

YOLO LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

June 26, 2025

The Yolo Local Agency Formation Commission met on the 26th day of June 2025, at 9:00 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland CA. Voting members present were Chair and City Member Bill Biasi, City Member Gloria Partida, County Members Lucas Frerichs and Oscar Villegas, and Public Member Pamela Miller. Alternate Members absent were City Member Tania Garcia-Cadena, Public Member Erik Vink, and County Member Sheila Allen. Others present were Executive Officer Christine Crawford, Clerk Terri Tuck, and Counsel Eric May.

CALL TO ORDER

Chair Biasi called the Meeting to order at 9:03 a.m.

Item № 1 Pledge

County Member Lucas Frerichs led the Pledge of Allegiance.

Item № 2 Roll Call

PRESENT: Frerichs, Miller, Partida, Villegas, Biasi ABSENT: None

Item № 3 Public Comments

There were no public comments.

CONSENT

Item № 4 Approve the May 22, 2025, LAFCo meeting minutes

Item № 5 Consider amending Yolo LAFCo's Payroll and Benefits Administration Policy 5.9 to detail benefit unit classifications for each position per recent audit recommendation

Item № 6 Approve a budget adjustment for the Fiscal Year 2024/25 adopted budget to move \$15,000 from Salaries and Benefits into Services and Supplies, resulting in no net increase to the overall budget

Item № 7 Correspondence

Minute Order 2025-17: The recommended actions on Consent were approved.

MOTION: Frerichs SECOND: Villegas
AYES: Frerichs, Miller, Partida, Villegas, Biasi
NOES: None

PUBLIC HEARING**Item № 8** **Continued Public Hearing to consider approval of Resolution 2025-04 adopting the Cemetery Services Municipal Service Review (MSR) and approving a Sphere of Influence (SOI) Update for the Capay Cemetery District, and determining that the MSR/SOI is exempt from the California Environmental Quality Act (CEQA) (LAFCo No. 25-01)**

After an overview report by staff, the Chair continued the Public Hearing. There were no comments, and the Public Hearing was closed.

Minute Order 2025-18: The recommended action was approved, adopting **Resolution 2025-04**, adopting the Cemetery Services Municipal Service Review (MSR) and approving a Sphere of Influence (SOI) Update for the Capay Cemetery District, and determining that the MSR/SOI is exempt from the California Environmental Quality Act (CEQA).

MOTION: Frerichs SECOND: Partida
AYES: Frerichs, Miller, Partida, Villegas, Biasi
NOES: None

Item № 9 **Consider approval of Resolution 2025-06 of intent to initiate dissolution of the Capay, Cottonwood, Knights Landing, and Mary's Cemetery Districts per Government Code Section 56375.1, if timely audits or minimum financial requirements are not met within 12 months**

After an overview report by staff, the Chair opened the Public Hearing. Speakers supporting Mary's Cemetery District were Janet Levers, Mark Mezger, Mary Schlosser, Bill and Jennifer Cruickshank, Amy Barrios, and Nancy Lea. The Public Hearing was closed.

Minute Order 2025-19: A motion was made to amend the recommended action, directing staff to return with a report on the cemetery districts' audits within the next three to six months at staff's discretion.

MOTION: Villegas SECOND: Partida
AYES: Frerichs, Partida, Villegas
NOES: Miller, Biasi

Item № 10 **Executive Officer's Report**

The Commission was verbally updated on recent events relevant to the Commission, including the CALAFCO Legislative Summary and the Long Range Planning Calendar. On the long range calendar, staff noted that there will be a similar conversation next month where the Commission asked for a status report regarding Reclamation Districts 307 and 765 regarding their lack of audits and accountability issues.

Staff will also be bringing forward the draft Municipal Service Review (MSR) for the Port District at the July meeting. Staff noted that the recruitment for the part-time Administrative Specialist I position is still ongoing with final interviews being conducted next week.

Item № 11 Commissioner Reports

There were no reports.

Item № 12 Closed Session

Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)
Position Title: LAFCo Executive Officer

There was nothing to report out of Closed Session.

Item № 13 Adjournment

Minute Order 2025-20: By order of the Chair, the meeting was adjourned at 10:53 a.m. to the next regular meeting.

ATTEST:

Terri Tuck
Clerk to the Commission

Bill Biasi, Chair
Local Agency Formation Commission
County of Yolo, State of California