

ATTACHMENT B

Purpose and Summary

The following table describes how the County's commitments in its June 23, 2026 response to the Civil Grand Jury report align with the Action Plan included in the Assessment. The information below is intended to expand on the table included in Appendix B to the Code Enforcement Program Assessment (Att. A) to ensure that the overall response strategy is described in a single document.

The Commitments Requiring Action

The Report directed R1–R10 to the Board and invited responses from the County Administrative Officer (R1–R6), the County Counsel (R3), the Director of Community Services (R8–R10), and the LAFCO Executive Director (R7). The June 23 response resolved them as follows:

Rec.	Subject	Disposition in Response	Coverage in Action Plan
R1	Create a County Fire Warden position	Requires further analysis	Not covered — CAO track (OES director job specification)
R2	Enhanced annual professional ethics training	Will be implemented within one year	Covered
R3	Annual County Code training for four divisions	Will be implemented within one year	Partly covered (Note 2)
R4(a)	Aerial survey monitoring program	Will not be implemented — not warranted	N/A
R4(b)	Verify all construction properly permitted	Requires further analysis; Board item within six months of publication	Not covered — Building Division / ag-exempt permit program
R5	Add 1.0 FTE code enforcement + 0.5 FTE clerical	Requires further analysis	Partly covered (Note 3)
R6	County-wide Business Systems Analyst	Will not be implemented — not warranted	N/A
R7	Request LAFCO revisit the 2022 MSR	Will not be implemented — not warranted	N/A

Rec.	Subject	Disposition in Response	Coverage in Action Plan
R8	Document processes for all routine workflows	Will be implemented within one year	Partly covered (Note 4)
R9	Tracking system for routine work	Will be implemented within one year	Covered
R10	Tracking system for non-routine work	Will be implemented within one year	Covered

As indicated, every recommendation the County agreed to implement or agreed to analyze further, and that falls within the Department of Community Services' code enforcement function, has a corresponding action item except Recommendation R4(b). The portion of that recommendation relating to ag-exempt permits is being addressed separately from the Assessment and Action Plan, including through a Board presentation on July 21, 2026.

Four additional notes:

1. The Action Plan includes timeframes but not a commencement date. The Department will use September 8, 2026 as the commencement date for each action listed.
2. The Action Plan does not fully describe the content of a training program that the County agreed to implement in response to the Grand Jury's Recommendation R3. The Department will provide the full scope of training recommended by the Grand Jury.
3. The staffing analysis mentioned in Recommendation R5 is split into two parts: a short-term staffing evaluation within 3-6 months and the comprehensive Workforce Availability Method study within 12-36 months. This approach extends the timeframe for analysis noted in the County's response to the Grand Jury.
4. Recommendation R8 called for workflow documentation that will be addressed in the implementation of various Action Plan items, as noted in Appendix B, even though those items do not expressly mirror the full scope of the recommendation.