



# COUNTY OF YOLO

## COMMUNITY CORRECTIONS PARTNERSHIP

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Rachelle Gayton, Interim Chief Probation Officer  
Community Corrections Partnership Chair

CCP Analyst  
725 Court Street, Woodland CA 95695  
Email: CCP@YoloCounty.org

**Date:** January 27, 2026

**To:** Community Corrections Partnership

**From:** AnnMarie Boylan, Probation Fiscal Administrative Officer

**Subject:** **BUDGET PROCESS FOR CCP FY'26-27**

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**Background:**

As Departments embark on the annual County budget process, Probation will be preparing the CCP Annual FY'26-27 budget as well. It is anticipated that the cost of currently funded programs will increase, as well as departments may have additional requests for CCP resources given the County's current budget situation.

**Budget Process for FY'26-27:**

**Currently funded programs** – we are asking that all departments complete a form for each of their programs providing the additional cost to operate their programs at its current level. A copy of all of the CCP funded programs in the Treatment/Innovation/Administration funds are attached for your reference. Requests should include the increases to personnel costs, supplies costs, contracts, etc. Please note on the form that it is a current program and provide the program name as indicated on the funding list. **Please note that this includes programs only funded through Treatment/Innovation/Administration CCP funds.** Several County departments receive a direct CCP allocation per year and that is separate and should be budgeted as part of the normal department budget process. Please note that there should be a separate form for each of your currently funded programs on the attached funded programs list.

**New programs** – for departments who are requesting funds for new programs not currently funded by CCP. Please complete an additional form indicating that this is a new request and provide the detail requested on the form. Please note that there should be a separate form submitted for each new funding request you are proposing.

The link to this form is on the CCP website and is provided below:

<https://forms.office.com/g/9XWsCHL7Rm>

**Timeline for Budget Requests (both current and new programs):**

The timeline for these budget requests (both new and current programs) will run concurrently with the County Budget Timeline. The budget forms are one page and can be completed and submitted online. The budget forms are due to be submitted by **close of business on Friday, February 13, 2026**. The forms will then be compiled for a report which will come back to the CCP at the next meeting to determine next steps for use of CCP allocations and fund balances. If you or your staff have questions about the process, feel free to reach out to me at [aboylan@yolocounty.gov](mailto:aboylan@yolocounty.gov) or at 530-406-5329.