

**MEMORANDUM OF UNDERSTANDING BETWEEN LA COOPERATIVA
CAMPESINA DE CALIFORNIA AND THE YOLO COUNTY WORKFORCE
DEVELOPMENT AREA**

BACKGROUND AND STRATEGIES THE MOU SUPPORTS

The Workforce Innovation and Opportunity Act ("WIOA") requires that a Memorandum of Understanding ("MOU") be developed and executed between the Local Workforce Development Board and La Cooperativa Campesina de California to establish an agreement pertaining to the administration of DOL -NFPJ Housing Grant.

The Yolo County Workforce Development Area ("YCWDA") functions as the Local Workforce Development Board throughout Yolo County. This MOU represents an agreement between the County of Yolo for the benefit of the Yolo County Workforce Development Area and La Cooperativa Campesina de California (each a "Party" and collectively the "Parties").

The purpose of the MOU is to create cooperative working relationships between the Parties to support their respective goals and to define their individual roles and responsibilities in achieving the policy objectives of reaching migrant seasonal farmworker ("MSFW") to assist them with Housing Funding through the member agencies that compose the Statewide Farmworker Network of La Cooperativa Campesina de California

The Parties shall work together to provide Housing Assistance to MSFW in Yolo County. The goal of La Cooperativa Campesina de California is to provide Housing Assistance through California Human Development - Yolo County with the partnership of the Yolo County Workforce Development Area. To accomplish this, the Parties will engage in practices and processes that ensure access to assistance for MSFW.

- Work with the local La Cooperativa Sub-Recipient.
California Human Development - Yolo County
- Refer MSFW for Housing Assistance services.
- Refer MSFW as well as Non- MSFW for additional services.

This MOU shall be binding upon each Party hereto upon execution by such Party. The term of this MOU shall be three (3) years, commencing on the date of execution by all Parties. The MOU will be reviewed no less than once every three (3) years to identify any substantial changes that have occurred.

I -Allocation of Costs.-

The Parties assume full responsibility for their respective costs associated with their performance of the terms of this MOU.

II -Reasonable Accommodations.-

The Parties are committed to ensure reasonable accommodations are made with all customers, upon request, in compliance with the Americans with Disability Act of 1990 and the ADA Amendments Act of 2008. Additionally, Parties agree to fully comply with the provisions of WIOA, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, and 29 C.F.R. Part 37 and all other regulations implementing the aforementioned laws.

III - Non-Discrimination and Equal Opportunity.-

The Parties certify that they shall not unlawfully discriminate, harass or allow harassment against any employee, applicant for employment, or MSFW applicant due to gender, race, color, ancestry, religion, national origin, veteran status, physical disability, mental disability, medical conditions(s), age, sexual orientation or marital status. The Parties agree to comply with the provisions of the Fair Employment and Housing Act (Cal. Gov't Code § 12900 et seq.) and duly promulgated regulations related to same.

IV -Confidentiality.-

The Parties expressly agree to abide by all applicable Federal, State, and local laws regarding confidential information, including personally identifiable information ("PII") from educational records. In addition, in carrying out their respective responsibilities, each Party shall respect and abide by the confidentiality policies and legal requirements of all of the other Parties. Each Party will ensure that the collection and use of any information, systems, or records that contain PII and other personal or confidential information will be limited to purposes that support the programs and activities described in this MOU and will comply with applicable law.

V -Grievance Procedure.-

The Parties agree to establish and maintain a procedure for grievance and complaints as outlined under WIOA. The process for handling grievances and complaints is applicable to customers and Parties. These procedures will allow a customer or Party filing the complaint to exhaust every administrative level in receiving a fair and complete hearing and resolution of their grievance. The Parties further agree to communicate openly and directly to resolve any problems or disputes related to the provision of services in a cooperative manner and at the lowest level of intervention possible. If the Parties cannot reach consensus on issues regarding the MOU and/or Infrastructure Agreement, a third party will be used to mediate.

The Parties agree to establish and maintain procedures for resolving complaints related to Nondiscrimination & Equal Opportunity, Program Grievances, and Incident Reports. The Parties agree to ensure their policies, procedures, programs, and services do not contradict YCWDA's Nondiscrimination & Equal Opportunity Policy and do not violate YCWDA's Complaint Procedures.

VI-Amendment or Cancellation of Agreement.-

The MOU may be amended at any time in writing and by mutual consent of the Parties. The MOU may be canceled by either party upon thirty (30) days written notice, except where the cancellation is for cause, i.e., a material and significant breach of any of the provisions of this MOU by either Party.

VII-Approval.-

It is mutually understood that this MOU shall not become effective until approved by all Parties. The YCWIA Executive Director, the WDB Chairperson, and La Cooperativa Campesina de California Executive Director must sign.

By signing below, all Parties agree to the terms prescribed in this MOU.

Deanna Sverdlov

Deanna Sverdlov, WIB Executive Director
Yolo County Workforce Development Board

Jan 28, 2026

Date

Sheila A. Allen, Chair
Yolo County Board of Supervisors

Date

Approved as to Form:
Philip J. Pogledich, County Counsel

By: *Hope P. Welton*
Hope P. Welton, Senior Deputy

Marco Cesar Lizarraga
La Cooperativa Campesina de California

Date

Chris Calvert

Chris Calvert, WIB Chair
Workforce Development Board

Jan 28, 2026

Date









MOU - La Cooperativa - Housing - Yolo County

Final Audit Report

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