

# DRAFT



## County of Yolo COMMUNITY SERVICES DEPARTMENT

Leslie Lindbo  
DIRECTOR

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## YOLO COUNTY PLANNING COMMISSION

CHAIR: Brian Sala  
VICE-CHAIR: Patrick Reynolds  
MEMBERS: Troy Bird, Trini Campbell Cline, Elisabeth Dubin, Gurtaj Grewal, Amon Muller

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### MINUTES

February 13, 2025

### ADMINISTRATIVE AGENDA

9:00 a.m.

1. **CALL TO ORDER**

Chair Sala called the meeting to order at 9:00 a.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Troy Bird, Elisabeth Dubin, Michael McCormick, Gurtaj Grewal, Amon Muller, Brian Sala

Staff Present: Stephanie Cormier, Chief Assistant Director of Community Services  
Eric May, Senior Deputy County Counsel  
Jeff Anderson, Principal Planner  
Aaron Brown, Assistant Planner  
Nathanael Smith, Cannabis Inspector  
Christina Gonzalez, Cannabis Inspector  
Cassandra Mendoza, Administrative Services Analyst  
Patricia Valenzuela, Community Services Analyst  
Krista Piazza, Secretary to the Director

4. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

The January 16, 2025 minutes were approved as presented:

Motion: Muller Second: Grewal  
Ayes: Bird, Dubin, Grewal, Muller, Sala  
Noes: None  
Abstain: McCormick  
Absent: None

5. **REQUEST FOR CONTINUANCES**

There were no requests for continuances.

6. **APPROVAL OF THE AGENDA**

The agenda was approved as presented.

Motion: Muller Second: Dubin

Ayes: Bird, Dubin, Grewal, McCormick, Muller, Sala

Noes: None

Abstain: None

Absent: None

7. **INTRODUCE NEW COMMISSIONER**

Commissioner McCormick and Commissioner Dukett were introduced.

8. **ELECTION OF OFFICERS**

A motion was made to nominate Commissioner Dubin as Chair of the Planning Commission.

Motion: Sala Second: Bird

Ayes: Bird, Dubin, Grewal, McCormick, Muller, Sala

Noes: None

Abstain: None

Absent:

A motion was made to nominate Commissioner Grewal as Vice Chair of the Planning Commission.

Motion: Sala Second: Muller

Ayes: Bird, Dubin, Grewal, McCormick, Muller, Sala

Noes: None

Abstain: None

Absent: None

9. **PUBLIC COMMENT:** Opportunity for members of the public to address the Planning Commission on subjects not otherwise on the agenda relating to Planning Commission business. The Planning Commission reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

There was no public comment.

## CONSENT AGENDA

10. Ratify Resolutions recognizing At-Large Commissioner Campbell-Cline and District 4 Commissioner Reynolds for their outstanding contributions to the Planning Commission during their respective tenures. Resolutions were presented during the Planning Commission's Regular Agenda at the special meeting held on January 16, 2025.

A motion was made to approve the consent agenda as presented.

Motion: Muller  
Ayes: Bird, Dubin, Grewal, McCormick, Muller, Sala  
Noes: None  
Absent: None  
Abstain: None

## TIME SET AGENDA

11. **ZF #2023-038:** Consider a request for a Cannabis Use Permit to allow issuance of a cannabis cultivation license for up to two acres of canopy for ISC Enterprises, Inc., issuance of a processing license and a distribution license, and determine the project falls within the scope of the previously certified Yolo County Cannabis Land Use Ordinance Environmental Impact Report and no further environmental review is required under the California Environmental Quality Act (CEQA). The project is located on a ±40-acre agriculturally zoned parcel at 38500 County Road 14, approximately 3.3-miles southwest of Knights Landing (APN: 056-190-015). (Applicant: Ian & Sylvia Johnston/Owner: Johnston Family Trust) (Planner: Tracy Gonzalez)

Aaron Brown, Assistant Planner, provided the presentation and answered the Commission's questions.

