 2025	501110	Journal created by run group GHRPR100000000000117	433.45	PD	
03/28/2025	March 2025	501110	Journal created by run group GHRPR100000000000117	345.92	PD	
03/14/2025	March 2025	501110	Journal created by run group GHRPR100000000000115	349.01	PD	
03/14/2025	March 2025	501110	Journal created by run group GHRPR100000000000115	40.09	PD	
03/14/2025	March 2025	501110	Journal created by run group GHRPR100000000000115	433.45	PD	
02/28/2025	February 2025	501110	Journal created by run group GHRPR100000000000113	68.55	PD	

02/28/2025	February 2025	501110	Journal created by run group GHRPR100000000000113	433.45	PD	
02/28/2025	February 2025	501110	Journal created by run group GHRPR100000000000113	364.52	PD	
02/14/2025	February 2025	501110	Summarized transaction	392.39	PD	
02/14/2025	February 2025	501110	Journal created by run group GHRPR100000000000111	433.45	PD	
01/31/2025	January 2025	501110	Journal created by run group GHRPR100000000000109	46.48	PD	
01/31/2025	January 2025	501110	Journal created by run group GHRPR100000000000109	27.90	PD	
01/31/2025	January 2025	501110	Journal created by run group GHRPR100000000000109	401.09	PD	
01/31/2025	January 2025	501110	Journal created by run group GHRPR100000000000109	309.29	PD	
01/17/2025	January 2025	501110	Journal created by run group GHRPR100000000000107	34.85	PD	
01/17/2025	January 2025	501110	Journal created by run group GHRPR100000000000107	433.45	PD	
01/03/2025	January 2025	501110	Summarized transaction	806.97	PD	29427.47
<b>ACCOUNT 501120 FICA / MEDICARE</b>						
03/28/2025	March 2025	501120	Summarized transaction	23.80	PD	
03/28/2025	March 2025	501120	Journal created by run group GHRPR100000000000117	101.37	PD	
03/28/2025	March 2025	501120	Journal created by run group GHRPR100000000000117	80.90	PD	
03/14/2025	March 2025	501120	Journal created by run group GHRPR100000000000115	81.62	PD	
03/14/2025	March 2025	501120	Journal created by run group GHRPR100000000000115	9.37	PD	
03/14/2025	March 2025	501120	Journal created by run group GHRPR100000000000115	101.37	PD	
02/28/2025	February 2025	501120	Journal created by run group GHRPR100000000000113	16.04	PD	
02/28/2025	February 2025	501120	Journal created by run group GHRPR100000000000113	101.37	PD	
02/28/2025	February 2025	501120	Journal created by run group GHRPR100000000000113	85.25	PD	
02/14/2025	February 2025	501120	Summarized transaction	91.76	PD	
02/14/2025	February 2025	501120	Journal created by run group GHRPR100000000000111	101.37	PD	
01/31/2025	January 2025	501120	Journal created by run group GHRPR100000000000109	10.87	PD	
01/31/2025	January 2025	501120	Journal created by run group GHRPR100000000000109	6.53	PD	
01/31/2025	January 2025	501120	Journal created by run group GHRPR100000000000109	93.81	PD	
01/31/2025	January 2025	501120	Journal created by run group GHRPR100000000000109	72.33	PD	
01/17/2025	January 2025	501120	Journal created by run group GHRPR100000000000107	8.16	PD	
01/17/2025	January 2025	501120	Journal created by run group GHRPR100000000000107	101.37	PD	
01/03/2025	January 2025	501120	Summarized transaction	188.72	PD	1276.01
<b>ACCOUNT 501130 HEALTH INSURANCE</b>						
03/28/2025	March 2025	501130	Summarized transaction	230.25	PD	
03/28/2025	March 2025	501130	Summarized transaction	3.00	PD	

03/14/2025	March 2025	501130	Summarized transaction	3.00	PD	
03/14/2025	March 2025	501130	Summarized transaction	230.25	PD	
02/28/2025	February 2025	501130	Summarized transaction	230.25	PD	
02/28/2025	February 2025	501130	Summarized transaction	3.00	PD	
02/14/2025	February 2025	501130	Summarized transaction	3.00	PD	
02/14/2025	February 2025	501130	Summarized transaction	230.25	PD	
01/17/2025	January 2025	501130	Summarized transaction	230.25	PD	
01/03/2025	January 2025	501130	Summarized transaction	230.25	PD	
01/03/2025	January 2025	501130	Summarized transaction	3.00	PD	1396.50
<b>ACCOUNT 501150 OPEB - RETIREE HEALTH INSURANCE</b>						
03/28/2025	March 2025	501150	Journal created by run group GHRPR100000000000117	446.37	PD	
03/28/2025	March 2025	501150	Journal created by run group GHRPR100000000000117	344.20	PD	
03/14/2025	March 2025	501150	Journal created by run group GHRPR100000000000115	344.20	PD	
03/14/2025	March 2025	501150	Journal created by run group GHRPR100000000000115	446.37	PD	
02/28/2025	February 2025	501150	Journal created by run group GHRPR100000000000113	446.37	PD	
02/28/2025	February 2025	501150	Journal created by run group GHRPR100000000000113	344.20	PD	
02/14/2025	February 2025	501150	Journal created by run group GHRPR100000000000111	344.20	PD	
02/14/2025	February 2025	501150	Journal created by run group GHRPR100000000000111	446.37	PD	
01/31/2025	January 2025	501150	Journal created by run group GHRPR100000000000109	446.37	PD	
01/31/2025	January 2025	501150	Journal created by run group GHRPR100000000000109	344.20	PD	
01/17/2025	January 2025	501150	Journal created by run group GHRPR100000000000107	446.37	PD	
01/03/2025	January 2025	501150	Summarized transaction	663.60	PD	5062.82
<b>ACCOUNT 501170 UNEMPLOYMENT INSURANCE</b>						
03/11/2025	March 2025	501170	ADJ FY24-25 UNEMPLOYMENT INSURANCE CHARGES	185.00	JE	185.00
<b>ACCOUNT 501190 OTHER EMPLOYEE BENEFITS</b>						
03/28/2025	March 2025	501190	Summarized transaction	1738.50	PW	
03/14/2025	March 2025	501190	Summarized transaction	50.00	PD	
03/14/2025	March 2025	501190	Summarized transaction	1738.50	PW	
02/28/2025	February 2025	501190	Summarized transaction	300.00	PD	
02/28/2025	February 2025	501190	Summarized transaction	1738.50	PW	
02/14/2025	February 2025	501190	Summarized transaction	1738.50	PW	
01/17/2025	January 2025	501190	Summarized transaction	625.02	PW	
01/03/2025	January 2025	501190	Summarized transaction	800.00	PD	

01/03/2025	January 2025	501190	Summarized transaction	625.02	PW	9354.04
<b>ACCOUNT 510025 COMMUNICATIONS INTERNAL CHARGE</b>						
03/01/2025	March 2025	510025	Q3 IT TELECOM CHARGE FY24/25	484.00	JE	484.00
<b>ACCOUNT 510030 FOOD</b>						
03/06/2025	March 2025	510030	10380 - US BANCORP CARD SERVICES INC	70.86	AD	70.86
<b>ACCOUNT 510070 MAINTENANCE - EQUIPMENT</b>						
01/06/2025	January 2025	510070	16728 - WIZIX TECHNOLOGY GROUP INC	66.89	AD	
01/06/2025	January 2025	510070	16728 - WIZIX TECHNOLOGY GROUP INC	1.87	AD	68.76
<b>ACCOUNT 510090 MEMBERSHIPS</b>						
03/06/2025	March 2025	510090	10380 - US BANCORP CARD SERVICES INC	813.00	AD	813.00
<b>ACCOUNT 510110 OFFICE EXPENSE</b>						
03/17/2025	March 2025	510110	10058 - STAPLES CONTRACT & COMMERCIAL	35.18	AD	
03/06/2025	March 2025	510110	10380 - US BANCORP CARD SERVICES INC	182.00	AD	
03/06/2025	March 2025	510110	02/25 GRAPHIC FEES E-2438 LAFCO	31.74	JE	
02/13/2025	February 2025	510110	01/25 GRAPHIC FEES E-2406 LAFCO	19.57	JE	
02/13/2025	February 2025	510110	10246 - ALHAMBRA	17.98	AD	
01/21/2025	January 2025	510110	10246 - ALHAMBRA	0.00	AD	
01/06/2025	January 2025	510110	10246 - ALHAMBRA	5.99	AD	292.46
<b>ACCOUNT 510121 IT SERVICE- ERP</b>						
03/01/2025	March 2025	510121	Q3 IT ERP CHARGE FY24/25	1245.00	JE	1245.00
<b>ACCOUNT 510122 IT SERVICE - CONNECTIVITY</b>						
03/01/2025	March 2025	510122	Q3 IT CONNECTIVITY CHARGE FY24/25	974.00	JE	974.00
<b>ACCOUNT 510160 PUBLICATIONS AND LEGAL NOTICES</b>						
02/20/2025	February 2025	510160	10118 - DAVIS ENTERPRISE	152.83	AD	152.83
<b>ACCOUNT 510170 RENTS AND LEASES - EQUIPMENT</b>						
02/13/2025	February 2025	510170	10246 - ALHAMBRA	5.49	AD	
01/21/2025	January 2025	510170	10246 - ALHAMBRA	5.49	AD	
01/06/2025	January 2025	510170	10246 - ALHAMBRA	5.49	AD	16.47
<b>ACCOUNT 510180 TRAINING</b>						
03/24/2025	March 2025	510180	10380 - US BANCORP CARD SERVICES INC	1080.00	AD	1080.00
<b>ACCOUNT 510190 MINOR EQUIPMENT (COMPUTERS)</b>						
03/24/2025	March 2025	510190	10380 - US BANCORP CARD SERVICES INC	64.79	AD	
03/03/2025	March 2025	510190	10697 - DELL MARKETING L.P.	17.99	AD	

