



COUNTY OF YOLO

General Services Department -Procurement Division

Notice of Request for Information (RFI) For Animal Services

RFI-2025-0001

Post Date:
August 25, 2025

**Responses Due:
2:00 pm
October 24, 2025**

Yolo County Department of General Services
Procurement Division
120 W Main St., Ste. C
Woodland, CA 95695

RFI Coordinator:
Keely Mendes
Keely.Mendes@YoloCounty.gov

I. INTRODUCTION

The County of Yolo invites qualified organizations to respond to a request for information to provide professional services for animal care operations in the County of Yolo to include, but not be limited to, overall management of shelter operations, acceptance and care of animals, tracking all animal intake, redemption of animal to owners, adoption, euthanasia, disposal, veterinary care for small and large animals, spay/neuter and rabies vaccine services for small and large animals, adoptions, rescue programs, foster care, and implement volunteers services program, community education program, fundraising, special event production, humane law enforcement and related field services.

This Request for information (RFI) is being sought strictly for the purpose of gaining knowledge of current options available and shall not be construed as an intent, commitment, or promise to acquire services, supplies, or solutions offered. No contract will result from any response to this RFI.

The County of Yolo will not pay for any information herein requested nor is it liable for any cost incurred by the vendor.

II. PURPOSE

The objective of Animal Services for the County of Yolo is to improve the well-being of all animals in our community through adoption and stabilization of the stray population. The County of Yolo is undertaking this process to evaluate better ways to approach animal services. This process will give qualified and experienced organizations an opportunity to demonstrate how they can help the County improve performance and meet its goals for animal welfare.

The County and its municipalities, the Cities of Davis, West Sacramento, Winters and Woodland, formed the Yolo County Animal Services Joint Powers Agency (JPA), a planning agency to study operational and program options to adequately service the community. The JPA is exploring options for providing a quality animal services program that will allow them to manage costs for their respective cities. This RFI will provide a launching point to determine potential providers in the region.

III. SCOPE OF WORK

Yolo County ("County") is located in Northern California and is bordered by Sacramento County, Napa County, and Solano County. It covers over 1,020 square miles of both urban and rural areas with a population of approximately 216,000 people.

Currently, Yolo County Animal Services ("YCAS") provides animal control and sheltering for the County, serving the cities of Woodland, Davis, West Sacramento, Winters, and the University of California, Davis ("UC Davis"), as well as the unincorporated areas of Yolo County. YCAS operates a municipal, open-admission animal shelter in Woodland, CA and provides pet adoptions, rescues, licensing, spay/neuter, medical treatments, and low-cost vaccinations for dogs and cats. In addition to these services, YCAS also investigates animal cruelty, barking and noise complaints, responds to loose, sick and injured domestic and wildlife animals, animal bites and attacks, and provides welfare checks on animals.

According to the YCAS, their 2024 Animal Services Statistics are as follows:

- Intakes
 - Strays: 2,877 animals
 - 1,384 dogs
 - 1,493 cats
 - Relinquished by Owner: 438 animals
 - 251 dogs
 - 187 cats
- Adoptions: 1,777 animals
 - 760 dogs
 - 1,017 cats
- Returned to Owner: 858 animals
 - 733 dogs
 - 125 cats
- Shelter Euthanasia: 288 animals
 - 116 dogs
 - 172 cats

Updated statistics can be found here: <https://www.yolocounty.gov/government/general-government-departments/community-services/animal-services/animal-services-stats>

IV. INFORMATION REQUESTED

Information requested as fully described in Exhibit A, Vendor Response Form.

1. Organizational Experience and Capability

Provide brief overview of the organization, including:

- Operations: Describe the size of the organization, the locations it serves, and its capacity to manage the County’s workload.
- History: Outline the organization’s history, including the number of years it has provided housing for animals.
- Structure and Leadership: Detail the organizational structure, incorporation information, and names of directors.
- Future Plans: Explain the plans for continuing services over the next five years.
- Physical Facilities: Describe the facilities available for animal housing, as well as those available for staff and volunteers (e.g., modular units, restrooms), if any. Specify the maximum capacity for housing animals.

2. Readiness

3. Services Provided

4. Other Features

Describe and discuss any other features, services, options, or considerations you believe would be beneficial in enhancing the Yolo County Animal Services.

V. COMMUNICATION

All communication concerning this RFI must be directed to the RFI Coordinator below:

Keely Mendes
Procurement and Contract Services Officer
(530)406-5774
Keely.Mendes@yolocounty.gov

Questions concerning this request for information, including specifications, requirements, terms and/or conditions should be submitted in writing online at: <https://www.beaconbid.com/solicitations/yolo-county/open> in the questions and answers section of the RFI or emailed to Proposals@yolocounty.gov no later than the date and time noted below in the Section VI: Submission Instructions, Timeline, Deadline for Questions.

VI. SUBMISSION INSTRUCTIONS

Interested Vendors shall submit the following:

Vendors shall provide a RFI response by completing the Exhibit A, Vendor Response Form, and submitting your response electronically through Beacon or by email at Proposals@yolocounty.gov. Submissions will not be accepted later than **October 23, 2025**.

The County reserves the right, at its sole discretion, to adjust this schedule as it deems necessary. Notification of any adjustment to the Schedule of Events shall be provided to all vendors through Beacon.

Timeline

Action	Responsible Party	Due Date
Issue RFI	Yolo County	August 25, 2025
Deadline for Questions	Potential Responders	October 9, 2025, at 2:00 PM
Deadline for Answers to Questions	Yolo County	October 16, 2025
Submission of Information	Responders	October 23, 2025, at 2:00 PM

VII. NOTICE TO RESPONDENTS REGARDING THE PUBLIC RECORDS ACT

Responses to this RFI shall become the exclusive property of the County. Responses to this RFI and information provided in response to this RFI become a matter of public record and may appear in future reports and/or requests, with the exception of those parts of each submission which are justifiably defined as business or trade secrets, and, if by the proposer, plainly marked as "Trade Secret," "Confidential," or "Proprietary."

The County shall not, in any way, be liable or responsible for the disclosure of any such record or any parts thereof, if disclosure is required or permitted under the California Public Records Act or otherwise by law. A blanket statement of confidentiality or the marking of each page of the submission as confidential shall not be deemed sufficient notice of exception. The Respondents must specifically label only those provisions of their respective submission that are "Trade Secrets," "Confidential," or "Proprietary" in nature.