



COUNTY OF YOLO

Office of the County Administrator

Michael Web
County Administrative Officer

625 Court Street, Room 202 • Woodland, CA 95695
www.YoloCounty.gov

FPD Funding Performance Report

Performance Report detailing the prior fiscal year's accomplishments shall be due to the County Administrator's Office **by July 31 of each year**. The County Administrator's Office will compile and provide the performance reports to the Board of Supervisors for review and consideration.

Any Fire Protection District that does not submit an annual performance report by the required deadline will be suspended from eligibility for matching funds or one-time grants in the subsequent fiscal year.

Name of Fire Protection District: Willow Oak Fire Protection District

Contact Full Name: Marcus Klinkhammer **Email:** mklinkhammer@willowoakfire.gov

Mailing Address: 17511 County Road 97 Woodland **CA** **Zip Code:** 95695

Funding Purpose:

Summarize the objective and purpose of the funding:

The purpose of this funding was to support the operational and administrative capacity of the Willow Oak Fire Protection District, ensuring the District could continue to provide reliable emergency response services and meet its organizational, regulatory, and community responsibilities. Funding was primarily used to maintain staffing resources necessary for daily operations, administrative support, financial management, compliance activities, public outreach, and Board governance functions.

By supporting key personnel and administrative functions, this funding helped the District maintain continuity of operations, address increasing administrative demands, preserve institutional knowledge, and improve responsiveness to the community and partnering agencies. The funding also enabled staff to dedicate time to strategic initiatives, grant administration, long-range planning, and projects that enhance service delivery to District residents.

Progress Report:

Please answer the questions below.

What benefits were gained from the financial assistance?

The financial assistance provided by Yolo County delivered significant benefits to the Willow Oak Fire Protection District by strengthening the District's operational and administrative capacity, improving efficiency, and enhancing service delivery to the community.

Funding helped maintain critical staffing resources necessary to support day-to-day operations, financial management, regulatory compliance, public communications, and Board governance functions. This stability enabled the District to maintain continuity of operations, respond effectively to community needs, and manage increasing administrative and reporting requirements.

The funding also improved organizational efficiency by supporting coordination with partner agencies, streamlining internal processes, and allowing staff to dedicate time to strategic initiatives, grant administration, long-term planning efforts, and special projects that benefit District residents.

In addition, the District continued to utilize the Streamline platform to manage its website and public records. The platform supports ADA and WCAG accessibility compliance, secure document archiving, and public access to District information, helping the District meet state and federal transparency requirements while improving communication and engagement with the public.

Overall, the financial assistance enhanced the District's ability to sustain essential services, maintain compliance with regulatory obligations, improve operational effectiveness, and provide transparent, responsive service to the community.

Did you encounter any challenges?

The District continued to experience challenges related to recruitment, retention, and staffing capacity. Recruitment and onboarding efforts required significant time and attention, and a limited applicant pool affected the District's ability to fill key positions in a timely manner. These challenges occasionally impacted workflow continuity and increased administrative workloads during peak periods.

During the reporting period, the District experienced an ongoing vacancy in a Fire Captain position. The position has been actively advertised since February 2026; however, recruitment efforts have not yet resulted in a successful hire. As a result, existing personnel have assumed additional responsibilities to maintain operational continuity and service levels.

The District also continued to face increasing administrative, compliance, and reporting requirements. While the financial assistance helped offset these demands, staff resources remained stretched as the District worked to meet regulatory obligations, manage grants and reporting requirements, maintain public transparency, and support day-to-day operations.

Despite these challenges, the District continued to provide essential services to the community and maintained progress toward its operational and organizational objectives.

Did any changes occur during the year, such as the number of paid staff or volunteers, key personnel changes (e.g., leadership positions like Chief, Assistant Chief, or Board members), or mailing address?

No significant organizational changes occurred during the reporting period. The District's number of paid staff and volunteers remained substantially unchanged, and there were no changes to key leadership positions or Board membership.

Budget:

Report how funds were spent. Feel free to attach any additional budget expenses on a separate page.

Budget Line Item	Amount
See attached 2025-2026 budget	
Total Expenditures	

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 FIRE DISTRICTS BUDGET WORKSHEET - FINANCING SOURCES -SCHEDULE A
 FISCAL YEAR: **2025-26**
 DISTRICT NAME: **WILLOW OAK FIRE PROTECTION DISTRICT**
 FUND NO: **8071**

ACCOUNT NUMBER	ACCOUNT NAME	ESTIMATED REVENUE
400100	PROP TAXES-CURRENT SECURED	\$375,000
400101	PROP TAXES-CURRENT UNSECURED	\$25,000
400111	PROP TAXES-PRIOR UNSECURED	
400120	SUPPLEMENTAL PROP TAXES CURRENT	\$3,000
400121	SUPPLEMENTAL PROP TAXES PRIOR	
401328	DEVELOPMENT FEES	
401391	OTHER LICENSES AND PERMITS	
403100	INVESTMENT EARNINGS-POOL	\$20,000
403200	RENTS & LEASES	\$20,000
410050	ST-HIGHWAY PROPERTY RENTALS	
410250	ST-HOMEOWNERS PROP TAX RELIEF	\$1,400
410900	ST-OTHER	
430022	OTHER COUNTIES & CITIES-YOLO COUNTY	\$178,933
430070	OTHER TRIBAL-YOCHA DEHE	\$30,000
440003	SPECIAL ASSESSMENT (1)	\$58,000
440003	SPECIAL ASSESSMENT (2)	\$365,000
440600	OTHER CHARGES FOR SERVICES-FIREFIGHTER SERVICES	
440690	OTHER CHARGES FOR SERVICES	
450302	OTH MISC-DONATION	
450900	OTHER MISC REVENUE	
	TOTAL ESTIMATED REVENUE	\$1,076,333
	ESTIMATED FUND BALANCE AVAILABLE @ July 1, 2025 \$ _____	\$211,936
	USE OF FB: GENERAL RESERVE JUNE 30, 2026	
	USE OF FB: EQUIPMENT REPL RESERVE JUNE 30, 2026	
	USE OF FB: 303001 (DIF) RESERVE JUNE 30, 2026	\$80,000
	TOTAL FINANCING SOURCES	\$1,368,269