03/03/2025	March 2025	510190	10697 - DELL MARKETING L.P.	220.00	AD	
03/03/2025	March 2025	510190	10697 - DELL MARKETING L.P.	1325.00	AD	
03/03/2025	March 2025	510190	10697 - DELL MARKETING L.P.	5.00	AD	
03/03/2025	March 2025	510190	10697 - DELL MARKETING L.P.	93.52	AD	1726.30
<b>ACCOUNT 510200 TRANSPORTATION AND TRAVEL</b>						
03/24/2025	March 2025	510200	10380 - US BANCORP CARD SERVICES INC	423.36	AD	
03/06/2025	March 2025	510200	10380 - US BANCORP CARD SERVICES INC	-232.68	AD	
01/06/2025	January 2025	510200	12674 - CHRISTINE CRAWFORD	146.06	AD	336.74
<b>ACCOUNT 510252 PROFESSIONAL &amp; SPECIAL SERVICES - INFO TECH SERVICES</b>						
03/24/2025	March 2025	510252	10380 - US BANCORP CARD SERVICES INC	388.80	AD	
02/13/2025	February 2025	510252	10585 - CDW GOVERNMENT LLC	85.00	AD	
01/02/2025	January 2025	510252	GIS-Springlake FPD Update-LAFCo24-01	367.50	JE	841.30
<b>ACCOUNT 510256 PROFESSIONAL &amp; SPECIAL SERVICES - LEGAL SERVICES</b>						
03/24/2025	March 2025	510256	15400 - COLANTUONO HIGHSMITH & WHATLEY	637.50	AD	637.50
<b>ACCOUNT 100000 CASH IN TREASURY</b>						
03/28/2025	March 2025	100000	To zone balancing entry	-20831.91	ZB	
03/28/2025	March 2025	100000	To zone balancing entry	114.57	ZB	
03/27/2025	March 2025	100000	To zone balancing entry	-2594.45	ZB	
03/20/2025	March 2025	100000	To zone balancing entry	-35.18	ZB	
03/14/2025	March 2025	100000	To zone balancing entry	-19814.03	ZB	
03/14/2025	March 2025	100000	To zone balancing entry	114.57	ZB	
03/13/2025	March 2025	100000	To zone balancing entry	-1661.51	ZB	
03/11/2025	March 2025	100000	To zone balancing entry	-185.00	ZB	
03/06/2025	March 2025	100000	To zone balancing entry	-833.18	ZB	
03/06/2025	March 2025	100000	To zone balancing entry	-31.74	ZB	
03/01/2025	March 2025	100000	To zone balancing entry	-974.00	ZB	
03/01/2025	March 2025	100000	To zone balancing entry	-1245.00	ZB	
03/01/2025	March 2025	100000	To zone balancing entry	-484.00	ZB	
02/28/2025	February 2025	100000	To zone balancing entry	114.57	ZB	
02/28/2025	February 2025	100000	To zone balancing entry	-20577.43	ZB	
02/27/2025	February 2025	100000	To zone balancing entry	-152.83	ZB	
02/20/2025	February 2025	100000	To zone balancing entry	-23.47	ZB	
02/20/2025	February 2025	100000	To zone balancing entry	-85.00	ZB	

02/14/2025	February 2025	100000	To zone balancing entry	114.57	ZB	
02/14/2025	February 2025	100000	To zone balancing entry	-19871.17	ZB	
02/13/2025	February 2025	100000	To zone balancing entry	-19.57	ZB	
01/31/2025	January 2025	100000	To zone balancing entry	114.57	ZB	
01/31/2025	January 2025	100000	To zone balancing entry	-18273.75	ZB	
01/30/2025	January 2025	100000	To zone balancing entry	-5.49	ZB	
01/17/2025	January 2025	100000	To zone balancing entry	64.69	ZB	
01/17/2025	January 2025	100000	To zone balancing entry	-11113.89	ZB	
01/16/2025	January 2025	100000	To zone balancing entry	-68.76	ZB	
01/09/2025	January 2025	100000	To zone balancing entry	-11.48	ZB	
01/09/2025	January 2025	100000	To zone balancing entry	-146.06	ZB	
01/03/2025	January 2025	100000	To zone balancing entry	-18274.25	ZB	
01/03/2025	January 2025	100000	To zone balancing entry	96.17	ZB	
01/02/2025	January 2025	100000	To zone balancing entry	-367.50	ZB	
01/01/2025	January 2025	100000	To zone balancing entry	6878.03	ZB	
01/01/2025	January 2025	100000	To zone balancing entry	-191.26	ZB	
01/01/2025	January 2025	100000	To zone balancing entry	191.26	ZB	
01/01/2025	January 2025	100000	To zone balancing entry	-6878.03	ZB	
01/01/2025	January 2025	100000	To zone balancing entry	-165.65	ZB	
01/01/2025	January 2025	100000	To zone balancing entry	5957.01	ZB	-131155.58
<b>ACCOUNT 200000 ACCOUNTS PAYABLE</b>						
03/27/2025	March 2025	200000	Payment Accrual	388.80	AP	
03/27/2025	March 2025	200000	Payment Accrual	423.36	AP	
03/27/2025	March 2025	200000	Payment Accrual	64.79	AP	
03/27/2025	March 2025	200000	Payment Accrual	1080.00	AP	
03/27/2025	March 2025	200000	Payment Accrual	637.50	AP	
03/24/2025	March 2025	200000	Accounts payable accrual	-637.50	AC	
03/24/2025	March 2025	200000	Accounts payable accrual	-388.80	AC	
03/24/2025	March 2025	200000	Accounts payable accrual	-423.36	AC	
03/24/2025	March 2025	200000	Accounts payable accrual	-64.79	AC	
03/24/2025	March 2025	200000	Accounts payable accrual	-1080.00	AC	
03/20/2025	March 2025	200000	Payment Accrual	35.18	AP	
03/17/2025	March 2025	200000	Accounts payable accrual	-35.18	AC	

03/13/2025	March 2025	200000	Payment Accrual	17.99	AP
03/13/2025	March 2025	200000	Payment Accrual	220.00	AP
03/13/2025	March 2025	200000	Payment Accrual	1325.00	AP
03/13/2025	March 2025	200000	Payment Accrual	5.00	AP
03/13/2025	March 2025	200000	Payment Accrual	93.52	AP
03/06/2025	March 2025	200000	Payment Accrual	-232.68	AP
03/06/2025	March 2025	200000	Payment Accrual	70.86	AP
03/06/2025	March 2025	200000	Payment Accrual	813.00	AP
03/06/2025	March 2025	200000	Payment Accrual	182.00	AP
03/06/2025	March 2025	200000	Accounts payable accrual	232.68	AC
03/06/2025	March 2025	200000	Accounts payable accrual	-70.86	AC
03/06/2025	March 2025	200000	Accounts payable accrual	-813.00	AC
03/06/2025	March 2025	200000	Accounts payable accrual	-182.00	AC
03/03/2025	March 2025	200000	Accounts payable accrual	-17.99	AC
03/03/2025	March 2025	200000	Accounts payable accrual	-220.00	AC
03/03/2025	March 2025	200000	Accounts payable accrual	-1325.00	AC
03/03/2025	March 2025	200000	Accounts payable accrual	-5.00	AC
03/03/2025	March 2025	200000	Accounts payable accrual	-93.52	AC
02/27/2025	February 2025	200000	Payment Accrual	152.83	AP
02/20/2025	February 2025	200000	Payment Accrual	17.98	AP
02/20/2025	February 2025	200000	Payment Accrual	5.49	AP
02/20/2025	February 2025	200000	Payment Accrual	85.00	AP
02/20/2025	February 2025	200000	Accounts payable accrual	-152.83	AC
02/13/2025	February 2025	200000	Accounts payable accrual	-17.98	AC
02/13/2025	February 2025	200000	Accounts payable accrual	-5.49	AC
02/13/2025	February 2025	200000	Accounts payable accrual	-85.00	AC
01/30/2025	January 2025	200000	Payment Accrual	0.00	AP
01/30/2025	January 2025	200000	Payment Accrual	5.49	AP
01/21/2025	January 2025	200000	Accounts payable accrual	0.00	AC
01/21/2025	January 2025	200000	Accounts payable accrual	-5.49	AC
01/16/2025	January 2025	200000	Payment Accrual	66.89	AP
01/16/2025	January 2025	200000	Payment Accrual	1.87	AP
01/09/2025	January 2025	200000	Payment Accrual	5.99	AP

01/09/2025	January 2025	200000	Payment Accrual	5.49	AP	
01/09/2025	January 2025	200000	Payment Accrual	146.06	AP	
01/06/2025	January 2025	200000	Accounts payable accrual	-146.06	AC	
01/06/2025	January 2025	200000	Accounts payable accrual	-66.89	AC	
01/06/2025	January 2025	200000	Accounts payable accrual	-1.87	AC	
01/06/2025	January 2025	200000	Accounts payable accrual	-5.99	AC	
01/06/2025	January 2025	200000	Accounts payable accrual	-5.49	AC	0.00

LAFCO

Meeting Date: 04/22/2025

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**Information**

**SUBJECT**

Consider adopting a new policy regarding Commissioner consultation on formal staff correspondence regarding local agency development

**RECOMMENDED ACTION**

Adopt the new policy to be added to LAFCo's Administrative Policies and Procedures.

**REASONS FOR RECOMMENDED ACTION**

At the February 27, 2025 meeting, the Commission expressed concern regarding the review process for a staff comment letter on a City of Davis Draft Environmental Impact Report (the letter was subsequently revised and replaced). The following new policy is recommended to address commissioner concerns about our formal correspondence process.

**POLICY REGARDING CONSULTATION ON FORMAL STAFF CORRESPONDENCE REGARDING LOCAL AGENCY DEVELOPMENT**

Prior to LAFCo staff issuing a formal letter directed to another public entity in Yolo County, and if time allows, staff shall consult with the two LAFCo commissioners who, in the Executive Officer's discretion, are most connected to the subject agency in their appointing authority capacity.

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**Attachments**

*No file(s) attached.*

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**Form Review**

**Inbox**

Christine Crawford (Originator)

Form Started By: Christine Crawford

Final Approval Date: 04/09/2025

**Reviewed By**

Christine Crawford

**Date**

04/09/2025 01:26 PM

Started On: 03/05/2025 12:06 PM

Consent 7.

LAFCO

Meeting Date: 04/22/2025

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Information

**SUBJECT**

Correspondence

**RECOMMENDED ACTION**

Review and file the following correspondence:

- A. CALAFCO Letter March 14, 2025
- B. CALAFCO Planning Retreat Summary March 20-21, 2025

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Attachments

ATT A CALAFCO Letter March 14, 2025

ATT B CALAFCO Retreat Summary March 20-21, 2025

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Form Review

**Inbox**

Christine Crawford (Originator)  
Form Started By: Christine Crawford  
Final Approval Date: 04/16/2025

**Reviewed By**

Christine Crawford

**Date**

04/16/2025 11:53 AM  
Started On: 04/16/2025 11:47 AM

March 14, 2025

Yolo LAFCO  
625 Court Street, Suite 107  
Woodland, CA 95695

**Subject: Addressing Member Concerns & Strengthening CALAFCO's Future**

Dear Chair Biasi, Commissioners, and Executive Officer Crawford;

We recognize that the current state of our organization is troubling to our valued members. We must, and will, do better regarding governance, transparency, and the overall direction of CALAFCO. As an organization committed to serving the best interests of LAFCOs across the state, we take your concerns seriously and want to assure you that we are actively taking steps to address them.

