

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

May 22, 2025

The Yolo Local Agency Formation Commission met on the 22nd day of May 2025, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and City Member Bill Biasi, City Member Gloria Partida, County Members Lucas Frerichs and Alternate (A) Sheila Allen, and Public Member Pamela Miller. Voting Members absent were County Member Oscar Villegas. Alternate Members absent were City Member Tania Garcia-Cadena. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May. Alternate Member Erik Vink participated via Zoom.

CALL TO ORDER

Chair Biasi called the Meeting to order at 9:03 a.m.

Item № 1 Pledge

Alternate County Member Sheila Allen led the Pledge of Allegiance.

Item № 2 Roll Call

PRESENT: Allen (A), Miller, Partida, Biasi ABSENT: Frerichs, Villegas

Item № 3 Public Comments

There were no public comments.

CONSENT

Item № 4 Approve the April 22, 2025, LAFCo meeting minutes

Item № 5 Correspondence

Minute Order 2025-12: The recommended actions on Consent were approved.

MOTION: Miller SECOND: Allen (A)
AYES: Allen (A), Miller, Partida, Biasi
NOES: None

Commissioner Frerichs arrived at 9:08 a.m.

PUBLIC HEARING

Item № 6 Consider approval of Resolution 2025-04 adopting the Cemetery Services Municipal Service Review (MSR) and approving a Sphere of Influence (SOI) Update for the Capay Cemetery District, and determine that the MSR/SOI is exempt from the California Environmental Quality Act (CEQA)

After an overview report by staff, the Chair opened the Public Hearing.

Minute Order 2025-13: The item was continued to the June 26, 2025, meeting at 9:00 a.m. Staff was directed to circulate another public hearing notice to initiate dissolution process of the Capay, Cottonwood, Knights Landing, and Mary's Public Cemetery Districts per Government Code Section 56375.1 due to the districts' failure to consistently perform timely audits or other minimum financial requirements per Government Code Section 26909.

MOTION: Partida SECOND: Miller
AYES: Allen (A), Frerichs, Miller, Partida, Biasi
NOES: None

Item № 7 **Consider adopting the proposed Final LAFCo Budget for Fiscal Year 2025/26**

After an overview report by staff, the Chair opened the Public Hearing. There were no comments, and the Public Hearing was closed.

Minute Order 2025-14: The recommended action was approved, adopting the final LAFCo Budget for Fiscal Year 2025/26 including a total appropriation of \$686,291, as shown in Attachment A to the staff report.

MOTION: Frerichs SECOND: Partida
AYES: Allen (A), Frerichs, Miller, Partida, Biasi
RECUSED: Miller recused herself only on the CALAFCO membership dues portion of the budget.
NOES: None

REGULAR AGENDA

Item № 8 **Receive the audit prepared by Richardson & Company of the Yolo Local Agency Formation Commission's Financial Statements for the Fiscal Years Ending 2024, 2023 and 2022**

Minute Order 2025-15: The recommended action was approved.

MOTION: Allen (A) SECOND: Frerichs
AYES: Allen (A), Frerichs, Miller, Partida, Biasi
NOES: None

Item № 9 **Authorize the Chair to sign Agreement 2025-05 with Rick Martinez not to exceed \$12,000 for fire and emergency response contract negotiation services for the Elkhorn Fire Protection District Reorganization**

Minute Order 2025-15: Mr. Martinez is currently in the process of forming a limited liability company (LLC) with the Secretary of State and requested that the agreement reflect the LLC. The recommended action was amended to authorize the Chair to sign Agreement 2025-05 with Rick Martinez under Ardenis Solutions, LLC.

MOTION: Miller SECOND: Allen (A)
AYES: Allen (A), Frerichs, Miller, Partida, Biasi
NOES: None

Item № 10 Executive Officer’s Report

The Commission was verbally updated on recent events relevant to the Commission, including the CALAFCO Legislative Summary and the Long Range Planning Calendar.

Staff had an opportunity to brief the new County Administrative Officer on the Elkhorn Fire Protection District Reorganization and discuss who their assigned personnel would be on the fire service contract negotiation team.

Staff stated that thirty-eight applications were received who met minimum qualifications for the Administrative Specialist I/Clerk position. Staff has been screening applicants to narrow the margin down to ten applicants to interview .

Staff mentioned in attached legislative summary there is one letter that was sent out to take a position opposing SB 777. A form letter was sent to our legislative subcommittee, Frerichs and Biasi, regarding LAFCos assigning abandoned private cemeteries to public districts.

Item № 11 Commissioner Reports

Commissioner Partida shared that the City of Davis is currently looking to amend its Measure J/R/D. As part of the City’s last Housing Element, the California Department of Housing and Community Development (HCD) included as a recommendation that the City should have a measure on the ballot by 2026 to amend Measure J/R/D because it was felt that it was an impediment to getting more housing in the City of Davis. The Davis City Council requested feedback from its commissions on which election the ballot item should be placed on.

Item № 12 Adjournment

Minute Order 2025-16: By order of the Chair, the meeting was adjourned at 10:29 a.m. to the next regular meeting.

ATTEST:

Terri Tuck
Clerk to the Commission

Bill Biasi, Chair
Local Agency Formation Commission
County of Yolo, State of California