A motion was made to approve staff recommendations, with revisions to the site plan to remove the use of propane tanks for the new agricultural well.

Motion: Dubin Second: Bird  
Ayes: Bird, Dubin, Grewal, McCormick, Muller, Sala  
Noes: None  
Abstain: None  
Absent: None

## REGULAR AGENDA

12. **DIRECTOR'S REPORT**

A report by the Secretary of the Planning Commission on items from the recent Board of Supervisors meetings relevant to the Planning Commission and Department of Community Services activities for the month. No discussion by other commission members will occur except for clarifying questions. The commission or an individual commissioner can request that an item be placed on a future agenda for discussion.

Stephanie Cormier, Chief Assistant Director, provided the Director's report and noted that correspondence was received from Alan Pryor regarding mining operations and reclamation compliance.

13. **COMMISSION REPORTS**

Reports by commission members on information they have received and meetings they have attended which would be of interest to the commission or the public. No discussion by other commission members will occur except for clarifying questions.

The Commissioners provided their reports.

14. **FUTURE AGENDA ITEMS**

The opportunity for commission members to request an item be placed on a future agenda for discussion. No discussion by other commission members will occur except for clarifying questions.

The Commissioners specifically requested staff provide refreshers on the following topics: Brown Act, the Cannabis Land Use Ordinance, the Mining Program, and the Historic Preservation Commission duties. Additionally, a request was made to ensure future projects were reviewed for consistency with the 2030 Climate Action and Adaptation Plan.

**ADJOURNMENT**

The meeting was adjourned at 10:13 a.m.

Motion: McCormick Second: Grewal  
Ayes: Bird, Dubin, Grewal, McCormick, Muller, Sala  
Noes: None  
Abstain: None  
Absent: None

Next meeting scheduled for: March 13, 2025

I declare under penalty of perjury that the foregoing agenda was posted February 7, 2025 by 5:00 p.m. at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California.
- On the bulletin board at the entrance of the Department of Community Services at 292 W. Beamer Street, Woodland, California.
- On the Yolo County website: [www.yolocounty.gov](http://www.yolocounty.gov).

Clerk  
Yolo County Planning Commission

## NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Commission Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Commission Clerk as soon as possible and at least 24 hours prior to the meeting. The Commission Clerk may be reached at (530) 666-8078 or at the following address:

Clerk of the Yolo County Planning Commission  
292 W. Beamer Street  
Woodland, CA 95695

Any person who is dissatisfied with the decisions of this Planning Commission may appeal to the Board of Supervisors by filing a notice of appeal with the Clerk of the Board within fifteen (15) days from the date of the action. A Planning Commission Appeal Form and appeal fee immediately payable to "County of Yolo" must be submitted at the time of filing. The Board of Supervisors may sustain, modify or overrule this decision. The Planning Commission Appeal Form can be accessed at the following link:

<https://www.yolocounty.gov/government/board-of-supervisors/clerk-of-the-board/planning-commission-appeal>

Pursuant to California Government Code Section 65009(b)(2) and Public Resources Code Section 21177, any lawsuit challenging the approval of any project described in this agenda, including any related CEQA actions, may be limited to only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing.

The Regular Meeting of the Yolo County Planning Commission adjourned at 10:13 a.m. The next regularly scheduled meeting of the Yolo County Planning Commission is March 13, 2025, in the Board of Supervisors' Chambers.

Any person who is dissatisfied with the decisions of this Planning Commission may appeal to the Board of Supervisors by filing with the Clerk of the Board within fifteen days from the date of the action. A written notice of appeal specifying the grounds and an appeal fee immediately payable to the Clerk of the Board must be submitted at the time of filing. The Board of Supervisors may sustain, modify, or overrule this decision.

Respectfully submitted by,

Stephanie Cormier, Secretary  
Yolo County Department of Community Services