**A Period of Transition & Rebuilding Trust**

Every organization evolves as new paths are taken, and CALAFCO is currently undergoing a phase of transition and internal reorganization. Our goal is to emerge stronger, more transparent, and better positioned to serve our membership.

The Board of Directors and Regional Officers are fully engaged in this process, listening to feedback, and implementing meaningful changes that will reinforce trust and ensure the long-term viability of CALAFCO. We are committed to refocusing our mission, improving communication, and enhancing operational efficiency.

**Key Actions Underway**

To support this effort, we have assembled a highly qualified transition team:

- **José Henríquez (Interim Executive Director)** Currently the CALAFCO Central Region Officer and Executive Officer of Sacramento LAFCo, José is leading day-to-day operations, managing fiscal and budgetary matters, and facilitating member engagement.
- **Pamela Miller (Governance Consultant & Organizational Development Specialist)** – A former CALAFCO Executive Director, Pamela is conducting a full organizational assessment and comprehensive organizational structural assessment, reviewing policies and Bylaws, and assisting in the recruitment of a permanent Executive Director. She is also leading governance consultation and stakeholder outreach to ensure member voices are heard. Pamela will also be facilitating the March 20<sup>th</sup> Board retreat.
- **Jeni Tickler (Administrative & Event Planning Specialist)** A former CALAFCO Administrative Assistant, Jeni is handling critical administrative functions, including

financial management, membership support, and coordination of upcoming events such as the staff workshop.

## **Policy & Bylaws Updates**

On February 7, 2025, the Board approved and immediately implemented key policy changes developed in collaboration with member LAFCo staff. An updated policy manual reflecting these changes will be published soon.

Additionally, a series of recommended changes to CALAFCO's Bylaws have been approved for presentation and potential member adoption at the October 2025 Annual Business Meeting. These recommendations will be widely discussed in advance through member outreach efforts to ensure full transparency and active participation.

## **Engaging Membership & Next Steps**

We are committed to listening to you, our membership, and including you throughout this transition. To that end, we are:

- Hosting regional focus groups and visioning sessions to engage members in shaping CALAFCO's future.
- Facilitating a focus group for staff at the upcoming staff workshop.
- Providing ongoing updates and open forums for discussion.

We understand that trust is built through action, and we are dedicated to making the necessary improvements to better serve you. Your voices matter, and we encourage you to reach out with any questions, concerns, or insights.

For more information or to provide feedback, please contact:

- José Henríquez: [jhenriquez@calafco.org](mailto:jhenriquez@calafco.org)
- Pamela Miller: [pmiller@millermcg.com](mailto:pmiller@millermcg.com)
- Jeni Tickler: [jtickler@calafco.org](mailto:jtickler@calafco.org)

We appreciate your patience, engagement, and commitment to the future of CALAFCO. Together, we will strengthen our organization and reaffirm our mission to support LAFCos statewide.

Sincerely,

CALAFCO Board of Directors



The CALAFCO Board and Regional Officers gathered for a forward-thinking planning retreat, facilitated by Pamela Miller of Miller Management & Consulting Group and Erin LaCombe of CV Strategies.

The two-day session was grounded in reflection, alignment, and action—with a shared focus on CALAFCO's future.

## Retreat Highlights

### DAY ONE – FOUNDATION AND VISION

Led by Pamela Miller, the group explored CALAFCO's evolution, reaffirmed its purpose and values, examined good governance practices, and envisioned a future shaped by unity and responsible leadership.

### DAY TWO – COMMUNICATION AND CULTURE

Facilitated by Erin LaCombe, participants deepened their understanding of effective communication, including how to navigate conflict, rebuild trust, and foster a culture of transparency and collaboration.

## Emerging Priorities



**MISSION DELIVERY – EDUCATION & ADVOCACY** – Renewed energy will be directed toward CALAFCO's core mission of education, legislative advocacy, and capacity-building.



**GOOD GOVERNANCE & RESPONSIBLE LEADERSHIP** – A governance structure will clarify roles, expectations, and decision-making processes, ensuring alignment with CALAFCO's mission and increasing organizational effectiveness.



**EFFECTIVE COMMUNICATION FRAMEWORK** – CALAFCO is developing a Strategic Communication Framework to align all messaging with the values of trust, transparency, and professionalism through actionable methods, tools, and resources.



**RESPONSIVE SUPPORT FOR TRANSITION** – The transition team will maximize resources to address member needs and create opportunities for input from LAFCOs across the state.



**STATEWIDE LISTENING SESSIONS** – CALAFCO will host regional focus groups to hear directly from members about structure, culture, and the value of desired services.

**Next Steps:** Several action items unanimously supported by the Board members present at the retreat will be ratified by the Board at the April 4, 2025 meeting. A full retreat summary and a detailed six-to-nine-month action plan are forthcoming. This moment of transition is also one of transformation—and through clear communication, collaborative governance, and shared purpose, CALAFCO is poised to evolve and thrive.



**Pamela Miller**

Owner & Chief Engagement Officer, Miller Consulting  
pmiller@millermcg.com | 916-850-9271 | millermcg.com

**Erin LaCombe**

President, CEO & Founder, CV Strategies  
erin@cvstrat.com | 760-641-0739 | cvstrat.com

**LAFCO**

**Meeting Date:** 04/22/2025

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**Information**

**SUBJECT**

Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2025/26

**RECOMMENDED ACTION**

Consider and adopt the LAFCo Annual Work Plan for Fiscal Year 2025/26, directing any changes as desired.

**FISCAL IMPACT**

The cost for undertaking the Strategic Work Plan is incorporated into LAFCo's Draft Budget, which is scheduled as the next item on the agenda. Any changes to implement Commission direction can be factored into the final budget, which will be presented at the May 22, 2025, meeting.

**BACKGROUND**

The purpose of this item is to confirm Commission direction on work priorities and action items for the upcoming fiscal year:

- Attachment A is the draft two-year Strategic Work Plan developed at the Leadership and Priority Setting Session retreat in February 2024. The action items for each priority have been evaluated for status, plus a narrative below. Suggested updates have been noted and requests for Commission direction are highlighted as bold text to stand out. Staff will brief the Commission on the status of each priority during the meeting, noting areas where direction is desired.
- Attachment B is the MSR/SOI Update Schedule including all the agencies LAFCo is required to review every five years. In addition, LAFCo has been reviewing some JPAs at the request of the cities and County in 2017 for oversight purposes. Please note that staff recommends the Valley Clean Energy Alliance JPA and the Yolo County Public Agency Risk Management Insurance Authority JPA be removed from the schedule because they do not provide direct municipal services and are robust agencies with accountability. This will be discussed at the meeting.

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**Attachments**

ATT A Strategic Plan FY 2025/26

ATT B MSR/SOI Update Schedule FY 2025/26

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**Form Review**

**Inbox**

Christine Crawford (Originator)  
Form Started By: Christine Crawford  
Final Approval Date: 04/15/2025

**Reviewed By**

Christine Crawford

**Date**

04/15/2025 01:59 PM  
Started On: 04/09/2025 01:31 PM



# Yolo LAFCo Strategic Work Plan

For Fiscal Years 2024/25 – 2025/26

Adopted April 25, 2024

Status Update April 22, 2025

## 1. Priority: Succession Planning for Staff and Aligned Budget

Action Steps	Timeframe	Status
1.1 Recruit and hire new staff (planned start date Oct 1) within adopted budget constraints	Oct 2024	Completed
1.2 Transition and train new staff member	Jan 2025	Completed
1.3 Complete staffing transition and outreach/introduce new staff member to key stakeholders	June 2025	In process
1.4 Mentor new staff for an Executive Officer role potentially with Yolo LAFCo or elsewhere	Ongoing	Ongoing

### April 2025 Status

During our second recruitment effort, JD Trebec was selected as Deputy Executive Officer and started on Jan 13, 2025 (item 1.1). Training and mentoring are ongoing (items 1.2 and 1.4). JD is being introduced to stakeholders as the opportunities come up (item 1.3). Additional outreach will occur with item 2.4 (i.e., LAFCo “road show”).

Our next step to complete the staffing transition (item 1.3) is to hire a replacement for Terri Tuck, who retired Dec 2024 but continues as an extra hire until a permanent replacement can be found. Staff is actively looking for a 0.6 FTE resource which will either be filled as a regular employee or contractor.

## 2. Priority: Create Greater Engagement with Local Agencies, SACOG, and the Public

Action Steps	Timeframe	Status
2.1 Staff prepares outreach posts and speaking points for commissioner newsletters/social media following LAFCo actions on proposals or other significant items	Ongoing	In process
2.2 Commissioners regularly report out on LAFCo items at their city/county meetings	Ongoing	?
2.3 Prepare stakeholder education and public outreach materials	<del>Mar</del> Jul 2025	FY 25/26
2.4 Present LAFCo “road show” at city councils and Yolo County BOS meetings	Oct 2025	FY 25/26
2.5 Present LAFCo “road show” and outreach with special districts and JPAs scheduled for a service review each FY	FY 25/26 + Ongoing	FY 25/26
2.6 Explore creating a closer connection between SACOG Blueprint Land Use Scenario and LAFCo SOIs	Jun 2025	Completed

2.7 Continue to attend city-county 2x2 meetings when agenda items relate to LAFCo scope	Ongoing	In process
2.8 Continue to email weekly updates to Commission that are copied to the city/county managers	Ongoing	In process
2.9 Find opportunities to write/respond to op eds or write articles for local publication that highlight and educate the public on LAFCo's role.	Ongoing	In process

April 2025 Status

Staff prepared social media posts and newsletter information for Davis and Woodland annexations approved April 2024 and the Flood Protection Services MSR/SOI adopted in September 2024 but could do more (item 2.1). **Staff would appreciate direction on whether speaking points for Commissioners to report out on LAFCo items at their city/county meetings would be useful** (item 2.2). Staff has not prepared education and outreach materials yet, and request deferring the timing on this until fall 2025, once we are caught up on the slate of MSR/SOIs for the 2024/25 FY (item 2.3).