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 FIRE DISTRICTS BUDGET WORKSHEET - FINANCING USES -SCHEDULE B
 FISCAL YEAR: **2025-26**
 DISTRICT NAME: **WILLOW OAK FIRE PROTECTION DISTRICT**
 FUND NO: **8071**

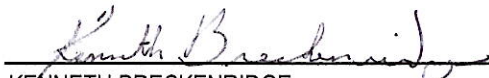
ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATIONS
500100	REGULAR EMPLOYEES	\$518,140
500110	EXTRA HELP	\$15,000
500120	OVERTIME	\$103,939
501100	RETIREMENT	\$37,000
501110	SOCIAL SECURITY TAX	\$37,019
501120	FICA/MEDICARE	\$8,658
501130	HEALTH INSURANCE	\$40,000
501170	UNEMPLOYMENT INSURANCE	\$1,890
501180	WORKERS' COMPENSATION INSURANCE	\$10,500
	TOTAL SALARY & BENEFITS	\$772,146
510010	CLOTHING & PERSONAL SUPPLIES	\$44,000
510020	COMMUNICATIONS	\$45,000
510030	FOOD	\$500
510040	HOUSEHOLD EXPENSE	\$15,000
510051	INSURANCE-PUBLIC LIABILITY	\$20,500
510052	INSURANCE-FIRE & EXTENDED	\$8,500
510053	INSURANCE-OTHER	\$200
510070	MAINTENANCE-EQUIPMENT	\$15,000
510071	MAINTENANCE-BUILDG IMPROVMNTS	\$125,940
510080	MED, DENTAL, & LAB SUPPLIES	\$1,000
510090	MEMBERSHIPS	\$1,250
510102	MISCELLANEOUS EXPENSE-CREDIT CARD SERVICE CHARGES	\$100
510110	OFFICE EXPENSE	\$10,000
510160	PUBLICATIONS AND LEGAL NOTICES	\$200
510170	RENTS AND LEASES - EQUIPMENT	\$3,500
510180	TRAINING	\$1,000
510190	MINOR EQUIPMENT	\$24,000
510201	TRANSPORTATION AND TRAVEL- FUEL	\$28,000
510204	VEHICLE MAINTENANCE	\$50,000
510220	UTILITIES	\$30,000
510251	PROF & SPEC SVC-AUDITG & ACCTG	\$3,000
510252	PROF & SPEC SVC-INFO TECH SVC	\$6,500
510255	PROF & SPEC SVC-MED,DENTAL,LAB	\$1,500
510256	PROF & SPEC SVC-LEGAL SVC	\$2,500
510275	PROF & SPEC SVC-OTHER	\$5,000
510288	SPEC DPT EXP-OTHER	\$1,000
	TOTAL SERVICES AND SUPPLIES	\$443,190

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 FIRE DISTRICTS BUDGET WORKSHEET - FINANCING USES - SCHEDULE B
 FISCAL YEAR: **2025-26**
 DISTRICT NAME: **WILLOW OAK FIRE PROTECTION DISTRICT**
 FUND NO: **8071**

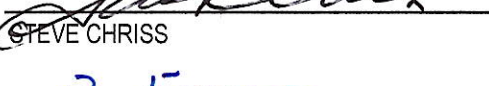
ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATIONS
526020	TAXES AND ASSESSMENTS	\$5,000
526035	VOLUNTEER FIREMEN	\$22,000
	TOTAL OTHER CHARGES	\$27,000
530000	LAND	
530010	EASEMENTS-NON DEPRECIABLE	
530070	EQUIPMENT	\$80,000
	TOTAL CAPITAL ASSETS	\$80,000
590100	APPROP FOR CONTINGENCY	
	TOTAL APPROPRIATIONS	\$1,322,336
	CONTRIBUTIONS TO FB: GENERAL RESERVE	\$
	CONTRIBUTIONS TO FB: EQUIP REPLACEMENT RESERVE JUNE 30, 2026	\$45,933
	CONTRIBUTIONS TO FB: _____ RESERVE JUNE 30, 2026	\$
	TOTAL FINANCING USES *	\$1,368,269

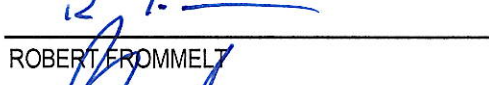
* INDICATE THIS AMOUNT IN MINUTES
 ** ATTACH COPY OF MINUTES

APPROVALS:


 KENNETH BRECKENRIDGE 7/1/2025


 STEVE CHRISS 7/1/2025


 ROBERT FROMMELT 7/1/2025


 BLAKE HARLAN 7/1/2025


 KIM TIMOTHY 7/1/2025