Regarding MTP/SCS Land Use, staff spoke with SACOG's Kacey Lizon and Dov Kadin about developing a closer connection between SACOG's adopted land use assumptions and LAFCos and SOIs (item 2.6). SACOG coordinated a Zoom meeting with the LAFCo staff in the SACOG region on Sept 12, 2024. The scope of the meeting was to explore how SACOG's adopted land use assumptions influence the decision-making processes of regional LAFCos (particularly regarding annexation decisions), and potential areas for alignment when using these assumptions. The intention was to establish a regular dialogue enhancing collaboration between SACOG and LAFCo staff, however, another meeting has not yet been scheduled.

Staff attends 2x2 meetings when items germane to LAFCo are on the agenda, but admittedly, staff can't recall any in the last year (item 2.7). There are LAFCo issues worthy of 2x2 discussion such as the Elkhorn FPD Reorganization as it necessitates City of West Sacramento and Woodland negotiations for service contracts or potential annexations coming forward in the City of Davis. **Please let staff know if you would like us to suggest potential 2x2 topics for Commissioners to put forward as appropriate.**

Staff regularly provides weekly updates to the Commission and includes the city/county managers group (item 2.8). Staff wrote a letter to the editor of the Davis Enterprise submitted on June 20, 2024, which was published shortly thereafter (item 2.9). **Please feel free to provide additional feedback if more is needed.**

**3. Priority: Reinvigorate YED Talks**

Action Steps	Timeframe	Status
3.1 Schedule discussion item at an upcoming LAFCo meeting to review agencies included in the target audience and potentially recalibrate	Jul 2024	Completed
3.2 Commissioners and staff solicit engaged planning committee members representative of the audience	Aug 2024	Not completed
3.3 Staff convenes YED Planning Committee meeting to recommit to engagement and venue (i.e. host rotation, one central location, or go back to Zoom)	Sep 2024	Not completed

3.4 Continue to facilitate YED Talks two times per year (generally spring and fall) Oct 2024 + ongoing Not completed

*Notes from Apr 25, 2024, meeting: There is Commission preference for in-person central location and the suggestion we would attract more attendees with a well-known headline speaker.*

April 2025 Status

Efforts to reinvigorate YED Talks have stalled. LAFCo redirected the discussion item to an informal working group (item 3.1). The working group met in August and November 2024 with the intention for a significant rebranding and marketing campaign. Staff shared an updated attendee list with a request that the working group members help identify potential planning committee members to solicit who would likely to engage in and support this effort. Unfortunately, there was very limited response (one person), and a new planning committee has not been identified (item 3.2).

Staff understands that local leaders may wish these events to continue, however, if the resources dedicated include only LAFCo staff rather than a broader effort, the events will likely continue to be mediocre. Staff suggests city/county/school public information officers could be tasked with assisting in these efforts, but LAFCo staff cannot direct these resources (item 3.3 and 3.4). **Staff requests direction on whether to pause YED/Yolo Leaders summits indefinitely, continue as-is with realistic expectations, or ask outside agencies for limited PIO engagement and assistance.**

**4. Priority: Address CSD Governance Issues**

Action Steps	Timeframe	Status
4.1 Support and engage in Yolo County’s CSD Consolidation Study	FY 24/25	County re-prioritized
4.2 Meet with CSD general managers and boards as appropriate	FY <del>24/25</del> 25/26	FY 25/26
4.3 <del>Review</del> Hire a consultant to prepare a consolidation study findings and incorporate as appropriate into as part of the LAFCo MSR for the CSDs scheduled for FY 2025/26	FY 25/26	FY 25/26
4.4 Support and “lift up” rural towns and promote equal access to quality municipal services	FY 25/26	FY 25/26
4.5 Assist CSDs with resources for board training, capacity building, transparency, websites, etc. as needed	FY 25/26	FY 25/26

April 2025 Status

Unfortunately, Yolo County reallocated its ARP funding to other priorities and is no longer undertaking this study (item 4.1 and 4.2). LAFCo’s MSR/SOI for the Community Services Districts (CSDs) is scheduled for FY 25/26 and **the draft LAFCo budget proposes \$30k for a consolidation study as part of this effort** (items 4.3-4.5).

**5. Priority: Revisit the 2022 Fire Protection MSR and How Recommendations Might Benefit the Region**

Action Steps	Timeframe	Status
5.1 Once Yolo County’s proposal application to dissolve the Elkhorn FPD is submitted to LAFCo, review the proposal and MSR recommendations and engage stakeholders on how they may benefit the region	FY 24/25	Completed
5.2 Schedule LAFCo item for direction on the proposal application accordingly	FY 24/25	Completed
5.3 Process proposal application with agreed-upon data, transparency, and consistent communication in accordance with CKH Act	FY <del>24/25</del> <u>25/26</u>	In process

April 2025 Status

The application to dissolve Elkhorn FPD was initiated by the FPD itself instead of Yolo County and submitted in September 2024 (item 5.1). The application was reviewed by LAFCo at its October 2024 meeting (item 5.2). The application is in process with agreed-upon data, transparency, and consistent communication via the reorganization committee stakeholder group of affected agencies, which meets monthly (item 5.3). Processing will continue into FY 2025/26 and is expected to come to hearing late 2025.

**6. Priority: Ag Land Preservation Planning with Competing Housing and Climate Change Needs**

Action Steps	Timeframe	Status
6.1 Consider enhancements to how climate adaptation issues are addressed in MSRs	FY 25/26	FY 25/26
6.2 Study ag land conversion for climate change needs (e.g., comprehensive evaluation of converting ag to solar arrays)	FY 25/26	FY 25/26
6.3 Study housing needs (RHNA), SACOG Land Use Scenario for greenhouse gas emissions targets, balance growth needs with protecting ag land, and align with urban SOIs	FY 25/26	FY 25/26
6.4 Consider updates to LAFCo’s ag conservation policies including adjusting the ag mitigation ratio	FY 25/26	FY 25/26

*Notes from Apr 25, 2024, meeting: 6.2 work with County’s Climate Commission and Climate Coordinator; 6.3 link to ag mitigation incentive to push development to cities; and 6.4 convene cities/county (and Habitat JPA), try to get ratios on the same page and/or raise baseline, and consider the consequences of raising the mitigation ratio.*

April 2025 Status

These action steps will be completed in FY 2025/26.

## 7. Mandate: Complete the Following MSR/SOI Updates as Scheduled

Action Steps	Timeframe	Status
7.1 Cemetery Districts MSR/SOI (Capay, Cottonwood, Davis, Knights Landing, Mary's, and Winters)	FY 24/25	In process
7.2 City of Woodland	FY 24/25	Completed
7.3 Yolo Emergency Communications Agency (YECA) JPA	FY <del>24/25</del> <u>26/27</u>	Rescheduled
7.4 Sac-Yolo Port District	FY 24/25	In process
7.5 Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) JPA	FY 24/25	In process
7.6 Ag Irrigation Services (Dunnigan Water District, Yolo County Flood Control and Water Conservation District, <u>and Yolo Subbasin Groundwater Agency JPA</u> )	FY 25/26	FY 25/26
7.7 <del>Yolo Subbasin Groundwater Authority ("Yolo GSA") JPA</del> (combined with Ag Irrigation item 7.6)	<del>FY 25/26</del>	Combined w/ 7.6
7.8 Rural Water & Sewer (Cacheville CSD, Esparto CSD, Knights Landing CSD, Madison CSD, Wild Wings CSA, <u>and Dunnigan CSA</u> )	FY 25/26	FY 25/26
7.9 City of Davis	FY <del>25/26</del> <u>27/28</u>	Rescheduled to align w/ GP
<del>7.10 Valley Clean Energy Alliance JPA</del>	<del>FY 25/26</del>	Propose removal

*Notes from Apr 25, 2024, meeting: Find ways to increase public input in the MSR process (use 2.1 for social media).*

### April 2025 Status

Staff is slightly behind schedule with our reviews for this fiscal year. The City of Woodland review was determined it was not needed in February 2025 (item 7.2). The Cemetery Services Review is planned for the May 2025 meeting (item 7.1). The Sac-Yolo Port District MSR will be next, planned for June 2025 (item 7.4). The Yolo Emergency Communications Agency (YECA) services review is proposed to be grouped with the fire services review and rescheduled to FY 2026/27 (item 7.3). The Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) services review is tentatively scheduled for July 2025 (item 7.5). Staff suggests a lesser priority for the JPA service reviews since they are not required per state law.

Regarding the slate of MSR/SOIs for next fiscal year, **staff recommends delaying review of the City of Davis until FY 2027/28 to coincide with its General Plan Update process just underway.** Staff anticipates the City's land use planning areas outside the existing boundaries will necessitate an update to its SOI and CEQA review will be needed.

**Regarding Valley Clean Energy Alliance JPA, staff recommends LAFCo no longer conduct this and YCPARMIA reviews going forward as they do not provide direct municipal services and have sufficient oversight.** Staff could raise this issue with the Yolo Managers group if more input is desired.

## 8. Mandate: Process Anticipated Applications as Submitted

Action Steps	Timeframe	Status
8.1 Dissolution of Elkhorn FPD	FY 24/25	In process
8.2 City of Davis WWTP Annexation	FY <del>24/25</del> <u>25/26</u>	Not submitted
8.3 City of Woodland – Miscellaneous Annexations		
<ul style="list-style-type: none"> <li>Area 1 Barnard Street Area (11.5 ac)</li> </ul>	FY <del>24/25</del> <u>25/26</u>	Delayed
<ul style="list-style-type: none"> <li>Area 2 West/Kentucky Area (8.8 ac)</li> </ul>	FY <del>24/25</del> <u>25/26</u>	Delayed
<ul style="list-style-type: none"> <li>Area 3 Pirmi East Street Area (76.4 ac)</li> </ul>	FY 24/25	Completed
<ul style="list-style-type: none"> <li>Area 4 Sports Park Parcel (39.7 ac)</li> </ul>	FY 24/25	Completed
<ul style="list-style-type: none"> <li>Area 5 Water Plant Parcel (23.5 ac)</li> </ul>	FY <del>24/25</del> <u>25/26</u>	Not submitted

### April 2025 Status

The Elkhorn FPD Reorganization application is in process (item 8.1). The City of Davis has not yet submitted its application to annex its WWTP (item 8.2). LAFCo completed the City of Woodland annexations for Areas 3 and 5 of its miscellaneous areas in October 2024. Areas 1 and 2 need to be grouped with additional territory where CEQA review and a tax sharing agreement is needed, so these areas were delayed. Staff is unsure of the timing of Area 5 (items 8.3). The Village Farms Davis project is tentatively scheduled to go to the Davis voters in June 2026, and if successful would not come to LAFCo until FY 2026/27.

## 9. Good Governance: Agency Accountability

Action Steps	Timeframe	Status
9.1 Complete Yolo Local Government Website Transparency Scorecards (71 agency websites scored)	Jan 2025 & <u>Jan 2026</u>	Completed
9.2 Complete LAFCo Financial Audit of FYs ending 2022, 2023 and 2024 and implement any recommendations	<del>Jan</del> <u>May</u> 2025	In process
9.3 Prepare and manage the LAFCo budget and review quarterly financial reports to ensure sound budget practices	Ongoing	Ongoing
9.4 Monitor the Strategic Work Plan for progress and prepare the next Plan	Ongoing	Ongoing

### April 2025 Status

The website transparency scorecard for 2024 was received and filed at the February 2025 LAFCo meeting (item 9.1). LAFCo's audit is nearing completion and is scheduled for the May 2025 meeting (item 9.2). Staff has provided quarterly financial reports and may need to approve a budget adjustment to reallocate funds if needed (item 9.3). Staff is monitoring the budget situation.

Staff has monitored this 2-year Strategic Plan for progress and recommended minor updates as needed. **To prepare the next Plan, staff's understanding is LAFCo would conduct another facilitated half day strategic planning session next February or March 2026 (and thereafter every two years) to prepare our next 2-year Strategic plan.**

FY 2025/26 MSR/SOI Update Schedule			
Fiscal Year	Subject City/District/JPA	Last Review Completed	Other Service Providers (not comprehensively reviewed)
2025/26	<u>Agricultural Irrigation Services:</u>		
	Dunnigan Water District	Oct 2020	RD 2035 (secondary service)
	Yolo County Flood Control & Water Conservation District	Jan 2021	
	<b>Yolo Subbasin Groundwater Agency ("Yolo GSA") JPA</b>	Jan 2021	
	<u>Rural Water &amp; Sewer Services:</u>		
	Cacheville Community Services District	Jan 2021	
	Esparto Community Services District	Jan 2021	
	Knights Landing Community Services District	Jan 2021	
	Madison Community Services District	Jan 2021	
	Wild Wings County Service Area	Dec 2022	
Dunnigan County Service Area (may provide water in the future)	Dec 2022		
2026/27	<u>Fire Protection &amp; Emergency Response Services:</u>		
	Capay Fire Protection District	Jul 2022	City of Davis FD & Dispatch
	Clarksburg Fire Protection District	Jul 2022	
	Dunnigan Fire Protection District	Jul 2022	City of Winters FD
	East Davis Fire Protection District	Jul 2022	City of Woodland FD
	Elkhorn Fire Protection District	Jul 2022	UC Davis FD
	Esparto Fire Protection District	Jul 2022	Yocha Dehe FD
	Garcia Bend County Service Area	Jul 2022	
	Knights Landing Fire Protection District	Jul 2022	
	Madison Fire Protection District	Jul 2022	
	No Man's Land Fire Protection District	Jul 2022	
	Springlake Fire Protection District	Jul 2022	
	West Plainfield Fire Protection District	Jul 2022	
	Willow Oak Fire Protection District	Jul 2022	
	Winters Fire Protection District	Jul 2022	
	<b>Yolo Emergency Communications Agency ("YECA") JPA</b>	Mar 2019	
	Yolo Fire Protection District	Jul 2022	
Zamora Fire Protection District	Jul 2022		
2027/28	<u>City Water &amp; Sewer Services</u>		
	City of Davis	Mar 2021	
	El Macero County Service Area	Dec 2022	
	North Davis Meadows County Service Area	Dec 2022	
	Willowbank County Service Area	Dec 2022	
	City of West Sacramento	Apr 2023	
	City of Winters	Sep 2022	
	City of Woodland	Feb 2025	
	<b>Woodland-Davis Clean Water Agency JPA</b>	Jul 2023	
2028/29	<u>Flood Protection &amp; Drainage Services:</u>		
	Knights Landing Ridge Drainage District	Sep 2024	Colusa Basin Drainage District (Colusa)
	Reclamation District 150	Sep 2024	RD 108 (Colusa)
	Reclamation District 1600	Sep 2024	RD 2068 (Solano)
	Reclamation District 2035	Sep 2024	RD 2093 (Solano)
	Reclamation District 307	Sep 2024	Sac. River Westside Levee District (Colusa)
	Reclamation District 537	Sep 2024	
	Reclamation District 730	Sep 2024	
	Reclamation District 765	Sep 2024	
	Reclamation District 787	Sep 2024	
	Reclamation District 900	Sep 2024	
	Reclamation District 999	Sep 2024	
	Snowball County Service Area	Sep 2024	
	<b>West Sacramento Area Flood Control Agency ("West SAFCA") JPA</b>	Sep 2024	
2029/30	<u>Cemetery Services:</u>		
	Capay Cemetery District	May 2025	Woodland City Cemetery
	Cottonwood Cemetery District	May 2025	
	Davis Cemetery District	May 2025	
	Knights Landing Cemetery District	May 2025	
	Mary's Cemetery District	May 2025	
	Winters Cemetery District	May 2025	
	<u>Resource Conservation Services</u>		
	Yolo County Resource Conservation District	Feb 2023	
	<u>River Port Services</u>		
	Sacramento - Yolo Port District	Jun 2025	

**LAFCo**

**Meeting Date:** 04/22/2025

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**Information**

**SUBJECT**

Consider and adopt the proposed LAFCo Budget for fiscal year (FY) 2025/26 and set May 22, 2025, as the public hearing date to approve the final budget

**RECOMMENDED ACTION**

1. Receive staff presentation and open a public hearing to accept public comments on the Draft LAFCo Budget for FY 2025/26;
2. Close the public hearing, provide staff direction as desired, and set May 22, 2025, as the public hearing to consider approval of the Final Budget.

**FISCAL IMPACT**

The attached Draft LAFCo budget (Attachment A) proposes a 2% overall budget increase from roughly \$675,000 to \$691,000, in order to address succession planning and increase LAFCo staff/benefits to 2.3 FTE (full-time/FT equivalent). However, due to higher-than-expected proposal application revenue and fund balance carryover, city and County costs funding LAFCo are down -4% from last year.

**REASONS FOR RECOMMENDED ACTION**

In accordance with the Cortese-Knox-Hertzberg Act, a proposed budget must be adopted by May 1 and final budget by June 15 of each year. Following approval of the final budget and no later than July 1, the County Auditor requests payment from each agency. In order to meet these timelines, the final budget is scheduled to be adopted at the May 22, 2025, LAFCo Commission meeting.

The cities and County split the cost of LAFCo funding 50/50. A formula for the apportionment of the cities' share is outlined in Government Code Section 56381(b)(1), in proportion to a city's overall revenue, or an alternative method approved by a majority of the cities. Beginning in FY 2007/08, the cities agreed to an alternative formula to apportion their half of LAFCo funding by averaging a city's general tax revenue and population. LAFCo sources city tax revenue from the State Controller's Office database and population data from the State Department of Finance. Please note that staff is unable to use the most current 2023 tax revenue information because the City of Woodland data is not available, and therefore, 2022 data has been used.

**BACKGROUND**

The draft budget shows an overall appropriation increase of 2% compared to last year, with a total appropriation amount of \$691,291 (including \$25,000 of appropriated contingency). Agency costs will go down -4% on average overall (city costs vary slightly).

**Salaries and Benefits Expenditures**

Salaries and Benefits costs are proposed to go down by -4% overall. The budget includes 2.3 FTE total, comprised of a 0.7 FTE Executive Officer, 1.0 FTE Deputy Executive Officer, and a 0.6 FTE Administrative Specialist I. The Executive Officer has plans to assume 70% part-time status, which frees up funding to hire a part-time administrative assistant. If the Commission is concerned about a fixed 70% time for the Executive Officer with the ebb and flow of work demands, another option would be using the County's extra time off (XTO) system for flexibility, which is effectively unpaid time off. However, under XTO staff would continue to accrue CALPERS years of service, vacation, benefits, etc. at a full-time rate rather than being prorated, which may not be appropriate. For this reason, staff developed the draft budget with salary and benefits prorated at 70% rather than using the XTO model, but the Commission can provide alternative direction if desired. In addition to the staffing adjustments described above, the salary (Account 500100) conservatively assumes a 3% cost of living increase per County direction even though its labor negotiations have not been completed yet.

Another issue to highlight is the benefits package (Account 500400) for part-time employees. LAFCo employees are

unrepresented and part-time employee healthcare benefit packages would be prorated (i.e. the two proposed part-time employees would, respectively, receive 60% and 70% of the \$26,723 healthcare full benefit amount). As an independent agency, LAFCo can opt to fund a full benefit package, and staff recommends it be provided for the Administrative Specialist I currently being recruited because the hourly pay rate is relatively low at \$26.65 - \$32.39. The net cost to complete the healthcare package for the 60% part-time Administrative Specialist I is \$10,689. This cost has been included in the draft budget, but not \$8,017 for the Executive Officer position because of its higher salary level and the 70% part-time reduction is voluntary. The Commission can provide different direction if desired.

**Services and Supplies Expenditures**

Services and Supplies costs are up 41% mostly due to two line items: new County A-87 charges for overhead and indirect costs of \$24,046 and increasing the professional services budget to \$30,000 to pay for a community services district consolidation study, which is optional and discussed in detail in LAFCo's Strategic Plan. A-87 charges are indirect costs charged for the County space and services used by LAFCo. Staff agrees the charge is appropriate, but it creates a bump in services and supplies costs.

**Funding Agency Costs**

Due to a higher-than-expected carryover fund balance at the end of this FY and keeping our contingency at 15% of the operating budget (while the policy goal is to strive for 20%), LAFCo is able to use \$157,855 of carryover fund balance to offset agency contributions for 2025/26. The funding agencies' contributions would decrease overall by -4%. The following itemizes the proposed draft budget cost for each agency (and net decrease as compared to the previous fiscal year):

Agency	FY 24/25	FY 25/26	Net Change	Apportionment
Yolo County	\$276,117	\$265,218	(\$10,899)	50.00%
West Sacramento	\$96,415	\$92,283	(\$4,132)	17.40%
Woodland	\$85,695	\$82,440	(\$3,255)	15.54%
Winters	\$8,987	\$8,615	(\$372)	1.62%
Davis	\$85,021	\$81,880	(\$3,141)	15.44%

**Budget Next Steps**

Following Commission direction on the draft budget, staff will make any changes as directed by the Commission and send the proposed budget to the city/county managers for review and comment. Staff will report on all feedback received and any changes during the final budget hearing on May 22, 2025.

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**Attachments**

- ATT A Draft Budget FY 2025/26
  - ATT B City Apportionment FY 2025/26
- 

**Form Review**

<p><b>Inbox</b> Christine Crawford (Originator) Form Started By: Christine Crawford Final Approval Date: 04/15/2025</p>	<p><b>Reviewed By</b> Christine Crawford</p>	<p><b>Date</b> 04/15/2025 01:39 PM Started On: 04/09/2025 01:59 PM</p>
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YOLO LAFCO DRAFT BUDGET:  
FINANCING SOURCES - SCHEDULE A

FUND: 7225 BUDGET UNIT: 2981 FISCAL YEAR 2025/26  
COST CENTER: 202000

Account #	Account Name	FY 24/25 Revenues Budget	FY 25/26 Revenues Budget	Net Change	Comments/Notes
<b>REVENUES</b>					
<b>AGENCIES SHARE:</b>					
					<b>LAFCo Budget Apportionment</b>
430020	OTHER GOVT AGENCY-COUNTY	\$ 276,117	\$ 265,218	\$ (10,899)	50.00%
430023	OTHER GOVT AGENCY-WEST SACRAMENTO	96,415	92,283	(4,132)	17.40%
430025	OTHER GOVT AGENCY-WOODLAND	85,695	82,440	(3,255)	15.54%
430027	OTHER GOVT AGENCY-WINTERS	8,987	8,615	(372)	1.62%
430029	OTHER GOVT AGENCY-DAVIS	85,021	81,880	(3,141)	15.44%
	<b>TOTAL AGENCIES SHARE</b>	<b>552,235</b>	<b>530,436</b>	<b>(21,799)</b>	
<b>OTHER REVENUE:</b>					
403100	INVESTMENT EARNINGS-POOL	3,000	3,000	-	
440520	OTHER CHARGES FOR SERVICES-LAFCO FEES			-	
	<b>TOTAL OTHER REVENUE</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>	
	<b>TOTAL REVENUE</b>	<b>555,235</b>	<b>533,436</b>	<b>(21,799)</b>	
<b>USE OF FUND BALANCE</b>					
470999	FUND BALANCE AVAILABLE-BUDGET ONLY (UNASSIGNED)	110,727	157,855	47,128	"Surplus" FB used to balance budget/offset costs
	ASSIGNED-AUDIT RESERVE	10,000	-	(10,000)	Next audit in FY 27/28
	ASSIGNED-CONTINGENCY	-	-	-	
	<b>TOTAL USE OF FUND BALANCE</b>	<b>120,727</b>	<b>157,855</b>	<b>37,128</b>	
<b>TOTAL FINANCING SOURCES</b>		<b>\$ 675,962</b>	<b>\$ 691,291</b>	<b>\$ 15,329</b>	

DRAFT LAFCO BUDGET - FINANCING USES - SCHEDULE B

FISCAL YEAR 2025/26

Account #	Account Name	FY 24/25 Expenditures Budget	FY 25/26 Expenditures Budget	Net Change	Comments/Notes
<b>EXPENDITURES</b>					
<b>SALARIES AND BENEFITS:</b>					
500100	REGULAR EMPLOYEES	\$ 325,388	301,581	(23,807)	FTE 2.3/Assumes 3% COLA increase TBD
500120	EXTRA HELP	20,840	15,000	(5,840)	
500160	LEAVE BUY OUT	-	-		
500310	RETIREMENT (CALPERS)	116,072	106,970	(9,102)	
500320	OASDI	21,099	23,758	2,659	
500330	FICA / MEDICARE TAX	5,492	5,420	(72)	
500340	HEALTH INSURANCE (Life Ins/EAP/In lieu payout)	150	4,150	4,000	
500360	OPEB - RETIREE HEALTH INSURANCE	22,451	15,381	(7,070)	
501170	UNEMPLOYMENT INSURANCE	185	185	-	
501180	WORKERS' COMP INSURANCE	500	500	-	
500400	OTHER EMPLOYEE BENEFITS	53,364	68,152	14,788	
	<b>TOTAL SALARY &amp; BENEFITS</b>	<b>\$ 565,541</b>	<b>\$ 541,097</b>	<b>\$ (24,444)</b>	
<b>SERVICES AND SUPPLIES:</b>					
510025	COMMUNICATIONS INTERNAL CHARGE	1,934	2,025	91	
510030	FOOD	-	-	-	
510051	INSURANCE-PUBLIC LIABILITY	500	613	113	
510070	MAINTENANCE-EQUIPMENT	500	500	-	
510071	MAINTENANCE-BUILDING IMPROVEMENT	3,146	3,150	4	
510090	MEMBERSHIPS	6,900	7,200	300	\$4,912 CALAFCO; \$854(est) AICP; \$1,351 CSDA
510110	OFFICE EXPENSE	750	750	-	
510111	OFFICE EXP-POSTAGE	500	500	-	
510120	IT SERVICES-DEPARTMENT SYSTEM MAINTENANCE	2,500	3,000	500	County estimate - billed hourly at yearend
510121	IT SERVICES-ERP (Enterprise/Resource/Planning)	4,980	4,758	(222)	County charge: network charges
510122	IT SERVICES-CONNECTIVITY	3,897	5,740	1,843	County charge: network charges
510150	COUNTY A-87 CHARGES	-	24,046	24,046	Building, HR, DFS, County Counsel overhead
510160	PUBLICATIONS AND LEGAL NOTICES	1,000	1,500	500	
510170	RENTS AND LEASES - EQUIPMENT	100	100	-	
510173	RENT INTERNAL CHARGE (records storage)	1,714	1,650	(64)	
510180	TRAINING	4,000	5,000	1,000	Conference registration fees
510190	MINOR EQUIPMENT (Computers)	-	1,662	1,662	
510200	TRANSPORTATION AND TRAVEL	6,000	8,000	2,000	San Diego Conference & NorCal TBD Staff Workshop
510251	PROF & SPEC SVC-AUDITING & ACCOUNTING	15,000	-	(15,000)	No audit this FY (3yr cycle - next in FY 2027/28)
510252	PROF & SPEC SVC-INFO TECH SERVICES	10,000	8,000	(2,000)	Website, OnBase, Harvest, GIS, Domain
510256	PROF & SPEC SVC-LEGAL SERVICES	12,000	12,000	-	
510275	PROF & SPEC SVC-OTHER	10,000	30,000	20,000	Assumes CSD Consolidation study
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 85,421</b>	<b>\$ 120,194</b>	<b>\$ 34,773</b>	

**FINAL DRAFT LAFCO BUDGET - FINANCING USES - SCHEDULE B (continued)**

Account #	Account Name	FY 24/25 Expenditures Budget	FY 25/26 Expenditures Budget	Net Change	Comments/Notes
<b>EXPENDITURES</b>					
<b>APPROPRIATION FOR CONTINGENCY:</b>					
590100	APPROP FOR CONTINGENCY	25,000	25,000	-	Appropriation (+FB) =15% of Budget (20% is goal)
	<b>TOTAL APPROPRIATION FOR CONTINGENCY</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>	
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 675,962</b>	<b>\$ 686,291</b>	<b>\$ 10,329</b>	
<b>PROVISIONS FOR RESERVES</b>					
304000	FUND BAL-ASSIGNED (Audit)	-	5,000	-	Setting aside funds for audit FY 2027/28
304003	FUND BAL-ASSIGNED-GENERAL RESERVE (Contingency)	-	-	-	
	<b>TOTAL PROVISIONS FOR RESERVES</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	No transfer into Fund Balance reserves
	<b>TOTAL USES</b>	<b>\$ 675,962</b>	<b>691,291</b>	<b>\$ 15,329</b>	

- (0)

**BUDGETED ENDING FUND BALANCES AS OF**

	6/30/25	6/30/26	Net Change	
ASSIGNED - AUDIT RESERVE	\$ -	\$ 5,000	5,000	Drawing reseve to fund audit (every 3 yrs)
ASSIGNED - CONTINGENCY RESERVE	75,000	75,000	-	
UNASSIGNED	-	-	-	
<b>TOTAL BUDGETED ENDING FUND BALANCE</b>	<b>\$ 75,000</b>	<b>\$ 80,000</b>	<b>\$ 5,000</b>	

**YOLO LAFCO FUND BALANCE WORKSHEET**

	<b>FY 24/25 Budget</b>	<b>FY 25/26 Budget</b>
<b>Unassigned Fund Balance</b>		
Beginning Balance		
Estimated revenue	555,235	533,436
Appropriations/Projected expenditures	(675,962)	(686,291)
Use of fund balances and transfes from reserves	120,727	157,855
Transfers (to) reserves		(5,000)
<b>Estimated Ending Balance</b>	<b>\$ -</b>	<b>\$ 0</b>
<b>Assigned Fund Balance-Audit Reserve</b>		
Beginning balance	\$ 10,000	-
Transfers in(out), net	(10,000)	5,000
<b>Estimated Ending Balance</b>	<b>\$ -</b>	<b>5,000</b>
<b>Assigned Fund Balance-Contingency Reserve</b>		
Beginning Balance	\$ 75,000	75,000
Transfers in(out), net	-	-
<b>Estimated Ending Balance</b>	<b>\$ 75,000</b>	<b>75,000</b>
<b>TOTAL FUND BALANCE</b>		
Beginning Balance	\$ 205,733	75,000
Estimated revenue	555,235	533,436
Appropriations/Projected expenditures	(675,962)	(686,291)
Transfers in(out), net	110,727	157,855
<b>Estimated Ending Balance</b>	<b>\$ 195,733</b>	<b>80,000</b>

Agency	Tax Revenue (SCO 2022 Data*)	% of Total Tax Revenue	City Population (DOF May 2023)	% of Total City Pop	Avg % of Revenue and Population	LAFCo Apportionment
Davis	\$ 60,969,632	27%	65,054	35%	30.87%	15.44%
West Sacramento	\$ 91,580,009	41%	54,278	29%	34.80%	17.40%
Winters	\$ 5,524,351	2%	7,587	4%	3.25%	1.62%
Woodland	\$ 67,182,333	30%	60,672	32%	31.08%	15.54%
<b>Yolo County</b>						50.00%
<b>Total</b>	\$ 225,256,325	100%	187,591	100%	100%	100.00%

\* Woodland did not submit a 2023 SCO Report, therefore 2022 data is used.

	From Budget
Total Appropriations	691,291.13
Less: Other revenue	(3,000.00)
Less: Use of FB	(157,855.38)
<b>Agency Share</b>	<u><u>530,435.75</u></u>

LAFCO

Meeting Date: 04/22/2025

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**Information**

**SUBJECT**

A report by the Executive Officer on recent events relevant to the Commission and an update of staff activity for the month. The Commission or any individual Commissioner may request that action be taken on any item listed.

- a. CALAFCO Legislative Summary
- b. Long Range Planning Calendar

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**Attachments**

ATT A CALAFCO Legislative Summary April 22, 2025

ATT B Long Range Planning Calendar April 22, 2025

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**Form Review**

Form Started By: Christine Crawford  
Final Approval Date: 04/16/2025

Started On: 04/16/2025 11:11 AM



## CALAFCO Legislative Summary

LAFCo Meeting April 22, 2025

The legislature reconvened on January 6 and the last day for new legislation to be introduced is February 21. The session gets busier in May with the revised State Budget and committee meetings.

The latest CALAFCO bill tracker report is attached and dated March 10, 2025 (with CALAFCO staff turnover, some resources are not being kept updated). As of then, CALAFCO is tracking 17 bills. None appear to be of concern to Yolo LAFCo but are briefly summarized as follows:

- AB 1156, SB 5 and SB 729 make nonsubstantive changes to Williamson Act provisions.
- AB 259, AB 351, AB 370, SB 239, SB 707 make minor changes to open meetings/teleconference, campaign contributions, public records act requests, and automated decision systems for housing.
- SB 360, SB 390, SB 392, and SB 558 address issues that are county specific and are not Yolo County.
- SB 462 would require the This bill would require the State Controller to transfer \$20,000,000 each year from the General Fund to create the California Farmland Conservancy Program Fund to acquire conservation easements for the permanent preservation of agricultural lands.
- SB 598 is CALAFCO's omnibus bill.
- SB 740 would extend the date municipal wastewater agencies are required to provide agreements to LAFCos from 30 to 40 days.

**AB 259** (Rubio, Blanca, D) Open meetings: local agencies: teleconferences.**Current Text:** 01/16/2025 - Introduced [HTML](#) [PDF](#)**Introduced:** 01/16/2025**Status:** 02/10/2025 - Referred to Com. on L. GOV.

**Summary:** Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. The act authorizes the legislative body of a local agency to use teleconferencing, as specified, and requires a legislative body of a local agency that elects to use teleconferencing to comply with specified requirements, including that the local agency post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Existing law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction, and the legislative body complies with prescribed requirements. Existing law requires a member to satisfy specified requirements to participate in a meeting remotely pursuant to these alternative teleconferencing provisions, including that specified circumstances apply. Existing law establishes limits on the number of meetings a member may participate in solely by teleconference from a remote location pursuant to these alternative teleconferencing provisions, including prohibiting such participation for more than 2 meetings per year if the legislative body regularly meets once per month or less. This bill would remove the January 1, 2026, date from those provisions, thereby extending the alternative teleconferencing procedures indefinitely. This bill contains other related provisions and other existing laws. (Based on 01/16/2025 text)

**Organization:** CALAFCO**AB 351** (McKinnor, D) Campaign contributions: agency officers.**Current Text:** 01/30/2025 - Introduced [HTML](#) [PDF](#)**Introduced:** 01/30/2025**Status:** 02/18/2025 - Referred to Com. on Elections.

**Summary:** The Political Reform Act of 1974 prohibits an officer of an agency from accepting, soliciting, or directing a contribution of more than \$500 from any party, participant, or a party or participant's agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for 12 months following the date a final decision is rendered in the proceeding, if the officer knows or has reason to know that the participant has a financial interest, as defined. The act also prohibits an officer of an agency from making, participating in making, or in any way attempting to use the officer's official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution of more than \$500 within the preceding 12 months from a party or a party's agent, or from any participant or a participant's agent, if the officer knows or has reason to know that the participant has a financial interest in the decision, as defined. This bill would increase the contribution thresholds described above from \$500 to \$1500. The bill would require the commission to adjust these contribution thresholds to reflect any increase or decrease in the Consumer Price Index beginning January, 2027, and in January of each odd-numbered year thereafter, as specified. This bill contains other related provisions and other existing laws. (Based on 01/30/2025 text)

**Organization:** CALAFCO**AB 370** (Carrillo, D) California Public Records Act: cyberattacks.**Current Text:** 02/03/2025 - Introduced [HTML](#) [PDF](#)**Introduced:** 02/03/2025**Status:** 02/18/2025 - Referred to Com. on JUD.

**Summary:** The California Public Records Act requires state and local agencies to make their records available for public inspection, except as specified. Existing law requires each agency, within 10 days of a request for a copy of records, to determine whether the request seeks copies of disclosable public records in possession of the agency and to promptly notify the person of the determination and the reasons therefor. Existing law authorizes that time limit to be extended by no more than 14 days under unusual circumstances, and defines "unusual circumstances" to include, among other things, the need to search for, collect, and appropriately examine records during a state of emergency when the state of emergency currently affects the agency's ability to timely respond to requests due to staffing shortages or closure of facilities, as provided.

This bill would revise the definition of unusual circumstances as it applies to a state of emergency to require the state of emergency, in addition to currently affecting the agency's ability to timely respond to requests as described above, to also require the state of emergency to directly affect the agency's ability to timely respond to requests as described above. By restricting the time period in which a local agency may respond to requests, thus increasing the duties of local officials, this bill would create a state-mandated local program. This bill would also expand the definition of unusual circumstances to include the inability of the agency, because of a cyberattack, to access its electronic servers or systems in order to search for and obtain a record maintained on the servers or systems in an electronic format that may be responsive to a request. Under the bill, the extension would apply only until the agency regains its ability to access its electronic servers or systems and search for and obtain electronic records that may be responsive to a request. This bill contains other related provisions and other existing laws. (Based on 02/03/2025 text)

**Organization:** CALAFCO

**AB 1018** (**Bauer-Kahan, D**) **Automated decision systems.**

**Current Text:** 02/20/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Status:** 02/21/2025 - From printer. May be heard in committee March 23.

**Summary:** The California Fair Employment and Housing Act establishes the Civil Rights Department within the Business, Consumer Services, and Housing Agency and requires the department to, among other things, bring civil actions to enforce the act. Existing law requires, on or before September 1, 2024, the Department of Technology to conduct, in coordination with other interagency bodies as it deems appropriate, a comprehensive inventory of all high-risk automated decision systems that have been proposed for use, development, or procurement by, or are being used, developed, or procured by, any state agency. This bill would generally regulate the development and deployment of an automated decision system (ADS) used to make consequential decisions, as defined. The bill would define "automated decision system" to mean a computational process derived from machine learning, statistical modeling, data analytics, or artificial intelligence that issues simplified output, including a score, classification, or recommendation, that is used to assist or replace human discretionary decisionmaking and materially impacts natural persons. This bill would require a developer of a covered ADS, as defined, to take certain actions, including conduct performance evaluations of the covered ADS and provide deployers to whom the developer transfers the covered ADS with certain information, including the results of those performance evaluations. This bill contains other related provisions and other existing laws. (Based on 02/20/2025 text)

**Organization:** CALAFCO

**AB 1156** (**Wicks, D**) **Agricultural land use: conversion to solar-use easements.**

**Current Text:** 02/20/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Status:** 02/21/2025 - From printer. May be heard in committee March 23.

**Summary:** Existing law, the California Land Conservation Act of 1965, otherwise known as the Williamson Act, authorizes a city or county to contract with a landowner to limit the use of agricultural land to agricultural use if the land is located in an agricultural preserve designated by the city or county, as specified. Existing law authorizes the parties to mutually agree to rescind the contract in order to simultaneously enter into a solar-use easement, if the parcel is determined eligible by the Department of Conservation, as specified. This bill would, instead, require the right or interest in the parcel acquired by the city or county described above to be for a term of years, rather than an indefinite period, and the covenant with the county or city contained in the easement described above to run with the land for a term of years, rather than indefinitely. The bill would make these changes applicable only to easements rescinded and converted to solar use pursuant to these provisions after January 1, 2026. This bill contains other existing laws. (Based on 02/20/2025 text)

**Organization:** CALAFCO

**SB 5** (**Cabaldon, D**) **Infrastructure financing districts: allocation of taxes: agricultural land exclusion.**

**Current Text:** 12/02/2024 - Introduced [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Status:** 01/29/2025 - Referred to Com. on L. GOV.

**Summary:** Existing law, the California Land Conservation Act of 1965, otherwise known as the Williamson Act, authorizes a city or county to enter into contracts with owners of agricultural land to preserve the land for agricultural use, as specified, in return for reduced property tax assessments. The act also authorizes a landowner of specified agricultural land to petition the city or county to cancel the Williamson Act contract in order to designate the land as a farmland security zone, whereby the land is eligible for a specified property tax valuation and taxed at a reduced rate for specified special taxes. Existing law authorizes the legislative body of a city or a county to establish an enhanced infrastructure financing district, with a governing body

referred to as the public financing authority, to finance public capital facilities or other specified projects of communitywide significance. Existing law requires the public financing authority to prepare and adopt a proposed infrastructure financing plan, as specified. Existing law authorizes the plan to require a certain portion of specified taxes levied upon property within the district to be allocated to the district each year, as specified. This bill would exclude the taxes levied upon a parcel of land enrolled in or subject to a Williamson Act contract or a farmland security zone contract, as specified, from the above-described allocation to the district. (Based on 12/02/2024 text)

**Organization:** CALAFCO

**SB 239**     **(Arreguín, D) Open meetings: teleconferencing: subsidiary body.**

**Current Text:** 01/30/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/30/2025

**Status:** 02/14/2025 - Referred to Coms. on L. GOV. and JUD.

**Summary:** Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. The act generally requires for teleconferencing that the legislative body of a local agency that elects to use teleconferencing post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Existing law also requires that, during the teleconference, at least a quorum of the members of the legislative body participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as specified. Existing law, until January 1, 2026, authorizes specified neighborhood city councils to use alternate teleconferencing provisions related to notice, agenda, and public participation, as prescribed, if, among other requirements, the city council has adopted an authorizing resolution and 2/3 of the neighborhood city council votes to use alternate teleconference provisions, as specified. This bill would authorize a subsidiary body, as defined, to use alternative teleconferencing provisions and would impose requirements for notice, agenda, and public participation, as prescribed. The bill would require the subsidiary body to post the agenda at the primary physical meeting location. The bill would require the members of the subsidiary body to visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform, as specified. The bill would also require the subsidiary body to list a member of the subsidiary body who participates in a teleconference meeting from a remote location in the minutes of the meeting. This bill contains other related provisions and other existing laws. (Based on 01/30/2025 text)

**Organization:** CALAFCO

**SB 360**     **(Rubio, D) Land conservation: California Wildlife, Coastal, and Park Land Conservation Act: County of San Bernardino.**

**Current Text:** 02/13/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/13/2025

**Status:** 02/26/2025 - Referred to Com. on N.R. & W.

**Summary:** The California Wildlife, Coastal, and Park Land Conservation Act, an initiative measure approved by the voters in the June 7, 1988, statewide primary election, provided bond funds for wildlife, coastal, and parkland conservation. The initiative measure authorizes the act to be amended by a 2/3 vote of the Legislature if the amendment is consistent with the purposes of the act. Existing law requires an applicant receiving state funds under the act to maintain any property acquired in perpetuity, as specified, and use the property only for the purposes stated in the act and to make no other use, sale, or other disposition of the property except as authorized by a specific act of the Legislature. Existing law authorizes the County of San Bernardino to sell or exchange property it owns within the Chino Agricultural Preserve that was purchased with grant funds if it meets certain conditions. Among those conditions, existing law requires the county to preserve all lands and conservation easements acquired or dedicated as authorized by the act in perpetuity for open-space conservation purposes or agricultural preservation, and specifies that open-space conservation includes community gardens, agricultural heritage projects, agricultural and wildlife education or wildlife habitat. This bill would additionally authorize preservation of those lands or easements for park and recreational purposes, and would explicitly include, to the extent they are consistent with the purposes of the act, playgrounds, recreational venues, sporting venues, amphitheaters, and preservation of historical resources as appropriate purposes. This bill contains other related provisions and other existing laws. (Based on 02/13/2025 text)

**Organization:** CALAFCO

**SB 390**     **(Becker, D) Community facilities district: inclusion or annexation of territory: County of San Mateo.**

**Current Text:** 02/14/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/14/2025

**Status:** 02/26/2025 - Referred to Com. on L. GOV.

**Summary:** Existing law, the Mello-Roos Community Facilities Act of 1982, authorizes the legislative body of a local agency, as defined, to create a community facilities district to finance specified types of services within an area. Existing law prohibits a territory that is dedicated or restricted to agricultural, open-space, or conservation uses from being included within or annexed to a specified community facilities district without the landowner's consent. This bill would, notwithstanding those prohibitions, specify that for territory that is located within the regional shoreline of the County of San Mateo, the consent of a landowner is not required, if specified conditions are met. This bill would make legislative findings and declarations as to the necessity of a special statute for the County of San Mateo. (Based on 02/14/2025 text)

**Organization:** CALAFCO

**SB 392**     **(Grayson, D) Regional park districts: East Bay Regional Park District: East Bay Hills Conservation Program.**

**Current Text:** 02/14/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/14/2025

**Status:** 02/26/2025 - Referred to Com. on L. GOV.

**Summary:** Existing law establishes procedures for the formation of regional park districts and prescribes the powers, functions, and duties of those districts. The East Bay Regional Park District is one such regional park district. This bill would authorize the East Bay Regional Park District to establish and administer the East Bay Hills Conservation Program to address resource and recreational goals of the East Bay Hills, as defined. The bill would authorize the Park District to collaborate with state, regional, and local partners to help achieve specified goals of the program. The bill would require a proponent or party to a certain proposed development project to convert natural lands within the East Bay Hills to provide notice to the district of the proposed project, and would authorize the district to provide analysis of the environmental values and potential impacts of the proposed project. The bill would require the East Bay Hills to be acknowledged as an area of statewide significance in local planning documents developed or updated on or after January 1, 2026, affecting land use within the East Bay Hills. To the extent that this bill would impose new duties on local entities, the bill would impose a state-mandated local program. This bill would make legislative findings and declarations as to the necessity of a special statute for the East Bay Regional Park District. This bill contains other related provisions and other existing laws. (Based on 02/14/2025 text)

**Organization:** CALAFCO

**SB 462**     **(Cortese, D) California Farmland Conservancy Program: conservation easements: funding.**

**Current Text:** 02/19/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/19/2025

**Status:** 02/26/2025 - Referred to Com. on N.R. & W.

**Summary:** Existing law establishes the California Farmland Conservancy Program in the Department of Conservation and authorizes the program to offer financial assistance, including grants or contracts, for projects and activities on agricultural lands that support agricultural conservation and sustainable land management. Existing law creates the California Farmland Conservancy Program Fund and requires moneys in the fund, upon appropriation by the Legislature in the annual Budget Act, to be used for purposes of the program. Notwithstanding that provision, existing law continuously appropriates moneys in the fund from federal grants and gifts and donations to the department for purposes of the program. This bill would require the Controller to transfer \$20,000,000 on July 1 of each fiscal year, commencing with the 2025–26 fiscal year, from the General Fund to the California Farmland Conservancy Program Funding Account, which the bill would create within the California Farmland Conservancy Program Fund. The bill would continuously appropriate moneys in the account to the department to allocate to entities that meet specified criteria, thereby making an appropriation, and would require those entities to use the moneys solely to acquire conservation easements that result in the permanent preservation of agricultural lands. (Based on 02/19/2025 text)

**Organization:** CALAFCO

**SB 558**     **(Padilla, D) Imperial Valley Healthcare District: voting districts.**

**Current Text:** 02/20/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Status:** 03/05/2025 - Referred to Com. on L. GOV.

**Summary:** Existing law, the Local Health Care District Law, authorizes the organization and incorporation of local health care districts and specifies the powers of those districts, including, among other things, the power to establish, maintain, and operate, or provide assistance in the operation of, one or more health facilities or health services, including, but not limited to, outpatient programs, services, and facilities; retirement programs, services, and facilities; chemical dependency programs, services, and facilities; or other health care programs, services, and facilities and activities at any location within or without the district for the benefit of

the district and the people served by the district. This bill would instead authorize a member of the initial board of directors to become the first elected member for a voting district if the member is otherwise eligible for the position and is elected by the electors of that voting district. This bill contains other existing laws. (Based on 02/20/2025 text)

**Organization:** CALAFCO

**SB 598**     **(Durazo, D) Local government.**

**Current Text:** 02/20/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Status:** 03/05/2025 - Referred to Com. on RLS.

**Summary:** Existing law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts, except as specified. This bill would make a nonsubstantive change to the provision naming the act. (Based on 02/20/2025 text)

**Organization:** CALAFCO

**SB 634**     **(Pérez, D) Local government.**

**Current Text:** 02/20/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/20/2025

**Status:** 03/05/2025 - Referred to Com. on RLS.

**Summary:** Existing law provides for the formation and powers of various local governments, including counties and cities. Existing law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, provides the sole and exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts. This bill would state the intent of the Legislature to enact legislation relating to local government. (Based on 02/20/2025 text)

**Organization:** CALAFCO

**SB 707**     **(Durazo, D) Open meetings: meeting and teleconference requirements.**

**Current Text:** 02/21/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Status:** 02/24/2025 - From printer. May be acted upon on or after March 24. Read first time.

**Summary:** Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. This bill would, until January 1, 2030, require a city council or a county board of supervisors to comply with additional meeting requirements, including that all open and public meetings include an opportunity for members of the public to attend via a two-way telephonic option or a two-way audiovisual platform, as defined, that a system is in place for requesting and receiving interpretation services for public meetings, as specified, and that good faith efforts are made to encourage residents to participate in public meetings, as specified. By imposing additional meeting requirements on city councils and county boards of supervisors, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws. (Based on 02/21/2025 text)

**Organization:** CALAFCO

**SB 729**     **(Limón, D) Williamson Act: agricultural preserves.**

**Current Text:** 02/21/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Status:** 02/24/2025 - From printer. May be acted upon on or after March 24. Read first time.

**Summary:** Existing law, the California Land Conservation Act of 1965, otherwise known as the Williamson Act, authorizes a county board of supervisors or a city council to agree to indemnify an owner of land who agrees to permit the use of their land for free public recreation against all claims arising from that public use. The act authorizes a city, county, housing authority, state agency, or nonprofit organization to indemnify an owner of land who agrees to permit the use of their land for agricultural laborer housing facilities, as specified, against all claims arising from that use. This bill would make nonsubstantive changes to these provisions. (Based on 02/21/2025 text)

**Organization:** CALAFCO

**SB 740**     **(Rubio, D) Municipal wastewater agency: new agreement or amendment.**

**Current Text:** 02/21/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/21/2025

**Status:** 02/24/2025 - From printer. May be acted upon on or after March 24. Read first time.

**Summary:** Existing law authorizes a municipal wastewater agency to enter into agreements with entities responsible for stormwater management, including, but not limited to, municipal, industrial, and commercial stormwater dischargers, for the purpose of managing stormwater and dry weather runoff. Existing law requires a municipal wastewater agency, if the agency enters into a new agreement or amends an agreement pursuant to those provisions, to file a copy of the agreement or amendment with the local agency formation commission in each county where any part of the municipal wastewater agency's territory is located within 30 days after the effective date of the new agreement or amendment. This bill would extend that filing requirement timeline to 40 days. (Based on 02/21/2025 text)

**Organization:** CALAFCO

Total Measures: 17

Total Tracking Forms: 17



## Long Range Meeting Calendar – Tentative Items

April 22, 2025

Meeting Date	Tentative Agenda Items
May 2025	<ul style="list-style-type: none"> <li>• LAFCo Audit FYs 2022, 2023, and 2024</li> <li>• Adopt Final LAFCo Budget for FY2025/26</li> <li>• Approve a budget adjustment for FY 2024/25 (tentative)</li> <li>• Cemetery Services MSR/SOI (6 districts)</li> </ul>
Jun 2025	<ul style="list-style-type: none"> <li>• Sac-Yolo Port District MSR/SOI</li> <li>• EO Performance Evaluation</li> </ul>
Jul 2025	<ul style="list-style-type: none"> <li>• Status on RD 307 and RD 765 MSR Recommendations (LAFCO directed update in 6-12 months from MSR adopted Sep 2024)</li> <li>• YCPARMIA JPA Service Review (risk management pool)</li> <li>• CALAFCO Board Recruitment</li> <li>• CALAFCO Achievement Awards</li> </ul>
Sep 2025	<ul style="list-style-type: none"> <li>• FY 24/25 Q4 Financial Update</li> </ul>
Oct 2025	<ul style="list-style-type: none"> <li>• Elkhorn FPD Reorganization (LAFCo No. 24-02) (placeholder)</li> </ul>
Dec 2025	<ul style="list-style-type: none"> <li>• 2026 LAFCo Meeting Calendar</li> </ul>

## New Applications Received Since Last Meeting

Date Received	Application Name
	None